



Board of Education Meeting Minutes

Date of Meeting: January 6, 2016
Type of Meeting: **Regular Meeting**
Location: Troy Middle School

I. Call to Order

At 5:45 pm Mr. Schofield called the meeting to order.

A. ATTENDANCE

<u>Present:</u>	<u>Absent:</u>
Jason Schofield, President	None
Tom Mayo, Vice President	
Ann Apicella	
Elizabeth Denio	
Carol Harvin	
Bill Strang	
Michael Tuttman	
Anne Wager-Rounds	

Also Present:
John Carmello, Superintendent of Schools
Donna Watson, Assistant Superintendent of Curriculum & Instruction
Adam Hotaling, Assistant Superintendent for Business
Kristen Miaski, Human Resources Director
Kathy Ahearn, School Attorney

B. EXECUTIVE SESSION

Mr. Schofield made a motion at 5:45 pm to move to Executive Session to discuss pending litigation. Invited into Executive Session were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

C. PUBLIC SESSION

At 6:30 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

D. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

None.

II. Non-Action Items

A. BOCES STUDENT SERVICES

Dr. Gladys Cruz, District Superintendent of Questar gave a power point presentation. She discussed the changing landscape of leadership, including new Commissioner Mary Ellen Elia and new State Education appointments. There have been numerous changes recommended by SED resulting from review of the Common Core State Standards, ex. Computer-Based Testing (CBT) and shorter ELA and math exams for Grades 3-8. Questar services utilized by Troy City School District include Special Education, Career and Technical Education, Tech Valley High School and support of Troy Riverfront P-Tech Program. Questar offers component districts over 270 programs and services.

Administrative Budget – Dr. Cruz stated that Questar is a cooperation and collaboration of component districts which creates programs that districts could not do alone. She gave an overview of BOCES cooperation with a breakdown of services purchased by Troy for 2014-15. TCSD administrative charge for 2015-16 is \$685,109 after state aid. Dr. Cruz concluded by saying Troy is taking full advantage of all opportunities for their students.

Discussion – Mr. Carmello stated that the Board of Regents would like to visit our P-Tech Program. Mr. Schofield asked about an opening on the Questar Board. Questar Board President Jack Hill responded by saying there is an opening for Rensselaer County and Questar would be happy to have representation from Troy City Schools.

B. BUILDING CONDITION SURVEYS

Michael Fanning of Mosaic Associates and Scott Swenson of Engineered Solutions gave a preliminary report of the District's 2015 Building Survey reports. Building condition surveys are mandated by SED every five years for buildings occupied by students or staff. SED determines the report format for 108 systems and conditions. Ratings in these reports are based on visual inspection and interviews with staff. Mr. Fanning briefed the Board on the following areas:

Heating Systems: Troy High School has a high pressure steam boiler plant which requires 24-hour monitoring. It is very old and in dire need of repair/replacement. The Middle School is tied to Troy High School but it would be best to convert both to a hot water system.

Roofing: Most buildings have two or more types of roofing. School 16 is in the worse condition; CHS shows deterioration and THS also has areas of concern.

Exterior Masonry: Overall good in the buildings. There are isolated areas of deterioration at CHS and School 18.

Exterior Doors: Concerns with door at School 14, School 14 and THS. School 14 door can be repaired but should eventually be replaced.

Exterior Stairs: Troy High School stairs entering the gymnasium need to be repaired

Basement Vaults: There are old coal vaults under the parking lots at School 12 and School 18. Mr. Fanning recommended filling them in. School 18 is fenced off above this area. Mr. Terrault added the fencing at School 18 was necessary because there are gas lines.

Flooring: School 18 has old hardwood flooring that has been sanded repeatedly and very thin as a result. School 14 has carpet in the Cafeteria that is starting to come up; there is a concrete slab under the carpet.

Electrical Systems: School 16 and School 18 need new panels.

Lighting: School 2 has fluorescent lighting and replacement bulbs are no longer manufactured. School 18 has an old infrastructure. Lighting upgrades could possibly be paid with NYSERDA funding.

Next Steps: Mr. Fanning said the Board will need to have a discussion of priorities and decide what needs to be done first. We will need to update the 5-year Capital Facilities Plan. Building Condition reports will be filed when SED portal opens.

Discussion: Mr. Mayo would like a list of required building projects. Ms. Ahearn asked the list be prioritized. Ms. Marro-Giroux said some of the repairs are older than 5 years and should have been addressed last time. Mr. Fanning agreed. Mr. Carmello explained that the budget did not allow for all repairs needed. With the information provided tonight, we are in front of repairs before they become an urgent need. Mrs. Harvin asked if Mosaic assessed the buildings with the assistance of facilities staff. Mr. Fanning responded yes; our staff has been very helpful and has done a good job of sustaining the systems. However, a lot of these projects go beyond maintenance, some might need a permit or capital project to adequately repair.

The Board will hold a special meeting on January 13, 2016 at 7:00 pm (TMS) for a more comprehensive review of Building Condition Surveys.

III. Action Items

A. APPROVAL OF MINUTES

Mr. Schofield made a motion to approve the minutes.

