An Equal Opportunity / Affirmative Action Employer

PROFESSIONAL EMPLOYMENT OPPORTUNITY

DATE OF POSTING: June 29, 2023

POSITION: Student and Community Advocate

EFFECTIVE DATE: September 1, 2023 – June 30, 2024
July – August 30 Days

ASSIGNMENT: PS2, Elementary

REPORTS TO: Building Principal

QUALIFICATIONS: Valid NYS Certification

RESPONSIBILITIES:
• Organize, plan, and promote weekend/after school family workshops and engagement activities (2 per month, for 2-3 hours).
• Attend community events as a PS2 representative after school/on weekends as needed.
• Lead Academic Parent Teacher Team (APTT) with the building principal and leadership team.
• Coordinate and facilitate home visits with teachers and/or staff.
• Execute the PBIS/RISE program and events for staff and students (in collaboration with other team members).
  ▶ Create and provide literature to students and families.
  ▶ Coordinate efficient and timely prize distribution.
  ▶ Work with teachers and SEL Professional to collect and track data and then take the necessary next steps to support positive behavior interventions.
• Plan, organize and facilitate the student council and leadership group.
• Co-coordinate the food bank and backpack program food distribution with the family advocate.
• Attend meetings within the building (SLOT, PTO, etc.)
• Any other responsibilities as deemed necessary by the Building Principal.

SALARY: $40,520.00 September – June (Grant Funded)
July – August; up to 30 days at per diem rate

CLOSING DATE: July 6, 2023

Please e-mail a letter of interest to: humanresources@troycsd.org

In accordance with SAVE Legislation
fingerprint supported criminal background check required for selected applicant.

The Troy City School District does not discriminate on the basis of age, race, color, national origin, sex, disability or marital status in employment or any of the educational programs and activities that it offers or operates. We seek and encourage an ethnically and culturally diverse pool of candidates to seek employment with the District when job openings occur.