

## BOARD OF EDUCATION MINUTES

Date of Meeting: January 18, 2023  
 Type of Meeting: **REGULAR MEETING**  
 Location: Carroll Hill School  
 Time: **6:00 PM Regular Meeting**

### I. Call to Order

#### A. Roll Call

1. Members Present: Mrs. Ann Apicella Mr. Donald Miller  
 Mrs. Rosemary Coles Mrs. Ebony Pompey-Conway  
 Mr. Matthew Flowers, Jr. Mrs. Anne Wager-Rounds  
 Mr. Tom Mayo
  
2. Members Absent: Mrs. Diana Heckman  
 Mrs. Elizabeth Poletto
  
3. Others Present: Mr. John Carmello, Superintendent  
 Dr. Donna Watson, Assistant Superintendent for Curriculum & Instruction  
 Mr. Adam Hotaling, Assistant Superintendent for Business  
 Mr. Imran Abbasi, Assistant Superintendent for Human Resources  
 Ms. Erin O'Grady-Parent, School Attorney

#### B. Public Session

At 6:00pm Mrs. Wager-Rounds called the regular meeting to order with the Pledge of Allegiance.

#### C. Public Input on agenda and non-agenda items non-action items:

There was no input.

### II. Non-Action Items

#### A. Carroll Hill Principal Presentation - S. Dinardo

Ms. Dinardo starts her presentation by thanking the Board for their support. She begins with Carroll Hill's mission statement to grow all students towards educational proficiency while being socially responsive and empowered citizens. They have adopted three commitments this year at Carroll Hill. The first commitment is engaging all students in learning through meeting their academic and social emotional needs. The second commitment is strengthening connections with families and the school community. The last commitment is providing rigorous instruction to students with disabilities to increase growth and achievement on district and building assessments. All of these commitments are being acted on by building relationships, providing targeted instruction, engaging students in learning, supporting social emotional learning, connecting with families, and ongoing professional development for staff.

#### B. ARP ESSER Update - J. Carmello

Mr. Carmello speaks about the ESSER and ARP funds that were received which were used for co-teacher model, social workers, and many social emotional needs for the past few years. We're a year and a half into a three year grant program, and we are developing a plan to wean ourselves off of these funds as the money runs out. There is a lot of money in the fund. This is a required notice that we are still taking suggestions on how to use these

funds. This will also be apart of our upcoming budget presentations.

C. Unclassified Employee Transfers 2022-2023 (For notifications purposes only)

<u>NAME</u>	<u>FROM POSITION</u>	<u>FROM</u>	<u>TO POSITION</u>	<u>TO</u>
Philip Facteau	Laborer-Nights	PS18	Laborer-Nights	TCS
James Hart	Laborer-Nights	PS16	Laborer-Nights	PS2
Barry Warren, Sr.	School Monitor	PS12	School Monitor	PS18

III. **Action Items**

A. **Approval of Minutes**

**Mrs. Wager-Rounds made a motion to approve Item 1 as listed.**

**Second: Ms. Pompey-Conway**

**Discussion: None**

**Carried: 7-0**

1. [January 4, 2023](#)

B. **Superintendent’s Recommendations - Human Resources - Staff Matters - Unclassified and Classified** *(Reviewed by D. Watson and I. Abbasi)*

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified and classified personnel actions:

**Mrs. Wager-Rounds made a motion to approve Unclassified Items 1-8 as a consent agenda.**

**Second: Ms. Pompey-Conway**

**Discussion: None**

**Carried: 7-0**

**Unclassified Items 1-7 (within linked document)**

8. Unclassified Employees Student Teacher/Observation Hours (Unpaid)

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATES</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Shannon Eagan	Russell Sage	Physical Therapy	2/13/23-5/5/23	Michelle Gladd	District
Susan Cerny	Russell Sage	Physical Therapy	2/13/23-5/5/23	Michelle Behrens	District

