

## BOARD OF EDUCATION MINUTES

Date of Meeting: April 5, 2023  
Type of Meeting: **REGULAR MEETING**  
Location: Troy Middle School  
Time: **6:00 PM Regular Meeting**

### I. Call to Order

#### A. Roll Call

1. Members Present: Mrs. Ann Apicella Mrs. Ebony Pompey-Conway  
Mr. Matthew Flowers, Jr. Mrs. Anne Wager-Rounds  
Mrs. Diana Heckman  
Mr. Tom Mayo
2. Members Absent: Mr. Donald Miller  
Mrs. Elizabeth Poletto
3. Others Present: Mr. John Carmello, Superintendent  
Dr. Donna Watson, Assistant Superintendent for Curriculum & Instruction  
Mr. Adam Hotaling, Assistant Superintendent for Business  
Mr. Imran Abbasi, Assistant Superintendent for Human Resources  
Ms. Erin O'Grady Parent, School Attorney

#### B. Public Session

At 6:00pm Mrs. Wager-Rounds called the regular meeting to order with the Pledge of Allegiance.

#### C. Public Input on agenda and non-agenda items non-action items:

1. Karen Gamble spoke to the Board about the transportation policy. Her 2nd grade grandson has always been met at the bus stop by a family member and on a particular day no one was at the bus stop. The driver told him he was ok to get off the bus and walk home. The grandmother is asking the board to revise the current transportation policy requiring only Kindergartners to be met at the bus stop by an adult.

### II. Non-Action Items

#### A. Recognition of the THS Varsity Basketball Team - Mayor Madden

Mayor Madden spoke to the Boys Basketball team about how teamwork prevailed this season. He then handed out individual certificates of achievement to the players and coaches. Coach Kilian then thanked all the players and parents for their support throughout the season. He speaks about the support from the teachers, Mr. Canfield, Mr. Mariano and Mr. McShane all helped with what was accomplished this year. Mr. Mayor presented the team with a key to the city.

#### B. Budget Discussion - J. Carmello

Mr. Carmello discusses that tonight would have been the night to adopt our budget, however, since the state budget has not passed yet we could not adopt the budget. The legislatures have been sent home for until April 10th. Our hope is that we can adopt the budget at a Special Meeting on April 19th.

C. [February](#) Financials - K. Barnhill

There were 323 claims reviewed by the auditor. Tax collection ended Friday on the 31st. All accounts have been reconciled. Expenses and food costs are slightly higher this year compared to last year. Majority of our purchasing is ending after the April break.

D. Unclassified Employee Transfers 2022-2023 (For notifications purposes only) - Effective May 1, 2023

<u>NAME</u>	<u>FROM POSITION</u>	<u>FROM</u>	<u>TO POSITION</u>	<u>TO</u>
Elizabeth Perrott	Laborer-Nights	PS14	Laborer-Nights	TMS
Thomas Branagan	Laborer-Nights	PS14	Laborer-Nights	TMS
Marcheonne Phillips	Laborer-Nights	PS18	Laborer-Nights	TMS

### III. Action Items

#### A. Approval of Minutes

*Mrs. Wager-Rounds made a motion for approval of minutes from March 22, 2023.*

*Second: Mrs. Pompey-Conway*

*Discussion: None*

*Carried: 6-0*

1. [March 22, 2023](#)

#### B. Superintendent’s Recommendations - Human Resources - Staff Matters - Unclassified and Classified

*(Reviewed by D. Watson and I. Abbasi)*

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified and classified personnel actions:

*Mrs. Wager-Rounds made a motion to approve Unclassified Items 1-9.*

*Second: Mrs. Pompey-Conway*

*Discussion: None*

*Carried: 6-0*

**Unclassified Items 1-9 (within linked document)**

*Mrs. Wager-Rounds made a motion to approve Classified Items 1-8.*

*Second: Mrs. Pompey-Conway*

*Discussion: None*

*Carried: 6-0*

**Classified Items 1-8 (within linked document)**

[Staff Matters \(Unclassified and Classified\)](#)

#### C. Superintendent Recommendations - Programs

*(Reviewed by D. Watson)*

*Mrs. Wager-Rounds made a motion to approve Items 1-6.*

*Second: Mrs. Pompey-Conway*

*Discussion: None*

*Carried: 6-0*

1. [Special Education Placements](#)

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2022-2023 and 2023-2024 classes for students with special needs.

