

Board of Education Minutes

Date of Meeting: January 17, 2018
Type of Meeting: **REGULAR MEETING**
Location: School 18

I. Call to Order

At 5:30 pm Mr. Schofield, Board President, called the meeting to order.

A. ROLL CALL

Members Present: Mrs. Ann Apicella
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mr. Jason Schofield
Mr. Bill Strang
Mrs. Anne Wager-Rounds

Members Absent: Mr. Michael Tuttleman

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotelling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
(no school attorneys were present)

Citizens Advisory Committee: Mrs. Mary Ellen Adams
Mrs. Stephanie Fitch
Mr. Ken Hughes

B. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield made a motion for Executive Session for discussion of pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling and Mrs. Miaski.

C. PUBLIC SESSION

At 6:05 pm Mr. Schofield called the regular meeting to order with the Pledge of Allegiance.

Announcements: Mr. Schofield congratulated District Spelling Bee winners: 1st Place – Elisabeth McDonald; 2nd Place – Angela Munao; and 3rd Place – Inari Sohn. All three winners are from Troy Middle School and will advance to the Capital Region BOCES Spelling Bee on February 13.

D. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

No public comment.

II. Non-Action Items

A. Town Hall Meeting for Capital Project - A. Hotaling

Mr. Adam Hotaling, Assistant Superintendent for Business, gave a presentation regarding the School 2 Community Schools Capital Project which will go out to public vote on January 23. He stated that School 2 was awarded approximately \$550,000 Community Schools Grant. He presented information regarding the capital improvement portion of the grant. NYS budget appropriated \$75 million state-wide and Troy was one of approximately 20 schools awarded money across the state. This is a one-year grant from July 1, 2017 through June 30, 2018 which is a very tight window to act on funds. Approximately \$180,000 was allocated for capital improvement at School 2. This is a rare opportunity for School 2 and the District with no impact on the taxpayer; the local share will be paid by the grant. We will be able to construct a Community Schools wing with family support, mental health, dental and medical services in the building. Construction will begin in the summer of 2018 with an aggressive timeline to do everything in 10 months.

B. Principal's Presentation - V. DonVito-MacPhee

Mrs. Virginia DonVito-MacPhee, School 18 Principal, gave a powerpoint presentation regarding School 18 goals and achievements. Their mission is to educate everyone to be good citizens. She discussed building goals and use of data. Mrs. DonVito-MacPhee said she is proud of students' scores and the gains they are making. Reading has increased and the average student grows by two book levels. They are doing well and working on closing the gap.

School 18 has building leadership with PBIS, Rtl, safety teams and ongoing professional development. There is daily use of technology in classroom instruction and they have a strong Minecraft program thanks to Board member, Bill Strang. There is social and emotional development and teachers are working closely with students and using strategies; there have been 20% fewer referrals. School 18 has a strong and active PTA.

C. 2018-19 Budget Development - J. Carmello

Superintendent John Carmello gave the first presentation regarding development of the 2018-19 budget. He thanked the Citizens Advisory Committee for being part of this process. Mr. Carmello stated that the Governor's report was released yesterday and we are still reviewing it; at first glance it is too low.

Mr. Carmello has already met with administrators to review programs as requests have been placed into Tiers I, II and III categories. This is a year-round process and they have done a thorough analysis of the budget which will be viewed in two lenses: educationally sound (what our students need) and fiscally responsible (good stewards of taxpayers' money). Mr. Carmello illustrated TCSD student growth with Troy's graduation rate above the state average and feels our budget should support this positive trend.

Troy is a high needs/low wealth district that depends on State Aid for 60% of our revenue. We are underfunded in Foundation Aid by \$8,100,000 due to the formula this school year; and last year 38% of districts state-wide received more than the formula stated.

He reviewed Troy's tax cap history: 2012/13 was 2.89%; 2013/14 was 2.99%; 2014/15 was 2.99%; 2015/16 was 2.49%; 2016/17 was 0% and 2017/18 was .45%. The NYS fiscal outlook is a projected \$4.4 billion deficit. Draft 1 of the budget will be presented at the February 7th meeting.

