

RE-ORGANIZATION MEETING MINUTES

Date of Meeting: Monday, July 1, 2019
Type of Meeting: **RE-ORGANIZATION MEETING**
Location: Troy Middle School
Time: **5:30 PM Re-Organization Meeting**
5:45 PM Executive Session
6:00 PM Regular Meeting

A. MEETING CALLED TO ORDER

At 5:38 pm Mrs. Kaniff, Acting Board Clerk, called the re-organization meeting to order.

1. ROLL CALL

Members Present: Mrs. Ann Apicella
Mrs. Stephanie Fitch
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mrs. Ebony Pompey-Conway
Mr. Bill Strang
Mrs. Anne Wager-Rounds

Absent: Mrs. Carol Harvin
Mr. Matthew Flowers, Jr.

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Mrs. Erin O'Grady-Parent, Esq. School Attorney

B. ELECTION AND APPOINTMENT OF OFFICERS

The school attorney administered the oath to the following the Board members elected in May and each Board member also signed an oath book.

1. OATH OF NEWLY ELECTED BOARD MEMBERS (by School Attorney)
 - Ann Apicella (Term July 1, 2019 - June 30, 2022)
 - Ebony Pompey-Conway (Term July 1, 2019 - June 30, 2022)
 - Anne Wager-Rounds (Term July 1, 2019 - June 30, 2022)

2. ELECTION OF BOARD OF EDUCATION PRESIDENT (Term July 1, 2019 - June 30, 2020)
(Education Law 2504, 2563)

Mrs. Kaniff called for nominations for Board President.

Mrs. Wager-Rounds nominated Mr. Mayo.

Second: Mr. Strang

Mrs. Kaniff requested a vote for Mr. Mayo as President

Carried: 7-0

Mr. Mayo was elected as President with a vote of 7-0.

3. OATH OF OFFICE TO NEWLY-ELECTED PRESIDENT
(Public Officer's Law 5, 10, 30)

The school attorney administered the oath of office to Mr. Mayo, Board President.

Mr. Mayo then presided over the remainder of the Re-org Board meeting.

4. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT (Term July 1, 2018 - June 2019)
(Education Law 2504, 2563)

Mr. Mayo called for nominations for Vice President.

Mr. Mayo nominated Mrs. Wager-Rounds

Second: Mr. Strang

Mr. Mayo called for a vote for Mrs. Wager-Rounds as Vice President.

Carried: 7-0

Mrs. Wager-Rounds was elected as Vice President with a vote of 7-0.

5. OATH OF OFFICE TO NEWLY-ELECTED VICE PRESIDENT
(Public Officer's Law 5, 10, 30)

Mr. Mayo administered the oath of office to Mrs. Wager-Rounds, Vice President.

6. APPOINTMENT OF PARLIAMENTARIAN

Mr. Mayo called for nominations for Parliamentarian.

Mr. Mayo nominated Mr. Strang.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education appoints Board Member Mr. Bill Strang to serve as Board Parliamentarian for term July 1, 2019 through June 30, 2020.

7. APPOINTMENT OF RECORDS ACCESS APPEALS OFFICER
(Public Officer's Law 89 (a)(4))

Mr. Mayo called for nominations for Records Appeal Officer.

Mrs. Wager-Rounds nominated Mrs. Poletto.

Second: Mr. Mayo
Carried: 7-0

BE IT RESOLVED, that the Board of Education appoints Board Member Mrs. Elizabeth Poletto as Record Access Appeals Officer for Freedom of Information Law (FOIL) requests (such appointments being allowed by Paragraph {a} of Subdivision 4 of Section 89 of the Public Officers Law).

C. BOARD OF EDUCATION APPOINTMENTS

Mr. Mayo made a motion to approve Items 1-15 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Internal Claims Auditor (Education Law 2526, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Kenneth Terry as Internal Claims Auditor for the period of July 1, 2019 through June 30, 2020.

