

## Board of Education Minutes

Date of Meeting: March 1, 2017  
Type of Meeting: **REGULAR MEETING**  
Location: Troy Middle School

### I. Call to Order

At 6:00 pm Mr. Schofield, Board President, called the meeting to order.

#### A. ROLL CALL

Members Present: Mrs. Carol Harvin  
Ms. Mary Marro-Giroux  
Mr. Tom Mayo  
Mrs. Elizabeth Poletto  
Mr. Jason Schofield  
Mr. Michael Tuttmann  
Mr. Bill Strang  
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Ann Apicella

Also Present: Mr. John Carmello, Superintendent of Schools  
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction  
Mr. Adam Hotaling, Asst. Superintendent for Business  
Mrs. Kristen Miaski, Director of Human Resources  
Mrs. Erin O'Grady-Parent, School Attorney

#### B. EXECUTIVE SESSION

At 6:00 pm Mr. Schofield made a motion for Executive Session for pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Mrs. O'Grady-Parent.

## C. PUBLIC SESSION

At 6:35 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

Mr. Schofield announced that the District has launched an advocacy campaign whereby community members are asked to sign pre-written letters to legislators asking for equitable state aid. Letters were sent home to parents and can also be found on our website.

## II. Non-Action Items

### A. Treasurer's Report

January 2017 Financials - Mrs. Sarah Conyers, District Treasurer, reported that budget transfers are mainly salary related and due to an increase from BOCES adjustments since the beginning of the school year. The internal auditor reviewed 535 claims totaling \$4 million. There are two grants under review and all accounts have reconciled.

In the General Fund there is a slight increase from Decembers' projections. Revenue aid projections are up for building aid from final cost reports submitted in December for \$8.4 million Capital Project.

### B. Capital Project Update

Mr. Adam Hotaling, Assistant Superintendent for Business, reported that the Capital Project Committee has been meeting every two weeks. Phase I bid is going out this week for windows and roofs. Phase II for HVAC will start the following summer. He stated certain items have come up during committee discussions which are not included in the \$23.3 million bond: (1) no storage space, (2) inadequate classroom space, (3) School 16 ADA compliance and (4) use of space for closed pools.

Mr. Carmello added there was originally \$50 million needed for repairs and upgrades but only \$23 million was covered by the Capital Project. We know there are still areas needing attention outside of the scope of the Capital Project. Ms. Marro-Giroux appreciated using the one-time money quickly so we could take advantage of savings. She asked if there any other one-revenues in the future. Mr. Hotaling said we may want to establish a Capital Reserve fund in this year's budget to cover the stakeholder's share. Mrs. Wager-Rounds said we are not putting band aids on anything. We are getting things lined up for the next step. Mr. Lorcher joined the meeting and reported that the Zak House parking lot is being used and the final pavement will be completed as soon as the asphalt company re-opens in spring.

## III. Action Items

### A. Approval of Minutes

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. [Board Meeting - February 1, 2017](#)
2. [Board Meeting - February 15, 2017](#)

## B. Superintendent's Recommendations - Human Resources

### 1. Employee Transfer (for notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>SALARY</u> <u>RATE</u>	<u>EFFECTIVE</u> <u>DATE</u>
Elizabeth Tamburello	School Social Worker	THS/TMS	School Social Worker	TMS	N/C	3/8/2017

*(Position now funded by Title I)*

### Staff Matters - Unclassified

(reviewed by D. Watson)

**Mr. Schofield made a motion to approve Items 1 - 12 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

#### 1. Unclassified Employee - Resignation

<u>NAME</u>	<u>POSITION/TENURE AREA</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Megan Coffey	Teaching Assistant	THS	3/8/2017
Kathleen Slezak	Odyssey of the Mind Facilitator	District	3/1/2017

#### 2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Nicole Kirk	Special Education	100%	PS-16	3/17/17-3/24/17
Amanda Rodriguez	Reading	100%	PS-2	02/27/2017
<i>(amend effective date, BOE Agenda 02/25/17, page 2)</i>				
Susan Sendzicki	Teaching Assistant	100%	PS-16	3/6/17 - 3/10/17
John Stiso	Elementary	100%	TMS	2/17/17 & 2/27/17 [2 days]

#### 3. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Erin Adams	Teaching Assistant	100%	PS-18	3/2/2017	3/1/2021	TA Level I	\$24,998 pro-rated

*(Resigned - C. Caropoli)*

\*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

4. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT. STATUS</u>	<u>SALARY RATE</u>
Queensheba Daniels	Teaching Assistant	100%	PS-2	3/2/17-6/30/17	TA Level I	\$24,998 pro-rated