[2022-2023 Special Education Placements](#)  
[2023-2024 Special Education Placements](#)

2. StuntMaster (2023 Contract)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with StuntMaster to promote character building and teamwork for the students at Troy Community School from April 2023 through June 2023 at a cost not to exceed \$1,275.00 to be paid by the ARP grant funds.

[StuntMaster \(2023 Contract\)](#)

3. Speak Sobriety LLC (2023 Contract)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with SpeakSobriety LLC for education and training on substance misuse prevention and mental health support at Troy Community School from April 2023 through June 2023 at a cost not to exceed \$2,000.00 to be paid by the ARP grant funds.

[Speak Sobriety LLC \(2023 Contract\)](#)

4. Out of State/Country Conferences

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve the following out of state and out of country conferences:

<b><u>Conference:</u></b>	<b><u>Attendees:</u></b>	<b><u>Cost/Paid By:</u></b>
a. ASCA 2023 Annual Conference July 15-18, 2023 Atlanta, Georgia	Jennifer White Bradley Kasper Jamilah Sawyer Casey Klein Ikea Witt	\$459 per person paid by General Funds
b. 105th AATSP Annual Conference June 26-29, 2023 Salamanca, Spain	Benjamin Noonan	\$375 per person paid by General Funds

5. 2023-2024 Student Attendance Calendar

BE IT RESOLVED, that the Board of Education, hereby approves the 2023-2024 Student Attendance Calendar for the Enlarged City School District of Troy.

[2023-2024 Student Attendance Calendar](#)

6. Certification of Lead Evaluator

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby certifies that the following administrator has received appropriate training in teacher and/or principal evaluation in accordance with regulations of the Commissioner of Education, and such individual is hereby certified as a qualified lead evaluator for the purpose of conducting and completing evaluations for the 2022-2023 school year.

**District:** Joseph Guardino

**D. Superintendent Recommendations - Business Finance**

*(Reviewed by A. Hotaling)*

**Mrs. Wager-Rounds made a motion to approve Items 1-5.**

**Second: Mrs. Pompey-Conway**

**Discussion: None**

**Carried: 6-0**

**1. Change Orders**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Change</u>
<a href="#">Bette &amp; Cring, LLC</a>	GC-14 (PS18)	\$5,185,000.00	\$3,313.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-15 (PS18)	\$5,185,000.00	\$27,404.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-16 (PS18)	\$5,185,000.00	\$11,499.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-17 (PS18)	\$5,185,000.00	\$27,247.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-18 (PS18)	\$5,185,000.00	\$19,852.00
<a href="#">Flex Electric LLC</a>	EC-02 (PS18)	\$668,200.00	\$3,064.04
<a href="#">Family Danz Mechanical, LLC</a>	MC-01 (PS14)	\$1,496,000.00	(\$50,918.13)
<a href="#">RMB Mechanical Inc.</a>	MC-01 (PS12)	\$902,000.00	(\$35,361.00)
<a href="#">RMB Mechanical Inc.</a>	PC-01 (PS12)	\$380,500.00	(\$3,800.00)
<a href="#">Harold R. Clune, Inc.</a>	EC-07 (TCS)	\$674,800.00	\$11,156.00
<a href="#">RMB Mechanical Inc.</a>	MC-01 (TCS)	\$1,788,500.00	(\$75,110.96)
<a href="#">DiGesare Mechanical</a>	PC-01 (PS18)	\$477,000.00	\$20,583.27
<a href="#">Bette &amp; Cring, LLC</a>	GC-19 (PS18)	\$5,185,000.00	\$6,329.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-20 (PS18)	\$5,185,000.00	\$15,265.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-21 (PS18)	\$5,185,000.00	\$13,851.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-22 (PS18)	\$5,185,000.00	\$3,342.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-23 (PS18)	\$5,185,000.00	\$7,058.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-24 (PS18)	\$5,185,000.00	\$13,316.00
<a href="#">Bette &amp; Cring, LLC</a>	GC-25 (PS18)	\$5,185,000.00	\$26,789.00

