

The Enlarged City School District of Troy, New York

BOARD OF EDUCATION

Regular Board Meeting.....December 4, 2002  
Location.....Doyle Middle School  
Time.....6:30 p.m. Executive Session (if needed)  
7:00 p.m. Public Meeting

**A G E N D A - RESOLUTIONS**

PLEASE NOTE: During the first Public Input Session, members of the community may address the Board on agenda items only. The Board President may limit remarks of individual speakers to three minutes. **The Board of Education welcomes and encourages public input at our Board meetings. However, on the advice of counsel, neither the Board nor the Administration will engage in a dialogue or respond to questions concerning personnel matters. This is not an attempt to stifle public comment, rather, is done to protect the privacy of the individuals involved.** Also note, there will be another Public Input Session for Non-Agenda items on Part II.

I. MEETING CALLED TO ORDER

II. II. ROLL CALL

III. III. EXECUTIVE SESSION

If an Executive Session is requested, the purpose will be given at that time.

IV. IV. MOVE TO PUBLIC SESSION

V. SUPERINTENDENT'S REPORTS

1. 1. 2002-2003 Handicapped/Psychological Contracts (Addendum I)

2. 2. Treasurer's Report (Oral Report)

VI. VI. PUBLIC INPUT ON AGENDA ITEMS ONLY

**The Board of Education welcomes and encourages public input at our Board meetings. However, on the advice of counsel, neither the Board nor the Administration will engage in a dialogue or respond to questions concerning personnel matters. This is not an attempt to stifle public comment, rather, is done to protect the privacy of the individuals involved.** Comments, which have to do with topics that are Non-Agenda items will be received during the second Public Input later this evening. The Board's President may limit remarks of individual speakers to three minutes.

VII. VII. BOARD OF EDUCATION MINUTES

BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the July 2, 2002 Annual Reorganizational meeting.

BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the July 2, 2002 Regular Board of Education meeting.

BE IT RESOLVED, that the Board of Education hereby approves the Minutes from the July 10, 2002 Special Board of Education meeting.

VIII. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - CERTIFIED/UNCERTIFIED

1. 1. Appointments

a. a. Stipend for Extra Class/Extra Prep

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and pursuant to Education Law, and in accordance with Article XVI.A, paragraph 5A(2) and Article XVI.A, paragraph 6B of the TTA contract provide remuneration/compensation to the individual listed for services of an additional preparation (funds will be allocated from Federal Grant 611 – F03CO303.15 for Shapiro, Colozza and Harrison):

Rochelle Shapiro	Special Education	Eff. 10/28/02
Deb Harrison	Special Education	Eff. 10/7/02
Pam Colozza	Speech	Eff. 9/1/02
Carrie Ritrovato	Special Education	Eff. 9/1/02
Beth Wilson	Reading	Eff. 11/12/02

b. Summer Professional Staff

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law approve the additional days worked for the following individual (retroactive to Summer 2002):  
Karen Driscoll 2 days \$545.40

c. Substitute Teachers 2002-2003

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed as Substitute Teachers for the 2002-2003 school year (\* fingerprint clearance pending):

Jason Manning *	Non-certified	Social Studies (Retro to 11/20/02)
David A. Price *	Certified	Physical Education

d. d. Michelle Abbruzzese, Elementary, Long-term Substitute

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law approve the continued temporary appointment of Michelle Abbruzzese as an Elementary long-term substitute effective through June 30, 2002. It is further recommended that Ms. Abbruzzese continue to be

remunerated at Step 1, Column A: \$33,280. (Filling in for J. Tetrault – leave of absence – School 14)

e. e. Jennifer Chatain, Elementary, Long-term Substitute

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law approve the temporary appointment of Jennifer Chatain as an Elementary long-term substitute effective December 2, 2002 through June 30, 2003. Ms. Chatain holds a valid NYS Certificate. It is further recommended that Ms. Chatain be remunerated in accord with the contract currently in effect between the District and the TTA, Step 2, Column C: \$34,346. (Replacing P. Real – resignation, School 14)

f. f. Winter Coaching Positions 2002

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the individuals listed for Winter Coaching positions:

Amy Audino	Varsity Swimming	\$3567
Art Doring	Swimming, Assistant	\$2906
Tanya Studnicki	Swimming, Assistant	\$2906

g. g. Extra and Co-Curricular

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals for Extra and Co-curricular activities:

Straight Play:		
Benjamin Kilmer	Set Constr/Stage Manager	\$1021.50
Benjamin Kilmer	Lighting/Electrical	454.00
Gwen Fraser	Properties	340.00
John Vatalaro	Audio/Sound FX	227.00

h. h. Partnership for Youth Teacher/Tutor

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals as Tutors for the Partnership for Youth Program:

