

Board of Education Minutes

Date of Meeting: May 17, 2017
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

I. Call to Order

At 5:30 pm Mr. Schofield, Board President, called the meeting to order.

A. ROLL CALL

Members Present: Mrs. Ann Apicella
Mrs. Carol Harvin (arrived at 6:30 pm)
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mr. Jason Schofield
Mr. Michael Tuttman
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Elizabeth Poletto
Mr. Bill Strang

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

B. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield made a motion for Executive Session for 3020-a disciplinary matter. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski, Ms. Ahearn and Mrs. Bruno. Mrs. Harvin was not present for Executive Session.

C. PUBLIC SESSION

At 6:05 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

Mr. Schofield thanked the public for approving \$112 million budget as well as the capital reserve proposition. Congratulations to Board incumbents Carol Harvin, Tom Mayo and Bill Strang who were re-elected. Troy Middle School is hosting Multi-Cultural Night on May 18 at 6 pm and School 2 will perform Disney's Lion King Kids on May 19 at 6 pm and May 20 at 2 pm.

D. PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS

There was no public comment.

II. Non-Action Items

A. Student Wellness and Health Services Update

Mr. Paul Reinisch, Director of Athletics, Health and Safety, reported to the Board on the District's health and wellness policy 5405. As the Wellness Coordinator, Mr. Reinisch reported on the effectiveness of this policy. He discussed the student's involvement with the cafeteria menu and a salad bar was brought back at their request. He was aware of complaints about the portion size of the meals but this is regulated.

Mr. Reinisch also reported that all sugar snacks have been removed from vending machines. Any left over fruit from lunch is given to the athletes after school prior to practices.

Discussion - Ms. Marro-Giroux expressed concern about portion size and stated there are many children who only get the meals provided at school. Mr. Hotaling responded that we are restricted by the federal government but we try to make the meals as robust as possible. Ms. Marro-Giroux asked if the District uses local market food as stated in the policy; Mr. Reinisch said as much as possible. Mr. Reinisch said he has a good relationship with Bob Wood and Sodexo and has requested fresh fruit in the daily menu in the food service bid. Mrs. Wager-Rounds asked if we will be continuing to get free breakfast and lunch next year. Mr. Hotaling said yes but we have to re-apply each year. Mrs. Wager-Rounds asked if students are told meals are free; Mr. Reinisch will include info in the summer mailing. Mr. Tuttmann asked what is done with leftover food; Mr. Reinisch said it is refrigerated when possible.

Mr. Reinisch reported that we are in compliance with physical education requirements: Secondary students receive 40 minutes (20 minutes to eat and 20 minutes for recess); elementary students get 30 minutes. Recess is daily and never withheld for discipline reasons.

III. Action Items

A. Canvass of Votes

Mr. Schofield made a motion to approve the following Canvass of the Votes:

Second: Mr. Mayo

Carried: 7-0

1. Budget Vote/Election/Capital Reserve Proposition

BE IT RESOLVED, that the following is a tabulation of votes cast, determination and results of the voting in the Annual Election and Budget Vote held in The Enlarged City School District of Troy, New York, on May 16, 2017.

WHEREAS, pursuant to law, the Election was duly called to be held on May 16, 2017, and was held on said date for the purpose of: (1) electing three board members for three-year terms ending June 30, 2020; (2) to adopt the 2017-18 Budget; and (3) to approve the Capital Reserve Proposition.

WHEREAS, statements of the canvass of the votes of the respective election districts were prepared and signed by the inspector of election for said respective districts and have this day been delivered to District Clerk, now therefore be it

RESOLVED, by the Board of Education of the Enlarged City School District of Troy, New York, in the County of Rensselaer, State of New York, as follows:

- (a) It is hereby determined that said election was held in all respects in the manner prescribed by the Education Law in the State of New York.
- (b) This Board has this day met at its usual place of meeting at 6:00 p.m. in the evening, and has received from the District Clerk the results of the budget, election and capital project which are tabulated per the attached Tally of the Votes.

Tally of the Votes

- (c) The Board has this day canvassed the returns and hereby determining the number of votes cast for the budget, election and capital project herein.
- (d) The Board hereby declares the results of the canvass of the voting for the candidate for the office of the Board of Education to be:

| | |
|--------------|-----|
| Tom Mayo | 516 |
| Carol Harvin | 524 |
| Bill Strang | 520 |

- (e) The Board hereby declares the results of the canvass of the voting for the 2017-18 Budget to be:

| | |
|-----|-----|
| Yes | 532 |
| No | 133 |

(f) The Board hereby declares the results of the canvass of the voting for the Capital Reserve Proposition to be:

| | |
|-----|-----|
| Yes | 533 |
| No | 117 |

B. Superintendent's Recommendations - Human Resources

Staff Matters - Unclassified

(reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-9 as a Consent Agenda.

