

Board of Education Minutes

Date of Meeting: May 2, 2018
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

I. Call to Order

Members Present: Mrs. Ann Apicella
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Elizabeth Poleto
Mr. Bill Strang
Mr. Michael Tuttman

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

A. EXECUTIVE SESSION

At 6:05 pm Mr. Mayo, Vice President and Acting President, made a motion for Executive Session for discussion of pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Mrs. Miaski and Ms. Ahearn.

B. PUBLIC SESSION

At 6:35 pm Mr. Mayo called the regular meeting to order with the Pledge of Allegiance.
Mr. Mayo made the following announcements:

(1) Congratulations to Troy High School for taking third place in photography at the Olympics of the Visual Arts; and (2) Carroll Hill 3rd Grade student Patrick Buffaline was awarded the Champions of Character Education Award from Sage Colleges for his work with the Make-A-Wish foundation.

Mr. Carmello recognized the Board members and their dedication. Ann Apicella and Jason Schofield were awarded NYSSBA Level 3 for their training received.

C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

None.

II. Budget Hearing

Mr. Carmello gave a presentation on the proposed 2018-19 school budget. He reviewed the budget process and the previous drafts which resulted in the final amount of \$111,893,389. He is proud that there will be no lay offs but positions were removed through attrition. The budget is fiscally responsible with 1.54% tax levy that is below our allowable tax increase. The estimated annual cost for \$100,000 home is \$33.38 per year. The budget is also educationally sound and focused on the District's goals. Mr. Carmello said this budget will allow us to continue our positive trend; Troy's graduation rate at 86% which is 10% higher than just 2 years ago.

Mr. Carmello stated our advocacy efforts paid off with an increase of \$1.23 million to our Foundation Aid from the previous year. He publicly thanked Assemblyperson John McDonald for fighting for Troy Schools. Troy has been under the tax cap for the past 5 years so tax payers will be eligible for the property tax rebate again. If the budget is voted down, we have the option of putting forth the same budget or a revised budget for a re-vote.

There were no public comments.

III. Non-Action Items

A. March Financial Report - S. Schweizer

Mrs. Samantha Schweizer, District Treasurer, reported on the March financials. She stated that the General Fund is in line with last year. Spending for 2017-18 has been cut off and we project a surplus. School Lunch fund has a 3% increase from last year. All accounts have been reconciled. There were no questions.

IV. Action Items

A. Approval of Minutes

Mr. Mayo made a motion to approve the following minutes.

Second: Ms. Marro-Giroux

Carried: 5-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. [April 11, 2018](#)
2. [April 17, 2018](#)

B. Superintendent's Recommendations - Human Resources

Staff Matters - Unclassified

(reviewed by D. Watson)

Mr. Mayo made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mrs. Harvin

Carried: 5-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee 2017-2018 Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Meghan Murphy	Elementary	100%	PS-2	06/30/2018
Kristen Obermayer	Music	100%	THS/TMS	06/30/2018
Ian McShane	Assistant Principal	100%	THS	06/30/2018

2. Unclassified Employee 2017-2018 Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Lindsey Lutz	Elementary	100%	PS-16	04/13/18-05/11/18
Chelsea Marshall	Teaching Assistant	100%	PS-16	06/21/2018
Ruth McGlew	Teaching Assistant	100%	PS-18	06/14/2018
Nicole St. Onge	Teaching Assistant	100%	CHS	05/29/18-05/31/18
Katherine Wallen	Special Education	100%	PS-18	06/22/2018 (1/2 day)
Kathleen Zarou	Elementary	100%	PS-2	05/17/18-06/30/18

3. Unclassified Employee 2017-2018 Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Kelsey Korzelius	Gr. 5 Teacher	CHS	03/14/2018-	Child Ed 1-6, Initial	\$43,354
(LTS -Colleen Denio)			04/20/2018	Literacy B-6, Initial	prorated
(amend Effective Date, 03/21/18 BOE Agenda, page 3)				Literacy 5-12, Initial	(S-1, C-A)

