

Board of Education Minutes

Date of Meeting: December 19, 2018
Type of Meeting: **REGULAR MEETING**
Location: School 2

I. Call to Order

Members Present: Mrs. Carol Harvin
Mrs. Stephanie Fitch
Mr. Matthew Flowers
Mr. Tom Mayo
Mr. Bill Strang
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Ann Apicella
Mrs. Elizabeth Poletto

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Ms. Kathy Ahearn, School Attorney

Also Absent: Mrs. Kristen Miaski, Director of Human Resources

A. EXECUTIVE SESSION

At 5:30 pm Mr. Mayo, President, made a motion for Executive Session for discussion of pending litigation. Invited in were Mr. Carmello, Mr. Hotaling, Dr. Watson and Ms. Ahearn.

B. PUBLIC HEARING ON RECEIVERSHIP

At 6:05 pm Mr. Carmello, Superintendent, gave a presentation regarding School 2's receivership status.

Mr. Carmello stated that School 2 was identified by SED as a "struggling" school in 2012-13. In 2015, for all "struggling" and "persistently struggling" schools Superintendent was named the "Receiver". Mr. Carmello provided the public with an explanation of "receivership" and the powers of the "receiver". In June 2018 School 2 completed its third year in Receivership with the Superintendent as Receiver. Over the course of this period, progress at School 2 has been measured by a demonstrable improvement index. School 2 has shown steady improvement and at the end of 2017-18 school year (Year 3) met 9 of 11 indicators. Mr. Carmello said we need to build on these results. He strongly encouraged parents, guardians and community members to become partners in the School 2 community, to participate in PTA and be actively involved in your child's education each and every day.

C. PUBLIC SESSION

At 6:20 pm Mr. Mayo called the regular meeting to order with the Pledge of Allegiance.

District Announcements included: (1) School 18 students gave presentations at NERIC's 30th Annual Technology Awareness Day. Students demonstrated examples of what they do during the District's STEM Days including robotics and (2) TCSD is a recipient of \$337,845 grant to expand its Pre-Kindergarten program and will be able to offer full-day Pre-K programming to an additional 36 3-year-olds beginning January 28, 2019.

D. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

No public input.

II. Non-Action Items

A. School 2 Principal's Presentation - N. Turner-Hassell

Mrs. Natélegé Turner-Hassell, School 2 Principal, gave a powerpoint presentation regarding student achievement. School 2 mission is for all students to learn at proficiency. She explained strategies and instructional "must haves" which include math and science intervention, thinking maps, formative assessments and NYS math modules. NYS data for 2017-18 was ELA 18% proficiency; 55% at Level 2 or above; Math 12% proficiency; 39% Level 2 or above; and Science 68% proficiency and 92% Level 2 or above. Mrs. Turner-Hassell explained the importance of being a "community school". A community school model is highly recommended for schools in receivership because it encourages us to educate the whole child and requires deep stakeholder engagement. She further explained certain barriers to learning that directly affect school success and how to face these challenges. School 2 is structured with a student support team system to assist students and their families. Staff constantly monitors student progress through data and explicit communication.

III. Action Items

A. Superintendent's Recommendations - Human Resources

1. Employee Transfer 2018-2019 (For notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>
Philip Facteau	Laborer-Nights	TMS	Laborer-Nights	TMS

Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Mayo made a motion to approve Items 1-9 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Unclassified Employee 2018-2019 Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Melissa Boucher	Technology	100%	TMS	01/12/2019

2. Unclassified Employee 2018-2019 Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN.</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Ted	Social Studies	TMS	01/02/2019-	Soc. Studies 7-12,	\$47,769
Remington	Teacher (.80)		06/30/2019	Initial	prorated
(Resigned - Alison Walden)					(S-3, C-E)
Madeline	School Social	District	11/05/2018-	Social Worker	\$46,478
Coneys	Worker		06/30/2019	Provisional	prorated
(amend Effective Date, 11/7/18 agenda, pg. 2)					(New position, paid for by a SPED Grant) (S-1, C-G)