2. Independent Auditor (Education Law 2116-a and 8 NYCRR 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Cusack & Co. as Independent Auditor for the period of July 1, 2019 through June 30, 2020.

3. School Attorney

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the law firm of Guercio & Guercio, LLP, as School Attorney for the purpose of general and labor counsel for the period of July 1, 2019 through June 30, 2020.

4. Records Access Officer (8 NYCRR Section 185.2(a)(1))

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints John Carmello as Records Access Officer for the period of July 1, 2019 through until such time a Board Clerk is appointed.

5. Tax Collector (Education Law 2506, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Tracey Zautner as Tax Collector and also as the individual who will continue to assume the duties of Tax Collector for the period of July 1, 2019 through June 30, 2020.

6. District Treasurer (Education Law 2503, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Samantha Schweizer to serve as District Treasurer for the period of July 1, 2019 through June 30, 2020.

7. Purchasing Manager (8 NYCRR 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Kathleen Kussler to serve as Purchasing Manager for the period of July 1, 2019 through June 30, 2020.

8. District's Title IX Compliance Officer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Kristen Miaski and Adam Hotaling the District's Title IX Compliance Officer for the period of July 1, 2019 through June 30, 2020.

9. Section 504 Compliance Officer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Donna Watson as the Section 504 Compliance Officer for the period of July 1, 2019 through June 30, 2020.

10. District School Medical Officers (Commissioner's Regulations 136.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the following as School District Medical Officers for the period of July 1, 2019 through June 30, 2020.

Dr. John O'Bryan
Riverview Pediatrics

11. Medicaid Compliance Officer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Donna Watson as Medicaid Compliance Officer for the period of July 1, 2019 through June 30, 2020.

12. Central Treasurer for Extra-Curricular Classroom Activity Accounts (Education Law 2503)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Giovona Driscoll as Central Treasurer for Extra-Curricular Classroom Activities Accounts for the period of July 1, 2019 through June 30, 2020.

13. Determiner of Residency and Homeless Liaison

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Barbara Paulsen as Determiner of Residency; and Donna Fitzgerald as Homeless Liaison for the period of July 1, 2019 through June 30, 2020.

14. Attendance Officer (Education Law 3213)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints Barbara Paulsen as Attendance Officer for the period of July 1, 2018 through June 30, 2019.

15. Oath to Appointed Officers (Public Officer's Law 5, 10, 30)

- Attendance Officer
- Internal Claims Auditor
- Tax Collector
- District Treasurer
- Purchasing Manager

D. BOARD OF EDUCATION DESIGNATIONS

Mr. Mayo made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Official Bank Depository - All Funds

BE IT RESOLVED, the Board of Education, upon the recommendation of the Superintendent, designates the following bank as depositories of the District funds for the period of July 1, 2019 through June 30, 2020:

Pioneer Bank	Payroll - Checking
NYCLASS	School Dinner - Checking
Capital DASNY - Checking	School Lunch Fund - Checking
Capital Fund - Checking	Special Aid Fund - Checking
District Reserve Fund	Student Activities Fund - Checking
Debt Service - Checking	Tax Account - Money Market
General Fund - Money Market	Trust & Agency Fund - Checking
General Fund - Checking	General Fund - High Interest Savings Account

2. Regular Monthly Meetings (Education Law 2504) (scheduled attached)

BE IT RESOLVED, that the Board of Education will hold business meeting on the first Wednesday each month at 6:30 pm and third Wednesday at 6:00 pm as workshop meeting effective July 1, 2019.

FURTHER RESOLVED, that if such meeting is cancelled, an alternate date is to be scheduled.

3. Official Newspaper (Education Law 2004)

BE IT RESOLVED, that the Board of Education designates The Record as the Troy City School District's official newspaper for the period of July 1, 2019 through June 30, 2020. The Superintendent of Schools shall be the Spokesperson for the District relating to media matters.

