

BOARD OF EDUCATION MINUTES

Date of Meeting: November 1, 2023
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School
Time: 5:30 PM Executive Session
6:00 PM Regular Meeting

I. Call to Order

A. Roll Call

- Members Present: Mrs. Ann Apicella Mr. Donald Miller
Mr. Matthew Flowers, Jr. Mrs. Ebony Pompey-Conway
Mrs. Diana Heckman Mrs. Anne Wager-Rounds
Mr. Tom Mayo
- Members Absent: Mrs. Elizabeth Poletto
- Others Present: Mr. John Carmello, Superintendent
Dr. Donna Watson, Assistant Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mr. Imran Abbasi, Assistant Superintendent for Human Resources
Ms. Erin O'Grady Parent, School Attorney

B. Executive Session

At 5:30pm, Mrs. Wager-Rounds made a motion to enter into executive session to discuss the employment history of a particular person. Invited in is Mr. Carmello, Dr. Watson, Mr. Hotaling, Mr. Abbasi and Ms. O'Grady-Parent. This motion was seconded by Ms. Pompey-Conway and carried with a vote of 7-0.

C. Public Session

At 6:00pm Mrs. Wager-Rounds called the regular meeting to order with the Pledge of Allegiance.

D. Public Input on agenda and non-agenda items non-action items

Ms. Menard, parent of TMS students, spoke about the need for more safety crossing Sage Street and Burdett Ave for the students. She advocated for a crossing guard at arrival and dismissal times for the walkers to help everyone feel more secure crossing the street. She was suggested to attend a City Council meeting as the BOE continually advocates for the safety of our streets surrounding the schools.

II. Non-Action Items

A. September Financials - K. Barnhill

Ms. Barnhill, District Treasurer, reported that there were over 300 claims reviewed by our auditor. The General Fund and School Lunch Fund expenses are a little higher than the previous year. She also reports that the federal stimulus funds CRSSA2 have ended, but we did spend all of it.

B. Capital Project Update - A. Hotaling

Assistant Superintendent for Business, Mr. Hotaling, gave a brief capital project update about the \$56 million

building modernization project. He explains that we are currently in Phase IV of this project with the School 16 renovation. Demolition has been taking place to many areas within School 16. Other projects have been completed such as upgrading the School 12 HVAC system, which was funded through ARP federal funds. There is also a \$5 million Small City Outlay Project set to begin during the summer of 2024 to upgrade the high school athletic baseball/softball fields and the elevator at THS. Mr. Hotaling also explains that there is a statewide referendum on the November 7th ballot which would increase the debt limit from 5% to 10% of assessed value for small city school districts, at no cost to the taxpayers. By voting yes on this referendum it would allow small city school districts to easily borrow for continual facilities needs.

III. Action Items

A. Approval of Minutes

Mrs. Wager-Rounds made a motion for approval of minutes from October 18, 2023.

Second: Mrs. Pompey-Conway

Discussion: None

Carried: 7-0

1. October 18, 2023

B. Superintendent's Recommendations - Human Resources - **Staff Matters - Unclassified and Classified**

(Reviewed by D. Watson and I. Abbasi)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified and classified personnel actions:

Mrs. Wager-Rounds made a motion to approve Unclassified Items 1-11 as a consent agenda.

Second: Mrs. Pompey-Conway

Discussion: None

Carried: 7-0

Unclassified Items 1-10 (within linked document)

11. Unclassified Employees - Intern/Student Teacher/Observation Hours (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATES</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Olivia McDaniel	St. Rose	Elementary Ed.	3/11/24-5/8/24	Margaret Mulligan	CHS
Annaliese Hellkamp	St. Rose	Elementary Ed.	1/16/24-3/8/24	Tenika Wilcox	CHS
Carly Isabelle	St. Rose	Elementary Ed.	3/11/24-5/8/24	Jennifer Kristel	CHS
Annaliese Hellkamp	St. Rose	Elementary Ed.	3/18/24-5/8/24	Emmalee Olszewski / Sara Rumrill	CHS
Sara Stelter	St. Rose	SPED/Math	1/16/24-3/8/24	Laura Albright	TMS
Gabriana Rosario Guerrero	Clarkson	Math	11/2/23-6/30/24	Dorothy Pomykala	TMS
Shannon Bailey	Clarkson	Biology	11/2/23-6/30/24	Marianne Carus	TMS

Mrs. Wager-Rounds made a motion to approve Classified Items 1-7 as a consent agenda.

Second: Mrs. Pompey-Conway

Discussion: Mrs. Wager-Rounds commented that it is great to have volunteers from our local colleges.