Marjorie Heacock	\$22.95/Hr
Joyce A. Williams	\$22.95/Hr
Patricia A. Kane	\$22.95/Hr

i. i. Extended School Day ELA 8

**RESOLUTION:** BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent approve the following individuals for the Extended School Day Program:

Vanessa Kavanagh \$30/Hr	\$30/Hr	Beth Wilson
Magaly Barretto \$30/Hr	\$30/Hr	Pat Dow
Sylvia Morton \$30/Hr	\$30/Hr	Anne McEnaney
Brian Switzer	\$30/Hr	

j. j. Home Tutors

**RESOLUTION:** BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following individuals as Home Tutors:

Jens Lobb SUNY-Albany	K-12 History/Eng./Reading
Audrey Morales SUNY-New Paltz	K-12 All subjects

2. 2. Leave of Absence

a. Deanna Clark, Elementary

**RESOLUTION:** BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law approve the leave of absence of Deanna Clark effective November 13, 2002 through November 22, 2002.

b. Joley Tetrault, Elementary

**RESOLUTION:** BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law approve the leave of absence of Joley Tetrault effective January 1, 2003 through December 31, 2003. (School 14)

3. 3. Resignation/Retirement(s)

a. a. Patricia Real, Elementary, Long-term Substitute

RESOLUTION:

BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent and pursuant to Education Law approve the resignation of Patricia Real from her position as an Elementary long-term substitute effective November 21, 2002. (School 14)

Staff Matters - CLASSIFIED/UNCLASSIFIED

1. 1. Retirements/Resignations/Terminations

a. a. Nancy O'Brien – Typist

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation for the purpose of retirement of Nancy O'Brien from her position as Typist, effective January 31, 2003.

2. 2. Appointments

a. a. Jean Mentiply – Substitute Machine Operator

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Jean Mentiply to the position of Substitute Machine Operator effective November 5, 2002 through June 30, 2003. Remuneration for this position is at \$10.00 per hour.

b. b. Michael Carroll – Energy Management Supervisor

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the Probationary appointment of Michael Carroll to the position of Energy Management Supervisor. A Certificate of Eligibles has been established for this position by the Troy Civil Service Commission and Mr. Carroll qualifies.

c. c. Teacher Aides – Extended School Day Program (Addendum )

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint those listed on Addendum to the position of Teacher Aide for the Extended School Day Program effective December 2, 2002 through June 30, 2003.

d. d. School Monitors – Extended School Day Program (Addendum )

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve those listed on Addendum to the position of School Monitor for the Extended School Day Program effective December 2, 2002 through June 30, 2003.

e. e. Registered School Nurses – Extended School Day Program (Addendum )

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve those listed on Addendum to the position of School Registered Nurse for the Extended School Day Program effective December 2, 2002 through June 30, 2003.

f. f. School Volunteers

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint those listed as School Volunteers for the 2002-2003 school year.

Robin Barna Kristi Gartner  
Jocelyn Raia Paul Cregut  
Anne Marie Judge

g. g. Tammie Lockrow – Teacher Aide – Partnerships for Youth Program

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Tammie Lockrow to the position of Teacher Aide for the Partnership for Youths after school program. Remuneration for this position is at \$17.08 per hour per contractual agreement with CSEA.

h. h. Mary Mulcahy - Assistant Cashier for Tax Collection

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of Mary Mulcahy to the position of Assistant Cashier for Tax Collection

for the period January 2 through January 31, 2003. Remuneration for this position is at \$7.00 per hour per contractual agreement with CSEA.

C. Superintendent's Recommendations - PROGRAMS

1. Committee on Special Education Placements

- **RESOLUTION:** BE IT RESOLVED, that the Committee on Special Education placements has submitted to the Board of Education thirty-eight (38) students having the registration numbers as listed below in classes for students with special education needs, and be it

<u>Initial Referral</u>						
	6466	7278	8433	8564	8786	8915
	9005					
<u>Review</u>						
3728	6167	6226	8368	8945	8990	774551
	987536					
988085						
<u>Returning to District</u>						
1041	1050	5145	7755	071840	385110	
	988695					
<u>Moved into District</u>						
3395	3605	8959	9029	433066	690126	
	987378					
988256	988562	988570	988574	988659	988694	
	988702					
988846						

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

**RESOLUTION:** BE IT RESOLVED, that the Committee on Pre-School Special Education Placement has submitted to the Board of Education twelve (12) students having the registration numbers as listed below in classes for

students with special education needs, and  
be it

Initial Referral

8988                      9077                      9081

Early Intervention Transition

9050                      9053                      9079                      9093

Review

8444                      8823                      8841                      8874  
8933

FURTHER RESOLVED, that these placements be  
approved.

