



SCHOOL TAX 2ND INSTALLMENT NOW DUE

The Troy City School District collects school tax in two installments, due in July and January. This notice is a reminder that the 2nd installment is now due. Enclosed you will find a receipt copy of your 2020-2021 school tax bill. On the bottom, you will find a receipt for your 1st installment with a remittance stub for your 2nd installment that is now due. Please pay your bill promptly to avoid penalty. **The deadline to pay the 2nd installment without penalty is January 31, 2021.** You may pay as follows:

MAIL: Send payment along with the remittance stub for Installment #2 from your original tax bill or the enclosure received with this reminder notice to:

Tax Processing Unit
Enlarged CSD of Troy
P.O. Box 12185
Albany, NY 12212-2185

Please be aware that US POSTMARK determines the date of payment.

PIONEER BANK IN-PERSON PAYMENTS: ****Due to the pandemic, we urge you to use socially distant payment options, such as mail or online payments.**** If you must pay in-person, please contact either Troy Pioneer Bank branch for hours as lobby access is limited. Visit www.pioneerny.com/covid-19 for more information.

Brunswick Branch 518-272-6628

Second Street Branch 518-687-5400

ONLINE PAYMENTS: Pay your taxes online by credit card or e-check. Visit troycsd.org, under the "Community" drop-down menu, choose "Tax Information." Scroll down to "Online Payments" and click on the link to our online payment provider's site. Please take notice of the fees associated with making your payment online.

Make checks payable to: **Enlarged City School District of Troy**. You must pay using one of the options above. **No tax payments are accepted at the District Business Office.**

2nd Installment payments **POSTMARKED** between February 1, 2021 and March 1, 2021 are subject to a 1% penalty. **Final day of school tax collection is March 1, 2021.** Taxes unpaid after March 1, 2021 are re-levied to the city (Troy) or county (Brunswick) for collection.

If you believe you have received this notice in error, contact our office at the phone number or email above. If you have an escrow account, please contact your bank.