

BOARD OF EDUCATION MINUTES

Date of Meeting: October 18, 2023
Type of Meeting: **REGULAR MEETING**
Location: School 2
Time: 5:30 PM Audit Committee Meeting
6:00 PM Regular Meeting

I. Call to Order

A. Roll Call

- Members Present: Mrs. Ann Apicella Mr. Donald Miller
Mr. Matthew Flowers, Jr. Mrs. Elizabeth Poletto
Mrs. Diana Heckman Mrs. Anne Wager-Rounds
Mr. Tom Mayo
- Members Absent: Mrs. Ebony Pompey-Conway
- Others Present: Mr. John Carmello, Superintendent
Dr. Donna Watson, Deputy Superintendent
Mr. Adam Hotaling, Assistant Superintendent for Business
Mr. Imran Abbasi, Assistant Superintendent for Human Resources
Mr. Anthony Fasano, School Attorney

B. Public Session

At 6:04pm Mrs. Wager-Rounds called the regular meeting to order with the Pledge of Allegiance.

D. Public Input on agenda and non-agenda items non-action items:

There was no public input.

II. Non-Action Items

A. Audit Discussion - D. Gabel, EFPR Group

Mr. Gabel from the EFPR Group met with the Audit Committee prior to the Board meeting to discuss in greater detail the findings of the external audit. He briefly explains his findings stating that they identify significant areas and controls and test the effectiveness of the controls. Based on the tests and audit procedures, EFPR Group issued a positive opinion on these reports based on financial statements and have unmodified opinions. All records and information requested were issued and the team did a great job answering all questions.

B. Principal's Presentation - A. Klopott

Ms. Klopott begins her presentation thanking the Board and Cabinet Administration for their continued support at School 2. She goes on to show the latest NYS ELA and Math testing results which showed increases from last year. Ms. Klopott explains there are steps to success and they have a strong focus on attendance. This year they monitor daily attendance rates which have not dropped below 90% for the month of September. Another initiative is building a stronger relationship with the community through home visits, regular communication with families, and building formal partnerships with organizations such as Sage College, SNUG, Troy PD Reading

Buddies and much more. The final initiative this year is using data to drive instruction. This happens with weekly data meetings with teachers, embedded professional development and students tracking their own data. Ms. Klopott explains that all of these initiatives will make positive impacts at School 2 this year.

C. Unclassified Employee Transfers 2023-2024 School Year (For notification purposes only)

<u>NAME</u>	<u>FROM POSITION</u>	<u>FROM</u>	<u>TO POSITION</u>	<u>TO</u>
Robert Barringer	Laborer - Nights	PS18	Laborer - Nights	TMS
Andre Washington	Laborer - Nights	PS2	Laborer - Nights	TMS
Kacey Grubb-Robinson	School Nurse	THS	School Nurse	TMS

III. Action Items

A. Approval of Minutes

Mrs. Wager-Rounds made a motion to approve Item 1 as listed.

Second: Mr. Mayo

Discussion: None

Carried: 7-0

1. October 4, 2023

B. Superintendent’s Recommendations - Human Resources - Staff Matters - Unclassified and Classified

(Reviewed by D. Watson and I. Abbasi)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified and classified personnel actions:

Mrs. Wager-Rounds made a motion to approve Items 1-10 as a consent agenda.

Second: Mr. Mayo

Discussion: None

Carried: 7-0

Unclassified Items 1-9 (within linked document)

10. Unclassified Employees - Intern/Student Teacher/Observation Hours (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATES</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Olivia Rapuano	SUNY Albany	Special Education	10/19/23-2/15/24	Kelly Phelan	PS16

Mrs. Wager-Rounds made a motion to approve Items 1-7 as a consent agenda.

Second: Mr. Mayo

Discussion: None

Carried: 7-0

Classified Items 1-6 (within linked document)

7. Classified Employees - Volunteers

<u>Russell Sage - PS2</u>	Kylie Singer	Connie Gatt
Britney Allen	Hannah Vorlaar	Stephanie Houser
Emma Anderson		Judi Jacques
Dana Isaac Brown	<u>RPI - PS2</u>	Valerie Jeffers
Gabrielle Deck	Marvin Bentley	Adrienne Larys

Kahlil Dowdy
Ross Garrow, II
Regan Garrison
Taylor Grason
Brooke Hernandez
Zaekerry Jesmain
Brenden Nihill
Emily Obuya
Samantha Riebel
Shannon Russell

Naomi Falkenberg
Meaghan Jankowski
Lucas Sutton
Misty Zaczyk

Rensselaer County
Literacy Volunteers-PS14
Catalina Alegre
Barbara Bosworth
Ellen Dunn

Daryl Lockrow
David Mack
Colleen Marro
Susan Naughton
Diana Pane
Anne Poletto
Patricia Simon
Fran Zinicola

[Staff Matters \(Unclassified and Classified\)](#)

C. Superintendent Recommendations - Programs

(Reviewed by D. Watson)

Mrs. Wager-Rounds made a motion to approve Items 1-3 as a consent agenda.