**2. NYS Mini Bid Award**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid opened March 2, 2023 for a 2023 Dodge Ram Promaster Van for the District Courier to be awarded to the following lowest responsible bidder:

Neilsen of Morristown Inc. Nielsen Chrysler Jeep Ram 200 Ridgedale Ave Morristown, NJ 07960	<u>Total Contract Award:</u> \$52,766.14
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**3. Purchase Award**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following award for the purchase of a used 2022 Ford E-350 Super Duty Box Truck to be awarded to the following lowest quote with all necessary accessories:

2010 Auto Sales 343 2nd Ave	<u>Total Purchase:</u> \$60,046.00
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Troy, NY 12182

4. Surplus

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the inventory list of School 16 and Troy Middle School library books for surplus to be sold, donated or recycled.

[School 16 Library Book Inventory List](#)  
[Troy Middle School Library Book Inventory List](#)

5. GILA LLC D/B/A/ Municipal Services Bureau Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with GILA LLC D/B/A MUNICIPAL SERVICES BUREAU to provide an online payment acceptance solution for the collection of school tax payments.

[MSB Agreement](#)

## **E. Board Resolution**

***Mrs. Wager-Rounds made a motion to approve Item 1 as listed.***

***Second: Mrs. Pompey-Conway***

***Discussion: None***

***Carried: 6-0***

1. TTA Settlement and Release Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves a Settlement and Release Agreement concerning the subject employee identified on Confidential Schedule "A", and authorizes the President of the Board of Education to execute the written Settlement and Release Agreement.

## **F. Budget Vote and BOE Election**

***Mrs. Wager-Rounds made a motion to approve Items 1-2 as a consent agenda.***

***Second: Mrs. Pompey-Conway***

***Discussion: None***

***Carried: 6-0***

1. Board of Registration

BE IT RESOLVED, that Brenda Harrison be appointed for a term of one year to serve on the Board of Registration for the purpose of preparing a register of each school election district for the Budget Vote and BOE election on May 16, 2023. Remuneration shall be \$60.

2. Personal Registration Day

BE IT RESOLVED, that Tuesday, May 2, 2023 from 12 noon to 4:00pm be designated as Personal Registration Day for the Budget Vote and BOE Election to be held on May 16, 2023, and

BE IT FURTHER RESOLVED, the Personal Registration Day will be held at School 12 located at 475 First Street, Troy, New York.

## G. District Announcements

1. Future Meetings - All meetings take place at 6:00pm at TMS
  - a. April 19, 2023 - Budget Adoption
  - b. April 25, 2023 (Tuesday) - Questar Vote
  - c. May 3, 2023
  
2. Good News
  - a. This past Sunday, Carroll Hill Family Engagement hosted a Spring Egg Hunt, with over 110 students and families in attendance. Fun was had by all. We will have our Hippity Hop Fun Run on Thursday at 1:15pm.
  
  - b. Carroll Hill also recently partnered with RPI Science Ambassadors, who came to classes and provided workshops on Color, Photosynthesis, and Gravity and the Universe.
  
  - c. Odyssey of the Mind teams from School 16 and Troy Middle School earned a spot in the state finals coming up on April 15. Both teams placed in the top two in their problem and will compete for a chance to move on to the World Finals in Michigan in May. Congratulations and good luck!
  
  - d. At School 18, Kindergarten recently finished their Science Unit on dinosaurs and fossils. They concluded the unit with a Dino Day, which included students making dinosaur eggs out of paper mache. Each student brought home their dino egg which had a toy dinosaur in it. Last night, more than 40 students participated in the School 18 Science Fair, each demonstrating the impressive science projects they created. Great job!
  
  - e. School 14 and School 18 recently had the opportunity to showcase some of the outstanding teaching and learning happening with the Units of Study. A film crew from Heinemann Publishing came to School 14 and 18 last week to create a promotional video of all the great work happening. They recorded several lessons and interviewed some teachers and administrators about the great work that goes on in Troy. Both schools were pleased to be chosen and to be able to share information and insight about Troy's journey with the Teacher's College and Units of Study.
  
  - f. Now my favorite part, the Girls Flag Football is off and running. They have already had several practices and as of right now we have a 7 game schedule. Their first home game is April 17th at Troy High School.