**Mrs. Wager-Rounds made a motion to approve Classified Items 1-7 as a consent agenda.**

**Second: Ms. Pompey-Conway**

**Discussion: None**

**Carried: 7-0**

**Classified Items 1-6 (within linked document)**

7. Unclassified Employees Volunteers

**Rensselaer County Literacy Volunteers (PS14)**

Anne Poleto	David Macks	Deborah Hrostich
Robin Carlsen	Martha Lyons	Mary Ellen Sullivan
Chris Pollock	Elizabeth Shanley	

[Staff Matters \(Unclassified and Classified\)](#)

### C. Superintendent Recommendations - Programs

(Reviewed by D. Watson)

**Mrs. Wager-Rounds made a motion to approve Items 1-3 as a consent agenda.**

**Second: Ms. Pompey-Conway**

**Discussion: None**

**Carried: 7-0**

1. Cornell Cooperative Extension of Rensselaer County (2023 Contract)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Cornell Cooperative Extension of Rensselaer County for 4-H STEM programs to the afterschool programs at Schools 2, 14, 16, 18 and Carroll Hill from January 2023 through June 2023 at a rate of \$35 per session and a total cost not to exceed \$875.00 to be paid from ARP grant funds.

[Cornell Cooperative Extension of Rensselaer County \(2023 Contract\)](#)

2. Certification of Lead Evaluators

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby certifies that the following administrators have received appropriate training in teacher and/or principal evaluation in accordance with regulations of the Commissioner of Education, and such individuals are here by certified as qualified lead evaluators for the purpose of conducting and completing evaluations for the 2022-2023 school year.

**District:**

Maxine Fantroy-Ford

Lorraine Colistra

Michelle VanDerLinden

Thomas Nicholson

3. 2022-2025 Professional Development Plan (PDP) - Amended

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepted the recommendation of the Superintendent to approve the amended district-wide Professional Development Plan (PDP) and Appendices for July 1, 2022 through June 30, 2025, which was previously approved on August 3, 2022.

[2022-2025 Professional Development Plan \(PDP\)](#)

### D. Superintendent Recommendations - Business Finance

(Reviewed by A. Hotaling)

**Mrs. Wager-Rounds made a motion to approve Items 1-4.**

**Second: Ms. Pompey-Conway**

**Discussion: None.**

**Carried: 7-0**

1. School 18 Address Change

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the address change of PS 18 for the 2023-2024 school year to 412 Hoosick Street, Troy, NY due to the completion of that phase of the Building Modernization Capital Project.

2. School 16 Address Change

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the temporary address change of PS 16 for the 2023-2024 school year to PS 12, 475 1st St., Troy, NY, due to the construction scheduled as part of the

Building Modernization Capital Project.

3. Change Order

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following change order:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Change</u>
<a href="#">Bette &amp; Cring, LLC</a>	GC-14 (TCS)	\$5,646,000.00	\$15,147.00
<a href="#">Titan Roofing Inc.</a>	GC-01 (THS)	\$279,400.00	(\$20,000.00)
<a href="#">Bette &amp; Cring, LLC</a>	GC-01 (Phase 3)	\$5,185,000.00	\$66,338.00
<a href="#">MLB Construction Services</a>	GC-05	\$3,463,200.00	\$4,426.58
<a href="#">MLB Construction Services</a>	GC-06 (PS14)	\$6,908,800.00	\$13,103.08
<a href="#">MLB Construction Services</a>	GC-07 (PS14)	\$6,908,800.00	\$8,451.99
<a href="#">Bette &amp; Cring, LLC</a>	GC-13 (TCS)	\$5,646,000.00	\$9,876.00

4. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Amount / Purpose</u>
Hannaford Bros. Co, LLC.	\$15,000 for the Troy High School food bank

