

## BOARD OF EDUCATION MINUTES

Date of Meeting: January 17, 2024  
 Type of Meeting: **REGULAR MEETING**  
 Location: Carroll Hill School  
 Time: **6:00 PM Regular Meeting**

### I. Call to Order

#### A. Roll Call

1. Members Present:
 

Mr. Matthew Flowers, Jr.	Mr. Donald Miller
Mrs. Diana Heckman	Mrs. Elizabeth Poletto
Mr. Tom Mayo	Mrs. Anne Wager-Rounds
  
2. Members Absent:
 

Mrs. Ann Apicella
Mrs. Ebony Pompey-Conway
  
3. Others Present:
 

Mr. John Carmello, Superintendent
Dr. Donna Watson, Deputy Superintendent
Mr. Adam Hotaling, Assistant Superintendent for Business
Mr. Imran Abbasi, Assistant Superintendent for Human Resources
Ms. Erin O'Grady-Parent, School Attorney

#### B. Public Session

At 6:02pm, Mrs. Wager-Rounds called the regular meeting to order with the Pledge of Allegiance.

#### C. Public Input on agenda and non-agenda items non-action items:

There was no input.

### II. Non-Action Items

#### A. CHS Principal Presentation - S. Dinardo

Ms. Dinardo began the presentation thanking the Board of Education and Administration for their dedicated support at Carroll Hill. This year, Carroll Hill has goals focused on the implementation of a rigorous curriculum and data-driven instruction by increasing students' proficiency on both ELA and Math NYS assessments. They are also focused on fostering meaningful relationships, increasing student learning engagement and responding to individual social-emotional needs to decrease behavioral referrals. Ms. Dinardo explains that they are committed to building strong school and family partnerships to decrease absenteeism. Instructional coaches, Ms. Zimmerman and Ms. McNitt continues to discuss the commitments creating student centered learning communities. Zen zones, meeting spaces, morning meetings are all practices that are essential to the classrooms and have become the heart of the classroom. Students were also encouraged to help to create the rules and expectations of their classrooms, which promotes student buy-in because they were a part of the process and has decreased behavioral referrals. Student data binders are used and have really helped to differentiate instruction. By focusing on using data from targeted small group instruction to work on closing gaps helps the instructional coaches to identify both teacher and student next steps. Fostering partnerships with families and the school community are extremely important and are prioritizing reciprocal participation with the

families. Ms. Dinardo continues the presentation to talk about continuing student engagement beyond the classroom with college and career days, clubs, tutoring after school, CHS Soars, weekly mentoring for students and targeted lunch groups are some of the other strategies to help students receive social-emotional support and relationship building. Ms. Dinardo ends the presentation by again thanking the Board of Education and District Administration for their continued support at Carroll Hill.

### III. Action Items

#### A. Approval of Minutes

**Mrs. Wager-Rounds made a motion to approve Item 1 as listed.**

**Second: Mr. Mayo**

**Discussion: None**

**Carried: 6-0**

1. [January 3, 2024](#)

#### B. Superintendent's Recommendations - Human Resources - Staff Matters - Unclassified and Classified

(Reviewed by D. Watson and I. Abbasi)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified and classified personnel actions:

**Mrs. Wager-Rounds made a motion to approve Items 1-8 as a consent agenda.**

**Second: Mr. Mayo**

**Discussion: None**

**Carried: 6-0**

#### Unclassified Items 1-8 (within linked document)

##### 9. Unclassified Employees - Intern/Student Teacher/Observation Hours (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Kayla Brizzell	St. Rose	Speech	1/16/24-5/23/24	Amy Gettig	PS14
Kyerra Stanley	Russell Sage	Physical Therapy	2/12/24-5/3/24	Michelle Gladd	District
Derek Palmeri	Russell Sage	Physical Therapy	2/12/24-5/3/24	Michelle Behrens	District
Chelsea Atanasio	Maria College	Occ. Therapy	3/25/24-6/21/24	Holly Lockrow	CHS
Jodie O'Connell-Ponkos	Maria College	Occ. Therapy	3/25/24-6/21/24	Holly Lockrow	CHS
Rachel Visser	Maria College	Occ. Therapy	3/25/24-6/21/24	Holly Lockrow	CHS
Dillon DeSalvo	Maria College	Occ. Therapy	3/25/24-6/21/24	Holly Lockrow	CHS
Eva Smith	Maria College	Occ. Therapy	1/23/24-4/30/24	Holly Lockrow	CHS
Gabrielle DiTrani	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
David Grabbatin	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Anna Mullholland	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Alexis Oliver	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Leah Clifford	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Gabrielle Grasmeder	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Makenna Barton	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Becky Sauer	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Aliza Bogner	Maria College	Occ. Therapy	1/23/24-4/24/24	Holly Lockrow	CHS
Claire Moxley	St. Rose	Speech	1/16/24-5/8/24	Jennifer Blakeslee	PS2
Brianna McGalaughlin	SUNY Plattsburgh	SPED	1/29/24-3/28/24	Emily Thomas	PS14
Justin Osborn	SUNY Plattsburgh	Elementary Ed.	3/25/24/5/15/24	Victoria Hallet	CHS
Sydney Brooks	Russell Sage	Early Child. Ed.	1/26/24-5/10/24	Lisa Gerling	PS12 (CEO)
Sarah Dugan	Russell Sage	Early Child. Ed.	1/26/24-5/10/24	Courtney Caralla	PS12 (CEO)

Emily Kent	Russell Sage	Early Child. Ed.	1/26/24-5/10/24	Abra Bentley	PS16
Kiersin Lynch	Russell Sage	Early Child. Ed.	1/26/24-5/10/24	Mackenzie Tompkins	PS16
Joshua White	Russell Sage	Early Child. Ed.	1/26/24-5/10/24	Andrea Baptiste	PS12 (CEO)
Sarah Flagg	SUNY Albany	SPED	1/16/24-5/31/24	Samantha Brown	PS18
Marielle Voloshen	SUNY Albany	SPED	1/16/24-5/31/24	Michelle Dorsey	CHS

**Mrs. Wager-Rounds made a motion to approve Items 1-3 as a consent agenda.**

**Second: Mr. Mayo**

**Discussion: None**

**Carried: 6-0**

**Classified Items 1-3 (within linked document)**

[Staff Matters \(Unclassified and Classified\)](#)

**C. Superintendent Recommendations - Programs**

*(Reviewed by D. Watson)*

**Mrs. Wager-Rounds made a motion to approve Items 1-2 as a consent agenda.**

**Second: Mr. Mayo**

**Discussion: None**

**Carried: 6-0**

1. Research Foundation for State University of New York, University at Albany (2023-2024)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Research Foundation for State University of New York, University at Albany for preparation of special education teachers with advanced internships within the District from September 7, 2023 through June 26, 2024 at a cost not to exceed \$5,750.00 to be paid from General funds.

[Research Foundation for State University of New York, University at Albany \(2023-2024 Contract\)](#)

2. Out of State Conferences

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve the following out of state conferences:

<u>Conference:</u>	<u>Attendees:</u>	<u>Cost/Paid By:</u>
Troy-Hartford Collaboration Hartford, CT February 2, 2024	Tracy Ford Lynn Patanian Chris Jacques Jennifer Prendergast Tom Carroll Thomas Rucinski Caroline Mittiga Leslie Schoolcraft Nancy McNitt Samantha Higgins Nicole MacNeil	No Cost
National Science Teaching Association Denver, CO March 20-23, 2024	Virginia DonVito-MacPhee Deanna Clark Kari Testo	\$465 per person Paid by Title I

Ryan Losanno  
Jonathan Modan  
Emily Waters

ASCD Annual Conference  
Washington DC  
March 22-25, 2024

Juli Currey  
Donna Fitzgerald

\$585 per person  
Paid by Title I

#### **D. Superintendent Recommendations - Business Finance**

*(Reviewed by A. Hotaling)*

***Mrs. Wager-Rounds made a motion to approve Items 1-2 as a consent agenda.***

***Second: Mr. Mayo***

***Discussion: None***

***Carried: 6-0***

##### 1. 2024-2025 Budget Calendar

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the attached 2024-2025 Budget calendar for the purpose of developing the school budget.

