

Board of Education Minutes

Date of Meeting: May 3, 2017
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

I. Call to Order

At 6:15 pm Mr. Schofield, Board President, called the meeting to order.

A. ROLL CALL

Members Present: Mrs. Ann Apicella
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mr. Jason Schofield
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds

Members Absent: Mr. Bill Strang

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

B. EXECUTIVE SESSION

At 6:15 pm Mr. Schofield made a motion for Executive Session for pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

C. PUBLIC SESSION

At 6:35 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

Mr. Schofield read the following announcements: Mr. Carmello and CHS student Emiley Filuta were named 2017 Champions of Character by the Academy for Character Education by The Sage Colleges; THS was recognized by U.S. News & World Report in their latest rankings for reading and math proficiency and was one of the nation's best high schools due to its current graduation rate that exceeds both state and national standards; District Art Show is on display in The Atrium from May 4-30; and School 14 students raised \$1,593 in spare change for Make-a-Wish Foundation.

D. BUDGET HEARING

Mr. Carmello presented information on the 2017-18 budget of \$112,018,797 [adopted by the Board on April 12th]. He stated we have adopted a budget that is fiscally responsible and educationally sound. There is a modest 2.4% in the operating budget over the current year. The 2017-18 tax levy increase is 0.45% (following 0% increase last year) raising \$36,273,420. The budget provides crucial and necessary supports for our students and no cuts to staff or programs. Our active lobbying efforts resulted in \$1.68 million increase to our Foundation Aid from the previous year. Troy tax payers will be eligible to receive the State's property tax rebate next year because we once again stayed within our tax cap.

Capital Reserve Proposition - Mr. Carmello said we are preparing now for future capital projects. The community will vote on a proposition to authorize the creation of a Capital Reserve Fund (savings account) for the purpose of helping to finance the local share of future capital projects. The reserve may be funded up to a maximum of \$4.5 million over the course of 10 years but we will probably need another capital project in 4-5 years. Each time money is put into the reserve the Board will vote on it according to the new transparency law. The reserve would be funded by setting aside one-time revenues and surplus funds. The reserve allows the District to be proactive in long-range planning and there is no tax increase involved in this.

If the budget was voted down, the District has the option of putting the same or a revised budget before the voters for a re-vote or adopting a contingency budget. A contingency budget prohibits the public use of buildings for non-district related events and prohibits the purchase of student supplies and equipment, including equipment and technology equipment.

Questions - Mrs. Wager-Rounds asked about the status of School Resource Officers (SROs) in the budget. Mr. Carmello said we will use the surplus money from this year's budget to cover costs for next year and he will be talking with the Mayor about a better plan going forward.

Mr. Tuttmann said he heard the federal government will be funding 21st Century programs. Mr. Carmello responded that Troy has been approved for a new 5-year grant but is not clear where the funding is coming from at this time.

Richard Ellis (taxpayer and former CAC member) - Mr. Ellis thanked the Board members for running for re-election. He had concerns about the budget that he will address with the Superintendent directly.

Mr. Carmello thanked the Citizens Advisory Committee for their support and said he is excited about the future and is proud of all the great things going on in Troy Schools. He reminded the public to vote on May 16th.

E. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

Rachel Riemann (TMS parent) - Her son is a Middle School student. She would like her child to be in an environment where every child is known and assumptions are not made about student interests. Her son would do better in a small school setting and she would like to learn more about Tech Valley High School.

II. Non-Action Items

A. Treasurer's Report

March 2017 Financials - Mrs. Sarah Conyers, District Treasurer, reported that budget transfers were primarily salary-related. The auditor reviewed 352 claims totaling \$3.2 million. In the general fund, the budget for 2017-18 is slighter less than 2016-17 therefore the fund balance has to be spent down by approximately \$35,000 to remain within 4%. The current projected surplus is \$735,667.

The School Lunch Fund remains the same as last month. Grant requests were recently submitted. All accounts have been reconciled. There was no questions on Mrs. Conyers report.

B. Infrastructure Upgrade Capital Project Update

Mr. Kiersten Lorcher of Mosaic Architects gave an update on the Capital Project. Phase I has gone out to bid and a portion has been awarded. They are recommending several contracts which he hopes the Board will approve. Phase II has been submitted to SED and we expect a response by July. Everything is on schedule.

III. Action Items

A. Approval of Minutes

Mr. Schofield made a motion to approve the following minutes:

Second: Mr. Mayo
Carried: 8-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

- 1. [Board Meeting - April 4, 2017](#)
- 2. [Special Workshop - April 12, 2017](#)
- 3. [Board Meeting - April 25, 2017](#)

Staff Matters - Unclassified

(reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-9 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Retirement

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
William Harrison	Teaching Assistant	PS-12	6/30/2017

2. Unclassified Employee - Resignations

<u>NAME</u>	<u>POSITION/TENURE AREA</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Elizabeth Close	Family & Consumer Sciences	TMS	6/30/2017
Kenneth Mayfield	Teaching Assistant	TMS	6/30/2017
Julie McPhail	Building Substitute	PS-18	5/10/2017
Stacey Shoemaker	Mathematics	THS	6/30/2017

3. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Laura Albright	Special Ed.	100%	TMS	9/1/2017-6/30/2018
Joyce Beauregard	Teaching Asst.	100%	PS-2	4/25/2017
William Flax-Leight	ELA	100%	TMS	5/25, 5/26, 5/30 (2 1/2 days total)
Patricia Weaver-Lipscomb	Elementary	100%	PS-14	4/28/2017

(LOA request withdrawn)

4. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Lauren Bristol	School Counselor	100%	TMS	9/1/2017	8/31/2021	School Coun., Prov.	\$49,692 (S-5, C-I)

(Retired - A. Capobianco)

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

5. Unclassified Employee - Spring Regents Prep

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
<u>THS</u>		
Brian Poland	Science	\$32.00 per hour; 1 hour per day, up to 3 days per week
Justin Haviland	Science	\$32.00 per hour; 1 hour per day, up to 3 days per week

David Kennedy	Social Studies	\$32.00 per hour; 1 hour per day, up to 3 days per week
Sara Ladopoulos	ELA	\$32.00 per hour; 1 hour per day, up to 3 days per week
Karen Loatman	Social Studies	\$32.00 per hour; 1 hour per day, up to 3 days per week
Rebeca Sparacin	Science	\$32.00 per hour; 1 hour per day, up to 3 days per week
Laura Tedesco	Science	\$32.00 per hour; 1 hour per day, up to 3 days per week

ALP

Vanessa Kavanaugh	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per week
Emily McCabe	Building Substitute	\$32.00 per hour; 1 hour per day, up to 3 days per week

6. Unclassified Employee - 2016-2017 Parent Engagement/Outreach

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
<u>CHS</u>		
Elizabeth Carcich	School Social Worker	\$32.00/hour, up to 15 hours per week
Alexandria Phillips	School Counselor	\$32.00/hour, up to 15 hours per week

7. Unclassified Employee 2016-2017 After School Tutor (McKinney-Vento)

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Amber Vogel	Elementary	TMS	\$32.00/hour, up to 8 hours per week

8. Unclassified Employee 2016-2017 Regional Scoring - Science Exam

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Kathleen Balint	CHS	\$32.00/hour, up to 4 hours
Janell Dessingue	PS-18	\$32.00/hour, up to 4 hours
Elizabeth Franz	PS-14	\$32.00/hour, up to 4 hours
Marissa Gale	PS-14	\$32.00/hour, up to 4 hours
Lyndsey Lutz	PS-2	\$32.00/hour, up to 4 hours
Megan Monette	PS-16	\$32.00/hour, up to 4 hours

9. Unclassified Employees 2016-2017 Substitutes

NAME	<u>TEACHERS</u>		<u>TEACHING ASSISTANT</u>		<u>HOME TUTOR</u>	
	Certified	Uncertified	Certified	Uncertified	Certified	Uncertified
	\$100/day	\$90/day	\$12.00/hour		\$32.00/hour	
Amanda Griffiths				X		
Allison Lund		X				
Emily McCabe					X	

Staff Matters - Classified (reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1-2 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2016-2017 Substitutes

	CLERK	SECRETARY	MONITOR	LUNCH AIDE	TEACHER AIDE	MAINT.	LABORER
NAME	\$11/hr	\$15/hr	\$12/hr	\$10/hr	\$10/hr	\$12/hr	\$11/hr
Amanda Griffiths	X	X					

2. Classified Employee - 2016-2017 Volunteers

PS-16

David Brisson

C. Superintendent's Recommendations - Programs (D. Watson)

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. Amended 2017-18 Student Attendance Calendar (BOE 4-25-17)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the amended 2017-18 Student Attendance Calendar (change to Regents exam date) for student attendance for the Troy City School District.

[Amended 2017-18 Student Calendar](#)

2. Contract - Tay Fisher

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Tay Fisher for Anti-Bullying Presentations at Schools 2, 14 and Carroll Hill on May 18-19, 2017 at a cost of \$2,000 to be paid from Title I grant.

[Tay Fisher](#)

3. Contract - Corey Jones

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Corey Jones for Character Education Program at School 16 on May 18, 2017 at a cost of \$1,500 to be paid from School 16 PBIS funds.

[Corey Jones](#)

4. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2016-17 classes for students with special needs.