4. Unclassified Employee 2017-2018 TMS Parent Activity - Multicultural Night

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>	
Hope DeBevoise	ELA	\$32.00 per hour, up to 10 hours	Title I
Nancy Naples	Teaching Assistant	\$26.00 per hour, up to 10 hours	Title I
Nancy Serson	Media/Library	\$32.00 per hour, up to 10 hours	Title I

5. Unclassified Employee 2017-2018 Substitutes

NAME	Teacher			Teaching Assistant		Home
	Retired	Certified	Uncertified	Certified	Uncertified	Tutor
	\$150/day	\$125/day	\$115/day	\$12.00/hour		\$32/hour
Kevin Egan			X			
Scott Hartz		X				
Johnnye Jackson		X				

Treva Shaer						X
Richard Smith			X			X

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Mayo made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 5-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2017-2018 Retirements

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Michael Zeppieri	School Monitor	100%	PS-14	6/30/2018

(amend Effective Date, 03/21/18 BOE Agenda, page 4)

2. PS-2/PS-12 (Pre-K) Grandparents Program

Barbara Dolan	Michelle King-Shepard
Frank Dolan	

C. Superintendent's Recommendations - Programs

(D. Watson)

Mr. Mayo made a motion to approve Items 1-5 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 5-0

1. Contract - Suzann Kipp

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Suzann Kipp for "All About Bees" on May 11, 2018 and "The Very Hungry Worms" on May 18, 2018 at Carroll Hill School at a total cost of \$810.00 to be paid from the Title I Grant.

Suzann Kipp

2. Contract - Saratoga Paint & Sip Studio

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Saratoga Paint & Sip Studio for painting instruction at Carroll Hill School on May 15, 2018 at a cost of \$25 per person, up to \$2,500.00, to be paid from Title I Parent Engagement funds.

Saratoga Paint & Sip Studio

3. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2017-18 classes for students with special needs.

<u>Special Education Placements</u>

4. Golf Team Merger

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, that the Troy High Interscholastic Golf Program merge with Watervliet High School to form one team to be named "Troy/Watervliet" and participate in the Suburban Council, and be it

BE IT FURTHER RESOLVED, that the team be bound by the rules and regulations of the Suburban Council, Section 2 and the New York State Public High School Athletic Program.

5. Out of State Field Trips

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves the following out of state field trips:

<u>Field Trips:</u>	<u>Attendees:</u>	<u>Cost/Paid By:</u>
a. Clark Art Institute Williamstown, MA May 1, 2018	ALP Grades 9-12	cost reimbursed by the Clark Art Institute
b. Six Flags of New England Agawam, MA May 1, 2018	TMS Grade 7	student funds and PTO funds

D. Superintendent's Recommendations - Business Finance

(A. Hotaling)

Mr. Mayo made a motion to table Item 2 a-b.

Second: Ms. Marro-Giroux

Mr. Mayo made a motion to approve Items 1 and 3-5 as a Consent Agenda.

Carried: 5-0

1. Benetech Inc. - Plan Management Agreement (2018-20)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to renew the Plan Management Agreement with Benetech Inc. for Flexible Spending Account (FSA) Administration for the period of July 1, 2018 to June 30, 2020 at a cost in accordance with Appendix B to be paid from General Fund.

<u>Benetech Inc.</u>

2. N. Harris Computer Corporation tabled to 5/16 BOE mtg.

a. Software License, Maintenance and Service Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with N. Harris Computer Corporation for "WinCap" software licensing, maintenance and service for the period of July 1, 2018 to June 30, 2019 to be paid from the General Fund as follows:

License Fee	\$62,263 one time
Professional Services	\$40,000 one time
Maintenance	\$13,698 annual
WinCapWeb	\$6,250 annual
<u>TOTAL</u>	\$122,211

b. Hosting Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with N. Harris Computer Corporation for "WinCap" set up and configuration for the period of July 1, 2018 to June 30, 2019 to be paid from the General Fund as follows:

Initial Set-up:	\$2,000
Annual Hosting Fee:	\$6,600
Annual RD CAL	\$300
<u>TOTAL</u>	\$8,900

3. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
School 16 parents	5th Grade class trip	\$2,430.80

