

## Board of Education Minutes

Date of Meeting: March 6, 2019  
Type of Meeting: **REGULAR MEETING**  
Location: Troy Middle School

### I. Call to Order

Members Present: Mrs. Ann Apicella  
Mrs. Carol Harvin  
Mrs. Stephanie Fitch  
Mr. Matthew Flowers  
Mr. Tom Mayo  
Mrs. Elizabeth Poletto  
Mr. Bill Strang  
Mr. Michael Tuttman  
Mrs. Anne Wager-Rounds

Members Absent: None

Also Present: Mr. John Carmello, Superintendent of Schools  
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction  
Mr. Adam Hotaling, Asst. Superintendent for Business  
Mrs. Kristen Miaski, Director of Human Resources  
Ms. Kathy Ahearn, School Attorney

Citizens Advisory Committee: Diana Heckman  
Maria Pellicano

CAC Absent: Nicole Margiasso-Tran

### A. EXECUTIVE SESSION

At 6:00 pm Mr. Mayo, President, made a motion for Executive Session for discussion of pending litigation. Invited in were Mr. Carmello, Mr. Hotaling, Dr. Watson, Mrs. Miaski and Ms. Ahearn.

## B. PUBLIC SESSION

At 6:30 pm Mr. Mayo called the regular meeting to order with the Pledge of Allegiance. He read the following announcements:

Congratulations to the Troy High School Boys Basketball Team who claimed the 2019 Section 2 Class A Championship on March 3 in a 69-55 win over Gloversville. Troy will advance to play Franklin Academy in the regional tournament.

The undefeated Troy High School Masterminds team was recently featured on News Channel 10. They have once again qualified for the national competition in April and are seeking help with the cost of the trip via GoFundMe.

## C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

No public comment.

## II. Non-Action Items

### 1. 2019-20 Budget Draft 2

Mr. Carmello presented budget Draft 2. Each draft is prepared with the focus on our mission. He stated there are not many updates from Draft 1. Driving the change is retirements, TRS final rates and charter school rates. Typically there are approximately 12 teachers retiring but this year only 3. At this point we are waiting for the state budget and he discussed there are many unknowns. Final tax cap is 1.89% with an additional \$200,000 PILOT. If the Board chooses to go below 1.89%, we will have to make more cuts. Mr. Carmello explained to maintain the current level of services he prepared Draft 2 budget of \$113,429,158 (includes Tier 1 requests); OR in order to add needed supports and services Draft 2 budget would be \$113,695,730 (includes selected Tier 2 requests). Social workers were the priority from administrators' requests. He will continue to review and analyze the budget; wait for final state numbers and will be meeting face-to-face with legislators. Draft 3 will be presented at April 3 meeting and the budget should be adopted on April 16.

Questions: (1) Mr. Tuttmann asked if revenue number in budget is using last year's number. Mr. Carmello replied we are using 1.89% and waiting to see if the state aid numbers before we determine tax levy. (2) Mrs. Fitch asked the reason for the significant decrease in PILOTs. Mr. Carmello responded that PILOTs are exempt to taxes and impact revenue.

### 2. January Financial Report

Mrs. Samantha Schweizer reported on January 2019 financials. She stated budget transfers were either salary-related or due to new coding. Expenses will close this week; she is projecting a small surplus in expenditures. All accounts are reconciled.

### III. Action Items

#### A. Approval of Minutes

Mr. Mayo made a motion to approve the following minutes.

Second: Mrs. Wager-Rounds

Carried: 9-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. [February 6, 2019](#)
2. [February 27, 2019](#)

#### B. Superintendent's Recommendations - Human Resources

##### Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Mayo made a motion to approve Items 1-8 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee 2018-2019 Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
Taylor Colello	Mathematics	100%	THS	03/12/19-06/30/19
Amanda Gregory	Reading	100%	PS-2	05/01/19-06/30/19
Dana Joy	Teaching Assistant	100%	PS-14	02/11/19-03/07/19
Kaela Weatherwax	Elementary	100%	PS-14	04/16/19-05/21/19
Mariana Brunell	Elementary	100%	PS-16	04/18/2019 (1 day)

2. Unclassified Employee 2018-2019 Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Kristin	Spec. Ed.	100%	District	3/25/2019	3/24/2023	SPED,	\$59,156
Lyden	CSE Chairperson					Permanent	prorated
<b>(Resignation - Catherine Guthrie)</b>							(S-12, C-K)

\*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

3. Unclassified Employee 2019-2020 Temporary Appointments

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGN.</u>	<u>START DATE</u>	<u>END DATE</u>	<u>CERT. STATUS</u>	<u>SALARY RATE</u>
Nicole	Summer	100%	PS-14	07/2019	08/2019	SBL, Initial	\$4,500
Macneil	School Principal - Elementary						

Matthew Robinson	Summer School Principal - Secondary	100%	TBD	07/2019	08/2019	SBL, Initial	\$5,500
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4. Unclassified Employee 2018-2019 Driver Education

<u>NAME</u>	<u>COURSE</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
David Price	Driver Education	Spring 2019	\$30/hour + Fees

5. Unclassified Employee 2018-2019 Spring Sports

<u>NAME</u>	<u>POSITION</u>		<u>SALARY RATE</u>
Justin Vanerhoef	Assistant Coach (Volunteer)	Lacrosse	-----
Michelle French	JV Coach	Softball .30	\$1,206.00
Michelle French	Modified Coach	Softball .30	\$1,000.80
Sarah King-Lawlor	JV Coach	Lacrosse	\$4,020.00

6. Unclassified Employee 2018-2019 TMS Clubs

<u>NAME</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Nancy Naples	Co-Advisor Yearbook	\$374.00

