

**BOARD OF EDUCATION
MINUTES**

Date of Meeting: November 4, 2020
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School / Livestream / Video Conferencing
Time: 5:30 PM Audit Committee Meeting
6:20 PM Executive Session
6:30 PM Regular Meeting

I. Call to Order

A. Roll Call

1. Members Present: Mrs. Ann Apicella
Mrs. Stephanie Fitch
Mr. Matthew Flowers, Jr.
Mrs. Diana Heckman
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mrs. Ebony Pompey-Conway
Mrs. Anne Wager-Rounds
2. Members Absent: Mrs. Rosemary Coles
3. Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent for Curriculum and Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Erin O'Grady-Parent, School Attorney

B. Executive Session

At 6:20 pm Mr. Mayo, President, made a motion for Executive Session for discussion of a personnel settlement and pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Mrs. Miaski and Ms. O'Grady-Parent.

C. Public Session

At 6:33 pm Mr. Mayo called the regular meeting to order with the Pledge of Allegiance.

D. District Announcements

1. Congratulations to Troy High School students Kalera McKay, Ana Mergil and Chantae Parker who received University at Albany's 33rd Annual Multicultural High School Scholars Award. This award recognizes Upstate New York high school students for their distinguished academic performance and school and community involvement. All three have received a waiver to apply to UAlbany for free.
2. Congressman Paul Tonko will visit Troy Middle School on Thursday, November 5, where he will donate 28 books from the Library of Congress.

- E. Public Input on agenda and non-agenda items non-action items
No public comment.

II. Non-Action Items

A. Superintendent Update - J. Carmello

Mr. Carmello shared a quick update on a full district-wide remote day because of the election and also being a good idea of practicing full remote learning in the event we need to move to that model. A survey was sent out and the nearly 200 replies of feedback received so far has been really great.

B. 2019-2020 Audit Discussion - Cusack and Company

Mr. Hotaling introduced John Tafilowski and Jim Cusack from Cusack and Company to discuss our recent district audit. Mr. Cusack summarizes that in an overview of every area they reached unmodified opinions.

C. August and September Financials - S. Schweizer

Ms. Schweizer, District Treasurer, reports that transactions in August and September were busy but uneventful. Transfers were minimal. Revenue payments were full and all bank accounts have been reconciled.

III. Action Items

A. Superintendent's Recommendations - Human Resources - Staff Matters - Unclassified and Classified *(Reviewed by D. Watson and K. Miaski)*

Mr. Mayo made a motion to approve Unclassified Items 1-9 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 8-0

Unclassified Items 1-8 (within linked document)

9. Unclassified Employees Student Interns/Observation Hours

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATES</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Julia Montepagani	Adelphi University	Art	09/14/20-12/23/20	C. DiDonna-Nethaway	THS
Kristina DeSantis	Russell Sage	ELA	10/19/20-12/11/20	Nicole Case	TMS

Mr. Mayo made a motion to approve Classified Items 1-3 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 8-0

Classified Item 1-3 (within linked document)

Staff Matters (Unclassified and Classified)

B. Superintendent Recommendations - Programs

(Reviewed by D. Watson)

Mr. Mayo made a motion to approve Item 1 as listed.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 8-0

1. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2020-2021 classes for students with special needs.

2020-2021 Special Education Placements

C. Superintendent Recommendations - Business Finance

(Reviewed by A. Hotaling)

Mr. Mayo made a motion to approve Items 1-7 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 8-0

1. Change Order - THS Roof Reconstruction

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change order:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Change</u>
<u>General Roofing Contractors, LLC.</u>	GC-05	\$1,142,222.00	(-\$720.00)

2. Surplus - Textbooks

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby determines the following textbooks are no longer of educational use and declares them to be surplus. Textbooks will be recycled as they are outdated and hold no monetary value.

Surplus of Textbooks

3. Contract Extension - Whitson's School Nutrition Corp.

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the recommendation of the Superintendent to extend the contract with Whitson's School Nutrition Corp. for food services from July 1, 2020 through June 30, 2021 to be paid from the Food Services fund.

Whitson's School Nutrition - Contract Extension

4. Emergency SFSP Extension - Whitson's School Nutrition Corp.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent for an emergency Summer Food Service Program (SFSP) contract with Whitson's School Nutrition Corp. for food services from September 9, 2020 through June 30, 2021 to be paid from the Food Services fund.

Whitson's School Nutrition - Emergency SFSP Extension

5. HMB Consultants, LLC (Child Nutrition Program) Contract

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves a contract with HMB Consultants, LLC for a comprehensive review and evaluation of the Child Nutrition Program from September 20, 2020 through June 30, 2021 to be paid from the Food Services fund.

