

BOARD OF EDUCATION MINUTES

Date of Meeting: September 2, 2020
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School / Livestream / Video Conferencing
Time: 5:30 PM Executive Session
6:00 PM Regular Meeting

I. Call to Order

A. Roll Call

1. Members Present: Mrs. Ann Apicella
Mrs. Rosemary Coles
Mrs. Stephanie Fitch
Mr. Matthew Flowers, Jr.
Mrs. Diana Heckman
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mrs. Ebony Pompey-Conway
Mrs. Anne Wager-Rounds
2. Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Mrs. Erin O'Grady-Parent, School Attorney

B. Executive Session

At 5:30 pm Mr. Mayo, President, made a motion for Executive Session for discussion of a contractual matter. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Mrs. Miaski and Ms. O'Grady-Parent.

C. Public Session

At 6:00 pm Mr. Mayo called the regular meeting to order with the Pledge of Allegiance.

D. Public Input on agenda and non-agenda items non-action items

No public comment.

II. Non-Action Items

A. Re-Opening Discussion - J. Carmello

Mr. Carmello said that our plan for in-person learning is still in place. We will have some unique situations in which we will be maximizing the use of technology, using overflow rooms to stream into other classrooms, making use of combination classes (classes across different schools) and partnering with CDTA for high school transportation. The partnership with CDTA will provide high school students with a monthly pass they can use for other things like getting to work as well as getting to school. The district will continue a flexible food distribution plan with the the high school and middle school utilizing the cafeterias, elementary schools eating in their

classroom and also providing a grab and go option for remote learners. Tomorrow the district will be sending confirmation emails and text messages confirming parent decisions for their students to be remote or in-person. We will also be sending purple and gold assignments tomorrow to the middle and high school students. Mr. Carmello gives a shoutout to Erin Clary who has managed over 500 parent emails for parent decisions. If someone does not receive a confirmation email or text please reach out to your child's building principal. The district is feeling ready for the start of school.

B. District Goals Discussion - J. Carmello

Mr. Carmello explains that we annually discuss the district's goals for the current school year. Our assessment goal is put on hold due to the Covid situation. There were no NYS Grades 3-8 assessments so we will have no data to review. Our graduation rate will be released in a few months, and believe this is still a good goal to attain. Chronic absenteeism is another important initiative the district has taken on, however, due to Covid our data is skewed this year. We used our in-person data from September through March meaning if a student was absent 18 days or more they would be considered chronically absent. We are striving to decrease the numbers of students who are chronically absent.

C. Budget Discussion - J. Carmello

Mr. Carmello began the discussion with the district's mission statement that guides us in all that we do. The unique challenge with our plan is the excess cost aid, and our expense driven aides since there was a 20% delay in payment. We're still waiting to find out if this is a permanent reduction. If it is then foundation aid could be cut by \$9 million. We'll have a better idea when the U.S. Senate returns after labor day. Other local district have already switched to a complete remote model for reopening. We are still continuing with the plan we presented last meeting. Mrs. Wager-Rounds asked if the district was prepared to move to an entirely remote model tomorrow if we had to. Mr. Carmello replied that we would not need to do that. Other districts are saving money by laying people off, but our district is in a pretty good cashflow position at this point. The only limitations our district has is with having enough physical spaces to socially distance. Our guiding priorities have been getting all elementary, ELL, special education students to return to the classroom. We believe we can make that happen.

III. Action Items

A. Superintendent's Recommendations - Human Resources - Staff Matters - Unclassified and Classified
(Reviewed by D. Watson and K. Miaski)

Mr. Mayo made a motion to approve Unclassified Items 1-10 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 9-0

Unclassified Items 1-9 (within linked document)

