

Board of Education Minutes

Date of Meeting: April 3, 2019
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

I. Call to Order

Members Present: Mrs. Ann Apicella
Mrs. Carol Harvin
Mrs. Stephanie Fitch
Mr. Matthew Flowers
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mr. Bill Strang
Mr. Michael Tuttleman

Members Absent: Mrs. Anne Wager-Rounds

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotelling, Asst. Superintendent for Business
Ms. Kathy Ahearn, School Attorney

Absent: Mrs. Kristen Miaski, Director of Human Resources

Citizens Advisory Committee: Diana Heckman
Nicole Margiasso-Tran

CAC Absent: Maria Pellicano

A. EXECUTIVE SESSION

At 6:00 pm Mr. Mayo, President, made a motion for Executive Session for discussion of pending litigation. Invited in were Mr. Carmello, Mr. Hotelling, Dr. Watson and Ms. Ahearn.

B. PUBLIC SESSION

At 6:30 pm Mr. Mayo called the regular meeting to order with the Pledge of Allegiance. He read the following announcements:

Congratulations to the Troy CSD School 18 Odyssey of the Mind team who won first place at the State tournament held in Binghamton. The team advances to the World Finals to be held May 22 – May 25 at Michigan State University. This is the first time the team has qualified for the World Finals and their third appearance at the State tournament.

The Troy High School Drama Club will present “Sister Act” this Friday, April 5 and Saturday, April 6. Both performances are at 7:30 p.m. at the Veterans Memorial Auditorium.

Presentation of Heroism - Mr. Carmello presented School 14 monitor LaToya Anderson, known to students as "Coach T", with a certificate of recognition. On Friday, January 14th a parent was picking up a student from the afterschool program at School 14 while carrying an 1-year old. Infant was in distress and not breathing. Coach T remained calm, asked another parent to call 911 and began administering CPR which ultimately saved the child's life. Coach T was recognized by the Board of Education and Mr. Carmello for her heroism and bravery and given their heartfelt thank you.

C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

No public comment.

II. Non-Action Items

1. 2019-20 Budget Draft 3 - J. Carmello, Superintendent of Schools

Superintendent John Carmello presented budget Draft 3. He stated it has been a long budget process and we need to develop a budget that is fiscally responsible and educationally sound. He recapped the progression of Drafts 1 and 2. Employee retirements have been accepted, TRS rates have been set at 8.86% and charter school tuition rate has been confirmed. The State budget was finalized and our Foundation Aid was increased to \$2,279,847 making total Foundation Aid to \$45,136,828 (still \$10,994,336 underfunded) There was a \$1,492,018 increase over the Executive Proposal so Mr. Carmello feels our advocacy efforts have paid off. For the first time in several years, we are able to add some of the needed supports. Additions to the budget include social work support; instructional support at the elementary schools and programs such as Math/STEM/Coding at TMS; modified Lacrosse; additional nurse support; clerical support and District monitor sub. With the increase in Foundation Aid over the Governor's proposal, Mr. Carmello proposed reducing the tax cap from 1.89% to 1.00% which would ease the burden on our taxpayers. Draft 3 reflects a budget of \$114,174,990 with no gap and 1.00% tax levy. Board members discussed different options for setting a low tax levy. Mr. Hotaling explained the tax levy sets the tax cap for the following year. It was agreed to keep the tax levy at 1.0%. The 2019-20 budget will be adopted at the next Board meeting.

Mr. Carmello said we have accomplished our goal to develop a budget that is fiscally responsible and educational sound. He is excited about the next school year and looks forward to continuing our positive trend of improved student performance. He thanked the Board and Citizens Advisory Committee for their support and input.

2. February Financial Report - S. Schweizer, District Treasurer

February budget transfers were all-salary related. Purchases were cut off on March 8 so we are getting more accurate projections. We project a small surplus of \$729,000 and will use this to fund reserves with Board approval. School Lunch expenditures have increased because we moved the custodial staff to spend down our fund balance. We hope to receive money for the Empire State Program with Special Aid fund. All accounts have been reconciled and there were no questions.

III. Action Items

A. Approval of Minutes

Mr. Mayo made a motion to approve the following minutes.

Second: Mr. Strang

Carried: 8-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. [March 6, 2019](#)
2. [March 20, 2019](#)
3. [March 25, 2019](#)

B. Superintendent's Recommendations - Human Resources

Employee Transfer 2018-2019 (For notification purposes only)

<u>NAME</u>	<u>TENURE AREA/ POSITION</u>	<u>FROM</u>	<u>TENURE AREA/ POSITION</u>	<u>TO</u>	<u>EFFECTIVE DATE</u>
Lamont Garland	Principal	PS14	Principal	TMS	04/10/2019
(Re-organization)	Assistant		Assistant		
Meghan Hughes	Secretary	Transportation	Secretary	PPS	07/01/2019
(Retirement - Donna Mace)					

Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Mayo made a motion to approve Items 1-8 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

1. Unclassified Employee 2019-2020 Leave of Absence (Sabbatical)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
Jamie Bowen	ESL	100%	PS-14	09/01/2019-01/31/2020

2. Unclassified Employee 2018-2019 Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
Anna Aperans	Teaching Assistant	100%	PS-14	4/12/19-6/30/19