**(Replacing Melissa Boucher [resigned])**

7. Unclassified Employee 2018-2019 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN.</u>		<u>SALARY RATE</u>
Tara Piana	Special Education	TMS 6th Period	.50 (Effective 3/5/19)	\$3,098 prorated
Kristin Lyden	Special Education	District 6th Period	(Effective 3/25/19)	\$6,196 prorated

8. Unclassified Employee 2018-2019 New Teacher Mentor Program

<u>MENTEE</u>	<u>TENURE AREA</u>	<u>ASSIGN.</u>	<u>MENTOR</u>	<u>SALARY RATE</u>
Carly Newhouse	Elementary Education	TMS	Jenna Brooks	\$505.20

**Staff Matters - Classified**

(reviewed by K. Miaski)

**Mr. Mayo made a motion to approve Items 1-4 as a Consent Agenda.**

**Second: Mr. Strang**

**Carried: 9-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2018-2019 Leave of Absence (Unpaid)

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGN.</u>	<u>EFFECTIVE DATE</u>
Barry Cox	Sr. Custodian	100%	THS	2/27/19-03/01/19 (3 days)

2. Classified Employee 2018-2019 Probationary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>PROB START</u>	<u>PROB ENDS</u>	<u>SALARY RATE</u>
Evan LeFebvre	Laborer	100%	3/7/2019	9/6/2019	\$37,820 prorated (S-1, Gr.-13)

**(Retirement - Charles Prefore)**

3. Classified Employee 2018-2019 Substitutes

	CLERK	SEC/ TYPIST	MONITOR	LUNCH AIDE	TEACHER AIDE	NURSE	BOILER OPER.	MAINT.	LABORER
NAME	\$11/hr	\$15/hr	\$15/hr	\$11.10/hour		\$25/hr	\$19/hr	\$16/hr	\$15/hr
Daniel French							X		X
Derek Thompson									X

4. Classified Employee 2018-2019 Volunteers

**PS-2**

Mulbah Coleman  
Sharon Simmons

Kathleen Spiak

**C. Superintendent's Recommendations - Programs** (reviewed by D. Watson)

**Mr. Mayo made a motion to approve Items 1-3 as a Consent Agenda.**

**Second: Mrs. Wager-Rounds**

**Carried: 9-0**

1. Ascents of Adventure

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Ascents of Adventure for professional development sessions at School 12 from March 7, 2019 through August 31, 2019 at a cost of \$2900.00 to be paid from My Brother's Keeper.

Ascents of Adventure

2. Antoinette M. Howard

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Antoinette Howard (Hudson Valley Community College) for professional development at Troy High School on March 22, 2019 at a cost of \$150.00 to be paid from General Funds.

Antoinette M. Howard

3. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2018-19 classes for students with special needs.

Special Education Placements

**D. Superintendent's Recommendations - Business Finance** (reviewed by A. Hotaling)

**Mr. Mayo made a motion to approve Items 1 and 2 as a Consent Agenda.**

**Second: Mrs. Wager-Rounds**

**Discussion: Mr. Tuttmann asked how the re-bid compared to budget. Mr. Hotaling responded it was a little high so it was decided not to include the coal bunker. This number is within the capital project budget.**

**Carried: 9-0**

1. Corrective Action Plan - Child and Adult Care Food Program

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Corrective Action Plan for the District's Child and Adult Care Food Program (CACFP) in response to the 2018-19 NYSED Review.

2. Bid Awards

a. Bid for Student Transportation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the bid opened on March 1, 2019 for student transportation for special needs students, field trips and sporting events to the following lowest responsible bidder:

<u>Vendor</u>	<u>Student Transportation</u>	<u>Amount</u>
Durham School Services	Home to School Special Education Students (2019-20)	\$2,566,299.60
Durham School Services	Home to School Special Education Students (summer)	\$138,801.60
Durham School Services	Field Trips and Sports Events	\$80/hr with monitor

b. Re-bid for Phase 2 Infrastructure Upgrade Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the re-bid opened on February 28, 2019 for construction services relating to Phase 2 of the Infrastructure Upgrade Capital Project to the following lowest responsible bidder:

<b>General Contractor GC1</b>		<u>Amount</u>
Duncan & Cahill Inc.	Base Bid	\$476,000.00
11 Oakwood Avenue	Alternate GC-1	\$278,000.00
Troy, NY	Alternate GC-2	\$105,000.00
	Alternate GC-4	\$29,900.00
	<i>Total Contract Amount</i>	<i>\$888,900.00</i>
<b>Mechanical MC3</b>		
T. McElligott, Inc.	Base Bid	\$585,000.00
589 River Street	Alternate MC-1	\$41,000.00
Troy, NY	Alternate MC-4	\$103,000.00
	<i>Total Contract Amount</i>	<i>\$729,000.00</i>
<b>Electrical EC3</b>		
Harold Clune Electric Inc.	Base Bid	\$487,000.00
Prospect Street	Alternate EC-2	\$1,900.00
Ballston Spa, NY	Alternate EC-4	\$3,600.00
	<i>Total Contract Amount</i>	<i>\$492,500.00</i>
	<u><i>Total of all contracts</i></u>	<u><i>\$2,110,400.00</i></u>

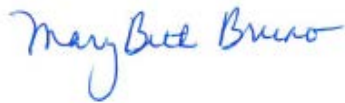
## **E. Future Meetings**

1. March 20, 2019 at 6:00 pm (TMS)
2. April 3, 2019 at 6:30 pm (TMS)
3. April 16, 2019 at 6:00 pm (School 12) - Tuesday

## **F. Adjourn**

At 7:00 pm Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mrs. Wager-Rounds and carried 9-0.

Respectfully submitted by,



Mary Beth Bruno  
Board Clerk

**We Can.**  
**We Will.**  
**End of Story**