**E. District Announcements**

1. Future Meetings - All meetings will take place at 6:00pm.
  - a. February 1, 2023 at TMS - Budget Discussion
  - b. February 15, 2023 at School 14 - Budget Draft 1
2. Good News
  - a. The Troy High School Food Pantry recently received a \$15,000 donation from Hannaford Supermarkets as part of the "Fuel Kids at School." The program launched in 2019. This donation allows the food pantry to continue operating and growing to serve our students and families. Thank you to Hannaford for their continued partnership and support.
  - b. Four Troy Middle School students in Mr. Rivers' Business/CTE class participated in a tour of Yale University on Monday as part of the Capital District YMCA's Black and Latino Youth Achievers Program. What a great experience for our students.
  - c. The textile recycling bin at School 2, created as a project of the school's Science Club in partnership with Russell Sage College and the City of Troy's Recycling Department has earned School 2 more than \$280! This project has helped our students learn about the importance of recycling and the environment all while helping raise money.
  - d. The Modified Girls Basketball team remains undefeated this season while continuing to be model students at TMS. Keep up the great work!

**F. Adjourn**

At 6:30pm, Mrs. Wager-Rounds made a motion to adjourn the public session. This was seconded by Mrs. Pompey-Conway and carried 7-0.

Respectfully submitted by,

*Theresa Kaniff*

Theresa Kaniff  
District Clerk

**We Can.**  
**We Will.**   
**End of Story**

A. Staff Matters - Unclassified (reviewed by D. Watson)I. Unclassified Employee Resignation

- a. **Name:** Madison Popolizio  
Effective 02/10/2023 % of Service: 1.0000 Assignment: TMS Tenure Area: Social Studies

II. Unclassified Employee Probationary Appointment

\*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- a. **Name:** Elaine Herron  
Tenure Area: School Social Worker Position: School Social Worker  
% of Service: 1.0000 Assignment: PS18  
Probationary Start/End Dates: 01/03/2023 - 01/02/2027 Certification: School Social Worker; Provisional  
Annual Salary: \$49768.00 (S-1, C-K)

III. Unclassified Employee Temporary Instructional Appointment

- a. **Name:** Marta Dilbehbahani  
Position: Teacher - Foreign Language % of Service: 1.0000 Assignment: THS  
Start/End Date: 01/30/2023 - 06/30/2023 Certification: Stud With Dis. 1-6; Initial  
Annual Salary: \$46062.00 (S-1, C-A)  
**(amend Effective Date, 01/04/2023 BE Agenda, page 1 of Staff Matters (Classified and Unclassified) Attachment)**
- b. **Name:** Robert Rypkema  
Position: Teacher - Physical Education % of Service: 1.0000 Assignment: PS14  
Start/End Date: 01/19/2023 - 04/28/2023 Certification: Physical Education; Initial  
Annual Salary: \$46062.00 (S-1, C-A)  
**(LTS - Lauren Minholz)**

IV. Unclassified Employee Temporary Stipends

## A. Student Clubs/Student Council/Student Publications

- a. **Name:** Rose Gorman  
Annual Stipend: \$985.00 FTE: 1.0000 Location: THS  
Club: Key Club Advisor

## B. TMS Student/Teacher (Lunch) Mentor Program

- a. **Name:** Danielle Douaihi  
Annual Stipend: \$1698.85 FTE: 1.0000  
**(amend Effective Date, 12/07/2022 BOE Agenda, page 2 of Staff Matters (Unclassified and Classified) Attachment)**

V. Unclassified Miscellaneous Employee ProgramsA. McKinney-Vento Tutor  
(Paid through McKinney-Vento Grant)

- a. **Name:** Samantha Higgins  
Salary Rate: \$33.00 per hour, up to 8 hours per week Assign: PS18

VI. Unclassified Employee After School Program

## A. After School Program

## 1. Teachers

- a. **Name:** John C. Glenn  
\$33.00 per hour, up to 8 hours per week Assign: TMS
- b. **Name:** Melvin R. Rivers  
\$33.00 per hour, up to 8 hours per week Assign: TMS
- c. **Name:** Victoria Hallett  
\$33.00 per hour, up to 12 hours per week Assign: CHS  
**(amend Hours per Week, 09/21/22 BOE Agenda, page 6 of Staff Matters (Unclassified and Classified) Attachment)**
- d. **Name:** Michelle A. Dorsey  
\$33.00 per hour, up to 4 hours per week Assign: CHS