3. Unclassified Employee 2018-2019 Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
Johnnye Jackson	Elementary	100%	PS-2	05/03/2019
Tina Rodriguez	Art	80%	TMS	04/30/2019

4. Unclassified Employee 2018-2019 Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Kayleigh Retell	Teaching Assistant	100%	PS-2	04/01/2019	03/31/2023	TA Level I	\$25,564 prorated Step 1

(amend Probationary Start/End Date, 03/20/19 BOE Agenda, page 2)

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

5. Unclassified Employee 2018-2019 Temporary Appointments

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGN.</u>	<u>START DATE</u>	<u>END DATE</u>	<u>CERT. STATUS</u>	<u>SALARY RATE</u>
Gavin Lorenzana	Teacher Grade 4	100%	PS-14	04/16/2019	06/30/2019	Child Ed 1-6, Initial	\$43,896 prorated (S-1, C-A)

(LTS - Kaela Weatherwax)

Nicole Melkun	Homeless Support Specialist	100%	PS-14	04/04/2019	06/30/2019	SWD B-2, Early Child B-2 Initial	\$750.00 stipend (prorated)
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(Transfer - Lamont Garland)

6. Unclassified Employee 2018-2019 After School Programs

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>	<u>SALARY RATE</u>
Empire State Program				
Melanie O'Donnell	Site Coordinator	PS-14	04/08/2019	\$5,750.00 prorated

(Transfer - Lamont Garland)

Empire State Program - Resignation

Lamont Garland	Site Coordinator	PS-14	04/05/2019	-----
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7. Unclassified Employee 2018-2019 Odyssey of the Mind

<u>NAME</u>	<u>TENURE AREA</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Elaine McGuirk	Speech	Volunteer	\$ ----

8. Unclassified Employee 2017-2018 Student Interns (Paid - SPED Grant)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATE</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Meghan Lemme	SUNY Albany	ENL	04/01/19-5/31/19	Diane McGrath	THS
				Benjamin Noonan	

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Mayo made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2018-2019 TMS Parent Engagement Activity (April 9, 2019)

<u>NAME</u>	<u>POSITION</u>	<u>HOURS</u>	<u>SALARY RATE</u>
Gary Bobb	Monitor	Up to 3 hours	\$22.72 per hour
Michael Hennessey	Monitor	Up to 3 hours	\$19.54 per hour

2. Classified Employee 2018-2019 Volunteers

<u>TMS</u>	<u>PS-14</u>
Amand Darmetko	Heeyeon Chung

3. Classified Employee 2018-2019 Substitutes

	Clerk	Sec/ Typist	Monitor	Lunch Aide	Teacher Aide	Nurse	Boiler Oper.	Maint.	Laborer
NAME	\$11.10/hr	\$15/hr	\$15/hr	\$11.10/hr		\$25/hr	\$19/hr	\$16/hr	\$15/hr
Emily Waters		X							

C. Superintendent's Recommendations - Programs (reviewed by D. Watson)

Mr. Mayo made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0

1. Cornell Cooperative Extension

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Cornell Cooperative Extension of Rensselaer County for 4-H youth development programs at Empire State After School Program at School 2 from April 3, 2019 through June 30, 2019 at a cost of \$300 to be paid from Empire State After School Grant.

Cornell Cooperative Extension

2. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2018-19 classes for students with special needs.

Special Education Placements

3. Out of State Field Trips/Conferences

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves out of state field trips/conferences:

Conference:
ISSA Clean Management Institute
Philadelphia, PA
April 16-18, 2019

Attendees:
Robert Garland
Rocco Mazzarello

Cost/Paid By:
\$1049 per person
General Funds

Field Trip:
Multiple Historical Sites
Philadelphia, PA
May 20-21, 2019

Attendees:
ALP Students
ALP Staff

Cost/Paid By:
General Funds
CEO Donation

D. Superintendent's Recommendations - Business Finance

(reviewed by A. Hotaling)

Mr. Mayo made a motion to approve Item 1.

Second: Mr. Strang

Carried: 8-0

1. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Kiwanis Club of Troy	CHS K Kids field trip	\$118.45

E. Board Resolutions

Mr. Mayo made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mr. Strang

Discussion: Mr. Mayo thanked Mrs. Spain for filling in at tonight's meeting.

Carried: 8-0

1. Appointment of Acting District Clerk

RESOLVED, the Board of Education hereby appoints Kierstin Spain as Acting District Clerk in the absence of Mary Beth Bruno on April 3, 2019.

2. Audit Committee (amend BOE 7-2-18)

BE IT RESOLVED, that the Board of Education appoint the following members to the Audit Committee for the 2018-19 school year.

Stephanie Fitch
Matthew Flowers, Jr.

Thomas Mayo
Elizabeth Poletto

F. Future Meetings

1. April 16, 2019 at 6:00 pm (**School 18**) - Tuesday
2. May 8, 2019 at 6:30 pm (TMS)
3. May 22, 2019 at 6:00 pm (TMS)

BUDGET VOTE AND BOE ELECTION - MAY 21, 2019

G. Adjourn

At 7:15 pm Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 8-0.

Respectfully submitted by,



Kierstin Spain
Acting Board Clerk

We Can.
We Will. 
End of Story