Special Education Placements

D. Superintendent's Recommendations - Business Finance (A. Hotaling)

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. Bid Awards

a. Capital Project - Phase I

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bids opened on March 30, 2017 for The Infrastructure Upgrade Capital Project to be awarded to the following lowest responsible bidders:

(1) Contract GC1

(roofing and associated Haz Mat abatement at School 12, 16 and THS)

<u>Vendor</u>	<u>Amount</u>
S & L Roofing and Sheetmetal, In 2706 New Scotland Road Voorheesville, NY 12186	\$1,186,109.00

(2) Contract GC2

(roofing and associated with Haz Mat abatement at School 2)

<u>Vendor</u>	<u>Amount</u>
Titan Roofing, Inc. 200 Tapley Street Springfield, MA 01104	\$1,098,000.00

(3) Contract GC3

(roofing and associated with Haz Mat abatement at Carroll Hill)

<u>Vendor</u>	<u>Amount</u>
S & L Roofing and Sheetmetal, In 2706 New Scotland Road Voorheesville, NY 12186	\$834,400.00

(4) Contract GC5 (re-bid)

(general construction excluding roofing and hazardous materials abatement at Schools 12, 14 and THS)

<u>Vendor</u>	<u>Amount</u>
AKTOR Corp. 44 Tivoli Street Albany, New York 12207	\$596,666.00

b. Motor Fuel 2017-18

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid opened on April 24, 2015 for Motor Fuel for 2017-18 (as an extension to 2015-16 bid with two 1-year extensions) to be awarded to the following lowest responsible bidder:

(1) <u>Gasoline Award</u>		<u>Amount</u>
Main Care Energy	Gasoline:	\$1.7182/Gallon
P.O Box 11029		\$.0830 Differential
Albany, NY 12211		\$1.8012 Total/Gallon
(2) <u>Diesel Award</u>		<u>Amount</u>
Coco-Voyager, Incorporated	Diesel:	\$1.9283 Ultra-low
2591 County Road 9		\$0.18 Firm Differential
Scio, NY 14880		\$2.1083 Total/Gallon
	Winter Blend:	\$2.0940/Gallon
		\$0.18 Firm Differential
c. <u>Refuse Removal 2017-18</u>		\$2.2740 Total/Gallon

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the following bid opened on May 4, 2015 for Refuse Removal for 2017-18 school year (as an extension to 2015-16 bid) to be awarded to the following lowest responsible bidder:

<u>Vendor</u>		<u>Amount</u>
Waste Management of New York	7-1-15 to 6-30-16	\$71,957.24
100 Ransier Drive	7-1-16 to 6-30-17	\$73,396.38
West Seneca, NY 14224	7-1-17 to 6-30-18	\$74,864.31

2. Change Orders - Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Increase</u>
<u>Duncan & Cahill</u>	GC-02	\$234,805.00	\$3,489.68
<u>Duncan & Cahill</u>	GC-03	\$234,805.00	\$19,136.27
<u>Duncan & Cahill</u>	GC-04	\$234,805.00	\$20,101.11

3. Surplus - Kitchen Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following equipment which is 15 years old to be surplus and listed on e-bay or scrapped if not operational.

Kitchen Serving Line at School 2
Kitchen Serving Line at School 2

4. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Hannaford Helps	Troy Middle School	\$42.00
School 14 PTA	5th Grade field trip	\$433.44
School 16 Parents	5th Grade field trip	\$460.00

IV. Board Resolution

Mr. Schofield made a motion to approve the following resolution:

Second: Mr. Mayo

Discussion: Ms. Ahearn stated that at a prior meeting Mr. Tuttmann asked about a physician's signature being required for over the counter medication. She stated that in 2015 the SED put forth guidance that directed all medications must be administered by a licensed professional.

Carried: 8-0

1. Approve Policies

BE IT RESOLVED, that the Board of Education hereby approves the amendments to the following policies:

- [a. Investments 6240 \(no changes\)](#)
- [b. Investment Regulation 6240R](#)
- [c. Student Health Services Regulation 5420R](#)

V. Future Meetings

Discussion:

Mr. Schofield gave a reminder that Board members will be going around the District to talk about the budget at parent association meetings.

Mrs. Wager-Rounds said the Troy Forum 100 will be hosting an event on May 22. Mr. Dunn and Mr. Mariano will be speakers.

Mrs. Harvin thanked Mr. Carmello for his hard work on the development of the budget. She asked the public to come out and vote.

1. Budget Presentations

- a. May 8, 2017 at 4:00 pm (School 2 PTO)
- b. May 9, 2017 at 6:30 pm (TMS Town Hall Mtg.)
- c. May 10, 2017
 - 6:00 pm - School 14 and Carroll Hill
 - 7:00 pm - School 16 and School 18

2. Board Meetings

- a. May 17, 2017 at 6:00 pm (TMS)
- b. June 7, 2017 at 7:00 pm (TMS)
- c. June 21, 2017 at 7:00 pm (TMS)

3. Other Important Dates

- a. May 24, 2017 - THS Class Night 7:00 pm (TMS Auditorium)
- b. June 7, 2017 - Honor Student Reception at 6:00 pm (TMS)
- c. June 21, 2017 - Retirees' Reception at 6:30 pm (TMS)

VI. Adjourn

At 7:20 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno, Board Clerk

We Can.
We Will. 
End of Story