3. Unclassified Employee 2018-2019 Data Liaisons

<u>NAME</u>	<u>ASSIGN.</u>	<u>SALARY RATE</u>
Jennifer White	PS-2	\$2,500 stipend
Stephanie Stinney	PS-2	\$2,500 stipend
Candace Dobbs	PS-2	\$2,500 stipend
Esma Simohamed	PS-2	\$2,500 stipend

4. Unclassified Employee 2018-2019 After School Programs

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN.</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
21st Century				
Abra Bentley	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour
Deborah DeDeo	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour
Catherine Guthrie	Teacher	TMS	Up to 12 hrs/wk	\$32.00 per hour
Patricia Loughman	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour
Fatima Malik	Teaching Assistant	TMS	Up to 12 hrs/wk	\$26.00 per hour
Elaine McGuirk	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour
Victoria Nadeau	Teaching Assistant	TMS	Up to 6 hrs/wk	\$26.00 per hour
Danita Randolph	Teaching Assistant	TMS	Up to 6 hrs/wk	\$26.00 per hour
Kelly Scofield	Teacher	TMS	Up to 12 hrs/wk	\$32.00 per hour
Matthew Sindoni	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour
Monica Staats	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour
Genevieve L. Stinson	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour
Sue Wall	Teacher	TMS	Up to 6 hrs/wk	\$32.00 per hour

Empire State Program

Sheri Colligan	Teaching Assistant	PS-18	Up to 6 hrs/wk	\$26.00 per hour
Hannah Tighe	Teacher	Floater	Up to 6 hrs/wk	\$32.00 per hour

5. Unclassified Employee 2018-2019 Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFF. DATES</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Caitlin Zautner	Sage Graduate School	Health	01/14/2019-03/08/2019	Lance Matter	THS
Hannah Simms	Sage Colleges	Guidance	01/02/2019-5/31/2019	Christine Dauphinais	THS
Christina Kole	SUNY Plattsburgh	SBL	01/02/2019-05/31/2019	Erin Sheevers	TMS
Colleen Willets	MCLA	SDL	01/02/2019-05/31/2019	Erin Sheevers	TMS

6. Unclassified Employee 2018-2019 Spring Musical

<u>NAME</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Marc de la Concha	Choreographer	\$942.00
Adrian Cowles	Lighting/Electrical	\$942.00

7. Unclassified Employee 2018-2019 P-TECH

<u>NAME</u>	<u>TENURE AREA</u>	<u>HOURS</u>	<u>SALARY RATE</u>
Caitlin Zautner	Teaching Assistant	Up to 50 hours	\$26.00 per hour

8. Unclassified Employee 2018-2019 Substitutes

NAME	Teacher			Teaching Assistant		Home
	Retired	Certified	Uncertified	Certified	Uncertified	Tutor
	\$150/day	\$125/day	\$115/day	\$96.00/day		\$32/hour
Bonnie Engleman			X			
Mikayla McGarry					X	
Patricia Smith				X		

9. Unclassified Employee 2018-2019 Volunteers

<u>THS</u>	<u>PS-18</u>	<u>CHS</u>
Lauren Larrabee	Jane Decatur	Brian Herrigan
	Lori Nicola	
<u>TMS (21st Century)</u>	<u>PS-16</u>	
Anna Bruno	Julie Darling	

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Mayo made a motion to approve Items 1-4 as a Consent Agenda.**Second: Mrs. Wager-Rounds****Carried: 6-0-1 (Mr. Mayo abstained from Item 3)**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee Leave of Absence (Unpaid)

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATE</u>
Jeremiah Thomas	Laborer	100%	THS	01/01/2019- 6/30/2019

2. Classified Employee 2018-2019 Appointment Withdrawn

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATE</u>
Rochelle Pringle	Lunch Aide	100%	PS-16	12/07/2018