III. Action Items

A. Superintendent's Recommendations - Human Resources

Employee Transfer (For notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>SALARY</u> <u>RATE</u>	<u>EFFECTIVE</u> <u>DATE</u>
Karen Blanchfield (<i>Retirement - Debra Rivet</i>)	School Nurse	PS-18	School Nurse 10-Month	PS-12	N/C	2/1/2018

Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Schofield made a motion to correct on Item 4 regarding the school assignment for K. LaJoy to School 16.

Second: Mr. Mayo

Mr. Schofield made a motion to approve Items 1-8 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee 2017-2018 Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Alicia Tyson	Teaching Assistant	100%	CHS	01/09/2018	01/08/2022	TA Level I	\$25,248 pro-rated Step 1
(Resignation - Jeanette August)							
Sarah Fullmer	Social Studies	100%	TMS	1/18/2018	1/17/2022	Social Stud 7-12, Initial	\$48,199 pro-rated (S-3, C-I)
(Resignation - Brock Renfrew)							

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

2. Unclassified Employee 2017-2018 Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Alicia Tyson	Teaching Assistant	100%	CHS	1/11/2018

3. Unclassified Employee 2017-2018 Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Jessica Ruckert	Building Substitute	PS-2	1/17/2018-6/30/2018	Early Child Ed B-2/ SWD; Initial	\$125.00 per day

4. Unclassified Employee 2017-2018 Elementary After School Programs

<u>NAME</u>	<u>TENURE AREA</u>	<u>POSITION</u>	<u>ASSIGN.</u>	<u>SALARY RATE</u>
Michael Schnapp	Social Work	Teacher	PS-2	\$32.00 per hr, up to 15 hrs per wk
Cheryl Bianconi	Teaching Assistant	Teacher	PS-14	\$32.00 per hr, up to 15 hrs per wk
Susan Tario	Special Education	Teacher	PS-14	\$32.00 per hr, up to 15 hrs per wk
Danielle Yozzo	Special Education	Teacher	PS-14	\$32.00 per hr, up to 15 hrs per wk
Amanda Anadio	Teaching Assistant	Teaching Assistant	PS-16	\$26.00 per hr, up to 15 hrs per wk
Meghan Davis	Elementary	Teacher	PS-16	\$32.00 per hr, up to 15 hrs per wk
Lauren Dowd	Teaching Assistant	Teaching Assistant	PS-16	\$26.00 per hr, up to 15 hrs per wk
Kimberly LaJoy	Elementary	Substitute Teacher	PS-16	\$32.00 per hr, up to 15 hrs per wk
Chelsea Marshall	Teaching Assistant	Teaching Assistant	PS-16	\$26.00 per hr, up to 15 hrs per wk
Debra Prince	Teaching Assistant	Teaching Assistant	PS-16	\$26.00 per hr, up to 15 hrs per wk
Mary Abbott	Elementary	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Deanna Clark	Elementary	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Sara Gold	Elementary	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Shannon Haegele	Elementary	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Sarah Jabour	Elementary	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Christina Scharnott	Reading	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Genevieve L. Stinson	Elementary	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Genevieve M. Stinsor	Elementary	Teacher	PS-18	\$32.00 per hr, up to 15 hrs per wk
Theresa Bellerose	Elementary	Teacher	CHS	\$32.00 per hr, up to 15 hrs per wk
Noreen Bennett	Reading	Teacher	CHS	\$32.00 per hr, up to 15 hrs per wk
Carolyn Borkowski	Reading	Teacher	CHS	\$32.00 per hr, up to 15 hrs per wk
Tammie Donnelly	Teaching Assistant	Teaching Assistant	CHS	\$26.00 per hr, up to 15 hrs per wk
Maria Hearley	Elementary	Teacher	CHS	\$32.00 per hr, up to 15 hrs per wk
Katie Larson	Special Education	Teacher	CHS	\$32.00 per hr, up to 15 hrs per wk