3.      3.      Textbook Approval

RESOLUTION:      BE IT RESOLVED, that the Board of Education upon the  
recommendation of the Superintendent hereby adopts the textbook,  
Exploring Microsoft Office 2000 Professional, Revised Volume 1.

D.      D.      Superintendent's Recommendations – Business/Finance

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a.      a.      Questar III – Final Service Request

RESOLUTION:      BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent,  
add the following COSER's to the Questar III Final Service Request for payment to Pahl House and  
the Rensselaer County Correctional Facility.  
  
COSER #427.02      \$15,258  
COSER #427.03      \$22,300

b.      b.      Change Order 1HCO-01 (Sch 12) – Crisafulli Brothers (Addendum IV)

RESOLUTION:      BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent,  
approve Change Order 1HCO-01 (Sch 12) in the amount of \$20,091. This Change Order was  
presented by Envision Architects. The total contract with Crisafulli Brothers was previously  
summed at \$186,000.00. The new Change Order in the amount of \$20,091.00 provides for a new  
contract sum of \$206,091.00.

c.      c.      Change Order DCCO-01 (Sch 2) – Adirondack Cabling, Inc. (Addendum V)

RESOLUTION:      BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent,  
approve Change Order DCCO-01 (Sch 2) in the amount of a Credit of \$5,000.00. This Change  
Order was presented by Envision Architects. The total contract with Adirondack Cabling, Inc. was  
previously summed at \$20,965.00. The new Change Order in the amount of a Credit of \$5,000.00  
provides for a new contract sum of \$15,965.00.

d.      d.      Change Order GC1ACO-01 (Sch 2) Bob Talham, Inc. (Addendum VI)

RESOLUTION:      BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent,  
approve Change Order GC1ACO-01 (Sch 2) in the amount of \$8,038.00. This Change Order was



presented by Envision Architects. The total contract with Bob Talham, Inc. was previously summed at \$292,811.00. The new Change Order in the amount of \$8,038.00 provides for a new contract sum of \$300,849.00.

e. e. Change Order GC1ACO-03 (Sch 12) Bob Talham, Inc. (Addendum VII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order GCACO-03 (Sch 12) in the amount of \$14,634.00. This Change Order was presented by Envision Architects. The total contract with Bob Talham, Inc. was previously summed at \$307,049.00. The new Change Order in the amount of \$13,634.00 provides for a new contract sum of \$320,683.00.

f. f. Change Order GC1ACO-04 (Sch 1) (Addendum VIII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order GC1ACO-04 (Sch 1) in the amount of \$2,200.00. This Change Order was presented by Envision Architects. The total contract with Bob Talham, Inc. was previously summed at \$320,683.00. The new Change Order in the amount of \$2,200.00 provides for a new contract sum of \$322,883.00.

g. g. Change Order Bunkoff 1FCO-02 (Sch 12) (Addendum IX)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order 1FCO-02 (Sch 12) in the amount of a Credit of \$38,550.00. This Change Order was presented by Envision Architects. The total contract with Bunkoff General Contractors, Inc. was previously summed at \$210,101.00. The new Change Order in the amount of a Credit of \$38,550.00 provides for a new contract sum of \$171,551.00.

h. h. Change Order Bunkoff 1BCO-12 (Sch 12) (Addendum X)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order 1BCO-12 (Sch 12) in the amount of \$29,380.00. This Change Order was presented by Envision Architects. The total contract with Bunkoff General Contractors, Inc. was previously summed at \$799,756.24. The new Change Order in the amount of \$29,380.00 provides for a new contract sum of \$829,136.24.

i. i. Change Order Bunkoff 1BCO-13 (CH) (Addendum XI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order 1BCO-12 (CH) in the amount of a Credit of \$204.00. This Change Order was presented by Envision Architects. The total contract with Bunkoff General Contractors, Inc. was previously summed at \$829,136.24. The new Change Order in the amount of a Credit of \$204.00 provides for a new contract sum of \$828,932.24.

j. j. Testwell Laboratories, Inc.

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorize additional amounts to be paid to Testwell Laboratories, Inc. for Project Monitoring and Air Monitoring at Schools #12, #2, #1, and Carroll Hill in the amount of \$40,000.00.

k. k. Budget Transfers (Addendum XII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent authorize Budget Transfers as listed on Addendum XII.

l. l. Student Activity Funds (Addendum XIV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Student Activity Funds Reconciliation for the month of October 2002.

m. m. Budget Status Report (Addendum XV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Budget Status Report through November 15, 2002.