HMB Consultants, LLC Contract

6. 2019-2020 Audit

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the 2019-2020 external audit from Cusack and Company.

Audit

7. Corrective Action Plan for 2019-2020 Audit

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Corrective Action Plan for the 2019-2020 external audit in response to findings by Cusack and Company.

Corrective Action Plan

D. Board Resolutions

Mr. Mayo made a motion to pull Item 3 from the agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 8-0

Mr. Mayo made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: None

Carried: 8-0

1. Approval of District Safety Plans

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve the district-level and confidential building-level Safety Plans for the 2020-2021 school year.

2. Unclassified Employee Appointment

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby revises the appointment resolution previously adopted on June 17, 2020 for Noreen B. Bennett to delete any reference to a probationary appointment and/or probationary period and hereby approves the following revised appointment resolution retroactive to July 1, 2020:

Name: Noreen B. Bennett

Tenure Area: Special Education

% of Service: 1.0000 Assignment: TMS

Certification: Special Education; Permanent

Annual Salary: \$74,218.00 (S-20, C-E)

Effective Date of Appointment: 09/01/2020

3. Settlement Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the settlement of a certain Article 78 proceeding filed in Supreme Court, Rensselaer County, bearing Index No. EF2020-267254, in accordance with the terms of a written Settlement Agreement, and hereby authorizes the Board President and Superintendent of Schools to execute the written Settlement Agreement and further authorizes the District's counsel, Guercio & Guercio LLP to execute the Stipulation of Discontinuance of the aforesaid litigation on behalf of the District.

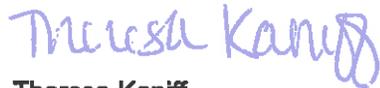
E. Future Meetings

1. November 18, 2020 at 6:00pm at TMS
2. December 2, 2020 at 6:30pm at TMS
3. December 16, 2020 at 6:00pm at TMS

F. Adjourn

At 8:45 pm, Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mrs. Fitch and carried 8-0.

Respectfully submitted by,



Theresa Kaniff
District Clerk

We Can.
We Will. 
End of Story

Staff Matters - Unclassified

(reviewed by D. Watson)

I. Unclassified Employee Resignation

- a. **Name:** Krishana Jaisaire
Effective 10/30/2020 **% of Service:** 1.0000 **Assignment:** THS **Tenure Area:** Teacher Not Tenure Eligible
- b. **Name:** Caitlin Zautner
Effective 11/13/2020 **% of Service:** 1.0000 **Assignment:** THS **Tenure Area:** Teaching Assistant

II. Unclassified Employee Leave of Absence (Unpaid)

- a. **Name:** Lauren Bristol
% of Service: 1.0000 **Assignment:** THS **Tenure Area:** School Counseling & Guidance
Effective Date(s): 12/10/2020 - 01/03/2021

III. Unclassified Employee Probationary Appointment

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

- a. **Name:** Shane V. Beskin
Tenure Area: Teaching Assistant **Position:** Teaching Assistant
% of Service: 1.0000 **Assignment:** PS18
Probationary Start/End Dates: 11/02/2020 - 11/01/2024 **Certification:** Teaching Assistant; Level I Teaching Assistant
Annual Salary: \$25692.00 (S-1, C-Z2)

IV. Unclassified Employee Temporary Instructional Appointment

- a. **Name:** Christine Shannon
Position: Building Substitute **% of Service:** 1.0000 **Assignment:** PS12
Start/End Date: 11/05/2020 - 06/30/2021 **Certification:** Social Studies; Initial
Annual Salary: \$125.00 per day
- b. **Name:** Regena G. Ramprasad
Position: Counselor **% of Service:** 1.0000 **Assignment:** THS
Start/End Date: 10/29/2020 - 01/18/2021 **Certification:** Social Studies; Initial
Annual Salary: \$48268.00 (S-2, C-1)
- c. **Name:** Laura A. Arnold
Position: Teacher - Mathematics **% of Service:** 1.0000 **Assignment:** THS
Start/End Date: 11/02/2020 - 12/23/2020 **Certification:** Mathematics; Permanent
Annual Salary: \$64876.00 (S-15, C-E)
(LTS - Ashley Ford)