4. Surplus

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following equipment to be declared for surplus and no longer deemed usable for educational purposes:

Chromebook	District Tag #20141891
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5. Bid Awards

a. School 2 Community Schools Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the bids opened on April 26, 2018 for re-construction at School 2 to the following lowest responsible bidders:

General Construction

Gallo Construction	\$461,490.00
50 Lincoln Avenue	
Watervliet, NY 12189	

Asbestos Abatement

Environmental Remediation Services	\$118,500.00
5857 Fisher Road	
East Syracuse, NY 13507	

Electrical Construction

DLC Electric, LLC	\$161,300.00
479 State Route 40	
Troy, NY 12182	

Mechanical Construction

T. McElligott	\$236,600.00
589 River Street	
Troy, NY 12180	

Plumbing Construction

Tri-Valley Plumbing and Heating, Inc.	\$82,100.00
2822 Curry Road	
Schenectady, NY 12303	

TOTAL OF ALL CONTRACTS	\$1,059,990.00
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b. Infrastructure Upgrade Capital Project - Phase 2

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the bids opened on February 28, 2018 and April 26, 2018 for infrastructure upgrades the designated buildings to the following lowest responsible bidders:

Plumbing - PC3

Tri-Valley Plumbing and Heating, Inc.	\$547,600.00	Base Bid
2822 Curry Road	0	Alternate PC-1
Schenectady, NY 12303	\$547,600.00	<u>Total Contract</u>

Mechanical - MC3

John W. Danforth Company	\$7,488,000.00	Base Bid
6 Liebich Lane	\$65,000,000	Alternate MC-1
Halfmoon, NY 12065	\$804,000.00	Alternate MC-5
	\$8,357,000.00	<u>Total Contract</u>

Electrical - EC3

DLC Electric LLC	\$1,110,000.00	Base Bid
479 State Route 40	\$17,000.00	Alternate EC-1
Troy, NY 12182	\$1,127,000.00	<u>Total Contract</u>

General Construction - GC3

John W. Danford Company	\$1,269,000.00	Base Bid
6 Liebich Lane	\$53,600.00	Alternate GC-1
Halfmoon, NY 12065	\$1,322,600.00	<u>Total Contract</u>

Asbestos Abatement AA-3

Environmental Remediation Services	\$494,500.00	Base Bid
5857 Fisher Road	\$58,280.00	Alternate AA-1
East Syracuse, NY 13507	\$552,780.00	<u>Total Contract</u>

TOTAL OF ALL CONTRACTS		<u>\$11,906,980.00</u>
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V. Budget Vote and BOE Election

Mr. Mayo made a motion to approve Item 1.

Second: Ms. Marro-Giroux

Carried: 5-0

1. Appointment of Acting District Clerk

RESOLVED, the Board of Education hereby appoints Theresa Kaniff as Assistant to the District Clerk and Acting District Clerk, in the absence of Mary Beth Bruno, in relation to the May 15, 2018 annual budget vote and election and the Board meeting on May 16, 2018.

VI. Future Meetings

Discussion: Mrs. Harvin stated that Mr. Carmello does a fantastic job with preparing the budget; he always puts the students first. She asked the public to please come out and vote.

1. Board Meetings

- a. May 16, 2018 at 6:00 p.m. (TMS)
- b. June 6, 2018 at 7 p.m. (TMS)
THS Honor Student Reception 6:00 p.m.
- c. June 20, 2018 at 7 p.m. (TMS)
Retirees' Reception 6:30 p.m.

2. Budget Presentations

a. Monday, May 7

School 2 at 4:30 p.m.

CHS at 6 p.m.

b. Tuesday, May 8

Town Hall Meeting 7 p.m.

c. Thursday, May 10

School 14 at 5:45 p.m.

School 16 at 6:30 p.m.

School 18 at 7:15 p.m.

d. Tuesday, May 15

Budget Vote/BOE Election 7:30 a.m. - 8 p.m.

VII. Adjourn

At 6:55 pm Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mrs. Wager-Rounds and carried 5-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

We Can.
We Will.
End of Story