Carried: 7-0

Classified Items 1-6 (within linked document)

7. Classified Employees - Volunteers

Junior Achievement - PS14 **Russell Sage - CHS**

John Strang
Dominic Caminiti
Molly Clarkin
Julia Doty
Brayden Ferris
Rachael Gregg
Emma Hanley
Andralyn LaCzattuta
Sydney Lawrence
Breanna Lott
Shorel Mars
Darcy O'Connell
Kye Rose
Altrevious Stover
Jacob Stradley
Elijah Tortorici
Madalynn Walsh
Adam Willig

Russell Sage - CHS

Emily Zeh

RPI - PS2
Mary Jane Alexander
Molly Atkinson
Brooke Bauer
Sara Bayle
Nina Christatof
Alyah Cioffi
Jordina Coleman
Ryleigh Falvey
Brendan Hampton
Meg Hildner
Sophia Jones
Maggie Kreis
Taylor Larsen
Brianna Livinstone

RPI - PS2

Kieran McGinley
Jaden Mirek
Michelle Nulesca
Caleb Oswari
Abby Peterson
Nyah Phillips
Amanda Rampado
Taryn Rathwell
Morgan Skoda
Nicole Spaulding
Sydney Speanburg
Brook Sroczynski
Asiah Taylor-Walters
Olivia Termi
Andrea Trnkova
Angelo Venuto
Marah Wagner

Rensselaer County Literacy Volunteers - PS14

Kathy Ericson

Jennifer Schulaner

[Staff Matters \(Unclassified and Classified\)](#)

C. Superintendent Recommendations - Programs

(Reviewed by D. Watson)

Mrs. Wager-Rounds made a motion to approve Items 1-3 as a consent agenda.

Second: Mrs. Pompey-Conway

Discussion: None

Carried: 7-0

1. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2023-2024 classes for students with special needs.

[2023-2024 Special Education Placements](#)

2. Out of State Conferences

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve the following out of state conferences:

Conference:

American Occupational Therapy Association
2024 Annual Conference & Expo
Orlando, FL
March 21-23, 2024

Attendees:

Holly Lockrow
Jessica Maloney
Darcy Bowman
Tulin Ture

Cost/Paid By:

\$480 per person
Paid by Special Education
Grant funds

Future of Education Technology Conference
Orlando, FL
January 23-26, 2024

Diana Coleman
Beth Dowd
Darryl Doty
Christina Kole
Chris Edwards

\$308 per person
Paid by Title IV

3. PLC Associates LLC, A Scholarus Learning Company (2023-2024 Contract)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with PLC Associates LLC, A Scholarus Learning Company for district-wide surveys from October 2023 through June 2024 at a cost not to exceed \$47,300.00 to be paid from SIG 1003a grant funds.

[PLC Associates LLC, A Scholarus Learning Company \(2023-2024 Contract\)](#)

D. Superintendent Recommendations - Business Finance

(Reviewed by A. Hotaling)

Mrs. Wager-Rounds made a motion to approve Items 1-3 as a consent agenda.

Second: Mrs. Pompey-Conway

Discussion: None

Carried: 7-0

1. 2022-2023 External Audit

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the 2022-2023 external audit from the EFRP Group and corresponding corrective action plan.

[2022-2023 External Audit](#)
[2022-2023 Corrective Action Plan \(External Audit\)](#)

2. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>
School 16 Parents	\$389.00 for School 16 student field trips

3. Bid Award

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid opened October 20, 2023 for the purchase of a 2024 Ford Cargo Van for the Facilities Department be awarded to the following lowest responsible bidder:

BJA Genesee Valley Ford 1675 Interstate Drive Avon, NY 14414	<u>Total Contract Award:</u> \$47,000.00
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E. Board of Education - Employee Agreement

Mrs. Wager-Rounds made a motion to approve Item 1 as listed.

Second: Mrs. Pompey-Conway

Discussion: None

Carried: 7-0

1. Assistant Superintendent of Human Resources

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the Employment Agreement for Imran Abbasi, as Assistant Superintendent of Human Resources for the period of November 2, 2023 through June 30, 2027.

