



RE-ORGANIZATION MEETING MINUTES

Date of Meeting: July 1, 2020
Type of Meeting: **RE-ORGANIZATION MEETING**
Location: Troy Middle School / Livestream / Video Conferencing
Time: **5:30 PM Re-Organization Meeting**
5:45 PM Executive Session
6:00 PM Regular Meeting

I. Meeting Called to Order

A. At 5:30 pm, Mrs Kaniff, Board Clerk, called the re-organization meeting to order.

B. Roll Call

1. Members Present: Mrs. Ann Apicella
Mrs. Rosemary Coles
Mrs. Stephanie Fitch
Mr. Matthew Flowers, Jr.
Mrs. Diana Heckman
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mrs. Ebony Pompey-Conway
Mrs. Anne Wager-Rounds

2. Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent for Curriculum and Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Mr. Anthony Fasano, School Attorney

II. Election and Appointment of Officers

Mrs. Kaniff administered the oath to the following Board members elected in May and each Board member also signed the oath book.

A. Oath of Newly Elected Board Members (by Board Clerk)

1. Rosemary Coles (Term July 1, 2020 - June 30, 2023)
2. Diana Heckman (Term July 1, 2020 - June 30, 2023)
3. Thomas Mayo (Term July 1, 2020 - June 30, 2023)

B. Election of Board of Education President (Term July 1, 2020 - June 30, 2021)

(Education Law 2504, 2563)

1. Mrs. Kaniff called for nominations for Board President.

Mrs. Wager-Rounds nominated Mr. Mayo.

Second: Mrs. Apicella

Mrs. Kaniff called for any other nominations for Board President.

Mrs. Coles nominated Mr. Flowers, Jr.
Second: Mrs. Pompey-Conway

Mrs. Kaniff requested a vote for Mr. Mayo as President
Carried: 6-3

Mr. Mayo was elected Board President with a vote of 6-3.

C. Oath of Office to Newly-Elected President
(Public Officer's Law 5, 10, 30)

Mrs. Kaniff administered the oath of office to Mr. Mayo, Board President. Mr. Mayo then presided over the remainder of the Re-Organization Board meeting.

D. Election of Board of Education Vice President (Term July 1, 2020 - June 30, 2021)
(Education Law 2504, 2563)

1. Mr. Mayo called for nominations for Vice President.

Mr. Mayo nominated Mrs. Wager-Rounds.
Second: Mrs. Apicella

Mr. Mayo called for any other nominations for Board President.

Mrs. Coles nominated Mr. Flowers, Jr.
Second: Mrs. Pompey-Conway

Mr. Mayo called for a vote for Mrs. Wager-Rounds as Vice President.
Carried: 7-2

Mrs. Wager-Rounds was elected Board Vice President with a vote of 7-2.

Mr. Mayo made a motion to amend Item E to state "Oath of Office to Newly-Elected Vice President".
Second: Mrs. Wager-Rounds
Vote: 9-0

E. Oath of Office to Newly-Elected Vice President
(Public Officer's Law 5, 10, 30)

Mrs. Kaniff administered the oath of office to Mrs. Wager-Rounds, Board Vice President.

Mr. Mayo made a motion to amend Item F to state "through June 30, 2021".
Second: Mrs. Wager-Rounds
Vote: 9-0

F. Appointment of Parliamentarian

Mr. Mayo called for nominations for Parliamentarian.
Mr. Mayo nominated Elizabeth Poieto.
Second: Mrs. Wager-Rounds
Vote: 9-0

BE IT RESOLVED, that the Board of Education appoints Board Member, Elizabeth Poieto, to serve as Board

Parliamentarian for a term of July 1, 2020 through June 30, 2021.

G. Appointment of Records Access Appeals Officer (Public Officer's Law 89 (a)(4))

Mr. Mayo called for nominations for Records Appeal Officer.

Mr. Mayo nominated Mr. Flowers, Jr.