10. Unclassified Employees Interns/Student Teachers/Observation Hours (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATES</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Julia Ashley	SUNY Oneonta	Occ. Therapy	9/14/2020-12/23/2020	Jessica Maloney	PS2/PS18
Emily Stadnick	Sage	Occ. Therapy	11/23/2020-12/18/2020	Holly Lockrow	CHS
Darcy Bowman	Utica College	Occ. Therapy	1/4/2021-4/2/2021	Jessica Maloney	PS2/PS18
Tiffani Suhm	Utica College	Occ. Therapy	1/4/2021-4/2/2021	Holly Lockrow	CHS
Lionel Petlon	SUNY Albany	Social Work	9/8/2020-6/25/2020	Michael Schnapp	PS2
Destiny Perez	Clarkson	ENL K-12	9/14/2020-1/25/2021	Benjamin Noonan	THS

Mr. Mayo made a motion to approve Classified Items 1-2 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 9-0

Classified Items 1-2 (withIn linked document)

Staff Matters (Unclassified and Classified)

B. Superintendent Recommendations - Programs

(Reviewed by D. Watson)

Mr. Mayo made a motion to approve Items 1-10 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 9-0

1. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2020-2021 classes for students with special needs.

2020-2021 Special Education Placements

2. 2020-2021 ZEARN Contract (Amended from 7/1/2020 Agenda)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to amend the contract with Zearn, previously approved on 7/1/2020, to also include online curriculum software for School 2, School 16, School 18 and Carroll Hill School, at an additional cost of \$2,500.00 per building, for a total cost of \$13,000.00 to be paid from General Fund.

2020-2021 ZEARN (Additional Sites) Contract

3. 2020-2021 Prana Mani

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Rebekah Magin d.b.a Prana Mani for professional development services from September 2, 2020 through August 31, 2021 at a cost of \$48,600.00 to be paid from Title IV grant funds.

2020-2021 Prana Mani Contract

4. 2020-2021 Kendall Hunt Publishing Company

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Kendall Hunt Publishing Company for professional development services for the Susan O'Dell Taylor School in September 2020 at a cost of \$2,600.00 to be paid from Title II grant funds.

2020-2021 Kendall Hunt Publishing Contract

5. 2020-2021 CEO (Expanded PreK)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Commission of Economic Opportunity for the Greater Capital Region (CEO) for the Expanded PreK 3-year old program at CEO, School 12 from September 1, 2020 through June 30, 2021 at a cost of \$6,700.00 per student to be paid from the Expanded Pre-K grant funds.

2020-2021 CEO (Expanded PreK) Contract

6. 2020-2021 CEO (UPK)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Commission of Economic Opportunity for the Greater Capital Region (CEO) for the Universal PreK 4 -year old program at CEO, School 2 and School 12 from September 1, 2020 through June 30, 2021 at a cost of \$3,150.00 per student to be paid from the Universal Pre-K grant funds.

2020-2021 CEO (UPK) Contract

7. 2020-2021 Sacred Heart Church (Expanded PreK)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Commission of Sacred Heart Church for the Expanded PreK 3-year old program at Sacred Heart School from September 1, 2020 through June 30, 2021 at a cost of \$6,700.00 per student to be paid from the Expanded Pre-K grant funds.

2020-2021 Sacred Heart Church (Expanded PreK) Contract

8. 2020-2021 Sacred Heart Church (UPK)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Sacred Heart Church for the Universal PreK 4-year old program at Sacred Heart School from September 1, 2020 through June 30, 2021 at a cost of \$3,150.00 per student to be paid from the Universal Pre-K grant funds.

2020-2021 Sacred Heart Church (UPK) Contract

9. 2020-2021 Community Care Physicians

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Community Care Physicians for medical and developmental consultation services at School 2 from September 1, 2020 through June 30, 2021 at a cost of \$40,000.00 to be paid from the SIG grant funds.

2020-2021 Community Care Physicians Contract

10. Certification of Lead Evaluators

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby certifies that the following administrators have received appropriate training in teacher and/or principal evaluation in accordance with regulations of the Commissioner of Education, and such individuals are here by certified as qualified lead evaluators for the purpose of conducting and completing evaluations for the 2020-2021 school year.