F. District Announcements

1. Future BOE Meetings - All meetings will take place at 6:00pm.
 - a. November 15, 2023 at School 14
 - b. December 6, 2023 at TMS
2. Good News
 - a. Carroll Hill had an anti-bullying assembly on October 31st with BMX Trickster, Manny Nogueira, students learned about being a buddy not a bully. The day ended with a choice of taking part in a Halloween Parade or a STEAM activity.
 - b. The Troy Fire Department visited several of our elementary schools during Fire Prevention Month in October and taught our youngest students about fire safety and showed off the various tools they use to help fight fires and keep people safe. Thank you to our Troy Fire Department.
 - c. Carroll Hill, Troy Middle School, School 2 and School 14 all hosted Trunk or Treat events last week for students and families. These great events provided a safe halloween activity while allowing for the continued building of strong relationships between Troy staff and our students' families.
 - d. The Troy High School Drama club's production of Altar Egos - the I do's and don'ts of planning an American wedding - is this weekend on Friday and Saturday at 7:30pm at the Veterans Auditorium.
 - e. After earning a team spot in the Section 2 tournament for the first time in many years, three Troy golfers were named to the Suburban Council All-Star team. Joey Degnan was named to the Second Team, and Kayne and Kolin Behan both earned honorable mentions. Joey, Kayne and Kolin also each participated in the state qualifying tournament after Sectionals. Congratulations!
 - f. And, the District earned five awards from the New York School Public Relations Association in the 2023 Annual Communications Contest, including two awards of excellence, the organization's highest recognition, and three awards of honor. A total of 150 awards were earned statewide by school districts and BOCES, and Troy's five awards are the second-most earned by a single school district and fourth overall. Congratulations and thank you, Jason, for all your hard work.

G. Adjourn

At 6:31pm, Mrs. Wager-Rounds made a motion to adjourn the public session. This was seconded by Mrs. Pompey-Conway and carried 7-0.

Respectfully submitted by,



Theresa Kaniff
District Clerk



Agenda

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V. Unclassified Employee Temporary Stipends

D. College and Career Exploration Liaison

	<u>Name</u>	<u>Stipend \$</u>	<u>FTE</u>	<u>Bldg.</u>
a.	Elizabeth Von Eitzen	\$5000.00	0.5000	TCS (<i>FTE/Stipend amended</i>)
b.	Alyssa Anderson	\$5000.00	0.5000	TCS

E. TMS Fall Musical

	<u>Name</u>	<u>FTE</u>	<u>Stipend</u>	<u>Position</u>
a.	Laura B. Stukenborg	1.0000	\$648.00	Audio/Sound Effects
b.	Jared Sousa	1.0000	\$1458.00	Costumes
c.	Aponi King	1.0000	\$648.00	Properties
d.	Jason M. Boemio	0.5000	\$405.00	Accompanist
e.	Tara L. Higgins-Pascucci	0.5000	\$405.00	Accompanist

VI. Unclassified Employee Rescind Stipend

	<u>Name</u>	<u>Bldg.</u>	<u>Stipend</u>
a.	Paul Martin	THS	Teacher Mentor - Yr. 1 (<i>Mentee was previously mentored in another district</i>)
b.	Kirstin Lipka	TMS	TMS Fall Musical (<i>Employee withdrew</i>)
c.	Ashley L. Greene	PS2	Teacher Mentor - Yr. 2 (<i>Mentee withdrew from program</i>)

VII. Unclassified Miscellaneous Employee Programs

A. Odyssey of the Mind

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours</u>	<u>Location</u>
a.	Maria Hearley	\$33.00	Up to 100	PS16
b.	Christina M. Jacques	\$33.00	Up to 100	PS16 (<i>Employee withdrew from position</i>)

B. After School Enrichment Program (ELA & Math)

November 2, 2023 - March 21, 2024

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>
a.	Megan M. Monette	\$33.00	1.75	PS16

C. My Brothers Keeper/My Sisters Keeper - Tutor/Mentor

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>
a.	Krystle Auricchio	\$33.00	Up to 8	TMS

D. Chaperone

	<u>Name</u>	<u>Daily Rate</u>	<u>Event</u>
a.	Shelby Amato	\$89.00	All County Music Festival - 11/2/2023
b.	Shelby Amato	\$274.96	All County Music Festival - 11/4/2023
c.	Jason M. Boemio	\$89.00	All County Music Festival - 11/2/2023
d.	Jason M. Boemio	\$377.78	All County Music Festival - 11/4/2023
e.	Nicholas Harbacz	\$89.00	All County Music Festival - 11/2/2023
f.	Nicholas Harbacz	\$266.98	All County Music Festival - 11/4/2023
g.	John C. Vatalaro	\$89.00	All County Music Festival - 11/2/2023
h.	John C. Vatalaro	\$476.22	All County Music Festival - 11/4/2023
i.	Tara L. Higgins-Pascucci	\$89.00	All County Music Festival - 11/2/2023
j.	Tara L. Higgins-Pascucci	\$396.40	All County Music Festival - 11/4/2023
k.	Tara L. Higgins-Pascucci	\$396.40	NYSSMA All State - 12/2/2023
l.	Lori McAllister	\$89.00	All County Music Festival - 11/2/2023
m.	Lori McAllister	\$454.94	All County Music Festival - 11/4/2023
n.	Lori McAllister	\$454.94	NYSSMA Area All State - 11/18/2023

