

**BOARD OF EDUCATION  
MINUTES**

Date of Meeting: July 6, 2022  
 Type of Meeting: **REGULAR MEETING**  
 Location: Troy Middle School  
 Time: 5:45 PM Re-Organization Meeting  
**6:00 PM Regular Meeting**

**I. Call to Order**

**A. Roll Call**

1. Members Present: Mrs. Ann Apicella Mr. Donald Miller  
 Mr. Matthew Flowers, Jr. Mrs. Elizabeth Poletto  
 Mrs. Diana Heckman Mrs. Ebony Pompey-Conway  
 Mr. Tom Mayo Mrs. Anne Wager-Rounds
  
2. Members Absent Mrs. Rosemary Coles
  
3. Others Present: Mr. John Carmello, Superintendent  
 Dr. Donna Watson, Assistant Superintendent for Curriculum and Instruction  
 Mr. Adam Hotaling, Assistant Superintendent for Business  
 Mr. Imran Abbasi, Assistant Superintendent for Human Resources  
 Mr. Anthony Fasano, School Attorney

**B. Public Session**

At 6:02pm Mrs. Wager-Rounds called the regular meeting to order with the Pledge of Allegiance.

**C. Public Input on agenda and non-agenda items non-action items:**

There was no input.

**II. Non-Action Items**

**A. Policy Review (First Read) - J. Carmello**

1. 1400 - Public Complaints
  - a. Requires annual review and a public hearing. Also removed a section and created new policy 1405 to comply with federal requirements.
2. 1405 - Complaints about Certain Federally-Funded Programs
  - a. New Policy needed due to SED revising the procedure for federally funded programs
3. 1420 - Complaints about Curricula or Instructional Materials
  - a. Periodic review and no changes were made to the policy.
4. 1900 - Parental Involvement
  - a. Requires annual review and a public hearing. There were no changes to the policy.
5. 1900-E1 - Title I Parental Involvement Parent and Family Engagement - School Level Approach
  - a. Requires annual review and a public hearing. There were no changes to the policy.
6. 4511 - Textbook Selection and Adoption
  - a. Update to the definition of textbook. Exclude literary works from the requirement that materials be less than five years old.

7. 5030 - Student Complaints
  - a. Periodic review and no changes were made to the policy.
8. 5151 - Homeless Children
9. 5151-R - Homeless Children Regulation
10. 5300 - Code of Conduct
11. 6640 - Accounting of Fixed Assets and Inventories
12. 6680 - Internal Audit Function
  - a. Creation of a new policy recommended by NYSSBA.

### III. Action Items

#### A. Approval of Minutes

**Mrs. Wager-Rounds made a motion to approve Item 1 as listed.**

**Second: Mrs. Pompey-Conway**

**Discussion: None**

**Carried: 8-0**

1. [June 15, 2022](#)

#### B. Superintendent's Recommendations - Human Resources - **Staff Matters - Unclassified and Classified**

*(Reviewed by D. Watson and I. Abbasi)*

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified and classified personnel actions:

#### Unclassified Employee Transfers 2022-2023 School Year (For notification purposes only)

<u>NAME</u>	<u>FROM TENURE AREA/POSITION</u>	<u>FROM</u>	<u>TO TENURE AREA/POSITION</u>	<u>TO</u>
Alex Boswell	Social Worker	TMS	Social Worker	ALP
Estelle Burns	PE Teacher	PS2	PE Teacher	ALP
Stephanie Dash	Teacher Grade 6	TMS	Teacher PreK	PS12
Hope DeBevoise	ELA Teacher	TMS	ELA Teacher	ALP
Elizabeth Dowd	Instructional Coach	CHS	Instructional Tech Coach	District
Melissa Fallon	Teaching Assistant	TMS	Teaching Assistant	THS
Amy Fraser	Instructional Tech Coach	District	Grade 2 Teacher	PS16
Shannon Galligan	Grade 4 Teacher	PS18	Grade 4 Teacher	PS16
Ann Marie Jabour	Grade 5 Teacher	PS2	Grade 6 Teacher	TMS
Siobhan Kelly	Grade 4 Teacher	PS16	Grade 4 Teacher	PS14
Kayla Keyser	Social Worker	PS14	Social Worker	PS18
Maryann Lazurus	ENL Teacher	PS18/TMS	ENL Teacher	PS18
Kristie Marino	Teacher-SPED	PS2	Instructional Coach	TMS
Linda Matrose	Teaching Assistant	PS16	Teaching Assistant	CHS
Davina Mayo-Dunham	Social Worker	PS18	Social Worker	PS14
Lauren Minholz	PE Teacher	TMS	PE Teacher	THS
Adelaide Montesano	Teaching Assistant	PS12	Teaching Assistant	PS16
Kelly Phelan	Co-Teacher 1st Grade	PS14	Grade 2 Teacher	PS16
Danielle St. Louis	PE Teacher	PS16	PE Teacher	TMS
Holly Toteno	CSE Chairperson	District	School Psychologist	PS14

#### **Unclassified Items 1-15 (within linked document)**

**Mrs. Wager-Rounds made a motion to approve Unclassified Items 1-15 as listed.**

**Second: Mrs. Pompey-Conway**

**Discussion: None**

**Carried: 8-0**

Classified Employee Transfers 2022-2023 School Year (For notification purposes only)

<u>NAME</u>	<u>FROM POSITION</u>	<u>FROM</u>	<u>TO POSITION</u>	<u>TO</u>
Skylar Wood	Secretary	PS12	Secretary	Facilities

**Classified Items 1-4 (within linked document)**

**Mrs. Wager-Rounds made a motion to approve Classified Items 1-4 as listed.**

**Second: Mrs. Pompey-Conway**

**Discussion: None**

**Carried: 8-0**

[Staff Matters \(Unclassified and Classified\)](#)

**B. Superintendent Recommendations - Programs**

*(Reviewed by D. Watson)*

**Mrs. Wager-Rounds made a motion to approve Items 1-10 as listed.**

**Second: Mrs. Pompey-Conway**

**Discussion: None**

**Carried: 8-0**

1. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2021-2022 and 2022-2023 classes for students with special needs.

[2021-2022 Special Education Placements](#)

[2022-2023 Special Education Placements](#)

2. Dr. John O'Bryan (2022-2023) Contract

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Dr. John O'Bryan as consultant to the district and provide medical services from July 1, 2022 through June 30, 2023 in the amount of \$34,080.00 to be paid from Health Services funds.

[2022-2023 Dr. John O'Bryan Contract](#)

3. Riverview Pediatrics (2022-2023) Contract

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Riverview Pediatrics as consultant to the district and provide medical services from July 1, 2022 through June 30, 2023 in the amount of \$17,080.00 to be paid from Health Services funds.

[2022-2023 Riverview Pediatrics Contract](#)

4. St. Colman's Home, Inc (2022 Summer) Contract

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with St. Colman's Home, Inc. for special education services from July 1, 2022 through August 31, 2022 at a cost of \$2,936.00 (3 students) for 2

months to be paid from Special Education funds.

[St. Colman's Home, Inc. \(2022 Summer\) Contract](#)

5. [St. Colman's Home, Inc \(2022-2023\) Contract](#)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with St. Colman's Home, Inc. for special education services from September 1, 2022 through June 30, 2023 at a cost of \$35,230.00 (3 students) for 10 months to be paid from Special Education funds.

[St. Colman's Home, Inc. \(2022-2023\) Contract](#)

6. [Advanced Therapy \(2022-2023\) Contract](#)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Advanced Therapy for special education services from September 1, 2022 through June 30, 2023 at a rate of \$90.00 per hour for consultant teacher services, and \$56.50 per half hour per student for physical therapy, speech therapy and occupational therapy services for out of district placement students to be paid from Special Education funds.