- n. n. Cash Flow Statement (Addendum XVI)

**RESOLUTION:** BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the Cash Flow Statement through December 2002.

- O. o. Treasurer's Report (Addendum XIII)

**RESOLUTION:** BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accept the Treasurer's Report for the month of October 2002.

## **PART II**

### **XI. XI. PUBLIC INPUT ON NON-AGENDA ITEMS**

The Board of Education welcomes and encourages public input at our Board meetings. However, on the advice of counsel, neither the Board nor the Administration will engage in a dialogue or respond to questions concerning personnel matters. This is not an attempt to stifle public comment, rather, is done to protect the privacy of the individuals involved.

### **XII. XII. BOARD COMMITTEE REPORTS**

1. 1. Transportation Committee (Mrs. Adams)  
2. 2. Special Education Committee (Ms. Phillips)  
3. 3. Policy Committee (Mr. Parrow)  
4. 4. Finance Committee (Mrs. Harvin)

### **XIII. XIII. BOARD OF EDUCATION RESOLUTIONS**

1. 1. Policy No. 1200.1 – Commitment to Stakeholders

**RESOLUTION:** WHEREAS, the Board of Education of the Enlarged City School District of Troy, New York is committed to ensure that all stakeholders in the District feel that they can openly and freely voice their concerns to the Board of Education in an environment which is conducive to making the District a better place to work, learn and teach; and

WHEREAS, the Board of Education realizes that in order for that to be accomplished the stakeholders must be confident that they can voice their concerns without fear of retribution, retaliation or intimidation; and

WHEREAS, the Board of Education commits to the stakeholders that their concerns will be met with an open mind so that individuals feel free to express their thoughts, concerns and opinions; now, therefore, it is hereby

RESOLVED, that the Board of Education hereby enacts as a policy of the Board to commit to all stakeholders in the District, that the Board of Education will not tolerate, abide or otherwise intimidate for expressing their concerns to the Board of Education.

Note: Stakeholders are defined as residents, taxpayers, employees, parents of students, guardians of students, and students of the school district.

2. 2. Policy No. 6700 – Purchasing (Addendum II)

**RESOLUTION:** BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and the Policy Committee, hereby adopts Policy No. 6700 – Purchasing, as it appears in Addendum II.

3. 3. Policy No. 4526.1 – Internet Safety Policy (Addendum III)

**RESOLUTION:** BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and the Policy Committee, hereby adopts Policy No. 4526.1 – Purchasing, as it appears in Addendum III.

4. 4. Extension of Contract with Star and Strand Transportation

**RESOLUTION:**

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby agrees to extend the contract with Star and Strand Transportation for an additional five (5) years for the transportation of special education students, through June 30, 2011. In exchange for said extension, Star and Strand agrees to waive the consumer price index (CPI) increase due for each year of the agreement through June 30, 2008. The contract price for the years July 1, 2009 through June 30, 2001 will increase by the consumer price index (CPI) each year.

5. 5. Extension of Contract with James A.P. McCarthy, Esq.

**RESOLUTION:**

BE IT RESOLVED, that the Board of Education hereby extends the employment contract of the school district attorney, James A.P. McCarthy, through June 30, 2007, and authorizes the Board President to execute an employment agreement which fixes the District legal expenses, except bond counsel, at \$12,500 per month through June 30, 2007. Mr. McCarthy has previously agreed to forego raises of 3% due him in each of the 2002-03 and 2003-04 school years and Mr. McCarthy has also agreed to give back a 3% raise (\$4,500.00 annually) he received last year. This represents an approximate \$32,000 savings to the District over the term of the agreement.

**XIV. XIV. DISCUSSION OF FUTURE MEETINGS**

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|--------------------------|--|
| <b>December 9, 2002</b>  | <b>Policy Committee Meeting<br/>Doyle Middle School Media Center<br/>7:00 p.m.</b>                               |
| <b>December 12, 2002</b> | <b>Athletic Committee Meeting<br/>Doyle Middle School Media Center<br/>7:00 p.m.</b>                             |
| <b>December 18, 2002</b> | <b>Special Board of Education Meeting for Human Resources<br/>Doyle Middle School Media Center<br/>7:00 p.m.</b> |
| <b>December 19, 2002</b> | <b>Finance Committee Meeting<br/>Doyle Middle School Media Center<br/>7:00 p.m.</b>                              |
| <b>January 7, 2003</b>   | <b>Regular Board of Education Meeting<br/>Doyle Middle School Media Center<br/>7:00 p.m. Public Meeting</b>      |

**XIV. MOTION TO ADJOURN**