**(LOA - S. Aronowitz)**

Kenneth Newman	Project Leac My Brother's Keeper	100%	PS-12	3/2/2017 8/31/2017	SDA, Permanent SPED, Permanent Business Dist. Ed, Permanent	\$6,000 Stipend
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**(New position, pending grant approval)**

5. Unclassified Employee - 2016-2017 My Brother's Keeper Program Mentors/Tutors - PS-12

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>SALARY RATE (Pending Grant Approval)</u>
Thomas Dansereau	School Psychologist	100%	\$32.00 per hour, up to 2 hours per week
Mark Millington	Social Studies	100%	\$32.00 per hour, up to 2 hours per week
Curtis Nobles	Teaching Assistant	100%	\$26.00 per hour, up to 2 hours per week
Mark Walsh	Special Education	100%	\$32.00 per hour, up to 2 hours per week

6. Unclassified Employee - 2016-2017 21st Century Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>SALARY RATE</u>
Lisa DiTroia	School Counselor	Teacher	\$32.00 per hour, up to 15 hours per week

7. Unclassified Employee - 2016-2017 Learning Technology Grant

**Google Classroom and Digital Resources w/ Jane Keyes**

<u>NAME</u>	<u>SUBJECT AREA</u>	<u>ASSIGN</u>	<u>SALARY RATE</u>
Shauna Edwards	Reading	PS-2	\$32.00 per hour, up to 15 hours
Kimberly Minear	Reading	PS-2	\$32.00 per hour, up to 15 hours
Christl Mueller	Reading	PS-2	\$32.00 per hour, up to 15 hours
Andrea Phillips	Reading	PS-2	\$32.00 per hour, up to 15 hours
Amanda Rodriguez	Reading	PS-2	\$32.00 per hour, up to 15 hours

8. Unclassified Employee 2016-2017 Student Interns (Unpaid)

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
Jennifer DeMarco	MCLA	Administration [SDL]	Juli Currey	District Office
William Whitty	MCLA	Administration [SDL]	Erin Sheevers	District Office
Timothy King	St. Rose	SPED (3/13-5/15)	Kellee Bonenfant	TMS
Megan Lineback	St. Rose	Elementary (3/13-5/15)	Sue Wall	TMS
Cassandra Manchester	St. Rose	Social Studies (3/13-5/15)	Brock Renfrew	TMS
Kaitlin Randall	St. Rose	SPED (1/18-3/10)	Kellee Bonenfant	TMS
Jason Zobre	St. Rose	English March 2017	Daniel Hayes	THS
Eliza Stewart	SUNY Oneonta	Elementary	Dana Cadman	PS-18

9. Unclassified Employees 2016-2017 Spring Sports

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Anthony DiTroia	JV Coach .20 Baseball	\$786.20
Matthew Marsh	JV Coach .80 Baseball	\$3,144.80
Anthony DiTroia	Modified Coach .30 Baseball	\$978.60
Brian Poland	Modified Coach .70 Baseball	\$2,283.40
Kristi Coughlin	JV Coach .80 Softball	\$3,144.80

Michele French	JV Coach	.20	Softball	\$786.20
Tara Anthony	Modified Coach	.70	Softball	\$2,283.40
Michele French	Modified Coach	.30	Softball	\$978.60
Brian Benner	Varsity Coach		Lacrosse	\$5,272.00
Joseph Coleman	JV Coach	.40	Lacrosse	\$1,572.40
Mark Impellazzari	JV Coach	.60	Lacrosse	\$2,358.60
Bob Burns	Head Coach		Boys Outdoor Track	\$5,272.00
Patrick Haggerty	Assistant Coach		Boys Outdoor Track	\$3,931.00
Mike Murnane	Modified Coach		Boys Outdoor Track	\$3,262.00
Estelle Burns	Head Coach		Girls Outdoor Track	\$5,272.00
Tiffany Wysocki	Assistant Coach	.50	Girls Outdoor Track	\$1,965.50
Jourdan Vatalaro	Modified Coach		Girls Outdoor Track	\$3,262.00
Eduardo Gutierrez	Head Coach		Tennis	\$3,485.00

10. Unclassified Employees 2016-2017 Spring Musical

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Marc de la Concha	Choreographer	\$921.00

11. Unclassified Employee 2016-2017 Odyssey of the Mind

<u>NAME</u>	<u>POSITION TITLE</u>	<u>EFFECTIVE DATE</u>	<u>SALARY RATE</u>
Andrew Baitinger	Facilitator, Odyssey of the Mind	3/1/17-6/30/17	\$7,000 stipend (pro-rated)
<i>(Resigned - K. Slezak)</i>			