[2024-2025 Budget Calendar](#)

##### 2. Change Orders

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Change</u>
<a href="#">Flex Electric, LLC</a>	EC-10 (PS18)	\$668,200.00	\$3,568.82
<a href="#">DiGesare Mechanical, Inc.</a>	MC-01 (PS18)	\$2,874,000.00	(\$16,152.37)
<a href="#">Bette &amp; Cring, LLC</a>	GC-48 (PS18)	\$5,185,000.00	\$9,728.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-49 (PS18)	\$5,185,000.00	\$11,472.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-50 (PS18)	\$5,185,000.00	\$4,068.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-51 (PS18)	\$5,185,000.00	\$13,751.00

#### **E. District Announcements**

##### 1. Future BOE Meetings - All meetings will take place at 6:00pm.

- February 7, 2024 at TMS
- February 28, 2024 at School 18

##### 2. Good News

- Our Elementary School spelling bees are underway this week - kicking off with bees at School 16 and School 18 this morning. The competition continues tomorrow with bees at School 2 and Carroll Hill, and School 14 will hold theirs on Thursday. The winners from each school will compete in the region's digital spelling bee the week of February 5th. The top 20 spellers in the Capital Region will then participate in the Region 4 spelling bee on Zoom in March. Good luck to all our spellers!
- We are excited to look ahead to the second season of Varsity Girls Flag Football here in Troy - and we'll kick off the preparations with an informational meeting for current and prospective players on Monday evening. This year, the New York State Public High School Athletic Association will hold the first-ever state championship tournament in June and I'm sure we're going to be there.

**F. Adjourn**

At 6:36pm, Mrs. Wager-Rounds made a motion to adjourn the public session. This was seconded by Mr. Mayo and carried 6-0.

Respectfully submitted by,



Theresa Kaniff  
District Clerk

A. Staff Matters - Unclassified (reviewed by D. Watson)

I. Unclassified Employee Resignation

	<u>Name</u>	<u>FTE</u>	<u>Location</u>	<u>Effective Date</u>	<u>Tenure Area</u>
a.	Alison Roland	1.0000	PS2	01/05/2024	Art
b.	Victoria Savallo	1.0000	PS2	02/09/2024	Elementary

II. Unclassified Employee Leave of Absence (Unpaid)

	<u>Name</u>	<u>FTE</u>	<u>Location</u>	<u>Effective Date</u>	<u>Tenure Area</u>
a.	Danielle Neri	1.0000	THS	01/11/2024-06/30/2024	School Social Worker
b.	Shannon M. Galligan	1.0000	PS16	11/08/2023-06/30/2024 <i>(Amend Dates)</i>	Elementary

III. Unclassified Employee Temporary Instructional Appointment

- a. **Name:** Thais Gutierrez  
FTE: 1.0000      Location: PS2      Position: Teacher - Special Ed Assigned  
Effective Date: 01/09/2024 - 06/30/2024      Certification: Pending  
Annual Salary: \$46292.00 (S-1, C-A)  
*(Transfer - Sarah Reedy)*
- b. **Name:** Autumn Brunell  
FTE: 1.0000      Location: PS2      Position: Teacher - Art  
Effective Date: 01/16/2024 - 06/30/2024      Certification: Pending  
Annual Salary: \$48420.00 (S-1, C-E)  
*(Resignation - Alison Roland)*
- c. **Name:** Ann Marie Jabour  
FTE: 1.0000      Location: PS2      Position: Teacher - Grade 5  
Effective Date: 01/17/2024 - 06/30/2024      Certification: Elementary, N-6; Permanent  
Annual Salary: \$95243.00 (S-20, C-E)  
*(Resignation - Victoria Savallo)*