[Advanced Therapy \(2022-2023\) Contract](#)

7. [Dr. Karen A. Peper, EdD/CI Education Consultant \(2022-2023\) Contract](#)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Dr. Karen A. Peper, EdD/CI Education Consultant for special education consultation services from July 1, 2022 through June 30, 2023 at a cost of \$850.00 per day up to 40 days for a total of \$34,000.00 to be paid from Special Education funds.

[Dr. Karen A. Peper, EdD/CI Education Consultant \(2022-2023\) Contract](#)

8. [Rensselaer County Chapter ARC, Inc. \(2022-2023\) Contract](#)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Rensselaer County Chapter ARC, Inc for special education services from July 1, 2022 through June 30, 2023 at a cost of \$157,886.00 per student for a 12 month period to be paid from Special Education funds.

[Rensselaer County Chapter ARC, Inc \(2022-2023\) Contract](#)

9. [Center for Disability Services, Inc. \(2022 Summer\) Contract](#)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Center for Disability Services, Inc. for special education services from July 1, 2022 through August 31, 2022 at a cost of \$8,369.00 per student (9 students) to be paid from Special Education funds.

[Center for Disability Services, Inc. \(2022 Summer\) Contract](#)

10. [Restorative Justice Education-NY, LLC \(2022-2023\) Contract](#)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Restorative Justice Education-NY, LLC for basic restorative justice training and embedded coaching services from July 2022 through June 2023 at a cost not to exceed \$7,000.00 to be paid from Title I grant funds.

[Restorative Justice Education NY \(2022-2023\) Contract](#)

## C. Superintendent Recommendations - Business Finance

(Reviewed by A. Hotaling)

Mrs. Wager-Rounds made a motion to approve Items 1-7 as listed.

Second: Mrs. Pompey-Conway

Discussion: None

Carried: 8-0

### 1. Surplus

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the inventory list of district-wide materials for surplus to be auctioned.

#### [Inventory List](#)

### 2. Bid Extension - Commercial Appliance Repair and Refrigeration Repair

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid extension for Commercial Appliance Repair and Refrigeration Repair opened on December 9, 2021 to be granted to the following lowest bidders as listed for the 2022-2023 school year:

- |                                                                                                                        |                                                             |
|------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| a. <u>Commercial Appliance Repair</u><br>Northeast Commercial Appliance<br>949 Troy Schenectady Rd<br>Latham, NY 12110 | <u>Hourly Rate:</u> \$140.00<br><u>Trip Charge:</u> \$67.50 |
| b. <u>Refrigeration Repair</u><br>Master Refrigeration<br>13061 Karner Rd<br>Albany NY 12212                           | <u>Hourly Rate:</u> \$85.00<br><u>Trip Charge:</u> \$0.00   |

### 3. Bid Extension - On-Call Plumbing Services

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid extension for On-Call Plumbing Services opened on December 29, 2021 to be granted to the two (2) lowest bidders as listed for the 2022-2023 school year:

- |                                                                                                                        |                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| a. <u>Primary Contractor (low bidder):</u><br>RMB Mechanical<br>1155 Princetown Rd<br>Schenectady, NY 12306            | <u>Hourly Rate:</u> \$98.00<br><u>Overtime/Holiday Rate:</u> \$150.00<br><u>Trip Charge:</u> \$20.00 |
| b. <u>Secondary Contractor (2nd lowest bidder):</u><br>T. McElligott, Inc. (TMI)<br>598 River Street<br>Troy, NY 12180 | <u>Hourly Rate:</u> \$124.00<br><u>Overtime/Holiday Rate:</u> \$172.00<br><u>Trip Charge:</u> \$0.00 |

### 4. Bid Award - On-Call Painting Services

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid for On-Call Painting Services opened on June 22, 2022 to be granted to the (sole) lowest bidder as follows:

- |                                                               |                                                                                                                                                                                      |
|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. Frank J. Ryan and Sons<br>295 1st Street<br>Troy, NY 12180 | <u>30,000Sq Ft Flat Work:</u> \$58,500.00<br><u>Trim and Railing:</u> \$4,300.00<br><u>Doors:</u> \$9,500.00<br><u>Frames:</u> \$9,500.00<br><br><u>Total Bid Price:</u> \$81,800.00 |
|---------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

5. 2021-2022 Health Services Contracts (Payable)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Services contracts to be payable for reimbursement of health services for District students who attend private and parochial schools outside the Troy City School District.