Second: Mrs. Wager-Rounds

Vote: 9-0

BE IT RESOLVED, that the Board of Education appoints Board Member, Matthew Flowers, Jr., as Record Access Appeals Officer for Freedom of Information Law (FOIL) requests (such appointment being allowed by Paragraph (a) of Subdivision 4 of Section 89 of the Public Officers Law).

III. Board of Education Appointments

Mr. Mayo made a motion to approve Items A-P as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None.

Vote: 9-0

**A. Board Clerk (Education Law 2503, Commissioner's Regulation 170.2)
(Oath administered by Board President)**

BE IT RESOLVED, that the Board of Education, appoints Theresa Kaniff, to serve as Board Clerk for the period of July 1, 2020 through June 30, 2021; and

BE IT FURTHER RESOLVED, that Ms. Kaniff shall receive a \$20,000 stipend for the performance of Board Clerk duties for the period from July 1, 2020 through June 30, 2021.

B. Internal Claims Auditor (Education Law 2526, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Kenneth Terry as Internal Claims Auditor for the period of July 1, 2020 through June 30, 2021.

C. Independent Auditor (Education Law 2116-a and 8 NYCRR 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Cusack & Co. as Internal Claims Auditor for the period of July 1, 2020 through June 30, 2021.

D. School Attorney

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the law firm of Guercio and Guercio, LLP as School Attorney for the purpose of general and labor counsel for the period of July 1, 2020 through June 30, 2021.

E. Records Access Officer (8 NYCRR Section 185.2(a)(1))

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Nadia Carey as Records Access Officer for the period of July 1, 2020 through June 30, 2021.

F. Tax Collector (Education Law 2506. Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Tracey Zautner as Tax Collector and also the individual who will continue to assume duties of Tax Collector for the period of July 1, 2020 through June 30, 2021.

G. District Treasurer (Education Law 2503. Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Samantha Schweizer to serve as District Treasurer for the period of July 1, 2020 through June 30, 2021.

H. Purchasing Manager (8 NYCRR 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Kathleen Kussler to serve as Purchasing Manager for the period of July 1, 2020 through June 30, 2021.

I. District's Title IX Compliance Officer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Kristen Miaski and Adam Hotaling the District's Title IX Compliance Officer for the period of July 1, 2020 through June 30, 2021.

J. Section 504 Compliance Officer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Donna Watson as the Section 504 Compliance Officer for the period of July 1, 2020 through June 30, 2021.

K. District School Medical Officers (Commissioner's Regulations 136.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the following as School District Medical Officers for the period of July 1, 2020 through June 30, 2021.

Dr. John O'Bryan
Riverview Pediatrics

L. Medicaid Compliance Officer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Donna Watson as Medicaid Compliance Officer for the period of July 1, 2020 through June 30, 2021.

M. Central Treasurer for Extra-Curricular Classroom Activity Accounts (Education Law 2503)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Giovona Driscoll as Central Treasurer for Extra-Curricular Classroom Activities Accounts for the period of July 1, 2020 through June 30, 2021.

N. Determiner of Residency and Homeless Liaison

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Barbara Paulsen as Determiner of Residency; and Donna Fitzgerald as Homeless Liaison for the period of July 1, 2020 through June 30, 2021.

O. Attendance Officer (Education Law 3213)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Barbara Paulsen as Attendance Officer for the period of July 1, 2020 through June 30, 2021.

P. Oath to Appointed Officers (Public Officer's Law 5. 10. 30)

- Attendance Officer
- Internal Claims Auditor
- Tax Collector
- District Treasurer
- Purchasing Manager

III. Board of Education Designations

Mr. Mayo made a motion to approve Items A-C as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None.

Vote: 9-0

A. Official Bank Depository - All funds

BE IT RESOLVED, the Board of Education, upon the recommendation of the Superintendent, designates the following bank as depositories of the District funds for the period of July 1, 2020 through June 30, 2021:

Pioneer Bank	Payroll - Checking
NYCLASS	School Dinner - Checking
Capital DASNY - Checking	School Lunch Fund - Checking
Capital Fund - Checking	Special Aid Fund - Checking
District Reserve Fund	Student Activities Fund - Checking
Debt Service - Checking	Tax Account - Money Market
General Fund - Money Market	Trust & Agency Fund - Checking
General Fund - Checking	General Fund - High Interest Savings Account

B. Regular Monthly Meetings (Education Law 2504)

BE IT RESOLVED, that the Board of Education will hold a business meeting on the first Wednesday each month at 6:30 pm and third Wednesday at 6:00 pm as a workshop meeting effective July 1, 2020.