## H. Adjourn

At 6:31pm, Mrs. Wager-Rounds made a motion to adjourn the public session. This was seconded by Mrs. Pompey-Conway and carried 6-0.

Respectfully submitted by,



Theresa Kaniff  
District Clerk



A. Staff Matters - Unclassified (reviewed by D. Watson)I. Unclassified Employee Resignation

- a. **Name:** Maria L. DeNovio  
Effective 04/22/2023 % of Service: 1.0000 Assignment: District Tenure Area: Not Tenure Eligible

II. Unclassified Employee Retirement

- a. **Name:** Amy E. Patricelli  
Effective: 06/23/2023 % of Service: 1.0000 Assignment: PS18 Tenure Area: Elementary

III. Unclassified Employee Leave of Absence (Unpaid)

- a. **Name:** Mariam Sardar  
% of Service: 1.0000 Assignment: PS2 Tenure Area: Teaching Assistant  
Effective Date(s): 03/31/2023 - 05/05/2023  
**(Leave of Absence - Temporary Position)**

IV. Unclassified Employee Temporary Instructional Appointment

- a. **Name:** Summer M. Logrippo  
Position: Summer School Principal Supplemental % of Service: 1.0000 Assignment: District  
Start/End Date: 07/01/2023 - 08/31/2023 Certification: School District Leader; Emergency Covid-19  
Annual Salary: \$5500.00
- b. **Name:** Nicole M. MacNeil  
Position: Summer School Principal Elem % of Service: 1.0000 Assignment: PS14  
Start/End Date: 07/01/2023 - 08/31/2023 Certification: School Building Leader; Emergency Covid-19  
Annual Salary: \$5500.00
- c. **Name:** Joshua Monk  
Position: Summer School Principal Secondary % of Service: 1.0000 Assignment: TMS  
Start/End Date: 07/01/2023 - 08/31/2023 Certification: School Building Leader; Initial  
Annual Salary: \$6500.00
- d. **Name:** Corey Brustle  
Position: Teacher - Home & Career Skills % of Service: 1.0000 Assignment: TMS  
Start/End Date: 05/08/2023 - 06/30/2023 Certification: Pending  
Annual Salary: \$46062.00 (S-1, C-A)  
**(Resignation- Culkin-Boice)**
- e. **Name:** Mariam Sardar  
Position: Teacher - Kindergarten % of Service: 1.0000 Assignment: PS2  
Start/End Date: 03/31/2023 - 05/05/2023 Certification: Childhood Ed. 1-6; Initial  
Annual Salary: \$48179.00 (S-1, C-E)  
**(Leave of Absence - Snowden)**

V. Unclassified Employee Extra Assignments

## A. 6th Period Assignments

- a. **Name:** Thomas Dansereau  
Assign: TCS Effective:03/20/2023 Stipend: \$2223.20 Tenure Area: School Psychologist

VI. Unclassified Employee Temporary Stipends

## A. Coaching Sports

- a. **Name:** Michele French  
Position: Modified Coach, Softball  
FTE: 0.3000 Annual Stipend: \$1026.00
- b. **Name:** Jordan Canzeri  
Position: Varsity Coach, Boys Outdoor Track  
FTE: 1.0000 Annual Stipend: \$5528.00

VII. Unclassified Miscellaneous Employee Programs

## A. After School Tutoring

- a. **Name:** Kathy R. Vener  
Salary Rate: \$33.00 per hour, up to 10 hours per week Assign: THS

**VII. Unclassified Miscellaneous Employee Programs**

- A. After School Tutoring
- b. **Name:** Miranda Wassinger  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: THS
  - c. **Name:** John A. Germinero  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: THS
  - d. **Name:** Kerry J. DeBruce  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2
  - e. **Name:** Hannah Tighe  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2
  - f. **Name:** Mary M. McGinn  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2
  - g. **Name:** Jennifer H. Connors  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2
  - h. **Name:** Victoria Savallo  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2
  - i. **Name:** Amanda Eggink  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2
  - j. **Name:** Mariam Sardar  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2
  - k. **Name:** Emily Neuffer  
Salary Rate: \$33.00 per hour, up to 10 hours per week      Assign: PS2