School District	Estimated Cost per Pupil	Number of Students Billed	Total Billed
City School District of Albany	\$927.93	274	\$254,252.82
North Colonie Central School District	\$843.44	24	\$20,242.56
Waterford Halfmoon Union Free School	\$784.97	5	\$3,924.85

6. Change Orders

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change order:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Change</u>
<a href="#">MLB Construction Services</a>	GC-02 (PS12)	\$3,463,200.00	(\$1,050.00)
<a href="#">MLB Construction Services</a>	GC-03 (PS12)	\$3,463,200.00	(\$10,272.00)
<a href="#">MLB Construction Services</a>	GC-01 (PS14)	\$6,908,800.00	(\$5,224.60)
<a href="#">MLB Construction Services</a>	GC-04 (PS12)	\$3,463,200.00	(\$6,683.70)
<a href="#">Bette &amp; Cring LLC</a>	GC-07 (TCS)	\$5,646,000.00	\$20,231.00
<a href="#">Bette &amp; Cring LLC</a>	GC-08 (TCS)	\$5,646,000.00	(\$6,623.00)
<a href="#">RMB Mechanical Inc.</a>	PC-03 (TCS)	\$471,100.00	\$2,991.54

7. SEQRA - PS12 HVAC

WHEREAS, the Board of Education (the "Board") of the Enlarged City School District of Troy (the "District") is proposing to undertake a capital project consisting of reconstruction of HVAC system and associated work at PS12, at a maximum cost of \$2,000,000 (the "Project"); and

WHEREAS, the proposed Project entails the construction, maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and

WHEREAS, the proposed Project is a routine activity of the District; and

WHEREAS, the Board has considered information and documentation which describes the design and intent of the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project, and under the applicable standards of New York State Environmental Quality Review Act ("SEQRA") and 6 NYCRR Part 617.5, hereby determines that the Project is a Type II Action, and that no further action is required to satisfy the requirements of SEQRA.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately.

**D. Board of Education - Employee Contracts**

**Mrs. Wager-Rounds made a motion to approve Items 1-4 as listed.**

**Second: Mrs. Pompey-Conway**

**Discussion: None**

**Carried: 8-0**

1. District Treasurer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the Terms and Conditions of Employment Agreement for Samantha Schweizer to serve as District Treasurer for the period of July 1, 2022 through July 15, 2022.

2. Confidential Assistant to the Superintendent

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the Terms and Conditions of Employment Agreement for Nadia Carey as Confidential Assistant to the Superintendent, for the period of July 1, 2022 through June 30, 2023.

3. Management Confidential

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopt the terms and conditions of employment agreements for Management Confidential employees, listed below, effective July 1, 2022 through June 30, 2023.

- a. Communications Specialist
- b. Director of Facilities
- c. Director of Food Service, Receiving and Inventory
- d. Human Resources Generalist
- e. Student Information System Data Coordinator
- f. Coordinator of Student Transportation

4. Confidential Secretaries

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopt the terms and conditions of employment agreement for Confidential Secretaries effective July 1, 2022 through June 30, 2023.

**E. District Announcements**

1. Future Meetings

All summer meetings will take place at TMS at 6:00pm.

- a. July 20, 2022
- b. August 3, 2022
- c. August 17, 2022

2. Good News

- a. Mrs. Wager-Rounds congratulated both Mrs. Dinardo and Mr. Monk on their new positions within the district. She also stated that the THS graduation was terrific this year and loved being back up on stage with the graduates.

**F. Adjourn**

At 6:26 pm, Mrs. Wager-Rounds made a motion to adjourn the public session. This was seconded by Mrs. Pompey-Conway and carried 8-0.

Respectfully submitted by,

*Theresa Kaniff*

Theresa Kaniff  
District Clerk

**We Can.**  
**We Will.**   
**End of Story**