FURTHER RESOLVED, that if such meeting is cancelled, an alternate date is to be scheduled.

2020-2021 BOE Schedule

C. Official Newspaper (education Law 2004)

BE IT RESOLVED, that the Board of Education designates The Record as the Troy City School District's official newspaper for the period of July 1, 2020 through June 30, 2021. The Superintendent of Schools shall be the Spokesperson for the District relating to media matters.

IV. Board of Education Authorizations

Mr. Mayo made a motion to approve Items A-Q as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None.

Vote: 9-0

A. Chief School Officer to Certify Payrolls (Education Law 2523, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education authorize the Chief School Officer to certify payrolls. Chief School Officer shall be the Superintendent of Schools; in his absence it shall be the Assistant Superintendent for Business for the period of July 1, 2020 through June 30, 2021.

B. Authorization for Attendance at Conferences and Workshops (Municipal Law 77-b)

BE IT RESOLVED, that the Board of Education authorize the Superintendent to approve staff attendance at conferences, conventions, workshops, etc. with expense for the period of July 1, 2020 through June 30, 2021.

C. Authorization for Grant Applications (Education Law Section 1720)

BE IT RESOLVED, that the Board of Education authorize the Superintendent to apply for Grants in federal and state aid for the period of July 1, 2020 through June 30, 2021.

D. Authorization to Establish Central Petty Cash Fund (Education Law 1709-39, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, shall establish a central petty cash fund in the amount of \$150 in the Business Office for 2020-2021 school year. The Custodian of the central petty cash fund shall be the District Treasurer.

E. Designation of Authorized Signatures of Checks (Education Law 2523)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the signature of the District Treasurer, Samantha Schweizer and Assistant Superintendent for Business, Adam Hotaling, each individually, as having authorization for checks, and be it (per Policy 6410).

FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve checks to be signed with the facsimile signature of the District Treasurer or Assistant Superintendent for Business, as reproduced on the check signer.

F. Authorization for the Treasurer to Invest Funds (Education Law 2503)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorize the Treasurer to invest funds as they become available into Certificates of Deposit, Time Deposit Accounts, Treasury Bills and Repurchase Agreements on Treasury Bills with New York State Banks in accordance with legal provisions, and

FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, request that the Treasurer report such investments at the next regular Board meeting following the investment action.

G. Chief School Officer to Make Transfer of Funds (Education Law 2523)

BE IT RESOLVED, that the Board of Education authorizes the Chief School Officer to approve Budget Transfers of less than \$10,000 within major budget categories and that all transfers be reported to the Board on a monthly

basis.

H. Authorization of Police Rate

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve Troy City Police Officers to attend and patrol school district sports and special events at a rate of \$110 per event.

I. Dignity for All Students Act (DASA) Coordinators

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the following individuals as Dignity for All Students Act Coordinators for the period of July 1, 2020 through June 30, 2021.

Elizabeth VonEitzen - ALP

Alexandria Phillips - CHS

Jennifer White - School 2

Ryan Nolan - School 18

Brendan Bradt - School 14

Sonya Shaw - TMS and District Coordinator

Catherine Culkin-Bolce - School 16

Heather Gelatt - THS

J. Designee to Appoint Impartial Hearing Officers (IHO)

BE IT RESOLVED, that the Board of Education hereby designates the Board President or his/her designee to appoint Impartial Hearing Officers when necessary to comply with the due process requirements of the IDEA and 8 NYCRR Section 200.5.