VIII. Unclassified Employee After School Program

A. After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>	<u>Position</u>
1.	Marianne R. Carus	\$33.00	Up to 8	TMS	Teacher
2.	Jenna L. Dennin	\$27.00	Up to 15	PS14	Teaching Assistant
3.	Christopher Caroppoli	\$33.00	Up to 20	PS18	Teaching Assistant (<i>Hours Amended</i>)
4.	Nicole Dominikoski	\$33.00	Up to 4	PS14	Teacher
5.	Madelyn J. Cloutier	\$33.00	Up to 8	PS14	Teacher
6.	Makayla Darmetko	\$27.00	Up to 8	PS16	Teaching Assistant
7.	Megan M. Monette	\$33.00	Up to 8	PS16	Teacher

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VIII. Unclassified Employee After School Program

A. After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>	<u>Position</u>
8.	Christine Roe	\$27.00	Up to 8	PS14	Teaching Assistant (<i>Hours amended</i>)
9.	Dorothy E. Pomykala	\$33.00	Up to 8	TMS	Teacher

IX. Unclassified Employee Substitutes

	<u>Name</u>	<u>Daily Rate</u>	<u>Position</u>
a.	Kadedra Allen	\$100.00	Sub TA - Uncertified

X. Unclassified Employee Tutors

	<u>Name</u>	<u>Step</u>	<u>Hourly Rate</u>
a.	Nicole St. Onge	1	\$40.00
b.	Alfonso Rodriguez	2	\$35.00

B. Staff Matters - Classified

(reviewed by I. Abbasi)

I. Classified Employee Resignation

	<u>Name</u>	<u>Effective</u>	<u>FTE</u>	<u>Location</u>	<u>Position</u>
a.	Timothy R. Dennin	10/20/2023	1.0000	District	District Monitor Substitute
b.	Richard Stevens	11/01/2023	1.0000	Facilities	Bldg. Maintenance Person Days
c.	Samuel Wessels	09/06/2023	1.0000	Facilities	Bldg. Maintenance Person- Nights
d.	Nikisha U. Kaiser	11/03/2023	1.0000	BOE	Secretary

II. Classified Employee Probationary Appointment

- a. **Name:** Patrick J. Doran
 FTE: 1.0000 Position: Laborer - Nights
 Location: PS18 Probationary Period: 11/02/2023 - 05/01/2024
 Annual Salary: \$43209.00 (S-1, G-13)
(Transfer - Robert Barringer)
- b. **Name:** Michael D. Fennelly
 FTE: 1.0000 Position: Laborer - Nights
 Location: PS2 Probationary Period: 11/02/2023 - 05/01/2024
 Annual Salary: \$43209.00 (S-1, G-13)
(Transfer - Andre Washington)
- c. **Name:** Sadie Gardner
 FTE: 1.0000 Position: Laborer - Nights
 Location: TMS Probationary Period: 11/02/2023 - 05/01/2024
 Annual Salary: \$43209.00 (S-1, G-13)
(Replacing - Thomas Branagan)
- d. **Name:** Angel Maloney
 FTE: 1.0000 Position: Account Clerk
 Location: Business Office Probationary Period: 11/02/2023 - 03/05/2024
 Annual Salary: \$46276.00 (S-2, G-12A)
- e. **Name:** Michele K. Radliff
 FTE: 1.0000 Position: Account Clerk
 Location: Business Office Probationary Period: 11/02/2023 - 02/20/2024
 Annual Salary: \$46276.00 (S-2, G-12A)
- f. **Name:** Richard Stevens
 FTE: 1.0000 Position: Bldg. Maintenance Mechanic
 Location: Facilities Probationary Period: 11/02/2023 - 05/01/2024
 Annual Salary: \$59993.00 (S-1, G-21A)

III. Classified Employee After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>	<u>Position</u>
A.	Megan A. Greene	\$30.19	Up to 8	PS18	Substitute Nurse

IV. Classified Employee Temporary Stipend

IV. Classified Employee Temporary Stipend

A. Building Maintenance Supervisor

- a. **Name:** Richard Stevens Annual Stipend: \$7500.00

V. Classified Employee Temporary Assignments

	<u>Name</u>	<u>Hourly Rate</u>	<u>Location</u>	<u>Position</u>	<u>Effective Date</u>
a.	Stephen C. Sontheimer	\$24.96	THS	Sunset Program - Sub Monitor	11/02/2023 - 06/30/2024
b.	Gianneliz Leverenz	\$14.20	PS18	Lunch Aide	11/02/2023 - 06/30/2024

VI. Classified Employee Substitutes

	<u>Name</u>	<u>Hourly Rate</u>	<u>Position</u>
A.	Alonzo Y. Alexander Jr	\$21.00	Sub Monitor
B.	Timothy R. Dennin	\$21.00	Sub Monitor
C.	Khalif Coleman	\$21.00	Sub Monitor
D.	Josephine Nicoll	\$21.00	Sub Monitor