Second: Mr. Mayo

Carried: 8-0-1 (Mrs. Harvin abstained)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby approve the following minutes:

1. [December 2, 2015](#)

2. [December 16, 2015](#)

B. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

1. [Staff Matters - Unclassified](#) (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-10 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

[Unclassified Appts. 1-10 : click this link](#)

2. [Staff Matters - Classified](#) (reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 9-0

[Classified Appts. 1-4: click this link](#)

B. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

1. [Contract - Digital Literacies](#)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves a contract with Digital Literacies for professional development (ipads as an instructional tools) for Pre-K staff on January 7-8, 2016 at a rate of \$1,000 per day to be paid from Expanded PK Grant.

[Digital Literacies click this link](#)

2. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education registration numbers for class placements of students with special needs per the attached list.

[Special Education Placements: click this link](#)

3. Out of State Conferences

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves an out of state conference:

<u>Conferences</u>	<u>Faculty</u>	<u>Date</u>	<u>Paid by</u>
Math Leadership Summit Amelia Island, Florida	Jen DeMarco Zipporah Galimore	Feb. 8-10, 2016	Houghton, Miffin, Harcourt
Literacy Leadership Summit Amelia Island, Florida	Bill Leight Zipporah Galimore	Feb. 10-12, 2016	Houghton, Miffin, Harcourt.

C. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by A. Hotaling)

Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0-1 (Mr. Tuttmann abstained from Items 3)

1. Financial Report

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial report:

[November 2015 Financial Report: click this link](#)

2. 2015-16 Health Services Rate

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following Health Services rate for 2015-16 school year at \$646.41 per student for those students attending private and parochial schools.

3. Surplus Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following equipment to be surplus:

- a. Video Cassette Recorders - 6
- b. Computers Equipment - 142
- c. Televisions - 6
- d. Printers - 10

[Equipment Inventory: click this link](#)

D. SPECIAL VOTE ON PROPOSITIONS

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

1. Registration Day

BE IT RESOLVED, that January 26, 2016 from 12 Noon to 4:00 pm be designated for those residents who are not permanently registered with Rensselaer County Board of Elections to register to vote for the Special Vote on February 9, 2016;

FURTHER RESOLVED, the Registration Day will be held at the District Offices located at School 12, 475 First Street, Troy, New York;

AND BE IT FURTHER RESOLVED, that Joyce Forner and Brenda Harrison continue their one-year term commencing May 5, 2015 to serve on the Board of Registration for the purpose of preparing a register of each school election district for the Special Vote on February 9, 2016. Remuneration shall be \$50 each.

2. Board of Elections

BE IT RESOLVED, that Rensselaer County Board of Elections shall provide electronic voting machines and support services for the Special Vote on February 9, 2016 at no cost to the District. The District shall be responsible for printing costs of ballots.

3. Polling Sites

BE IT RESOLVED, that the Board of Education hereby approves the following Polling Sites for the Special Vote on February 9, 2016:

School 2	School 14	School 18
School 12	School 16	Carroll Hill School

Polling hours shall be from 7:00 am to 8:00 pm at each polling location.

4. Appointment of Election Inspectors

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby appoint the following individuals as Election Inspectors to be paid \$10 for attendance at an Orientation Meeting and \$9.00 per hour for services for the Special Vote on February 9, 2016.

Richard Boland	Mary Glover	Bonnie Roe
Rosemary Burns	Michael Gregg	Barbara Romano
Logan Dewer	Patricia Nelson	Alice Santandera
Flora Carr	Louise Liberty	Mary Smulsky
Michelle Cerulli	Caroline Martin	Kathy Tremblay
Sandy Delamater	Patricia Minehan	Eric Waite
Sandy Krough	Catherine Robinson	Tina West

E. **POLICY**

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

BE IT RESOLVED, that the Board of Education hereby approves the following policies for revision or abolishment:

1. Revision to Policies

[1230 Public Participation at Board Meetings](#)

[2270 School Attorney](#)

[8110 School Building Safety](#)

[8112 Health and Safety Committee](#)

[8220 Buildings and Grounds Maintenance and Inspection](#)

2. Abolishment of Policies

8110R School Building Safety Regulation

8120R Accident Prevention
8120.R1 Safe Use of Hazardous Materials
8120.2R2 Safe Use of Hazardous Materials
8135E Safe Schools Exhibit
8210 Buildings and Grounds Security

F. FUTURE MEETINGS

Mr. Schofield reminded the Board of the upcoming meetings and parent presentations for the special vote on February 9th. Discussion: Mrs. Rounds suggested parents post information about vote on their facebook page. Mrs. Harvin said she will not be available on January 13th. Mrs. Harvin thanked the Board for making donations for children in need over the holidays.

1. January 13, 2016 at 7:00PM (TMS) Special Meeting
2. January 20, 2016 at 6:00PM (PS18)
3. January 25, 2016 at 6:00 pm (TMS) Executive Session
4. February 3, 2016 at 6:30 pm (TMS)
5. February 10, 2016 at 6:00 pm (TMS) Special Meeting

IV. Motion to Adjourn

At 7:30 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 9-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk