

## Board of Education Meeting Minutes

Date of Meeting: January 18, 2017  
Type of Meeting: **REGULAR MEETING**  
Location: School 18

### I. Call to Order

At 5:30 pm Mr. Schofield, Board President, called the meeting to order.

#### A. ROLL CALL

Members Present: Mrs. Ann Apicella  
Mrs. Carol Harvin  
Ms. Mary Marro-Giroux  
Mr. Tom Mayo  
Mrs. Elizabeth (Denio) Poletto  
Mr. Jason Schofield  
Mr. Bill Strang  
Mrs. Anne Wager-Rounds

Members Absent: Mr. Michael Tuttmann

Also Present: Mr. John Carmello, Superintendent of Schools  
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction  
Mr. Adam Hotaling, Asst. Superintendent for Business  
Mrs. Kristen Miaski, Director of Human Resources  
Ms. Kathy Ahearn, School Attorney

#### B. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield made a motion for Executive Session for pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

## B. PUBLIC SESSION

At 6:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

Mr. Schofield read the following announcements:

(1) The School 2 community will come together on January 19 to celebrate the life and dreams of Dr. Martin Luther King, Jr. with a PROIMISE Dinner at 5 pm; (2) Troy High School was ranked among the top 25 high schools in the Capital Region with the best teachers, according to education data website, Niche; (3) Congratulations to the 2017 District Spelling Bee winners: 1st place is School 14 student Satya Groff, 2nd place is School 18 student Elisabeth McDonald; and in 3rd Place is Troy Middle School student Angela Munao; (4) School 14 students took 1st and 2nd place in the 2017 Alan Lubin Poster Contest, as part of the Martin Luther King Jr. Celebration at Siena College. Congratulations to 1st place winners Satya Groff and Irene Nguyen-McDowell, and 2nd place winner Natalie Leveille; (5) Congratulations to Troy High Football players included in the All-State selection: Joey Ward – 1st Team; John Germinerio and Joe Casale – 2nd Team; Devenaire Holmes – 4th Team; and Saverio Yamin – 5th Team.

## C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

There were no public comments.

## II. Non-Action Items

### A. SCHOOL 18 PRINCIPAL'S PRESENTATION

Mrs. Virginia DonVito-MacPhee gave a power point presentation regarding School 18. She reported that School 18 has 365 students; 23 English Language Learners, 18 in Special Education self-contained classes; 10 qualifying for McKinney-Vento and 57 students enrolled as a result of School Choice. School 18 is surrounded by efficacy throughout the building and technology enhances their programs. School 18 has shown a significant increase in NYS ELA 2015 at 18% to 30.8% in 2016; Math 2015 at 22.5% to 28.4% in 2016. School 18 is working collectively to continue the upward momentum.

Family engagement is strong with a very active PTA. Activities include field day, family picnic, monthly spirit day and common core conversations. There is a new backpack program for students needing food on the weekends. Students are very excited and engaged with the new "Minecraft" program led by Board member and parent Bill Strang. School 18 has its own facebook page, twitter account and online newsletter In response to parents wanting increased communication. Mrs. DonVito-MacPhee thanked the Board for allowing teachers to attend the international literacy conference.

## III. Action Items

### A. Superintendent's Recommendations - Human Resources

Staff Matters - Unclassified (reviewed by D. Watson)

**Mr. Schofield made a motion to approve Items 1 - 13 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Rebecca LaForest	Special Education	100%	TMS	01/20/2017
<b>(amend effective date, 12/21/16 Agenda, page 3)</b>				
Kimberly Macica	Elementary	100%	CHS	01/12/2017
Karalina Zimmerman	Special Education	100%	CHS	01/16/2017

2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Tara Piana	Special Education	100%	TMS	02/17/2017
Elizabeth Renfrew	Teaching Assistant	100%	CHS	1/17/17-4/3/17

3. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APP START DATE</u>	<u>PROB APPT END DATE</u>	<u>PROB APPT CERT STATUS</u>	<u>SALARY RATE</u>
Dana Joy	Teaching Assistant	100%	PS-14	1/19/2017	1/1/2021	TA Level I	\$24,998 pro-rated (S-1)
<b>(Resigned - H. Howard)</b>							
Karalina Zimmerman	Elementary Grade 5	100%	CHS	1/17/2017	1/16/2020	Child Ed 1-6, Professional; (S-4, C-E) Early Child Ed B-2, Prof.; SWD B-2, Professional SWD 1-6, Professional	\$47,975
<b>(Resigned - K. Macica)</b>							