3. Classified Employee 2018-2019 Minimum Wage Increase *(Effective 01/01/2019)*

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>SALARY RATE</u>
Joshua Allen	Lunch Aide	CHS	01/01/2019	\$11.10 per hour
Kelly Artis	Lunch Aide	PS-14	01/01/2019	\$11.10 per hour
Patricia Cuff	Lunch Aide	PS-2	01/01/2019	\$11.10 per hour
Karen Harrington	Lunch Aide	CHS	01/01/2019	\$11.10 per hour
Crystal Hebert	Lunch Aide	PS-16	01/01/2019	\$11.10 per hour
Basheera Jones	Lunch Aide	PS-2	01/01/2019	\$11.10 per hour
Kea Kelly	Lunch Aide	PS-18	01/01/2019	\$11.10 per hour
Lillie Lomax	Lunch Aide	PS-16	01/01/2019	\$11.10 per hour
Amber Remillard	Lunch Aide	CHS	01/01/2019	\$11.10 per hour
India Stepney	Lunch Aide	PS-2	01/01/2019	\$11.10 per hour
Simone Swain	Lunch Aide	PS-18	01/01/2019	\$11.10 per hour
Debra Barnes	Sub Clerk	District	01/01/2019	\$11.10 per hour
Jerri Bayly	Sub Clerk	District	01/01/2019	\$11.10 per hour
Kiera Davis	Sub Clerk	District	01/01/2019	\$11.10 per hour
Daniel Egan	Sub Clerk	District	01/01/2019	\$11.10 per hour
Megan Driscoll	Sub Clerk	District	01/01/2019	\$11.10 per hour
Gabrielle Elias	Sub Clerk	District	01/01/2019	\$11.10 per hour
Carly Evans	Sub Clerk	District	01/01/2019	\$11.10 per hour
Cheryl Germinero	Sub Clerk	District	01/01/2019	\$11.10 per hour
Amanda Griffiths	Sub Clerk	District	01/01/2019	\$11.10 per hour
Victoria Hallett	Sub Clerk	District	01/01/2019	\$11.10 per hour
Rachel Kearns	Sub Clerk	District	01/01/2019	\$11.10 per hour
Judith Kearns	Sub Clerk	District	01/01/2019	\$11.10 per hour
Anthony Kempster, Jr.	Sub Clerk	District	01/01/2019	\$11.10 per hour
Anthony Kownack	Sub Clerk	District	01/01/2019	\$11.10 per hour
Sandy Kownack	Sub Clerk	District	01/01/2019	\$11.10 per hour
Carla Kutzer	Sub Clerk	District	01/01/2019	\$11.10 per hour
Adrianna MacPhee	Sub Clerk	District	01/01/2019	\$11.10 per hour
AnnaLisa MacPhee	Sub Clerk	District	01/01/2019	\$11.10 per hour
Virginia Marshal	Sub Clerk	District	01/01/2019	\$11.10 per hour
Martha Massuh	Sub Clerk	District	01/01/2019	\$11.10 per hour
Davina Mayo-Dunham	Sub Clerk	District	01/01/2019	\$11.10 per hour
Diane McClur	Sub Clerk	District	01/01/2019	\$11.10 per hour
Hayley McGuirk	Sub Clerk	District	01/01/2019	\$11.10 per hour
Patti Mott	Sub Clerk	District	01/01/2019	\$11.10 per hour
Mary Lee Nichols	Sub Clerk	District	01/01/2019	\$11.10 per hour
Junie Pierre-Louis	Sub Clerk	District	01/01/2019	\$11.10 per hour
Kanika Pompey	Sub Clerk	District	01/01/2019	\$11.10 per hour
Gregory Rockefeller	Sub Clerk	District	01/01/2019	\$11.10 per hour
Susan Buckley-Rodriguez	Sub Clerk	District	01/01/2019	\$11.10 per hour
Katherine Rowan	Sub Clerk	District	01/01/2019	\$11.10 per hour
Sharleen Shafer	Sub Clerk	District	01/01/2019	\$11.10 per hour
Patricia Smith	Sub Clerk	District	01/01/2019	\$11.10 per hour
Emily Waters	Sub Clerk	District	01/01/2019	\$11.10 per hour
Tiffani Wells	Sub Clerk	District	01/01/2019	\$11.10 per hour