E. BOARD OF EDUCATION AUTHORIZATIONS

Mr. Mayo made a motion to approve Items 1-8 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Chief School Officer to Certify Payrolls

(Education Law 2523, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education authorize the Chief School Officer to certify payrolls. Chief School Officer shall be the Superintendent of Schools; in his absence it shall be the Assistant Superintendent for Business for the period of July 1, 2019 through June 30, 2020.

2. Authorization for Attendance at Conferences and Workshops (Municipal Law 77-b)

BE IT RESOLVED, that the Board of Education authorize the Superintendent to approve staff attendance at conferences, conventions, workshops, etc. with expense for the period of July 1, 2019 through June 30, 2020.

3. Authorization for Grant Applications (Education Law Section 1720)

BE IT RESOLVED, that the Board of Education authorize the Superintendent to apply for Grants in federal and state aid for the period of July 1, 2019 through June 30, 2020.

4. Authorization to Establish Central Petty Cash Fund
(Education Law 1709-39, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, shall establish a central petty cash fund in the amount of \$150 in the Business Office for 2019-20 school year.

The Custodian of the central petty cash fund shall be the District Treasurer.

5. Designation of Authorized Signatures of Checks (Education Law 2523)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the signature the District Treasurer, Samantha Schweizer and Assistant Superintendent for Business, Adam Hotaling, each individually, as having authorization for checks, and be it (per Policy 6410)

FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve checks to be signed with the facsimile signature of the District Treasurer or Assistant Superintendent for Business, as reproduced on the check signer.

6. Authorization for the Treasurer to Invest Funds (Education Law 2503)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorize the Treasurer to invest funds as they become available into Certificates of Deposit, Time Deposit Accounts, Treasury Bills and Repurchase Agreements on Treasury Bills with New York State Banks in accordance with legal provisions, and

FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, request that the Treasurer report such investments at the next regular Board meeting following the investment action.

7. Chief School Officer to Make Transfer of Funds (Education Law 2523)

BE IT RESOLVED, that the Board of Education authorizes the Chief School Officer to approve Budget Transfers of less than \$10,000 within major budget categories and that all transfers be reported to the Board on a monthly basis.

8. Authorization of Police Rate

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve Troy City Police Officers to attend and patrol school district sports and special events at a rate of \$110 per event.

F. DIGNITY FOR ALL STUDENTS ACT (DASA) COORDINATORS

Mr. Mayo made a motion to approve DASA Coordinators.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoints the following individuals as Dignity for All Students Act Coordinators for the period of July 1, 2019 through June 30, 2020.

Elizabeth VonEitzen – ALP

Alexandria Phillips - CHS

Jennifer White - School 2
Brendan Bradt – School 14
Catherine Culkin-Boice – School 16

Lisa Ditroia- School 18
Sonya Shaw – TMS
Christine Dauphinais – THS and District Coordinator

G. DESIGNEE TO APPOINT IMPARTIAL HEARING OFFICERS (IHO)

Mr. Mayo made a motion to approve Impartial Hearing Officers.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education hereby designates the Board President or his/her designee to appoint Impartial Hearing Officers when necessary to comply with the due process requirements of the IDEA and 8 NYCRR Section 200.5.

H. DESIGNEE FOR WORKER'S COMPENSATION CONSORTIUM

Mr. Mayo made a motion for Worker's Compensation Consortium.

Second: Mrs. Wager-Rounds

Carried: 7-0

RESOLVED, that the Board of Education hereby designates Adam Hotaling, Assistant Superintendent for Business, as the Board's representative to the Rensselaer-Columbia-Greene Workers' Compensation Consortium, and he is authorized and directed to execute the Rensselaer-Columbia-Greene Workers' Compensation Consortium Agreement to provide Workers' Compensation Insurance Benefits for the 2019-2020 school year.

I. LETTER OF INTENT AUTHORIZATION

Mr. Mayo made a motion for Letter of Intent Authorization.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to extend on its behalf offer(s) of employment with the District in the form of a letter of intent to qualified candidate(s), said employment and terms and conditions thereof to be subject to and contingent upon final approval by the Board of Education pursuant to Board resolution, and said Superintendent's authority as stated herein for the period of July 1, 2019 through June 30, 2020.