School 2:
Susan Stoya

School 14:
Karen Cloutier
David Rossi

School 16:
Tracy Ford

District:
John Carmello
Donna Watson
Erin Sheevers
Donna Fitzgerald
Jullanna Currey
Jennifer DeMarco

School 18:
Virginia DonVito-MacPhee

Carroll Hill School:
Roy Stiles

School 12:
James Canfield
Bryan Cartwright

Troy Middle School:
Ian McShane
Kenneth Newman
Sabina Dinardo

Troy High School:
Joseph Mariano
Casey Parker
Matthew Robinson

C. Superintendent Recommendations - Business Finance

(Reviewed by A. Hotaling)

Mr. Mayo made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 9-0

1. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
Rebecca Freedman	\$100.00	THS - Freedman Artistic and Literature Award

2. Selling Price for Adult Meals

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby set the following selling prices for adult meals for 2020-2021 in compliance with SED regulations:

Breakfast	\$2.37 plus tax	Lunch	\$4.03 plus tax
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3. Bid Award - Masonry Work at School 14

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid opened on August 6, 2020 for the Masonry Work at School 14 to be awarded to the following lowest responsible bidder:

<u>Vendor</u>	<u>Amount</u>
PCC Contracting 1861 Chrysler Ave Schenectady, NY 12303	\$73,000.00

4. Surplus Items - Technology Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the surplus of technology equipment that is damaged or obsolete and can no longer be used for educational purposes.

Technology Equipment

5. Rose & Kiernan, Inc.

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the Insurance and Risk Management Service Agreement with Rose & Kiernan, Inc. from August 1, 2020 through August 1, 2021 in the amount of \$33,238.00.

Rose and Kiernan, Inc. Agreement

D. Future Meetings

1. September 16, 2020 at 6:00pm at TMS
2. October 7, 2020 at 6:30pm at TMS
3. October 21, 2020 at 6:00pm at TMS


E. Adjourn

At 7:12 pm, Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mrs. Wager-Rounds and carried 9-0.

Respectfully submitted by,

Theresa Kaniff
District Clerk

Theresa Kaniff

**We Can.
We Will.** 
End of Story

Staff Matters - Unclassified

(reviewed by D. Watson)

I. Unclassified Employee Resignation

- a. **Name: Kayleigh E. Retell**
Effective 08/17/2020 % of Service: 1.0000 Assignment: PS2 Tenure Area: Teaching Assistant
- b. **Name: Amy G. Prabhakaran**
Effective 09/17/2020 % of Service: 1.0000 Assignment: BOE Tenure Area: Asst Director of PPS
- c. **Name: Patrick McCabe**
Effective 08/25/2020 % of Service: 1.0000 Assignment: TMS Tenure Area: Teaching Assistant

II. Unclassified Employee Withdrawal from Appointment

- a. **Name: Alyssa C. Casale**
Position: Teacher - Grade 3 % of Service: 1.0000 Assignment: CHS
(Previously approved 8/05/2020 BOE Agenda, page 2 of Staff Matters (Unclassified and Classified) Attachment)
- b. **Name: Lauren J. Ketring**
Position: Teacher - Grade 2 % of Service: 1.0000 Assignment: PS16
(previously approved 8/05/2020 BOE Agenda, page 2, Staff Matters (Unclassified and Classified) Attachment)
- c. **Name: Lauren J. Ketring**
Position: Building Substitute % of Service: 1.0000 Assignment: PS16
(previously approved 8/05/2020 BOE Agenda, page 2, Staff Matters (Unclassified and Classified) Attachment)

III. Unclassified Employee Leave of Absence (Unpaid)

- a. **Name: Richard Smith**
% of Service: 1.0000 Assignment: PS16 Tenure Area: Teaching Assistant
Effective Date(s): 09/01/2020 - 10/30/2020
- b. **Name: Lyndsay Eddy**
% of Service: 1.0000 Assignment: PS2 Tenure Area: Special Education
Effective Date(s): 09/23/2020 - 10/02/2020