\*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

4. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Samantha Peterson	Special Education	TMS	1/23/2017 - 6/30/2017	SWD 1-6, Initial	\$43,430 pro-rated (S1, C-B)
<b>(Resigned - R. LaForest)</b>					
Elizabeth Renfrew	Elementary Teacher, Gr. 4	CHS	1/17/17-4/3/17	Child Ed 1-6, Initial	\$44,945 pro-rated (S-1, C-E)
<b>(LOA - C. Burroughs)</b>					

5. Unclassified Employee 2016-2017 Sunset Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Brian Poland	Science	\$32.00 per hour, up to 12 hours per week

**(Rescind appointment, BOE Agenda 11/16/16, page 4)**

6. Unclassified Employee - 2016-2017 Adult-Continuing Education

<u>NAME</u>	<u>TENURE AREA</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
Brian Poland	Science	Fall 2016	\$30.00 / hour

7. Unclassified Employee 2016-2017 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
Carrie Dwyer	Elementary	TMS Enrichment .50	12/1/2016	\$3,030 pro-rated
John Stiso	Elementary	TMS Enrichment .50	12/2/2016	\$3,030 pro-rated

8. Unclassified Employee Curriculum Writing

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Layne Woodard	Physical Education	General Fund \$32.00 per hour, up to 30 hours

9. Unclassified Employee 2016-2017 Student Intern (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
Jessica Houbre	Russell Sage	Guidance	Ryan Meikle	THS

10. Unclassified Employee 2016-2017 Parent Engagement and Involvement

**Literacy Activities - Spring 2017**

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Diane Allen	Reading	\$32.00 per hour, up to 15 hours
Judi Gawinski	Elementary	\$32.00 per hour, up to 15 hours
Nancy Serson	Media/Communications	\$32.00 per hour, up to 15 hours
Linda Stumbaugh	Reading	\$32.00 per hour, up to 15 hours

**TMS**

<u>NAME</u>	<u>TENURE AREA/POSITION TITLE</u>	<u>SALARY RATE</u>
Kelly Bonenfant	Special Education	\$32.00 per hour, up to 30 hours
Elizabeth Close	Home Economics	\$32.00 per hour, up to 10 hours
Stacey Sadowski	Secretary	\$17.85 per hour, up to 30 hours

11. Unclassified Employee THS Regents Prep - January 2017

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Laura Arnold	Mathematics	\$32.00 per hour, up to 3 hours per week
Rose Gorman	Social Studies	\$32.00 per hour, up to 3 hours per week
Justin Haviland	Science	\$32.00 per hour, up to 3 hours per week
Sara Ladopoulos	English Language Arts	\$32.00 per hour, up to 3 hours per week
Karen Loatman	Social Studies	\$32.00 per hour, up to 3 hours per week
Nancy Smith	Mathematics	\$32.00 per hour, up to 3 hours per week

12. Unclassified Employee 2016-2017 After School Programs

<u>NAME</u>	<u>TENURE AREA/POS. TITLE</u>	<u>POSITION</u>	<u>SALARY RATE</u>
<b>PS-2</b>			
Melvin Rivers	Student Support Specialist	Teaching Assistant	\$26.00 per hour
<b>CHS</b>			
Carolyn Borkowski	Reading	Teacher	\$32.00 per hour
Angela Ryan	Teaching Assistant	Teaching Assistant	\$26.00 per hour

13. Unclassified Employees 2016-2017 Substitutes

<u>NAME</u>	<u>TEACHERS</u>		<u>TEACHING ASSISTANT</u>		<u>HOME TUTOR</u>	
	Certified	Uncertified	Certified	Uncertified	Certified	Uncertified
	\$100/day	\$90/day	\$12.00/hour		\$32.00/hour	
Keith Bateman					X	
Queen Daniels				X		
Amber Remillard				X		

**Staff Matters - Classified** (reviewed by K. Miaski)

**Mr. Schofield made a motion to approve Items 1 - 3 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>
Daryll Stewart	Steam Boiler Operator	100%	District	1/18/17

2. Classified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
Desmond Wright	Laborer	100%	THS	1/19/17-	\$36,530 (pro-rated)
<b>(LOA - T. Esposito)</b>				6/19/17	(S-1, G-13)

3. Classified Employee 2016-2017 Volunteers

**PS-2**

Marc de la Concha Ashley Simone Kraus  
Brandon Jones

**B. Superintendent's Recommendations - Programs (D. Watson)**

**Mr. Schofield made a motion to approve Item 1.**

**Second: Mr. Mayo**

**Carried: 8-0**

1. Contract - Park Playhouse, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with the Park Playhouse, Inc. for support of student production "Lion King Kids" at School 2 for period of January 2017 - May 2017 at a cost of \$9,000 to be paid from General Funds.