Second: Mr. Mayo

Carried: 7-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - 2016-17 Resignation

| <u>NAME</u> | <u>TENURE AREA</u> | <u>% SERVICE</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE DATE</u> |
|-----------------|--------------------|------------------|-------------------|-----------------------|
| Colleen Piekarz | ESL | 100% | PS-2/PS-14 | 06/30/2017 |
| Heather Scarano | Special Education | 100% | THS | 07/01/2017 |

2. Unclassified Employee - 2015-16 Temporary Appointment

| <u>NAME</u> | <u>TENURE AREA/ POSITION</u> | <u>% SERVICE</u> | <u>ASSIGN</u> | <u>EFFECTIVE DATES</u> | <u>CERTIFICATION STATUS</u> | <u>SALARY RATE</u> |
|----------------------------------------|----------------------------------|----------------------|---------------|----------------------------|-----------------------------------------------------|-------------------------|
| Arianna | Building | 100% | PS-14 | 6/1/2017 - | Child Ed, Initial | \$42,925 |
| Feliciano (D. Maresco - LOA) | Substitute | | | 6/30/2017 | | pro-rated (S-1, C-A) |
| Amanda | Director | 100% | District | 7/01/2017 - | Teaching Asst. | \$54,860 |
| Hooker | 21st Century | | | 6/30/2018 | Level I | |
| Tricia | SPED | 100% | TMS | 5/16/2017- | Elementary, | \$46,965 |
| Koberger | Teacher | | | 6/30/2017 | Permanent Reading, Permanent; SPED, Permanent | pro-rated (S-2, C-I) |
| Melvin | Asst. Director | 100% | District | 7/01/2017 - | Teaching Asst. | \$52,776 |
| Rivers | 21st Century | | | 6/30/2018 | Level I | |

3. Unclassified Employee - 2017-2018 Building Leadership Team (TMS) Summer Hours - Title I Funded

| <u>NAME</u> | <u>TENURE AREA</u> | <u>SALARY RATE</u> |
|-------------------|---------------------|----------------------------------|
| Krystle Auricchio | Reading | \$32.00 per hour, up to 30 hours |
| Kellee Bonenfant | Special Education | \$32.00 per hour, up to 30 hours |
| Jenna Brooks | Special Education | \$32.00 per hour, up to 30 hours |
| Lauren Bristol | School Counselor | \$32.00 per hour, up to 30 hours |
| Joseph Coleman | Mathematics | \$32.00 per hour, up to 30 hours |
| Greg Davis | Social Studies | \$32.00 per hour, up to 30 hours |
| Judith Gawinski | Elementary | \$32.00 per hour, up to 30 hours |
| Amy Jones | Physical Education | \$32.00 per hour, up to 30 hours |
| Andrea Murray | School Psychologist | \$32.00 per hour, up to 30 hours |

| | | |
|------------------|-----------------------|----------------------------------|
| Brock Renfrew | Social Studies | \$32.00 per hour, up to 30 hours |
| Sonya Shaw | School Counselor | \$32.00 per hour, up to 30 hours |
| Colleen Willetts | English Language Arts | \$32.00 per hour, up to 30 hours |

4. Unclassified Employee - 2016 - 2017 CHS After School Program

| <u>NAME</u> | <u>TENURE AREA</u> | <u>ASSIGNMENT</u> | <u>SALARY RATE</u> |
|--------------|--------------------|-------------------|--------------------|
| Kristin Roff | Teaching Assistant | Teacher | \$32.00 per hour |