Second: Mr. Mayo

Discussion: None

Carried: 7-0

1. WMHT Public Media (2023-2024 Contract)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with WMHT Public Media for family engagement events from October 2023 through June 2024 at a cost not to exceed \$2,000.00 to be paid from My Brother's Keeper grant funds.

[WMHT Public Media \(2023-2024 Contract\)](#)

2. Kevin Ryan (2023-2024 Afterschool Contract)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Kevin Ryan for agility, strength and coordination training activities during the elementary afterschool program from November 2023 through May 2024 at a cost not to exceed \$7,000.00 to be paid from ARP grant funds.

[Kevin Ryan \(2023-2024 Afterschool Contract\)](#)

3. Out of State Conference

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve the following out of state conference:

Conference:

ASHA Convention 2023
November 16-18, 2023
Boston, MA

Attendees:

Janna Hanusik-Spadoni
Alexandra Juliano
Mara deJonghe
Amy Getting
Kimberly Hawkins
Jennifer Blakeslee
Kristina Film

Cost/Paid By:

\$499 per person
Paid by Special Ed. Grant

D. Superintendent Recommendations - Business Finance

(Reviewed by A. Hotaling)

Mrs. Wager-Rounds made a motion to approve Items 1-3 as a consent agenda.

Second: Mr. Mayo

Discussion: None

Carried: 7-0

1. Wynantskill Union Free School District (2023-2024 Instruction Contract) - Amended from 7/5/23

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an instruction contract with Wynantskill Union Free School District for instructional services for students in *Grades 9-12* for the 2023-2024 school year commencing July 1, 2023 at a rate of \$4,000.00 for General Education and NYS set rates for Special Education students.

[Wynantskill Union Free School District \(2023-2024 Instruction Contract\)](#)

2. North Greenbush Instructional Contract

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an instructional contract with North Greenbush Common School District for instructional services for students in Grades 6-12 for the 2022-2023 school year commencing on July 1, 2023 per rate set by NYS.

[North Greenbush Common School District \(2023-2024 Contract\)](#)

3. Change Orders

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change order:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Change</u>
Flex Electric LLC	EC-06 (PS18)	\$668,200.00	\$5,775.06
Flex Electric LLC	EC-05 (PS18)	\$668,200.00	\$3,903.27
MLB Construction Services	GC-09 (PS14)	\$6,908,800.00	(\$17,856.00)

E. Board Resolution

Mrs. Wager-Rounds made a motion to approve Items 1 as listed.

Second: Mr. Mayo

Discussion: None

Carried: 7-0

1. CSEA MOA (Secretary and Registration Clerk grades)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves and ratifies a Memorandum of Agreement with the CSEA effective October 19, 2023.

F. District Announcements

1. Future BOE Meetings - All meetings will take place at 6:00pm.

- a. November 1, 2023 at TMS
- b. November 15, 2023 at School 14

2. Good News

- a. School 18 had a huge turnout last Thursday for our Color Fun Run. 104 elementary students ran laps around the neighborhood. Eight former School 18 students who are now Troy Middle School students returned to lead the students in the run. It was a colorful event and fun was had by all.

- b. Carroll Hill is hosting a fall festival for families on October 26th after school. There will be a variety of fun

fall-themed activities for families to enjoy together. Thank you to the family engagement team for planning this great event!

- c. For the second consecutive year, Choice Physical Therapy held a school supply drive to benefit Troy Middle School and Troy High School via the Troy Booster Club. Staff and patients collected school supplies over several weeks, and earlier this month, Choice PT co-founder Dr. Erin Napoleon delivered the supplies to the school. These items will be available for teachers to access for students who may need them throughout the year. Thank you to Dr. Napoleone and Choice Physical Therapy for this generous donation to our students!
- d. Troy's Golf Team represented well at Sectionals for the first time in many years, and three of our four golfers advanced to the state qualifiers! Congratulations to Kayne Behan, Kolin Behan, and Joey Degnan for advancing and to the whole golf team for showing incredible improvement this season.
- e. Varsity Boys Soccer notched their first sectionals win in several years with a stunning 4-2 second half comeback over Amsterdam last night. After being down 2-0 at the end of the first half, the team hit their stride, scoring the final four points and only allowing one shot on goal in the second half. Collin Schroeder, Daniel Wiltshire, Jackson Murray, and Luigi Chera each tallied one goal. The boys will take on #1 seed Bethlehem tomorrow night at 7pm in the Section 2 Quarterfinal.
- f. Varsity Girls Soccer was also on the road for their Sectionals matchup this afternoon against #7 seed Burnt Hills. Good luck girls.
- g. On Friday, October 20th there will be a street dedication to our friend and former employee Earl Harrison who recently passed away. The dedication will take place at 9am for anyone who is interested in attending, at the Troy Boys and Girls Club at 1700 7th Ave between Congress and State St.