IV. Unclassified Employee Probationary Appointment

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- a. **Name: Chelsea Shufelt**
Tenure Area: Elementary Position: Teacher - Grade 5
% of Service: 1.0000 Assignment: PS16
Probationary Start/End Dates: 07/01/2020 - 08/31/2024 Certification: Childhood Ed. 1-6; Initial
Annual Salary: \$44115.00 (S-1, C-A)
- b. **Name: Cassie L. Belanger**
Tenure Area: Teaching Assistant Position: Teaching Assistant
% of Service: 1.0000 Assignment: CHS
Probationary Start/End Dates: 09/01/2020 - 08/31/2024 Certification: Teaching Assistant; Emergency Covid-19
Annual Salary: \$25692.00 (S-1, C-Z2)
- c. **Name: Karly Weaver**
Tenure Area: Teaching Assistant Position: Teaching Assistant
% of Service: 1.0000 Assignment: PS14
Probationary Start/End Dates: 09/01/2020 - 08/31/2024 Certification: Teaching Assistant; Emergency Covid-19
Annual Salary: \$25692.00 (S-1, C-Z2)

V. Unclassified Employee Temporary Instructional Appointment

- a. **Name: John O'Keefe**
Position: Teacher - Business/Commerce % of Service: 1.0000 Assignment: TMS/THS
Start/End Date: 07/01/2020 - 06/30/2021 Certification: Pending
Annual Salary: \$46710.00 (S-2, C-D)
- b. **Name: Bryan Goldberg**
Position: Teacher - Mathematics % of Service: 1.0000 Assignment: TMS
Start/End Date: 09/01/2020 - 12/23/2020 Certification:
Annual Salary: \$52680.00 (S-6, C-K)

V. Unclassified Employee Temporary Instructional Appointment

- c. **Name: Allison L. DiScanio**
Position: Teacher - Grade 3 % of Service: 1.0000 Assignment: CHS
Start/End Date: 09/01/2020 - 12/23/2020 Certification: Childhood Ed. 1-6; Initial
Annual Salary: \$48191.00 (S-1, C-E)
(LTS - Erin O'Malley)
- d. **Name: Richard Smith**
Position: Teacher - Grade 2 % of Service: 1.0000 Assignment: PS16
Start/End Date: 09/01/2020 - 10/30/2020 Certification: Childhood Ed. 1-6; Initial
Annual Salary: \$44115.00 (S-1, C-A)
(LTS - Arianna Feliciano)
- e. **Name: Elizabeth Roorda**
Position: Teacher - Music % of Service: 0.8300 Assignment: PS2
Start/End Date: 09/01/2020 - 06/30/2021 Certification: Music; Professional
Annual Salary: \$50033.00 (S-5, C-E)

VI. Unclassified Employee Temporary Stipends

A. New Teacher Mentor Program

- a. **Name: Renee A. Patti**
Annual Stipend: \$1263.00 FTE: 1.0000 Mentee: Lisa Losito
- b. **Name: Diane F. Allen**
Annual Stipend: \$1263.00 FTE: 1.0000 Mentee: Chelsea Shufelt

B. Data Liaison

- a. **Name: Christina M. Jacques**
Assign: PS18 Annual Stipend: \$2500.00 FTE: 1.0000
- b. **Name: Caroline Mittiga**
Assign: PS18 Annual Stipend: \$2500.00 FTE: 1.0000
- c. **Name: Genevieve L. Stinson**
Assign: PS18 Annual Stipend: \$2500.00 FTE: 1.0000
- d. **Name: Deanna L. Clark**
Assign: PS18 Annual Stipend: \$2500.00 FTE: 1.0000
- e. **Name: Lauren A. Oppelt**
Assign: TMS Annual Stipend: \$2500.00 FTE: 1.0000
- f. **Name: Nicole Case**
Assign: TMS Annual Stipend: \$2500.00 FTE: 1.0000
- g. **Name: Dorothy E. Pomykala**
Assign: TMS Annual Stipend: \$2500.00 FTE: 1.0000
- h. **Name: Deborah Dedeo**
Assign: TMS Annual Stipend: \$2500.00 FTE: 1.0000
- i. **Name: Krystle Auricchio**
Assign: TMS Annual Stipend: \$2500.00 FTE: 1.0000
- j. **Name: Kellie A. Bonenfant**
Assign: TMS Annual Stipend: \$2500.00 FTE: 1.0000
- k. **Name: Amber Vogel**
Assign: TMS Annual Stipend: \$2500.00 FTE: 1.0000
- l. **Name: Courtney Little**
Assign: PS14 Annual Stipend: \$2500.00 FTE: 1.0000
- m. **Name: William R. Wendelken Jr**
Assign: PS14 Annual Stipend: \$2500.00 FTE: 1.0000
- n. **Name: Summer M. Logrippo**
Assign: CHS Annual Stipend: \$2500.00 FTE: 1.0000
- o. **Name: Elizabeth A. Dowd**
Assign: CHS Annual Stipend: \$2500.00 FTE: 1.0000
- p. **Name: Alexandria Phillips**
Assign: CHS Annual Stipend: \$2500.00 FTE: 1.0000

