

**An Equal Opportunity / Affirmative Action Employer**  
**PROFESSIONAL EMPLOYMENT OPPORTUNITY**

**DATE OF POSTING:** January 4, 2024

**POSITION/ASSIGNMENT:** Principal, Troy High School

**QUALIFICATIONS:** Valid NYS Certification in School Building Leader (SBL), School District Administration (SDA) or School Administration & Supervision (SAS). Proven successful administrative experience as a building or school district instructional leader.

**RESPONSIBILITIES:**

- Effectively lead a secondary school learning community by making clear the roles and responsibilities of teachers, parents, community members and students.
- Efficiently manage students, staff, and secondary educational programs; support and establish an expectation for rigorous instruction.
- Ensure that tiered levels of support and intervention are in place for all students regarding attendance, behavior and academic achievement.
- Demonstrate sound curriculum and instruction knowledge (i.e., evidence-based practices, differentiation, DDI, etc.) that is responsive to varied learners and cultivates teacher leader capacity.
- Develop, communicate, and maintain a teacher observation (APPR) schedule that allows for meaningful discussions, mentoring, evaluation and improvement.
- Demonstrate and elicit transparent communication through frequent correspondence with all stakeholders; build and maintain trusting relationships with students, families and staff.
- Collaborate with community-based agencies in an effort to best meet the demonstrated needs of students and families.
- Demonstrate proficiency with scheduling, high school course planning and its impact on High School graduation and post-High School opportunities.
- Lead efforts to expand college and career exploration opportunities for all students,
- Exhibit cultural competence and create a culturally responsive environment where varied experiences and people are valued and further enhanced.
- Demonstrate proficiency with using data to inform decision making at the school, classroom and student levels.

**REPORTS TO:** Superintendent of Schools

**EFFECTIVE DATE:** February 26, 2024, but flexible and willing to negotiate with the successful candidate to find mutually agreeable start date.

**SALARY:** Based on experience and TAA contract

**CLOSING DATE:** February 1, 2024

**All applications will be accepted through OLAS only**  
<http://olasjobs.org/>

*In accordance with SAVE Legislation fingerprint supported criminal background  
check required for selected applicant.*

The Troy City School District does not discriminate on the basis of age, race, color, national origin, sex, disability or marital status in employment or any of the educational programs and activities that it offers or operates. We seek and encourage an ethnically and culturally diverse pool of candidates to seek employment with the District when job openings occur.