K. Designee for Worker's Compensation Consortium

RESOLVED, that the Board of Education hereby designates Adam Hotaling, Assistant Superintendent for Business, as the Board's representative to the Rensselaer-Columbia-Greene Workers' Compensation Consortium, and he is authorized and directed to execute the Rensselaer-Columbia-Greene Workers' Compensation Consortium Agreement to provide Workers' Compensation Insurance Benefits for the 2020-2021 school year.

L. Letter of Intent Authorization

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to extend on its behalf offer(s) of employment with the District in the form of a letter of intent to qualified candidate(s), said employment and terms and conditions thereof to be subject to and contingent upon final approval by the Board of Education pursuant to Board resolution, and said Superintendent's authority as stated herein for the period of July 1, 2020 through June 30, 2021.

M. Bonding of Personnel

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, provide with the bonding for the following positions in the amounts stated.

All employees shall be covered by a \$500,000 blanket bond:

Superintendent of Schools

Assistant Superintendents

Tax Collector

District Treasurer

Courier

Central Treasurer for Student Activities Accounts
Internal Claims Auditor

Following employees shall be additionally covered by \$1,000,000 excess policy:

Superintendent of Schools
Assistant Superintendents
Tax Collector
District Treasurer

N. Committee Appointments

1. Audit Committee

BE IT RESOLVED, that the Board of Education appoints the following individuals to the Audit Committee for the 2020-2021 school year:

Stephanie Fitch	Thomas Mayo
Matthew Flowers, Jr.	Elizabeth Poletto

2. Policy Committee

BE IT RESOLVED, that the Board of Education appoints the following individuals to the Policy Committee for the 2020-2021 school year:

Ann Apicella	Ebony Pompey-Conway
Anne Wager-Rounds	

3. Committee on Special Education

(a) BE IT RESOLVED, that the Board of Education appoints the following individuals to the Committee on Special Education for the 2020-2021 school year:

Chairperson(s):

Kerri Klinowski	Kristen Lyden
Karen Driscoll	Colleen Syrett
Donna Fitzgerald	Holly Toteno
Amy Prabhakaran	
School Physician	School Psychologists
Child's Regular Education Teacher	Child's Special Education Teacher

(b) BE IT RESOLVED, that the Board of Education appoints the following individuals to the Committee on Preschool Special Education for the 2020-2021 school year:

Chairperson(s):

Kerri Klinowski	Kristen Lyden
Karen Driscoll	Colleen Syrett
Donna Fitzgerald	Holly Toteno
Amy Prabhakaran	
School Physician	School Psychologists
Child's Regular Education Teacher	Child's Special Education Teacher

O. Board of Education Re-Adoption of All Policies and Code of Ethics in Effect 2020-2021 School Year (Education Law 2503)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, adopt the Policies and Code of Ethics as they appear in the Board of Education's E-Policy Manual as of July 1, 2020.

(Board members provided with copy of School Board Member Code of Conduct 2111-E)

P. Cell Phone Assignments

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and in accordance with District Telephones Regulation (8332-R), acknowledge the following positions which have been assigned a cell phone provided through state contract:

Superintendent of Schools	Principal School 2	Director of Facilities & Security
Asst. Superintendent for C&I	Principal School 14	Asst. to the Director of Facilities
Asst. Superintendent for Business	Principal School 16	Director of Technology
Director of Pupil Services	Principal School 18	Rtl Coordinator
Asst. Director of Pupil Services	Principal Carroll Hill	Security Office
Coordinator of Transportation	Principal Troy Middle School	Maintenance (4)
Athletic Director	Principal Troy High School	District Courier
21st Century Program Director		LEA Designee
Attendance Officer		

Q. Mileage Reimbursement Rate

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopts a mileage reimbursement at a rate set by IRS for the period of July 1, 2020 through June 30, 2021.

V. Adjourn Re-Organization Meeting

At 5:44 pm Mr. Mayo made a motion to adjourn the Re-Organization Meeting and move to Executive Session for a personnel matter. This was seconded by Mrs. Wager-Rounds and carried 9-0

Respectfully submitted by,



Theresa Kaniff
Board Clerk

**We Can.
We Will.** 
End of Story