Park Playhouse, Inc.

**C. Superintendent's Recommendations - Business Finance (A. Hotaling)**

**Mr. Schofield made a motion to approve Items 1 through 3 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the November 2016 financial report.

November 2016

2. Health Services Rate

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the 2016-17 health services rate for students attending private and parochial schools at \$643.48 per student.

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose/Items</u>	<u>Amount</u>
CEO	School 12 ALP field trip	\$2,650.00
School 16 PTA	field trips	\$4,400.00
Wayne Foy & Deyva Arthur	THS ELA field trip	\$10.00
Beth Willson	THS ELA field trip	\$125.50
TMS PTO	7th Grade field trip	\$650.16
TMS PTO	Student Government field trip	\$67.73

## IV. Board Resolution

**Mr. Schofield made a motion to approve Item 1.**

**Second: Mr. Mayo**

**Discussion: Mr. Schofield thanked the Citizens Advisory Committee for their service as we begin to develop the budget.**

**Carried: 8-0**

### 1. Citizens Advisory Committee

BE IT RESOLVED, that the Board of Education, in accordance with Policy 2260, hereby appoints the following citizens to assist with the development of the 2017-18 budget and serve in an advisory capacity without compensation.

Mary Ellen Adams

Stephanie Fitch

Ken Hughes

## V. Budget Presentation

### 2017-18 Budget Overview

Superintendent John Carmello gave the first presentation for the 2017-18 budget. He explained the budget development process which includes a program overview based on data, meetings with principals and administrators and a comprehensive budget analysis. The budget will be viewed through two lenses: educationally sound and fiscally responsible. Last year's budget was a good balance of this with 0% increase and addition of staff. This year will be more difficult. We have been under the tax cap for the past 5 years and will continue to look for other resources of funding.

Sixty percent of our revenues come from State Aid. High needs/low wealth districts like Troy are more dependent on State Aid. Foundation Aid is underfunded by \$7 million per year. Thirty-eight percent of districts in NYS get more aid than the formula. GEA has been eliminated across New York so the focus should now be on Foundation Aid. The Educational Conference Board projects that a \$2 billion increase in total aid is required to meet the needs and support priorities. Mr. Schofield added that our CPI has been greater than 2 percent until last year.

State Budget - The Governor's Executive Budget was just released last night. We are still reviewing and analyzing it. Mr. Carmello's initial reaction to the budget is that it is too low showing approximately \$1 million in aid; \$540 million set aside for community schools; and \$190 million in grants. There is a new afterschool program which Troy is eligible.

Other Factors Impacting Budget - All employee contracts have been settled which allows for better budget planning. There is savings in health insurance and drug prescription. The transportation contract has gone out to bid and we anticipate a significant increase. Special Education costs are rising. There are 600 students enrolled in charter schools but trend has been good with students staying in Troy schools. Supplemental aid hurts the budget. Mrs. Wager-Rounds asked if we save in reimbursed aid; Mr. Carmello said yes, at the front end.

Mr. Carmello stated Draft 1 of the budget will be presented on February 15. TTA contract has a built-in retirement incentive with February 15 deadline. Mr. Wager-Rounds asked if we could budget for School Resource Officers (SROs) since City is making cutbacks. Mr. Carmello does not want this to be fixed item in the budget at this point. Mrs. Marro-Giroux suggested we apply for grants to cover cost. There is an SRO grant for the City. Mrs. Wager-Rounds heard Homeland Security is developing initiatives for school safety.

Mrs. Wager-Rounds said the Board received a parent email regarding a possible boys' swim team. She would like to see what the cost is for a boys' swim team in the future.

## VI. Adjourn

Future Meetings - Mr. Schofield said there will be a Capital Project report at the February 1 meeting.

- a. February 1, 2017 at 6:30 pm (TMS)
- b. February 15, 2017 at 6:00 pm (CHS)
  - a. Budget Workshop at 6:30 pm

At 7:05 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno  
Board Clerk

**We Can.**  
**We Will.**  
**End of Story**