Lauren LeRoux	Teaching Assistant	Teaching Assistant	CHS	\$26.00 per hr, up to 15 hrs per wk
Ron West	Elementary	Teacher	CHS	\$32.00 per hr, up to 15 hrs per wk

5. Unclassified Employee 2017-2018 THS Spring Musical

<u>NAME</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Nicholas Harbacz	Properties	\$620.00

6. Unclassified Employee 2017-2018 21st Century After School Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Patti Mott		Teaching Assistant	\$26.00 per hour, up to 15 hrs

7. Unclassified Employee 2017-2018 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATE</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
Kayla Lowe	SUNY Cortland	Health	1/22/18-3/16/18	Lance Matter	THS
Grace McDermott	St. Rose	School Counselor	1/1/18-5/30/18	Lauren Reynolds	PS-14

8. Unclassified Employee 2017-2018 Substitutes

NAME	Teacher			Teaching Assistant		Home Tutor
	Retired	Certified	Uncertified	Certified	Uncertified	
	\$150/day	\$125/day	\$115/day	\$12.00/hour		\$32/hour
Amanda Basle			X			
Jeremy Rockmacher					X	
Silas Sleeper			X		X	
Robert Smith						X

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2017-2018 Probationary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>SALARY RATE</u>
Regina	Laborer	100%	TMS	01/09/18-07/08/18	\$35,937 pro-rated
Stone	Split Shift				(Gr 11, S-1)

(Resignation - Bryan King)

2. Classified Employee 2017-2018 Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>	<u>CERT.</u>	<u>SALARY RATE</u>
Michelle	Physical	100%	District	01/04/2018	NYS Physical	\$48,842 pro-rated
Behrens	Therapist				Therapy License	(Gr-20A, S-1)

(amend Salary Rate, 01/03/18 Agenda, page 3)

3. Classified Employee 2017-2018 After School Program

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Latoya Anderson	Monitor	PS-14	\$18.58 per hr, up to 18 hrs per wk

Alfred Prater	Monitor	PS-16	\$23.38 per hr, up to 18 hrs per wk
Doreen Smith	Monitor	PS-18	\$18.58 per hr, up to 18 hrs per wk
Maurice Friend	Monitor	CHS	\$21.22 per hr, up to 18 hrs per wk

4. Classified Employee 2017-2018 Substitutes

NAME	CLERK \$11/hr	SEC/ TYPIST \$15/hr	MONITOR \$15/hr	LUNCH AIDE \$10/hr	TEACHER AIDE \$10/hr	NURSE \$25/hr	BOILER OPER. \$19/hr	MAINT. \$16/hr	LABORER \$15/hr
Martha Massuh		X							
Debra Rivet	X					X			

5. 2017-2018 Volunteers

PS-2

Betsy Voss

PS-14

Sydney Ausmus

Danielle Lowe

Patricia Zirpoli

PS-14

(Literacy Volunteers)

Austin Chanes

Darnell Clement

Isaac Dozier

Mitchell Epstein

Jakob Grant

Isaiah Hall

Bryan Hayes

Alec Hazard

Nathan Perdomo

Zachary Rimsa

Kenneth Schrader

B. Superintendent's Recommendations - Programs (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. Contract - Advanced Therapy

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Advanced Therapy for special education services from September 1, 2017 through June 30, 2018 at cost of \$9,288.00 (total for 2 students attending Susan O'Dell Taylor School) to be paid from Special Education funds.

Advanced Therapy

2. Contract - Hudson Valley Community College

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Cooperative Agreement with Hudson Valley Community College for "College in the High School" program at Troy High School at no cost to the District.

