

An Equal Opportunity / Affirmative Action Employer  
**PROFESSIONAL EMPLOYMENT OPPORTUNITY**

**DATE OF POSTING:** **April 18, 2023**

**POSITION:** Academic and SEL (Social Emotional Learning) Support Instructor  
Working with Achievement Program in Troy (APT) students

**ASSIGNMENT:** Troy Middle School

**RESPONSIBILITIES:** (include, but are not limited to):

- Primarily responsible for academic support for students in our APT program facing challenges to achievement in the classroom setting.
- Follow the APT Schedule that has academic sessions, mindfulness, lunch, counseling, restorative circles, community building and projects built in.
- Provide academic support to engage students and ensure they are demonstrating learning.
- Utilize SEL strategies to help students stay emotionally regulated.
- Utilize conflict resolution techniques to help students struggling to develop or maintain positive relationships.
- Meet with students and families to discuss barriers and create individual support plans.
- Provide academic support to engage students and ensure they are demonstrating learning
- Work closely with APT to offer counseling, and SEL strategies.
- Collaborate with social workers and school psychologists to plan and facilitate group and individual counseling.
- Manage an assigned caseload of students to ensure students are logging on for instruction and completing assignments.
- Collaborate with the classroom teacher to identify student needs (i.e. missing work, gaps in learning, etc.).
- Help students in developing organizational skills and using available technology effectively.
- Monitor students' academic performance, attendance and assignment completion.
- Develop relationships with students to increase their overall success in school.
- Collect information on students' interests and struggles either academically, social, emotionally or behaviorally.
- Assist in constructing a plan for student improvement and success.
- Collaborate to plan and implement group activities.

**QUALIFICATIONS:** Certified Teacher, School Counselor, School Psychologist or School Social Worker

**EFFECTIVE DATE:** May 2023 – June 30, 2023

**SALARY:** Based on TTA contract (*Grant Funded*)

**CLOSING DATE:** **May 2, 2023**

Applications will be accepted through OLAS (<http://olasjobs.org/>) or by submitting a letter of interest, resume (including four (4) references) to: [humanresources@troycsd.org](mailto:humanresources@troycsd.org) or via mail to:

Human Resources  
Troy City School District  
475 First Street, Troy, NY 12180

In accordance with SAVE Legislation, fingerprint supported criminal background check required for selected applicant.

The Troy City School District does not discriminate on the basis of age, race, color, national origin, sex, disability or marital status in employment or any of the educational programs and activities that it offers or operates. We seek and encourage an ethnically and culturally diverse pool of candidates to seek employment with the District when job openings occur.