5. Unclassified Employee - 2016-17 District Mini-Grant

| <u>NAME</u> | <u>MINI GRANT</u> | <u>HOURS</u> | <u>SALARY RATE</u> |
|--------------------|------------------------------------------------------------|--------------|--------------------|
| | | MAX | |
| Kenneth Kelly | Instrumental iPads | 10 | \$32.00/hour |
| Jamie Bowen | Academic/Content Vocab. Picture Glossary for Science Clas: | 20 | \$32.00/hour |
| Kim Bruton | Academic/Content Vocab. Picture Glossary for Science Clas: | 20 | \$32.00/hour |
| Barb Martenis | Academic/Content Vocab. Picture Glossary for Science Clas: | 20 | \$32.00/hour |
| Rebecca Sparacin | Academic/Content Vocab. Picture Glossary for Science Clas: | 20 | \$32.00/hour |
| Michael Spruck | ALP Reading Club | 25 | \$32.00/hour |
| Sheryl Schoonmak | ALP Reading Club | 25 | \$32.00/hour |
| Estelle Burns | ALP Reading Club | 20 | \$26.00/hour |
| Mary Francis Jaror | Increasing Student Time in the Classroom | 4 | \$32.00/hour |
| Jennifer White | Increasing Student Time in the Classroom | 4 | \$32.00/hour |
| Brock Renfrew | 7th Grade Character Education and Development | 3 | \$32.00/hour |
| Julie Loughlin | 7th Grade Character Education and Development | 3 | \$32.00/hour |
| Nicole Case | 7th Grade Character Education and Development | 3 | \$32.00/hour |
| Diana Nystrom | 7th Grade Character Education and Development | 3 | \$32.00/hour |
| Kelly Scofield | Special Education Academic Sensory Activities | 15 | \$32.00/hour |
| Nicole Kirk | Special Education Academic Sensory Activities | 15 | \$32.00/hour |
| Ann Marie Jabour | Thematic Reading Intervention: Westward Expansion and An | 3 | \$32.00/hour |
| Meg Murphy | Thematic Reading Intervention: Westward Expansion and An | 3 | \$32.00/hour |
| Elizabeth Pollock | Thematic Reading Intervention: Westward Expansion and An | 3 | \$32.00/hour |
| Jason Boemio | Summer Musical Production | 61 | \$32.00/hour |
| Tara Higgins-Pasc | Summer Musical Production | 49 | \$32.00/hour |
| Joann Woitkoski | Summer Musical Production | 61 | \$32.00/hour |
| Michael Spruck | ALP ELA Home Instruction | 30 | \$32.00/hour |
| Sheryl Schoonmak | ALP ELA Home Instruction | 30 | \$32.00/hour |

6. Unclassified Employee - My Brother's Keeper Program PS-12

| <u>NAME</u> | <u>POSITION</u> | <u>ASSIGNMENT</u> | <u>SALARY RATE</u> |
|-------------------|-----------------|-------------------|----------------------------------|
| Benjamin Bucinell | Tutor | Tutor | \$26.00/hour, up to 2 hours/week |

7. Unclassified Employee 2016-2017 Extra Assignments

| <u>NAME</u> | <u>TENURE AREA</u> | <u>ASSIGN</u> | <u>SALARY</u> |
|-----------------|--------------------|---------------|-------------------|
| Matthew Sindoni | Mathematics | ALP 4th Prep | \$1,380 pro-rated |

8. Unclassified Employee - 21st Century After School Program

| <u>NAME</u> | <u>POSITION</u> | <u>ASSIGNMENT</u> | <u>SALARY RATE</u> |
|-------------|-----------------|--------------------|-----------------------------------|
| Gary Bobb | School Monitor | Teaching Assistant | \$26.00/hour, up to 15 hours/week |

9. Unclassified Employee - 2016-17 Substitutes

| NAME | TEACHERS | | EACHING ASSISTAN | | HOME TUTOR | |
|------------------|-----------|-------------|------------------|-------------|--------------|-------------|
| | Certified | Uncertified | Certified | Uncertified | Certified | Uncertified |
| | \$100/day | \$90/day | \$12.00/hour | | \$32.00/hour | |
| Kristin Connolly | | | | X | | |
| Kaleigh Drew | X | | X | | | |
| Victoria Hallett | | X | | X | | |

| | | | | | | |
|--------------------|---|---|--|---|--|--|
| Vanessa Kirby | | X | | X | | |
| Kimberly LaJoy | X | | | | | |
| Lindsey Livingston | | | | X | | |
| Melissa Narusky | | X | | X | | |
| Caitlin Zautner | | X | | | | |

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mr. Schofield introduced the new Treasurer, Samantha Schweizer.

Carried: 7-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Leave of Absence (without pay)

| <u>NAME</u> | <u>POSITION TITLE</u> | <u>% SERVICE</u> | <u>ASSIGNMENT</u> | <u>EFFECTIVE DATE</u> |
|-----------------|-----------------------|------------------|-------------------|------------------------|
| Thomas Esposito | Custodian | 100% | THS | 6/19/2017 - 12/19/2017 |

2. Classified Employee - Probationary Appointment

| <u>NAME</u> | <u>POSITION TITLE</u> | <u>% SERVICE</u> | <u>ASSIGN</u> | <u>PROB. APPT. START DATE</u> | <u>PROB. APPT. END DATE</u> | <u>SALARY RATE</u> |
|--------------------|--------------------------------|------------------|---------------|-------------------------------|-----------------------------|--------------------|
| Samantha Schweizer | Treasurer | 100% | District | 07/01/2017 | 1/31/2018 | \$72,500 |
| | (Resigned - S. Conyers) | | | | | |

3. Classified Employee - Temporary Appointment

| <u>NAME</u> | <u>POSITION TITLE</u> | <u>ASSIGN</u> | <u>EFFECTIVE DATE</u> | <u>SALARY RATE</u> |
|------------------|--------------------------------------------------|--------------------|-----------------------|--------------------------------------|
| Giovana Driscoll | Bookloan Supervisor / District Central Treasurer | | 7/1/17 - 6/30/18 | \$8,500 stipend |
| MaryLee Nichols | Bookloan Assistant | District/ PS-12 | 5/30/17 - 9/29/17 | \$13.00 per hour, up to 35 hrs/wk |