V. Unclassified Employee Temporary Stipends**A. Employee Clubs**

- a. **Name:** Trevor J. Taylor
Assign: PS12 **Annual Stipend:** \$483.00 **FTE:** 0.5000 **Club:** Student Council, Co-Advisor
- b. **Name:** Trevor J. Taylor
Assign: PS12 **Annual Stipend:** \$575.50 **FTE:** 0.5000 **Club:** Yearbook, Co-Advisor
- c. **Name:** Elizabeth Von Eitzen
Assign: PS12 **Annual Stipend:** \$483.00 **FTE:** 0.5000 **Club:** Student Council, Co-Advisor
- d. **Name:** Elizabeth Von Eitzen
Assign: PS12 **Annual Stipend:** \$575.50 **FTE:** 0.5000 **Club:** Yearbook, Co-Advisor

VI. Unclassified Miscellaneous Employee Programs**A. McKinney-Vento Tutor**

(Paid through McKinney-Vento Grant)

- a. **Name:** Lynn A. Patanian
Hours: Up to 8 hours per week **Salary Rate:** \$32.00 per hour **Assign:** PS16
- b. **Name:** Anthony C. Mauriello
Hours: Up to 8 hours per week **Salary Rate:** \$32.00 per hour **Assign:** CHS
- c. **Name:** Lauren Ferguson
Hours: Up to 8 hours per week **Salary Rate:** \$32.00 per hour **Assign:** PS14
- d. **Name:** Tiffany Wysocki
Hours: Up to 8 hours per week **Salary Rate:** \$32.00 per hour **Assign:** TMS

VI. Unclassified Miscellaneous Employee Programs

- A. **McKinney-Vento Tutor**
(Paid through McKinney-Vento Grant)
 - e. **Name: Kathleen M. Ballint**
Hours: Up to 8 hours per week Salary Rate: \$32.00 per hour Assign: THS
 - f. **Name: Bridget A. Humphrey**
Hours: Up to 8 hours per week Salary Rate: \$32.00 per hour Assign: TMS
 - g. **Name: Stephanie Cahill**
Hours: Up to 8 hours per week Salary Rate: \$32.00 per hour Assign: PS18
- B. **PSAT Test Coordinator**
Salary: \$32.00 per hour, up to 6.00 hours
 - a. **Name: Joshua Monk**
- C. **PSAT Test Proctor**
Salary: \$32.00 per hour, up to 4.50 hours
 - a. **Name: Kaylyn Reynolds**
 - b. **Name: Emily Deviddio**
 - c. **Name: Rebecca Sparacin**
 - d. **Name: Rose Gorman**
 - e. **Name: Bridget A. Humphrey**
- D. **My Brothers Keeper Tutor**
(Paid through My Brothers Keeper Grant)
 - a. **Name: Scott Hartz**
Hours: Up to 8 hours per week Salary Rate: \$32.00 per hour Assign: TMS

VII. Unclassified Employee Amendment of Probationary End Date

BE IT RESOLVED, that as a result of an unpaid leave of absence and/or JUUL Agreement during the probationary period, the Board of Education hereby amends the end date for the expiration of the probationary period for of the employees listed as indicated below.

**In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.*

- a. **Name: Bettie J. Gourrier**
Tenure Area: Teaching Assistant FTE: 1.0000 Assignment: PS2
Effective Date: 12/07/2021 Certification: Teaching Assistant; Level III Teaching Assistant

VIII. Unclassified Employee Substitutes/Tutors

2020-2021 School Year

- A. **Certified Substitute Teacher**
Salary Rate: \$125.00 per day
 - a. **Employee Name: Diane B. D'Alaird**
- B. **Uncertified Substitute Teacher**
Salary Rate: \$115.00 per day
 - a. **Employee Name: Dillon M. Maxon**
 - b. **Employee Name: Iman Grant**
- C. **Substitute Teaching Assistant - Uncertified**
Salary Rate: \$96.00 per day
 - a. **Employee Name: Iman Grant**
 - b. **Employee Name: Margo K. Montgomery**
- D. **Tutors**
Salary Rate: \$32.00 per hour
 - a. **Employee Name: Christine Shannon**

Staff Matters - Classified

(reviewed by K. Miaski)

I. Classified Employee Resignation

- a. **Name: Lindsey Savaria**
Effective: 11/23/2020 FTE: 1.0000 Assign: PS18 Position: School Registered Nurse-11Mon

II. Classified Employee Temporary Assignments

A. Lunch Aide

- a. **Name: Garnett C. Williams**
Salary Rate: \$11.80 per hour, up to 15 hours per week Effective: 11/05/2020 through 06/30/2021 Assign: PS2

III. Classified Employee Substitutes

2020-2021 School Year

A. Name: Shawn Thompson
Position: Sub Custodial
Salary Rate: \$15.00 per hour

B. Substitute Nurse
Salary Rate: \$25.00 per hour

- a. **Employee Name: Lindsey Savaria**