VI. Unclassified Employee Temporary Stipends**B. Data Liaison**

- q. **Name: Nancy McNitt**
Assign: CHS Annual Stipend: \$2500.00 FTE: 1.0000

C. PBIS Team

- a. **Name: Carrie L. Dwyer**
Assign: TMS Annual Stipend: \$2000.00 FTE: 1.0000
- b. **Name: Ashley C. Ten Eyck**
Assign: TMS Annual Stipend: \$2000.00 FTE: 1.0000
- c. **Name: Melissa L. Gardner**
Assign: TMS Annual Stipend: \$2000.00 FTE: 1.0000
- d. **Name: Andrea Murray**
Assign: TMS Annual Stipend: \$2000.00 FTE: 1.0000

VII. Unclassified Employee Summer Professional Development**A. Curriculum Writing/Curriculum Mapping****1. Technology Instructional Coaches Curriculum Writing/Mapping**

- a. **Name: Christina M. Kole**
\$32.00 per hour, up to an additional 60 hours Fund: Title I
- b. **Name: Amy C. Fraser**
\$32.00 per hour, up to an additional 60 hours Fund: Title I

VIII. Unclassified Employee Summer Work**A. School Counselors**

- a. **Name: Christine M. Potaczala**
Assign: TMS Days: Additional 4 days Salary Rate: \$320.75 per day
- b. **Name: Sonya L. Shaw**
Assign: TMS Days: Additional 4 days Salary Rate: \$373.69 per day
- c. **Name: Laura B. Stukenborg**
Assign: TMS Days: Additional 4 days Salary Rate: \$376.28 per day

IX. Unclassified Employee Substitutes/Tutors

2020-2021 School Year

A. Uncertified Substitute Teacher - Salary Rate: \$115.00 per day

- a. **Employee Name: Chyanna H. Canada**

B. Substitute Teaching Assistant - Uncertified - Salary Rate: \$96.00 per day

- a. **Employee Name: Karly Weaver**
- b. **Employee Name: Kelsey Cox**

C. Tutors - Salary Rate: \$32.00 per hour

- a. **Employee Name: Stephanie K. Heisler**

Staff Matters - Classified

(reviewed by K. Miaski)

I. Classified Employee Leave of Absence (Unpaid)

- a. **Name: Kierstin Spain**
% of Service: 1.0000 Assignment: BOE Position: Executive Secretary
Effective Date(s): 07/06/2020 - 09/08/2020
(amend End Date, 07/01/2020 BOE Agenda, page 32)
- b. **Name: Padmani Lakharam**
% of Service: 1.0000 Assignment: PS16 Position: Secretary
Effective Date(s): 07/01/2020 - 09/20/2020
(amend Effective Date, 8/10/2020 BOE Agenda, page 4 Staff Matters (Unclassified and Classified) Attachment)

II. Classified Employee Temporary Appointment

II. Classified Employee Temporary Appointment

- a. **Name: Hillary Montesano**
Position: Senior Account Clerk
% Service: 1.0000 Assignment: BOE
Effective: 09/01/2020 through 11/25/2020 Annual Salary: \$55575.00