Agenda  
January 18, 2023

## VI. Unclassified Employee After School Program

### A. After School Program

#### 1. Teachers

- e. **Name:** Sarah Edwards  
\$33.00 per hour, up to 7 hours per week Assign: CHS  
**(amend Hours per Week, 11/16/22 BOE Agenda, page 2 of Staff Matters (Unclassified and Classified) Attachment)**
- f. **Name:** Elizabeth L. Franz  
\$33.00 per hour, up to 4 hours per week Assign: CHS
- g. **Name:** Allison L. DiScanio  
\$33.00 per hour, up to 12 hours per week Assign: CHS  
**(amend Hours per Week, 10/05/22 BOE Agenda, page 4 of Staff Matters (Unclassified and Classified) Attachment)**
- h. **Name:** Taylor P. Wiley  
\$33.00 per hour, up to 4 hours per week Assign: CHS
- i. **Name:** Elizabeth Neese  
\$33.00 per hour, up to 4 hours per week Assign: CHS

## VII. Unclassified Employee Substitutes/Tutors

### A. Retired Substitute Teacher (*Salary Rate: \$150.00 per day*)

- a. **Name:** Nancy E. Doran-Hite

### B. Uncertified Substitute Teacher (*Salary Rate: \$115.00 per day*)

- a. **Name:** Hannah Malicki

### C. Substitute Teaching Assistant - Uncertified (*Salary Rate: \$100.00 per day*)

- a. **Name:** Hannah Malicki

### D. Substitute Principal/Administrator (*Salary Rate: \$400.00 per day*)

- a. **Name:** Michelle VanDerLinden  
b. **Name:** Ralph L. Lyons

## B. Staff Matters - Classified (reviewed by I. Abbasi)

### I. Classified Employee Resignation

- a. **Name:** Vincent J. Strykowski  
Effective: 01/31/2023 FTE: 1.0000 Assign: PS2 Position: School Monitor/Elementary
- b. **Name:** Skylar M. Wood  
Effective: 01/18/2023 FTE: 1.0000 Assign: FAC Position: Secretary
- c. **Name:** Dylan Casey  
Effective: 01/13/2023 FTE: 1.0000 Assign: TMS Position: Laborer - Days

### II. Classified Employee Probationary Appointment

- a. **Name:** Wykeshia L. Andrews  
% Service: 1.0000 Position: Laborer - Nights  
Assignment: CHS Probationary Period: 01/19/2023 - 07/18/2023  
Annual Salary: \$41950.00 (S-1, G-13)  
**(Resignation - Dennis Pompey)**

### III. Classified Employee Temporary Appointment

- a. **Name:** Peter Zucaro  
Position: CSEA Hourly  
% Service: 1.0000 Assignment: THS  
Effective: 11/28/2022 through 01/11/2023 Annual Salary: \$19.55  
**(amend Effective Date, 12/07/2022 BOE Agenda, page 3 of Staff Matters (Unclassified and Classified) Attachment)**

### IV. Classified Employee Permanent Appointment

IV. Classified Employee Permanent Appointment

- a. **Name:** AlanMichael D. Rollo  
% Service: 1.0000      Position: Laborer - Days  
Assignment: PS14      Effective Date: 01/19/2023  
Annual Salary: \$42485.00 (S-4, G-11)

V. Classified Employee Temporary Stipend

A. Transportation Facilitator - Afterschool Program

- a. **Name:** Mario Loccisano  
Annual Stipend: \$10000.00  
**(CRRSA Fund)**

VI. Classified Employee Substitutes

2022-2023 School Year

A. Substitute Laborer (*Salary Rate: \$15.00 per hour*)

- a. **Name:** Scott A. Barringer Jr
- b. **Name:** Kieave O. Reynolds

B. Substitute Monitor (*Salary Rate: \$15.00 per hour*)

- a. **Name:** Matthew J. Young