4. Classified Employee - 2018-2019 Substitutes

	CLERK	SEC/ TYPIST	MONITOR	LUNCH AIDE	TEACHER AIDE	NURSE	BOILER OPER.	MAINT.	LABORER
NAME	\$11/hr	\$15/hr	\$15/hr	\$10.40/hr		\$25/hr	\$19/hr	\$16/hr	\$15/hr
Mark Julian			X						
Rochelle Pringle			X						

C. Superintendent's Recommendations - Programs (reviewed by D. Watson)

Mr. Mayo made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Contract - Dr. Claudia Lingertat-Putnam

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Dr. Claudia Lingertat-Putnam from December 20, 2018 through March 30, 2019 for professional development at School 2 at a cost of \$1500.00 to be paid from Title I funds.

Dr. Lingertat-Putnam

2. Out of State Conference

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves the following out of state conferences:

Conference:

Executive Leadership Support Forum
Boston, MA
May 8-9, 2019

Attendee:

Nadia Carey

Cost/Paid By:

\$1,650
Paid by General Funds

D. Superintendent's Recommendations - Business Finance (reviewed by A. Hotaling)

Mr. Mayo made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

Budget Calendar

2. October Financials

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the October 2018 Financial reports.

October Financials

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
American Heart Assoc.	3 CPR kits	District use
SEFCU	120 hats, gloves, scarves	District students
Sponsor a Scholar	\$118.45	THS trip to Maria College
RPI students/volunteers	300 wrapped toys	School 2 students
Rodney Valente	50 turkeys	THS families

4. Surplus - Vehicles

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following vehicles for surplus as they are no longer viable for educational purposes and to be sold at auction.

1997 Isuzu Box Truck - white (formerly food services truck)	VIN #4KLB4BIU07J800599
1997 Ford Rack Truck - red	VIN #3FEKF38G2VMA23690

E. **Board Resolutions**

Mr. Mayo made a motion to approve Items 1-2 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Discussion: Mrs. Wager-Rounds asked that the amended Board schedule be posted for the public.

Carried: 7-0

1. Regular BOE Meeting Schedule (amend BOE 7-2-18)
(Education Law 2504)

BE IT RESOLVED, that the Board of Education will hold the business meeting on the first Wednesday each month at 6:30 pm and third Wednesday at 6:00 pm as workshop meeting effective July 2, 2018.

FURTHER RESOLVED, that if such meeting is cancelled, an alternate date is to be scheduled.

<u>Amended BOE Schedule</u>

2. Authorization to Establish Petty Cash Funds (amend BOE 7-2-18)
(Education Law 1709-39, Commissioner's Regulation 170.2)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, shall establish a central petty cash fund in the amount of \$150 in the Business Office for 2018-19 school year.

The Custodian of the central petty cash fund shall be the District Treasurer.

Rescind (BOE 7-2-18):

The Custodian of each \$75 petty cash fund shall be:

*Natélegé Turner-Hassell
Karen Cloutier
Tracy Ford
Virginia DonVito-MacPhee
Roy Stiles*

*Ian McShane
Joseph Mariano
Mary Beth Bruno
Robert Garland
James Canfield*

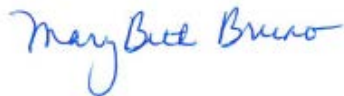
F. Future Meetings

1. January 2, 2019 at 6:30 pm (TMS)
2. January 16, 2019 at 6:00 pm (School 18)
3. February 6, 2019 at 6:30 pm (TMS)
4. February 27, 2019 at 6:00 pm (CHS)

IV. Adjourn

At 6:55 pm Mr. Mayo made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 7-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

**We Can.
We Will.** 
End of Story