**VIII. Unclassified Employee After School Program**

- A. After School Program
- 1. Teachers
    - a. **Name:** Kathryn Cipperly  
\$33.00 per hour, up to 8 hours per week      Assign: CHS
  - 2. Teaching Assistants
    - a. **Name:** Tiffany Novogrodsky  
\$27.00 per hour, up to 8 hours per week      Assign: TMS

**IX. Unclassified Employee Substitutes/Tutors**

- A. Uncertified Substitute Teacher (Salary Rate: \$115.00 per day)
- a. **Name:** Jaden Ross
- B. Substitute Teaching Assistant - Uncertified (Salary Rate: \$100.00 per day)
- a. **Name:** Antoinette Sanders
  - b. **Name:** Brianna Yamin
- C. Tutors
- a. **Name:** Stacey Stroble  
Salary Rate: \$40.00 per hour
  - b. **Name:** George Monxhwedey  
Salary Rate: \$27.00 per hour

**B. Staff Matters - Classified (reviewed by I. Abbasi)****I. Classified Employee Resignation**

- a. **Name:** Kristian Hammervik  
Effective: 04/18/2023      FTE: 1.0000      Assign: THS      Position: School Monitor/Secondary

**II. Classified Employee Retirement**

- a. **Name:** Cathy A. Dowd  
Effective: 08/18/2023      FTE: 1.0000      Assign: TMS      Position: Typist



**III. Classified Employee Leave of Absence (Unpaid)**

- a. **Name: Miguel R. Garcia**  
 % of Service: 1.0000 Assignment: CHS Position: Laborer - Days  
 Effective Date(s): 02/04/2023 - 04/26/2023  
**(amend Effective Date, 03/22/2023 BOE Agenda page 3 of Staff Matters (Unclassified and Classified) Attachment)**

**IV. Classified Employee Probationary Appointment**

- a. **Name: Jennifer Scott**  
 % Service: 1.0000 Position: HR Generalist  
 Assignment: Human Resources Probationary Period: 03/21/2023 - 03/20/2024  
 Annual Salary: \$71415.00
- b. **Name: Michaela Burbank**  
 % Service: 1.0000 Position: HR Generalist  
 Assignment: Human Resources Probationary Period: 03/21/2023 - 03/20/2024  
 Annual Salary: \$70380.00
- c. **Name: Bridan P. Sharpe**  
 % Service: 1.0000 Position: Bldg. Maintenance Person- Nights  
 Assignment: Facilities Probationary Period: 04/20/2023 - 10/19/2023  
 Annual Salary: \$48679.00 (S-1, G-17N)  
**(Resignation - Dylan Phillips)**
- d. **Name: Hunter A. Gray**  
 % Service: 1.0000 Position: Laborer - Nights  
 Assignment: TMS Probationary Period: 05/01/2023 - 10/31/2023  
 Annual Salary: \$41950.00 (S-1, G-13)  
**(Replacing Janitronics)**
- e. **Name: Scott A. Barringer Jr**  
 % Service: 1.0000 Position: Laborer - Nights  
 Assignment: TMS Probationary Period: 05/01/2023 - 10/31/2023  
 Annual Salary: \$41950.00 (S-1, G-13)  
**(Replacing Janitronics)**

**V. Classified Employee Provisional Appointment**

- a. **Name: Craig Williams**  
 Position: Secretary  
 % of Service: 1.0000 Assign: Facilities  
 Start Date:04/10/2023 Annual Salary: \$37314.00 (S-1, Grade-9)

**VI. Classified Employee Temporary Appointment**

- a. **Name: Kieave O. Reynolds**  
 Position: District Laborer Substitute  
 % Service: 1.0000 Assignment: District  
 Effective:04/06/2023 through 06/30/2023 Salary Rate: \$15.00 per hour

**VII. Classified Employee After School Program**

- A. After School Program
- a. **Name: Kemo Santana**  
 \$21.27 per hour, up to 6 hours per week Assign: PS2 Position: Monitor  
**(amend Hours, 10/05/2022 BOE Agenda, page 6 of Staff Matters (Unclassified and Classified) Attachment)**

**VIII. Classified Employee Substitutes**

2022-2023 School Year

- A. Substitute Laborer (Salary Rate: \$15.00 per hour)
- a. **Name: Melissa L. Miller**
- B. Substitute Monitor (Salary Rate: \$15.00 per hour)
- a. **Name: Melanie Lanza**