

## BOARD OF EDUCATION MINUTES

Date of Meeting: December 4, 2019  
Type of Meeting: **REGULAR MEETING**  
Location: Troy Middle School  
Time: 6:00 PM Executive Session  
6:30 PM Public Session

### I. Call to Order

#### A. Roll Call

1. Members Present: Mrs. Ann Apicella  
Mrs. Stephanie Fitch  
Mr. Matthew Flowers, Jr.  
Mrs. Carol Harvin  
Mr. Tom Mayo  
Mrs. Elizabeth Poletto  
Mrs. Ebony Pompey-Conway  
Mrs. Anne Wager-Rounds

2. Also Present: Mr. John Carmello, Superintendent of Schools  
Mr. Adam Hotaling, Assistant Superintendent for Business  
Mrs. Kristen Miaski, Director of Human Resources  
Mrs. Samantha Schweizer, District Treasurer  
Ms. Erin O'Grady-Parent, School Attorney

#### B. Executive Session

At 6:00 pm Mr. Mayo, President, made a motion for Executive Session for discussion of pending litigation. Invited in were Mr. Carmello, Mr. Hotaling, Mrs. Miaski and Ms. O'Grady-Parent.

#### C. Public Session

At 6:31 pm Mr. Mayo called the regular meeting to order with the Pledge of Allegiance.

Mr. Mayo made the following announcement:

Troy High School Living Environment teacher, Meghan Spring, was named a Master Teacher by Governor Andrew Cuomo. The program recognizes exceptional teachers for their dedication to providing the most innovative STEM education to their students, their commitment to professional growth and their enthusiasm for sharing their successful practices with colleagues in their schools and districts.

#### D. Public Input on Agenda Items and Non-Action Items

No public comment.

### II. Non-Action Items

- A. September and October Financials - S. Schweizer

Mrs. Schweizer, District Treasurer, reported on the September and October financials. For both months, budget transfers were mostly salary related. General fund revenues were consistent, increases are due to receiving state aid payments. Expenditures are on target with last year. Ten of our grants have been approved and we are waiting on four. Final expenditure reports have been submitted so payments are coming in. Projections will begin next month. A note on the banking, they lowered our interest rates but will still result in additional revenue. All accounts have been reconciled.

### III. Action Items

**Mr. Mayo read Item A and made a motion for approval.**

**Seconded: Mrs. Wager-Rounds**

**Approved: 8-0**

**Discussion: The Board thanked the Troy voters for their support.**

#### A. Canvass of the Votes

The Board has this day canvassed the returns and hereby determining the number of votes cast for the Building Modernization Capital Project to be as follows:

BE IT RESOLVED, that the following is a tabulation of the votes cast, determination and results of a special public vote held in The Enlarged City School District of Troy, New York, on December 3, 2019.

WHEREAS, pursuant to law, the Special Vote was duly called to be held on December 3, 2019, and was held on said date for the purpose to approve the Building Modernization Capital Project.

WHEREAS, statements of the canvass of the votes of the respective election districts were prepared and signed by the inspector of election for said respective districts and have this day been delivered to the Board Clerk, now therefore be it

(a) It is hereby determined that said vote was held in all respects in the manner prescribed by the Education Law in the State of New York.

(b) This Board has this day met at its usual place of meeting at 6:30 p.m. in the evening and has received from the Board Clerk the results of the special vote and has tabulated them herein.

(c) The Board has this day canvassed the returns and hereby determining the number of votes cast for the proposition as follows:

YES	388
NO	115

In evidence of the several determinations hereinabove made pursuant to Section 2610 of the Education Law of the State of New York, two copies of this resolution shall be signed by the members of the Board of Education.

#### B. **Superintendent's Recommendations - Human Resources - Staff Matters - Unclassified and Classified**

*(Reviewed by D. Watson and K. Miaski)*

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified and classified personnel actions:

**Mr. Mayo made a motion to approve Items 1-9 as a Consent Agenda.**

**Seconded: Mrs. Wager-Rounds**

**Approved: 8-0**

**Unclassified Items 1-8 (within linked document)**

9. Unclassified Employees Interns/Student Teachers/Observation Hours (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATES</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Ena Latic	Utica College	Occ. Therapy	12/2/19-12/13/19	Jessica Maloney	PS2/PS18
Jonathan Pineda	Utica College	Occ. Therapy	12/2/19-12/13/19	Holly Lockrow	CHS
Sylvia Montanti	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Ashley Bracker	PS16
Kaylee Valentin	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Ashley Bracker	PS16
Shannon Cookfair	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Marissa Downes	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Meagan Eckhoff	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Emily Stadnik	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Kelsey Supple	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Jaycee Volkmann	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Carsen Williams	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Abigail Mills	Russell Sage	Occ. Therapy	1/24/20-4/10/20	Holly Lockrow	CHS
Kathi Branchcomb	Maria College	Occ. Therapy	1/6/20-3/6/20	Holly Lockrow	CHS
Emilee LeMay	Maria College	Occ. Therapy	3/9/20-5/8/20	Holly Lockrow	CHS
Cassandra Cardnuto	Maria College	Occ. Therapy	3/9/20-5/8/20	Holly Lockrow	CHS

**Mr. Mayo made a motion to approve Items 1-4 as a Consent Agenda.**

**Seconded: Mrs. Wager-Rounds**

**Approved: 8-0**

**Classified Items 1-3 (within linked document)**

4. Classified Employee Volunteers

<u>PS-2</u>	<u>PS-2</u>	<u>PS-2</u>	<u>PS-18</u>
Sanaa Amir	Joelean McBride	Jackie Ritrovato	Roshne A. Modasra
Maric Barkamian	Marteah Myrdal	Sharon Storock	
Anthony Colaroutolo	Krista Nash	Clara Walters	<u>CHS</u>
Patricia Horne-Jordan	Renee Powell		Karen Adelska

[Staff Matters \(Unclassified and Classified\)](#)

**C. Superintendent Recommendations - Programs**

*(Reviewed by D. Watson)*

**Mr. Mayo made a motion to approve Items 1-2 as a Consent Agenda.**

**Seconded: Mrs. Wager-Rounds**

**Approved: 8-0**

1. 2019-2020 Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2019-2020 classes for students with special needs

[2019-2020 Special Education Placements](#)

2. Out of State Conference

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve the following out of state conference:

<u>Conference:</u>	<u>Attendees:</u>	<u>Cost/Paid By:</u>	
a. Model Schools Conference 2020 June 28-July 1, 2020 Orlando, FL	Jimmy Canfield Juli Currey Sabina Dinardo Bob Garland Adam Hotaling Joe Mariano Lakime Meadows Casey Parker Matthew Robinson Roy Stiles	John Carmello Jennifer DeMarco Joe Foglia Lamont Garland Ian McShane Dawn Napolitano Amy Prabhakaran David Rossi Donna Watson	\$620 per person Paid by Title I and General Funds

**D. Superintendent Recommendations - Business Finance**

*(Reviewed by A. Hotaling)*

**Mr. Mayo made a motion to approve Items 1-2 as a Consent Agenda.**

**Seconded: Mrs. Wager-Rounds**

**Approved: 8-0**

1. Change Orders

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Change</u>
<a href="#">John W. Danforth Company</a>	GC3-03	\$1,322,600.00	\$17,177.14
<a href="#">John W. Danforth Company</a>	GC3-04	\$1,322,600.00	\$0.00
<a href="#">John W. Danforth Company</a>	GC3-05	\$1,322,600.00	\$491.00
<a href="#">T. McElligott, Inc.</a>	MC-01	\$729,000.00	\$0.00
<a href="#">T. McElligott, Inc.</a>	MC-02	\$729,000.00	\$28,707.16
<a href="#">T. McElligott, Inc.</a>	MC-03	\$729,000.00	\$5,494.65

2. 2020-2021 Budget Calendar

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the attached 2020-2021 Budget Calendar for the purpose of developing the school budget.