G. Adjourn

At 6:38pm, Mrs. Wager-Rounds made a motion to adjourn the public session. This was seconded by Mr. Mayo and carried 7-0.

Respectfully submitted by,



Theresa Kaniff
District Clerk

IV. Unclassified Employee Extra Assignments

A. 6th Period Assignment - Rescinded

<u>Name</u>	<u>Stipend</u>	<u>Location</u>	<u>Effective</u>	<u>Tenure</u> <u>Area</u>
a. Elizabeth Edwards	\$6384.00	THS	09/01/2023	Teacher Not Tenure Eligible <i>(appointed in error)</i>

V. Unclassified Employee Temporary Stipends

A. New Teacher Mentor Program

1. New Teacher Mentor Program Year 2

<u>Name</u>	<u>FTE</u>	<u>Stipend</u>	<u>Mentee</u>
a. Gabrielle Panganiban	1.0000	\$1200.00	Mackenzie LaBate
b. Stephanie Cahill	1.0000	\$1200.00	Samantha Brown
c. Kyle E. DePaolo	1.0000	\$1200.00	Sally Brown
d. Susan M. Wall	1.0000	\$1200.00	Christine Baseel
e. Ashley L. Greene	1.0000	\$1200.00	Lilianna Battibulli
f. Jamie L. Vertucci	1.0000	\$1200.00	Maryann Lazurus
g. Lisa Noyes	1.0000	\$1200.00	Demi Ball
h. Elizabeth L. Franz	1.0000	\$1200.00	Elizabeth Neese
i. Lauren A. Oppelt	1.0000	\$1200.00	Corin Noga
j. Hope M. DeBevoise	1.0000	\$1200.00	Alyssa Anderson

2. New Teacher Mentor Program Year 3
\$33.00 per hour

<u>Name</u>	<u>FTE</u>	<u>Hours</u>	<u>Mentee</u>
a. Lauren A. Oppelt	1.0000	Up to 25	Marianne Carus
b. Cynthia M. Didonna-Nethaway	1.0000	Up to 25	Rachael Duchnycz
c. Christopher Wolff	1.0000	Up to 25	Katie Walther

B. TMS Student/Teacher (Lunch) Mentor Program

<u>Name</u>	<u>FTE</u>	<u>Stipend</u>
a. Meya Francis	1.0000	\$1739.07
b. Sandra Carroll	1.0000	\$1808.24
c. Jason Goldstein	1.0000	\$2079.73

VI. Unclassified Miscellaneous Employee Programs

A. Afterschool/Saturday Detention

<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>
a. John Kilian	\$33.00	Up to 4	TMS
b. Jerome J. Harvey	\$27.00	Up to 4	TMS

VI. Unclassified Miscellaneous Employee Programs

B. PSAT Test Proctor

	<u>Name</u>	<u>Hourly Rate</u>
a.	Bradley D. Kasper	\$33.00
b.	Eleni Karanassiu	\$33.00
c.	Christine McDermott	\$33.00
d.	Kevin Noonan	\$33.00
e.	Sean Davis	\$33.00
f.	Elizabeth Edwards	\$33.00
g.	Maureen E. Hughes	\$33.00 <i>(amend Rate)</i>
h.	Riley C. Long	\$33.00 <i>(amend Rate)</i>
i.	Jordan Miner	\$33.00 <i>(amend Rate)</i>
j.	Ikea Witt	\$33.00 <i>(amend Rate)</i>

C. My Brothers Keeper/My Sisters Keeper - Tutor/Mentor

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>
a.	Amber Vogel	\$33.00	Up to 8	TMS

D. Chaperone

	<u>Name</u>	<u>Daily Rate</u>	<u>Event</u>
a.	Riley C. Long	\$89.00	THS Homecoming Dance 9/30/23
b.	Melissa L. Miller	\$89.00	THS Homecoming Dance 9/30/23
c.	Ikea Witt	\$89.00	THS Homecoming Dance 9/30/23
d.	Caitlin M. Ziobrowski	\$89.00	THS Homecoming Dance 9/30/23

VII. Unclassified Employee After School Program

A. After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>	<u>Position</u>
1.	Madelyn J. Cloutier	\$33.00	Up to 8	PS14	Teacher
2.	Christine Roe	\$27.00	Up to 8	PS14	Teaching Assistant