Hudson Valley Community College

3. Out of State Conference

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state conference:

Conference:

Model Schools Conference
Orlando, Florida
June 24-27, 2018
Cost: \$620 pp

Attendees:

James Canfield	Joseph Mariano
John Carmello	Lakime Meadows
Juli Currey	Dawn Napolitano
Virginia DonVito-MacPhee	Tyrone O'Meally
Donna Fitzgerald	Amy Prabhakaran
Joseph Foglia	Roy Stiles
Tracy Ford	Naté Turner-Hassell
Zipporah Galimore	Donna Watson

Paid By:

Title I and
General Funds

C. Superintendent's Recommendations - Business Office

(reviewed by A. Hotaling)

Mr. Schofield made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. 2016-17 Internal Audit

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the 2016-17 internal risk assessment audit from Michael Wolff Advisory Services.

[Risk Assessment Audit](#)

2. 2016-17 Corrective Action Plan

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Corrective Action Plan in response to the 2016-17 external audit performed by Cusack & Company.

[Corrective Action Plan](#)

3. November Financials

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the November Financial report.

[November Financials](#)

4. Change Orders - Infrastructure Upgrade Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Increase Amount</u>
<u>S & L Roofing & Sheetmetal</u>	GC1-03	\$1,186,109.00	\$14,175.20

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donors</u>	<u>Purpose</u>	<u>Amount</u>
Rodney Valente	District - homeless students	\$1,166.00
SEFCU	CHS - school supplies	\$1,000.00
School 14 PTA	School 14 - music field trip	\$15.00
TMS Students	TMS - Nutcracker field trip	\$500.00

D. School 2 Community Schools Capital Project

Mr. Schofield made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. Board of Registration (amend 12-20-17)

BE IT RESOLVED, that Joyce Forner and Flora Carr be appointed for a term of one year to serve on the Board of Registration for the purpose of preparing a register of each school election district for the School 2 Community Schools Capital Project vote on January 23, 2018. Remuneration shall be \$60 each.

2. Appointment of Election Inspectors (amend 12-20-17)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby approves the following individuals as Election Inspectors, to be paid \$11.00 per hour for inspector services on January 23, 2018.

Shirley Adams	Ellen Fogarty	Sandy Krogh	<u>Gary Pavlic</u>
Flora Carr	Nancy Goerold	<u>Carla Kutzer</u>	Catherine Robinson
Michelle Cerulli	Rose Gonzales	Louise Liberty	Kathy Tremblay
Sandy Delameter	Brenda Harrison	Patricia Nelson	Tina West

E. Board Resolutions

Mr. Schofield made a motion to approve Item 1 (a) and (b).

Second: Mr. Mayo

Carried: 8-0

1. Policies

a. Approve Policies

BE IT RESOLVED, that the Board of Education, hereby approves revisions to the following policies:

[2160](#) School District Officer Code of Ethics

[2160E](#) School District Officer Code of Ethics Exhibit

[2330](#) Executive Session

[6240](#) Investments

[6240R](#) Investments Regulation

[6700](#) Purchasing

[6700R](#) Purchasing Regulation

[9700](#) Staff Development

b. Abolish Policy

BE IT RESOLVED, that the Board of Education, hereby abolishes the following policy which is no longer required:

[2160R](#) School District Officer Code of Ethics Regulation

2. MOA - Troy Administrators Association (TAA)

BE IT RESOLVED, that the Board of Education hereby approves a Memorandum of Agreement between the District and the Troy Administrators Association.

F. Future Meetings

Discussion: Mrs. Harvin said that January 23 is a very important date. The capital project is fully-funded by the State and she hopes voters will come out. She said that January 23 is also her birthday.

January 23, 2018 - School 2 Community Schools Capital Project Vote (7:30 a.m. - 8 p.m.)

January 24, 2018 at 5:30 p.m. (TMS) - Special BOE mtg. to ratify the vote results

February 7, 2018 at 6:30 p.m. (TMS)

February 28, 2018 at 6:00 p.m. (CHS)

III. Adjourn

At 6:55 pm Mr. Schofield made a motion to adjourn. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

We Can.
We Will.
End of Story

