



**BOARD OF EDUCATION
MINUTES**

Date of Meeting: November 18, 2015
Type of Meeting: WORKSHOP
Location: School 14

At 5:15 pm Mr. Schofield called the meeting to order.

- I. MEETING CALLED TO ORDER
- II. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mr. Tom Mayo, Vice President
Mrs. Ann Apicella
Ms. Elizabeth Denio
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Bill Strang
Mr. Michael Tuttman
Mrs. Anne Wager-Rounds

Members Absent: None.

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent for Curriculum and Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathleen Cietek, District Treasurer
Mrs. Kathy Ahearn, School Attorney

- III. EXECUTIVE SESSION

Mr. Schofield made a motion at 5:15 pm to move to Executive Session regarding pending litigation. Invited into Executive Session were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

IV. PUBLIC SESSION AND DISTRICT NEWS

At 6:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance. Mr. Schofield shared the following news: parents are encouraged to complete Family Engagement Survey online; 400 signatures were collected in opposition to Troy City Council's plan to eliminate SROs in Troy; P-Tech is hosting 2 informational nights; and Congressman Paul Tonko visited the P-Tech program at THS on November 10th.

V. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

None.

NON-ACTION ITEMS

VI. SCHOOL 14 PRINCIPAL PRESENTATION - K. CLOUTIER

Mrs. Karen Cloutier, Principal, gave an update on School 14's progress. School 14 is the District's largest elementary school with approximately 575 students, 27 grade-level sections, 44 ELL students, 78 Special Education students, 27 homeless students, 65 School Choice and 91% economically disadvantaged. School 14 demonstrated AYP gains with students by 10 and further improvement in certain sub-groups. School 14 saw gains each year in NYS ELA and Math data. They also had a 21% increase in Grade 4 NYS Science data. Student behavior has also improved significantly in the last several years. Since 2013 the number of office discipline referrals (ODRs) decreased 81% and suspensions decreased by 58%. During the presentation, Fifth Grade student Karrissa Curtis read an impressive efficacy essay and several students performed a song with an efficacy and efficiency theme in a video recording.

VII. TREASURER'S REPORT - K. CIETEK

Ms. Kathleen Cietek, District Treasurer, reported on October financials. She stated that the majority of budget transfers were salary-related. The claims auditor reviewed 525 claims totaling \$6.7 million. The General Fund is on track in comparison to last year's revenue and expenditures. School Lunch Fund remains constant and we will be making improvements in cafeterias throughout the district. Please note in Special Aid Fund that Troy has been awarded a new grant to expand the Pre-K program to add two sections of 3-year olds at School 12. This new program will start in January 2016. Treasurer's Report - All accounts have been reconciled.

ACTION ITEMS

VIII. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Schofield made a motion for Consent Agenda on Items 1-9.

Second: Mr. Mayo
Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Eduardo Gutierrez	Mathematics - College Calculus/Statistics	40%	THS	11/24/15 - 12/9/15
(rescind appointment per BOE Agenda 10/21/15, page 2)				

2. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Tiffany Gilberti	Teaching Assistant	100%	TMS	11/12/15
(amend effective date per BOE Agenda 10/21/15, page 2)				
b. Brian Kelly	Building Substitute	100%	TMS	10/22/15
c. Caitlin Kennedy	Remedial Reading	50%	PS-2	11/30/15

3. Unclassified Employee - Probationary Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Ellie Crudo (Resign T.Gilberti)	Teaching Assistant	100%	TMS (SpecEd 12:1:2)	11/30/15	11/29/19	Teaching Asst, L-I	\$24,750 (S-1 prorated)

* In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in a at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

4. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Maurica McKee	Building Substitute	100%	PS-2	10/8/15 - 6/30/16	Child Ed 1-6, Initial	\$130.00 / day
(amend salary rate per BOE Agenda 10/7/15, page 3)						
b. Danielle Varcasio	Building Substitute	100%	PS-14	10/5/15 - 6/30/16	Special Ed, Permanent	\$100.00 / day
(amend salary rate per BOE Agenda 11/4/15, page 2)						
c. Kaitlyn Connor	Spanish	100%	TMS	12/3/15 - 6/30/16	Spanish, Pending	\$42,500 (prorated) (S-1, Col A)

5. Unclassified Employee - 2015-16 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
a. Lauren Dowd	College of St. Rose	Special Education	Nicole Kirk	PS-16
b. Zachary Cohen	College of St. Rose	Music	Jason Boemio	PS-18

6. Unclassified Employee - 2015-16 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>SALARY RATE</u>
a. Jessica Murray	English	THS 6th period (effective 11/12/15)	\$6,000 (prorated)

7. Unclassified Employee - 2015-16 Professional Development

a. P-Tech Meeting, Planning & Curriculum			
Andrew Baitinger		\$31.00 / hour up to 10 hours max	
Christopher Caputo		\$31.00 / hour up to 10 hours max	