4. Classified Employee - 2016-2017 Substitutes

| | <u>CLERK</u> | <u>SECRETARY</u> | <u>MONITOR</u> | <u>LUNCH AIDE</u> | <u>TEACHER AIDE</u> | <u>MAINT.</u> | <u>LABORER</u> |
|--------------------|----------------|------------------|----------------|-------------------|---------------------|----------------|----------------|
| <u>NAME</u> | <u>\$11/hr</u> | <u>\$15/hr</u> | <u>\$12/hr</u> | <u>\$10/hr</u> | <u>\$10/hr</u> | <u>\$12/hr</u> | <u>\$11/hr</u> |
| Lindsey Livingston | X | X | | | | | |

5. Classified Employee 2016-2017 Volunteers

| <u>PS-2</u> | <u>PS-16</u> |
|------------------|--------------|
| Janice Toomajian | Mary Cady |
| | Joohye Smith |

C. Superintendent's Recommendations - Programs (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 7-0

1. MOU - Troy Rehabilitation and Improvement Program (TRIP)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Memorandum of Agreement with Troy Rehabilitation and Improvement Program for housing assistance for TCSD homeless students and their families for 20-year period at no cost to the District.

[TRIP](#)

2. Contract - Kenneth Wayne Newman

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Kenneth Wayne Newman (B.O.T.E. Photography) for 6 photography classes at the ALP Program from May 19 - June 22, 2017 at a cost of \$4,600 to be paid from My Brother's Keeper grant.

[Kenneth Wayne Newman](#)

D. Superintendent's Recommendations - Business Finance

(reviewed by A. Hotaling)

Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mr. Mayo

Carried: 7-0

1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the March 2017 financial report.

[March Financials](#)

2. 2016-17 Health Services Contracts (payable)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Services contracts to be payable for reimbursement of health services for District students who attend private and parochial schools outside the Troy City School District.

| <u>School District</u> | <u>Cost per Pupil</u> | <u>Number of Students</u> | <u>Invoiced Amount</u> |
|-----------------------------------------------|-----------------------|---------------------------|------------------------|
| City School District of Albany* | \$764.13 | 150 | \$114,619.50 |
| Averill Park Central School District | \$537.28 | 5 | \$2,686.40 |
| Bethlehem Central School District | \$752.00 | 3 | \$2,256.00 |
| East Greenbush Central Schools | \$736.26 | 11 | \$8,098.86 |
| Lansingburgh Central School District | \$461.90 | 72 | \$33,256.80 |
| North Colonie Central School District | \$596.97 | 34 | \$20,296.98 |
| North Greenbush Common School District | \$236.80 | 29.7 | \$7,039.12 |
| Rensselaer City School District | \$550.49 | 9 | \$4,954.41 |
| South Colonie Central Schools | \$688.07 | 7 | \$4,816.49 |
| Waterford-Halfmoon Union Free School District | \$728.85 | 6 | \$4,373.10 |
| Wynantskill Union Free School District | \$477.00 | 34 | \$16,218.00 |
| TOTAL: | | | \$213,496.16 |

3. Change Orders - Infrastructure Upgrade Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

| <u>Contractor</u> | <u>C/O #</u> | <u>Original Amount</u> | <u>Increase</u> |
|---------------------|--------------|------------------------|-----------------|
| <u>DLC Electric</u> | <u>EC-03</u> | \$49,450.00 | \$31,887.00 |
| <u>DLC Electric</u> | <u>EC-04</u> | \$49,450.00 | \$8,185.00 |
| <u>DLC Electric</u> | <u>EC-05</u> | \$49,450.00 | \$12,188.00 |

4. Surplus

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following equipment declared for surplus as it no longer functions:

Amana Refrigerator (School 2 Community Room)

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

| <u>Donor</u> | <u>Purpose/Items</u> | <u>Amount</u> |
|---------------------|----------------------|---------------|
| The Kula Foundation | TMS Supplies | \$26.64 |
| School 16 PTA | field trips | \$4,043.00 |

E. Future Meetings

1. June 7, 2017 at 7 pm (TMS) - Honor Student Reception 6 pm
2. June 21, 2017 at 7 pm (TMS) Retirees Reception 6:30 pm

Summer Schedule (all at TMS)

1. July 5, 2017 at 6 pm - Re-Organization Meeting
2. July 19, 2017 at 6 pm
3. August 8, 2017 at 6 pm
4. August 29, 2017 at 6 pm

IV. Adjourn

At 6:35 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 7-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

We Can.
We Will. 
End of Story