[2020-2021 Budget Calendar](#)

**E. Policy Updates**

**Mr. Mayo made a motion to approve Items 1-7 as a Consent Agenda.**

**Seconded: Mrs. Wager-Rounds**

**Approved: 8-0**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the updates to the following policies:

1. 0110 Sexual Harassment
2. 0110-R Sexual Harassment Regulation
3. 5420.2 Requests for Religious Exemption from Immunization (Abolish)
4. 5420.2-R Requests for Religious Exemption from Immunization (Abolish)
5. 5420.2-E Requests for Religious Exemption from Immunization (Abolish)
6. 5605 Voter Registration for Students
7. 9620 Child Abuse in an Educational Setting

## **F. Board Resolutions**

**Mr. Mayo made a motion to approve Items 1-3 as a Consent Agenda.**

**Seconded: Mrs. Wager-Rounds**

**Approved: 7-1**

### 1. RATIFICATION OF "RESOLUTION OF NECESSITY" ADOPTED ON OCTOBER 16, 2019

WHEREAS, at its meeting of October 16, 2019, the Board of Education approved the following Resolution: "A Resolution specifying necessity for the acquisition of three parcels of land and the buildings and improvements located thereon and the construction of additions to and reconstruction of such buildings, improvements and sites, buildings and improvements, the renovation of the existing Troy High School technology wing and related site work, the construction of minor additions to and reconstruction of various school district buildings, facilities, improvements and sites, and, in the case of each of the components of the project, the acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings, facilities, improvements and sites are to be used, such buildings, improvements and sites located in the City of Troy, Rensselaer County, New York" (hereinafter referred to as "Resolution of Necessity"); and

WHEREAS, the preamble to the aforementioned Resolution of Necessity incorporated by reference an Exhibit "A" containing the metes and bounds description of the three parcels of land to be acquired; and

WHEREAS, the said Exhibit "A" was inadvertently omitted from the Board agenda of October 16, 2019; and

WHEREAS, although there is no reason to question the validity of the action taken by the Board to approve the Resolution of Necessity, the Board feels that it is appropriate to ratify and affirm its previous approval in order to ensure a complete and accurate record of the entire resolution, including Exhibit "A", that was approved on October 16, 2019;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby affirms and ratifies the Resolution of Necessity previously adopted on October 16, 2019, which includes the language of the Resolution and Exhibit "A" both of which are annexed hereto.

#### [Resolution and Exhibit "A"](#)

### 2. Extension of Board Clerk Appointment

WHEREAS, on August 7, 2019, the Board of Education appointed Theresa Kaniff to serve as to serve as Board Clerk through December 31, 2019 and approved a stipend for the performance of Board Clerk duties for the period from July 1, 2019 through December 31, 2019; and

WHEREAS, the Board of Education has determined to extend the appointment of Ms. Kaniff as Board Clerk through June 30, 2020;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby extends the appointment of Theresa Kaniff as Board Clerk through June 30, 2020; and

BE IT FURTHER RESOLVED, that Ms. Kaniff shall receive an additional stipend in the amount of \$10,000 for

the performance of Board Clerk duties for the period from January 1, 2020 through June 30, 2020.

3. Extension of Additional Duties by Secretary to the Superintendent

WHEREAS, on August 7, 2019, the Board of Education approved an Amendment to the Terms and Conditions Agreement for the Secretary to the Superintendent ("Amendment") and a stipend payment in recognition of the performance of additional assigned duties as outlined in the Amendment, for the period from July 1, 2019 through December 31, 2019; and

WHEREAS, said Amendment authorized the Board of Education, in its discretion, to elect to extend said additional duties through June 30, 2020, and to provide an additional stipend of \$5,000 in such case;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby extends the performance of the additional duties performed by the Secretary to the Superintendent, as outlined in the Amendment, through June 30, 2020; and

BE IT FURTHER RESOLVED, that the Secretary to the Superintendent shall receive an additional stipend in the amount of \$5,000 for the performance of the additional duties outlined in the Amendment for the period from January 1, 2020 through June 30, 2020.

**G. Future Meetings**

December 18, 2019 - 6:00pm at Carroll Hill School

January 8, 2020 - 6:30pm at TMS

January 22, 2020 - 6:00pm at School 18

**H. Adjourn**

At 6:38pm, Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mrs. Wager-Rounds and carried 8-0.

Respectfully submitted by,



Theresa Kaniff  
Board Clerk