12. Unclassified Employees 2016-2017 Substitutes

<u>NAME</u>	<u>TEACHERS</u>		<u>TEACHING ASSISTANT</u>		<u>HOME TUTOR</u>	
	Certified	Uncertified	Certified	Uncertified	Certified	Uncertified
	\$100/day	\$90/day	\$12.00/hour		\$32.00/hour	
Robina Hussain		X				

Staff Matters - Classified

(reviewed by K. Miaski)

**Mr. Schofield made a motion to approve Items 1 - 5 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2016-2017 Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Marita Paredez	Human Resources Generalist	100%	District	03/10/2017

2. Classified Employee - 2016-2017 Probationary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
James Morey	Maintenance	100%	District	3/2/2017-	\$42,390 pro-rated
<i>(Resigned - Spencer Murphy)</i>				9/1/2017	(S-1, Gr. 17N)

3. Classified Employee 2016-2017 Temporary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
Barry Cox <b>(LOA - M. Hemeon)</b>	Sr. Custodian	100%	THS	03/06/2017 - 06/17/2017	\$39,532 pro-rated (S1, Gr. 14S)

4. Classified Employee 2016-2017 Substitutes

<u>NAME</u>	<u>CLERK</u>	<u>NURSE</u>	<u>MONITOR</u>	<u>LUNCH</u>	<u>TEACHER</u>	<u>MAINT.</u>	<u>LABORER</u>
	\$11/hr	\$14/hr	\$10/hr	\$10/hr	\$10/hr	\$12/hr	\$11/hr
Volney Ashe, III							X
Carly Evans			X				X
Jermaine Lewis			X				

5. Classified Employee - 2016-2017 Volunteers

**CHS**  
Alexandra Randio

**C. Superintendent's Recommendations - Programs (D. Watson)**

**Mr. Schofield made a motion to approve Items 1 - 4 as a Consent Agenda.**

**Second: Mr. Mayo**

**Discussion: Mr. Tuttmann said he is very supportive of professional development and staff attending conferences.**

**Carried: 8-0**

1. CASDA #CO-108-16-17

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an agreement with Capital Area School Development Association (CASDA) contract #CO-108-16-17 for LAP Review at Troy Middle School for five (5) days in April 2017 at a cost of \$5,500.00 to be paid from SIG 1003a grant.

CASDA

2. Math & Movement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an agreement with Math & Movement for a learning program which incorporates physical activity for a family engagement event at School 2 on March 16, 2017 at no cost to the District.

Math & Movement

3. Out of State Conferences

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state conferences:

a. Conference Name

Family Engagement in Education: Creating Effective Home and School Partnerships for Student Success (Cambridge, Massachusetts)

<u>Date</u>	<u>Staff</u>	<u>Paid By</u>
July 24-26, 2017	Maxine Brisport	Title I funds

b. Conference Name

Partnering for Strength (Concord, NH)

<u>Date</u>	<u>Staff</u>	<u>Paid By</u>
March 11, 2017	Alexandria Phillips	General Funds

4. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2016-17 classes for students with special needs.

<u>Special Education Placements</u>
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**D. Superintendent's Recommendations - Business Finance (A. Hotaling)**

**Mr. Schofield made a motion to approve Items 1 - 3 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

1. Bid Award - Transportation Services 2017-18

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby awards the bid opened on January 12, 2017 for Transportation Services for 2017-18, with renewal options through June 30, 2022, to the following lowest bidder:

Durham Student Services 2622 Seventh Avenue Watervliet, NY 12189	Total Award \$3,730,001.40
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2. Infrastructure Upgrade Capital Project - Change Order

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change order:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Decrease</u>
Gallo Construction	GC-01	\$198,934.00	\$9,775.00

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Kiwanis Club of Troy	CHS Grades 2-5 field trip	\$67.73
School 14 PTA	Music Dept. field trip	\$135.45

**E. Board Resolution**

**Mr. Schofield made a motion to approve the following policies.**

**Second: Mr. Mayo**

**Carried: 8-0**

1. Approve Policies

BE IT RESOLVED, that the Board of Education hereby approves revisions to the following policies:

- a. 0100 Non-Discrimination and Equal Opportu
- b. 1110 Distribution of Non-District Materials
- c. 5405 Student Wellness
- d. 6830R Expense Reimbursement Regulation
- e. 8414.5 Alcohol and Drug Testing of Drivers

**F. Future Meetings**

Mr. Schofield suggested the March 15 meeting be held at TMS Troy Room instead of THS Library because it is a very tight space there. We will consult with Mr. Mariano before making this change.

1. March 15, 2017 at 6:00 pm (THS)
2. April 4, 2017 at 6:30 pm (TMS)



## IV. Adjourn

At 6:55 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno  
Board Clerk

**We Can.**   
**We Will.**  
**End of Story**