IV. Unclassified Employee Temporary Stipends

A. New Teacher Mentor Program

1. New Teacher Mentor Program Year 1

	<u>Name</u>	<u>FTE</u>	<u>Stipend</u>	<u>Mentee</u>
a.	C. Didonna-Nethaway	0.5000	\$445.41	Autumn Brunell
b.	Heather M. Lane	0.5000	\$445.41	Autumn Brunell

B. Student Clubs/Student Council/Student Publications

	<u>Name</u>	<u>FTE</u>	<u>Stipend</u>	<u>Program/Club</u>
a.	Stacey L. Sadowski	1.0000	\$769.55	Yearbook, TMS

V. Unclassified Miscellaneous Employee Programs

A. Regents Review Class/Exam Proctoring/Exam Grading

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours Per Week</u>	<u>Location</u>
a.	Katherine Clemente	33.00	Up to 3	THS
b.	Brian W. Poland	33.00	Up to 3	THS
c.	Eleni Karanassiu	33.00	Up to 3	THS
d.	Kristine Hughes	33.00	Up to 3	THS
e.	Michelle Szakmary	33.00	Up to 3	THS
f.	Kathryn Mansfield	33.00	Up to 3	THS

B. RPI Junior Engineers

	<u>Name</u>	<u>Hourly Rate</u>	<u>Location</u>
a.	Gregory Jones	\$33.00	THS

VI. Unclassified Employee After School Program

A. After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours Per Week</u>	<u>Location</u>	<u>Position</u>
a.	Emily Waters	\$33.00	Up to 8	PS18	Teacher
b.	Ryan Losanno	\$33.00	Up to 8	PS18	Teacher
c.	Samantha Higgins	\$33.00	Up to 8	PS18	Teacher

VI. Unclassified Employee After School Program

A. After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours Per Week</u>	<u>Location</u>	<u>Position</u>
d.	Trisha Anderson	\$33.00	Up to 8	PS18	Teacher
e.	Kari L. Testo	\$33.00	Up to 8	PS18	Teacher
f.	Jonathan H. Modan	\$33.00	Up to 8	PS18	Teacher

VII. Unclassified Employee Substitutes

	<u>Name</u>	<u>Daily Rate</u>	<u>Position</u>
a.	Daniel First	\$115.00	Sub Teacher - Uncertified
b.	Daniel First	\$105.00	Sub TA - Uncertified
c.	Jalen Wilcox	\$105.00	Sub TA - Uncertified
d.	Diamond Owens	\$105.00	Sub TA - Uncertified

VIII. Unclassified Employee Tutors

	<u>Name</u>	<u>Step</u>	<u>Hourly Rate</u>
a.	Katherine Clemente	1	\$40.00

B. Staff Matters - Classified

(reviewed by I. Abbasi)

I. Classified Employee Resignation

	<u>Name</u>	<u>Effective</u>	<u>FTE</u>	<u>Location</u>	<u>Position</u>
a.	Kristen Buffington	01/05/2024	1.0000	PS14	Secretary

II. Classified Employee Provisional Appointment

a. **Name:** Dana Thornton  
**FTE:** 1.0000 **Position:** Typist  
**Location:** PS14 **Effective Date:** 01/16/2024  
**Annual Salary:** \$44538.00 (S-1, G-11A)  
**(Resignation - Kristen Buffington)**

III. Classified Employee Temporary Appointment

a. **Name:** Mark Burch  
**FTE:** 1.0000 **Location:** District **Position:** District Laborer Substitute  
**Effective:** 01/18/2024 through 06/30/2024 **Salary:** \$20.00 per hour