VII. Unclassified Employee After School Program

A. After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>	<u>Position</u>
3.	Katelyn McNall	\$27.00	Up to 8	CHS	Teaching Assistant
4.	Holly Edwards	\$27.00	Up to 8	CHS	Teaching Assistant
5.	Victoria Hallett	\$33.00	Up to 8	CHS	Teacher
6.	Bianca M. Valente	\$27.00	Up to 8	PS18	Teaching Assistant
7.	Tenika Y. Wilcox	\$33.00	Up to 8	CHS	Teacher
8.	Liliana Battibulli	\$33.00	Up to 8	PS2	Teacher
9.	Joshua H. Johnson	\$33.00	Up to 8	PS16	Teacher
10.	Kelly Phelan	\$33.00	Up to 8	PS16	Teacher
11.	Amy C. Fraser	\$33.00	Up to 8	PS16	Teacher
12.	Brian Matthews	\$27.00	Up to 8	TMS	Teaching Assistant
13.	Jerome J. Harvey	\$27.00	Up to 8	TMS	Teaching Assistant
14.	Erin Murray	\$33.00	Up to 8	CHS	Teacher
15.	Desiree Elfner	\$33.00	Up to 8	CHS	Teacher
16.	Stacey Rutter	\$33.00	Up to 8	CHS	Teacher
17.	Mariana Brunell	\$33.00	Up to 8	PS16	Teacher
18.	Jillian Montesano	\$27.00	Up to 8	PS14	Teaching Assistant

(Hours amended)

VIII. Unclassified Employee Substitutes

	<u>Name</u>	<u>Daily Rate</u>	<u>Position</u>
a.	Jacob Danaher	\$100.00	Sub TA - Uncertified
b.	Reece Brown	\$100.00	Sub TA - Uncertified
c.	Jordan Vandenberg	\$115.00	Sub Teacher - Uncertified
d.	Marcy Dillon	\$125.00	Sub Teacher - Certified
e.	Nathan Dominikoski	\$100.00	Sub TA - Uncertified
f.	Jan J. Zadoorian	\$400.00	Substitute Principal

IX. Unclassified Employee Tutors

	<u>Name</u>	<u>Step</u>	<u>Hourly Rate</u>
a.	Amanda Ecker	4	\$27.00

IX. Unclassified Employee Tutors

	<u>Name</u>	<u>Step</u>	<u>Hourly Rate</u>
b.	Jordan Caldwell	5	\$24.00
c.	Jill Casey	2	\$35.00
d.	Nicholas Noyes	5	\$24.00

B. Staff Matters - Classified

(reviewed by I. Abbasi)

I. Classified Employee Retirement

- a. **Name:** Kevin L. Pompey
Effective: 10/27/2023 **FTE:** 1.0000 **Location:** THS **Position:** School Monitor/Secondary
(amend Effective Date, 01/04/2023 BOE Agenda, page 2 of Staff Matters (Unclassified and Classified) Attachment)

II. Classified Employee Probationary Appointment

- a. **Name:** Aaron Ross
FTE: 1.0000 **Position:** School Monitor/Secondary
Location: THS **Probationary Period:** 11/01/2023 - 04/30/2024
Annual Salary: \$33489.00 (S-1, G-3N)
(Retirement - Kevin Pompey)

III. Classified Employee Temporary Appointment

- a. **Name:** Sadie Gardner
FTE: 1.0000 **Location:** District **Position:** District Laborer Substitute
Effective: 10/19/2023 through 06/30/2024 **Annual Salary:** \$20.00

IV. Classified Employee Permanent Appointment

- a. **Name:** Thomas Branagan
FTE: 1.0000 **Location:** TMS **Position:** Laborer - Days
Effective Date: 10/19/2023 **Annual Salary:** \$43131.00 (S-3, G-11)
(Resignation - Julie Darmetko)

V. Classified Employee After School Program

	<u>Name</u>	<u>Hourly Rate</u>	<u>Hours/Week</u>	<u>Location</u>	<u>Position</u>
A.	Lucia Valente	\$25.73	Up to 9	PS18	Monitor
B.	Patrice Wright	\$30.45	Up to	CHS	Nurse
C.	Vincent J. Strynkowski	\$21.91	Up to 11	PS2	Monitor
D.	Victor Bryant Hicks	\$25.73	Up to 20	PS16	Monitor <i>(Hours amended)</i>
E.	Stacey L. Sadowski	\$21.00	Up to 9	TMS	Monitor

VI. Classified Employee Temporary Stipend

- A. UPSEU Mentor Program
- a. **Name:** Megan A. Greene
FTE: 1.0000 **Stipend:** \$1520.00 **Mentee:** Patrice Wright **Area:** School Nurse

VII. Classified Employee Substitutes

<u>Name</u>	<u>Hourly Rate</u>	<u>Position</u>
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VII. Classified Employee Substitutes

	<u>Name</u>	<u>Hourly Rate</u>	<u>Position</u>
A.	Casey J. Gibeault	\$21.00	Sub Monitor