J. BONDING OF PERSONNEL

Mr. Mayo made a motion for Bonding of Personnel.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, provide with the bonding for the following positions in the amounts stated:
All employees shall be covered by a \$500,000 blanket bond:

Superintendent of Schools
Assistant Superintendents
Tax Collector
District Treasurer
Courier

Central Treasurer for Student Activities Accounts
Internal Claims Auditor

Following employees shall be additionally covered by \$1,000,000 excess policy:

Superintendent of Schools
Assistant Superintendents
Tax Collector
District Treasurer

K. COMMITTEE APPOINTMENTS

Mr. Mayo made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Audit Committee

BE IT RESOLVED, that the Board of Education appoints the following individuals to the Audit Committee for the 2019-20 school year:

Stephanie Fitch
Matthew Flowers, Jr.

Thomas Mayo
Elizabeth Poleto

2. Policy Committee

BE IT RESOLVED, that the Board of Education appoints the following individuals to the Policy Committee for the 2019-20 school year:

Ann Apicella
Carol Harvin

Bill Strang
Anne Wager-Rounds

3. Committee on Special Education

- (a) BE IT RESOLVED, that the Board of Education appoints the following individuals to the Committee on Special Education for the 2019-20 school year:

Chairperson(s):

Kerri Klinowski
Karen Driscoll
Donna Fitzgerald
Amy Prabhakaran

Kristen Lyden
Colleen Syrett
Holly Toteno

School Physician
School Psychologists
Child's Regular Education Teacher
Child's Special Education Teacher

- (b) BE IT RESOLVED, that the Board of Education appoints the following individuals to the Committee on Preschool Special Education for the 2019-20 school year:

Chairperson(s):

Kerri Klinowski
Karen Driscoll
Donna Fitzgerald
Amy Prabhakaran

Kristen Lyden
Colleen Syrett
Holly Toteno

School Physician
School Psychologists
Child's Regular Education Teacher
Child's Special Education Teacher

L. BOARD OF EDUCATION RE-ADOPTION OF ALL POLICIES AND CODE OF ETHICS IN EFFECT 2019-20 SCHOOL YEAR (Education Law 2503)

Mr. Mayo made a motion to re-adopt all policies and code of ethics.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, adopt the Policies and Code of Ethics as they appear in the Board of Education's E-Policy Manual as of July 1, 2019.

M. CELL PHONE ASSIGNMENTS

Mr. Mayo made a motion to approve Cell Phone Assignments.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and in accordance with District Telephones Regulation (8332-R), acknowledge the following positions which have been assigned a cell phone provided through state contract:

Superintendent of Schools	Principal School 2	Director of Facilities & Security
Asst. Superintendent for C&I	Principal School 14	Asst. to the Director of Facilities
Asst. Superintendent for Business	Principal School 16	Director of Technology
Director of Pupil Services	Principal School 18	Rtl Coordinator
Asst. Director of Pupil Services	Principal Carroll Hill	Security Office
Coordinator of Transportation	Principal Troy Middle School	Maintenance (4)
Athletic Director	Principal Troy High School	District Courier
21st Century Program Director		LEA Designee
Attendance Officer		

N. MILEAGE REIMBURSEMENT RATE

Mr. Mayo made a motion to approve the Mileage Reimbursement Rate

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopts a mileage reimbursement at rate set by IRS for the period of July 1, 2019 through June 30, 2020

O. ADJOURN RE-ORGANIZATION MEETING

At 5:47 pm Mr. Mayo made a motion to adjourn the Re-Organization Meeting and move to Executive Session for pending litigation. This was seconded by Mrs. Wager-Rounds and carried 7-0.

Respectfully submitted by,



Theresa Kaniff
Acting Board Clerk

We Can. 
We Will.
End of Story