

## Board of Education

Date of Meeting: February 28, 2018  
Type of Meeting: **REGULAR MEETING**  
Location: Carroll Hill School

## MINUTES

### I. Call to Order

#### A. ROLL CALL

Members Present: Mrs. Ann Apicella  
Ms. Mary Marro-Giroux  
Mr. Tom Mayo  
Mr. Jason Schofield  
Mr. Bill Strang  
Mr. Michael Tuttmann  
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Carol Harvin (bereavement)  
Mrs. Elizabeth Poletto

Also Present: Mr. John Carmello, Superintendent of Schools  
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction  
Mr. Adam Hotaling, Asst. Superintendent for Business  
Mrs. Kristen Miaski, Director of Human Resources  
Mrs. Erin O'Grady-Parent, School Attorney

#### B. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield made a motion for Executive Session for pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Mrs. Miaski and Mrs. O'Grady-Parent.

## C. PUBLIC SESSION

At 6:30 pm Mr. Schofield called the regular meeting to order with the Pledge of Allegiance.

Announcements - Mr. Schofield announced that the THS Drama Club will perform "Once on this Island" on March 23 and March 24 in the Veterans Memorial Auditorium.

## D. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

No public input.

## II. Non-Action Items

### A. CHS Principal's Presentation

Mr. Roy Stiles, Carroll Hill School Principal, gave a power point presentation. He stated the CHS mission statement and three building goals: (1) use data to improve student learning and improve proficiency results on NYS assessment by at least 10% each year; (2) develop healthy social emotional relationships with students, families and staff; ensure a safe and respectful learning environment; and (3) build a culture of reciprocal communications where family and staff consistently share information about curriculum and learning goals.

Mr. Stiles reported that both ELA (7% to 11%) and Math (11 to 15%) assessment scores have increased since 2015. FastBridge is having positive results. Discipline data has also improved with the out-of-school suspensions reduced by 24% from 2015-16 to 2016-17. He stated that teachers are continuously engaged in the D/F/S process and using data to ensure student growth. Examples: multiple measure index; instructional norms; grade level team meetings; Lucy Calkins writing units of study; reading workshop model. Teachers are also embracing technology in the classroom. He thanked the Board and administration for numerous professional development opportunities.

Carroll Hill has a strong community and family outreach which includes monthly coffee with the principal, character education, Math and Movement; Family Tech Night and Literacy Night. The new Empire State After School Program has 141 students enrolled and there is a great partnership with Boys and Girls Club. The program allows students to continue afterschool programs such as the mentoring program; Odyssey of the Mind; K-Kids and teachers can provide individual instruction.

Discussion - Mrs. Wager-Rounds said she likes hearing that suspensions have been reduced. Mr. Stiles responded he is working with students in school and happy about the limited number of students who are suspended.

## III. Action Items

### A. Superintendent's Recommendations - Human Resources

Employee Transfer (For notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>SALARY</u> <u>RATE</u>	<u>EFFECTIVE</u> <u>DATE</u>
Anthony Kempster ( <i>Transfer - Raymond Zinssar</i> )	Messenger	District	Laborer	CHS	\$39,858 (Gr-13, S-6) prorated	3/5/2018

**Staff Matters - Unclassified**

(reviewed by D. Watson)

**Mr. Schofield made a motion to table Item 1.****Second: Mr. Mayo****Mr. Schofield made a motion to approve Items 2-12 as a Consent Agenda.****Second: Mr. Mayo****Carried: 7-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

**1. Unclassified Employee 2017-2018 Retirement      **TABLED****

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
Kenneth Dillon	Teaching Assistant	100%	THS	06/30/2018
Rhonda Hermance	Music	100%	PS2/PS-16	06/30/2018
Joann Woitkoski	Art	100%	PS-14	06/30/2018
Patricia Monahan	Reading	100%	PS-14	06/30/2018
Pamela Colozza	Speech	100%	CHS	06/30/2018
Mara Wager	Elementary	100%	TMS	06/30/2018
Mary Ann Ryan	Reading	100%	PS-18	06/30/2018

**2. Unclassified Employee 2017-2018 Resignation**

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
Bridget Glasser	Social Studies	100%	THS	2/19/2018
Michael Wilt	Mathematics	100%	THS	3/23/2018

**3. Unclassified Employee 2017-2018 Termination**

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
George Smith	Teaching Assistant	100%	PS-2	03/30/2018

**4. Unclassified Employee 2017-2018 Probationary Appointment**

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Matthew Botta	Physical Education	100%	PS-18	03/05/2018	03/04/2022	Physical Education Initial; TA, Continuing	\$43,354 pro-rated (S1-, C-A)

\*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

**5. Unclassified Employee 2017-2018 Temporary Appointment**

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Elizabeth Pollock	Principal Elementary Summer School	PS-14	07/2018-08/2018	SDL, Professional SPED, Permanent Elementary N-6, Permanent	\$4,500 Stipend

Tyrone O'Meally	Principal	TMS	07/2018-08/2018	SBL, Initial	\$5,500 Stipend
	Secondary Summer School			Social Studies, Professional	

Kristin Padula	SPED Teacher	TMS	3/12/18-6/30/18	SWD 1-6, Initial	\$46,925
				Child Ed 1-6, Initial	pro-rated
					(S-1, C-K)

**(LOA - Patrick Martone)**

Joshua Binfield	Building	PS-14	02/26/18-6/30/18	Physical Education,	\$125 per day
	Substitute			Initial	

6. Unclassified Employee 2017-2018 Elementary After School Programs

<u>NAME</u>	<u>TENURE AREA</u>	<u>POSITION</u>	<u>ASSIGN.</u>	<u>SALARY RATE</u>
Patricia Weaver-Lipscomb	Elementary	Teacher	PS-14	\$32.00/hr, up to 15 hrs/wk

7. Unclassified Employee 2017-2018 21st Century After School Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Nicole Case	ELA	Teacher	\$32.00/hour, up to 15 hours
Alyssa Monaghan	Elementary	Teacher	\$32.00/hour, up to 15 hours
Diana Nystrom	Mathematics	Teacher	\$32.00/hour, up to 15 hours

8. Unclassified Employee 2017-2018 My Brother's Keeper Mentor Hours

<u>NAME</u>	<u>POSITION/TENURE AREA</u>	<u>SALARY RATE</u>
Benjamin Bucinell	Tutor	\$32.00/hr, up to an additional 40 hrs
Thomas Dansereau	Psychologist	\$32.00/hr, up to an additional 40 hrs
Mark Millington	Social Studies	\$32.00/hr, up to an additional 40 hrs
Christian Ray	Tutor	\$32.00/hr, up to an additional 40 hrs
Mark Walsh	Special Education	\$32.00/hr, up to an additional 40 hrs

9. Unclassified Employee 2017-2018 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN.</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
Joseph Macaluso	Language Arts	THS 6th period 0.5	01/29/2018	\$3,060 pro-rated
Justin Haviland	Science	THS 6th period 0.5	01/30/2018	\$3,060 pro-rated

10. Unclassified Employee 2017-2018 Spring Coach

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Michelle French	JV Coach Softball 0.3	\$1,191.00
Michelle French	Modified Coach Softball 0.3	\$988.50
Joseph Bennett	Varsity Coach Lacrosse	\$5,325.00

11. Unclassified Employee 2017-2018 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATE</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
Sharon Bowen	HVCC	Teaching Asst.	3/1/18-5/30/18	Lynn Patanian	PS-16
Amanda Weaver	SUNY Oneonta	Elementary Ed.	3/5/18-3/23/18	Sara Gold	PS-18

12. Unclassified Employee 2017-2018 Substitutes

	Teacher			Teaching Assistant		Home Tutor
	Retired	Certified	Uncertified	Certified	Uncertified	
NAME	\$150/day	\$125/day	\$115/day	\$12.00/hour		\$32/hour
Jordan Canzeri			X		X	X
Julia Halburian		X				
Shannon Parker		X				

**Staff Matters - Classified**

(reviewed by K. Miaski)

**Mr. Schofield made a motion to approve Items 1-6 as a Consent Agenda.****Second: Ms. Marro-Giroux****Carried: 7-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2017-2018 Probationary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>SALARY RATE</u>
Lyndsey	School	100%	PS-18	2/26/2018-08/25/2018	\$35,367 pro-rated
Savaria	Nurse				(S-1, Gr.-7D)

**(Transfer - Karen Blanchfield)**

Robert	Director of Facilities	100%	District	03/01/18-08/31/18	\$89,000
Garland	and Security				pro-rated

**(Resigned - Guy Gardner)**2. Classified Employee 2017-2018 Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
Maureen LeFebvre	Laborer	100%	THS	02/26/2018-06/30/2018	\$37,038 pro-rated
					(S-1, Gr.-13)

**(LOA - Jeremiah Thomas)**3. Classified Employee 2017-2018 Resignation

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Pasquale Zucaro	Maintenance	100%	District	1/31/2018
Laura Lilac	Physical Therapist	100%	District	2/15/2018
Robert Garland	Asst. to the Director	100%	District	2/28/2018
	Facilities and Security			

4. Classified Employee 2017-2018 My Brother's Keeper Program

<u>NAME</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Karen Blanchfield	School Nurse	\$25.03 per hour, up to 2.50 hours per week

5. Classified Employee 2017-2018 Substitutes

	CLERK	SEC/ TYPIST	MONITOR	LUNCH AIDE	TEACHER AIDE	NURSE	BOILER OPER.	MAINT.	LABORER
NAME	\$11/hr	\$15/hr	\$15/hr	\$10/hr	\$10/hr	\$25/hr	\$19/hr	\$16/hr	\$15/hr
Miguel Garcia			X						X

6. 2017-2018 Volunteers**PS-2**Andrew Ferguson, Jr.  
Jozlyn Gross**PS-14**

Tarrel Thomas

**THS**

Jakia Mayben

**B. Superintendent's Recommendations - Programs** (reviewed by D. Watson)

**Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 7-0**

1. Contract - BioBus, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with BioBus, Inc. for mobile science labs, materials and support to be conducted at the Empire State After School Program from March 1, 2018 - June 30, 2018 at cost of \$55,510.00 to be paid by the Empire State After School Program funds.

[BioBus, Inc.](#)

2. Contract - Gullie Consultants, LLC

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Gullie Consultants, LLC for evaluations services of the Troy Riverfront P-Tech Program from March 1, 2018 - June 30, 2018 at a cost of \$24,340.00 to be paid by the P-Tech grant.

[Gullie Consultants, LLC](#)

3. Contract - Hampstead Stage

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Hampstead Stage for (3) performing arts workshops on March 27, 2018 at a cost of \$735.00 to be paid by Title I funds.

[Hampstead Stage](#)

4. Contract - Rensselaer County Mental Health Department (amend BOE 7-5-17)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Rensselaer County Department of Mental Health for a full-time Student Assistant Specialist at Troy High School from July 1, 2017 to June 30, 2018 at a cost of \$39,147.00 to be paid from General Funds.

[Rensselaer County Dept. of Mental Health](#)

5. Contract - Coleen M. Paratore

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Coleen M. Paratore for "Joy of Reading" workshop at Carroll Hill School on March 6, 2018 at a cost of \$1193.00 to be paid from Title I Funds.

Coleen M. Paratore

**C. Superintendent's Recommendations - Business Office** (reviewed by A. Hotaling)

**Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 7-0**

1. Resolution Authorizing an Emergency Project (amend BOE 7-19-17)

WHEREAS, a portion of the ceiling over the pool in the Troy High School has collapsed; and

WHEREAS, as a result of the condition of the ceiling, the pool is un-useable; and

WHEREAS, the condition of the ceiling is an emergency that requires immediate remediation to preserve the property of the School District and to assure the health and safety of students and staff of the School District; and

WHEREAS, the Board of Education of the School District desires to approve the repair and replacement of the ceiling over the pool in the Troy High School (the "Project"), an ordinary and contingent expense; and

WHEREAS, voter approval is not required with respect to the expenditure of funds to pay ordinary contingent expenses;

WHEREAS, the proposed Project entails the construction, maintenance, repair, replacement, reconstruction and/or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/or facilities; and

WHEREAS, the proposed Project is a routine activity of the School District; and

WHEREAS, the Board of Education has considered the information and documentation, which describes the design and intent of the Project;

NOW THEREFOR BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TROY CITY SCHOOL DISTRICT AS FOLLOWS:

Section 1. The Board of Education, based upon the record before it and the general, specific and detailed knowledge of the Board of Education of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that the Project is a Type II Action, and that no further action is required to satisfy the requirements of the New York State Environmental Quality Review Act.

Section 2. The Board of Education hereby determines that the condition of the ceiling over the pool in the Troy High School is an emergency condition that requires immediate remediation in order to preserve School District property and to assure the health and safety of students and staff.

Section 3. The Board of Education hereby determines that the Project is an ordinary contingent expense that is necessary to preserve property and to assure the health and safety of students and staff.

Section 4. Due to such unanticipated ordinary contingent expenses, \$500,000 of undesignated fund balance or such amount as shall be necessary shall be transferred into the general fund for such emergency purpose.

Section 5. The 2017-2018 general fund budget is hereby increased by an amount not to exceed \$650,000 to accommodate this unanticipated expenditure. This resolution represents an additional \$150,000 due to cost increases for the project.

Section 6. The Assistant Superintendent for Business is hereby authorized to file the necessary and proper paperwork with the State Education Department to proceed with the Project.

Section 7. The Assistant Superintendent for Business is hereby authorized to work with the School District's architect to immediately prepare bid specifications.

Section 8. This Resolution shall take effect immediately upon its adoption.

## 2. Bid Award - Natatorium Roof at THS

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the bid opened on January 23, 2018 for a Natatorium Roof, including scaffolding and reconstruction of the ceiling over the Troy High School swimming pool, bleacher and adjoining areas; shall be awarded to the following lowest bidder:

Duncan & Cahill, Inc.  
11 Oakwood Avenue  
Troy, NY 12180

Amount: \$519,000.00

## 3. December Financials

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the December Financial report.

<u><a href="#">December Financials</a></u>
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## 4. Change Orders - Infrastructure Upgrade Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Amount Change</u>
<u><a href="#">DLC Electric, LLC</a></u>	EC-07	\$49,450.00	(+) \$19,443.00



<a href="#">S&amp;L Roofing &amp; Sheetmetal, Inc.</a>	GC1-04	\$1,186,109.00	(+) \$2201.12
<a href="#">S&amp;L Roofing &amp; Sheetmetal, Inc.</a>	GC1-05	\$1,186,109.00	(-) \$215,361.37

#### 5. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
TMS Students	6th Grade field trip	\$640.00

### D. Board Resolutions

**Mr. Schofield made a motion to approve Items 1-2 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 7-0**

#### 1. MOA - CSEA Retirement Incentive

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY hereby approves a Memorandum of Agreement between the District and Civil Service Employees Association for a special one-time retirement incentive for retirements effective on or before June 30, 2019 only.

[CSEA MOA](#)

#### 2. Settlement and Release Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves a Stipulation and Release Agreement concerning the subject employee identified on confidential schedule "A", and authorizes the President of the Board of Education to execute the written Stipulation and Release Agreement.

### E. Future Meetings

Discussion: Mr. Tuttmann talked about the school shooting in Parkland, Florida on February 14 which killed 17 people. He said this brings him back to the shooting at Sandy Hook and he has gotten very involved with school security since then. He feels Troy is prepared but would like to see the District discussing possible solutions and encouraging our students to participate. He would like to see the District involved such as the national rally on March 24. There is also a walk-out planned and he does not want students who are involved to be disciplined.

Mr. Carmello said he had numerous conversations with Mr. Mariano, principal at THS. The school attorneys have advised districts to be careful about encouraging students because it sets a precedent. We are trying to see what we can do to show support but we have to consider enforcement of the Code of Conduct. We are looking into alternatives to the walk-out which will keep students safe and on campus. Mr. Carmello said this is an important topic and thanked Mr. Tuttmann for opening the dialogue.

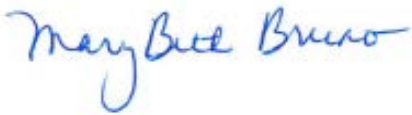
March 7, 2018 at 6:30 p.m. (TMS)

March 21, 2018 at 6:00 p.m. (TMS)

### III. Adjourn

At 6:20 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 7-0.

Respectfully submitted by,



Mary Beth Bruno  
Board Clerk

**We Can.  
We Will.  
End of Story**