Matthew Chapkosky	\$31.00 / hour up to 10 hours max
Bridget Glasser	\$31.00 / hour up to 10 hours max
Sara Ladopolous	\$31.00 / hour up to 10 hours max
Nicole MacNeil	\$31.00 / hour up to 10 hours max
Meghan Spring	\$31.00 / hour up to 10 hours max
Benjamin VonEitzen	\$31.00 / hour up to 10 hours max
William Whitty	\$31.00 / hour up to 10 hours max

8. Unclassified Employee - 2015-16 District ESL

a. AfterSchool Tutoring

Jamie Bowen	\$31.00 / hour up to 6 hours / week max
Loreley Noonan	\$31.00 / hour up to 6 hours / week max
Lisa Serafini-Alonzi	\$31.00 / hour up to 6 hours / week max

9. Unclassified Employees - 2015-16 Substitutes

NAME	TEACHERS		TEACHING ASST	HOME TUTOR
	Certified / (\$100 / day)	Uncertified / (\$90 / day)	Certified / Uncertified (\$12.00 / hr)	Certified / Uncertified (\$31.00 / hr)
Lauren Bergeron	X		X	
Terri Dickinson	X			
Sarah King	X			
Teresa Pallotolo	X		X	
Mark Walsh				X

IX. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

Mr. Schofield made a motion for Consent Agenda on Items 1-5.

Second: Ms. Marro-Giroux

Carried: 9-0

1. Approval of 2015-16 LAP (CHS) (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District, upon the recommendation of the Superintendent, hereby approves the Local Assistance Plan for Carroll Hill School in accordance with all federal and State Education Department requirements pertaining to the self assessment, accountability and expected student performance achievements.

2. Approval of 2015-16 LAP (School 14) (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District, upon the recommendation of the Superintendent, hereby approves the Local Assistance Plan for School 14 in accordance with all federal and State Education Department requirements pertaining to the self assessment, accountability and expected student performance achievements.

3. Approval of 2015-16 LAP (School 18) (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District, upon the recommendation of the Superintendent, hereby approves the Local Assistance Plan for School 18 in accordance with all federal and State Education Department requirements pertaining to the self assessment, accountability and expected student performance achievements.

4. Contract - East Greenbush Central School District

(Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with East Greenbush Central School District for special education services for (1) student at tuition rate of \$77,694.00 to be paid from Special Education funds.

5. Out-of-State Conferences/Field Trips

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following out-of-state conference:

	<u>Conference</u>	<u>Faculty</u>	<u>Date</u>	<u>Paid By</u>
a.	Shaping Student Mindsets San Francisco, CA	Brian Dunn Casey Parker	February 11-13, 2016	Title I funds
b.	Beyond School Hours Dallas, TX	Esma Simohamed	March 9-12, 2016	21st Century funds
c.	Women in Educational Leadership Cambridge, MA	Donna Watson Virginia DonVito-MacPhee Zipporah Galimore	March 3-5, 2016	Title II funds
	<u>Field Trip</u>	<u>Students</u>	<u>Date</u>	<u>Paid By</u>
d.	Core Bowling & Entertainment Great Barrington, MA	P-Tech students Grade 10	November 24, 2015	P-Tech grant

X. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by A. Hotaling)

Mr. Schofield made a motion for Consent Agenda on Items 1-4.

Second: Mr. Mayo

Discussion: Mr. Carmello noted that there are two extra meetings incorporated into the Budget Calendar if needed.

Carried: 9-0

1. 2016-17 Budget Calendar

(Addendum V)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the attached 2016-17 Budget Calendar for purpose of developing the school budget.

2. Increase 2015-16 Budget

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent shall accept the insurance proceeds of \$23,568.46, after \$10,000 deductible has been paid; THEREFORE BE IT, the 2015-16 Budget is hereby increased by \$23,568.46 as a result of said proceeds.

3. Bid Award - Ice Melt

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, that Cooperative Bid No. RFB 2015-101 with Albany County Purchasing opened on October 8, 2015 is hereby awarded to the lowest bidder as follows:

W.B. Mason	Calcium Chloride Pellets 50 lb. bag	\$14.95
	Peladow Ice Melt SLD 6190025	
	Rock Salt Crystals 50 lb. bag	\$5.95
	Scottwood Rocksalt SLD 5053230	

4. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
THS student contributions	Field trip to Boston, MA	\$1,400.00

XI. BOARD RESOLUTION

Mr. Schofield made a motion for Consent Agenda on Item 1.

Second: Mr. Mayo
Carried: 9-0

1. Approve Policies (Addendum VI)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following amended policies:

- 6640 Accounting of Fixed Assets and Inventories
- 6700 Purchasing

XII. FUTURE MEETINGS

- December 2, 2015 at 6:30 pm (TMS)
- December 16, 2015 at 6:00 pm (PS12)

Discussion: Mrs. Wager-Rounds asked if there will be a meeting with the Mayor's Office about the SROs. Mr. Carmello said the SROs are in place through June 2016 so there is still plenty of time.

Mrs. Harvin thanked Mrs. Cloutier and School 14 staff for the wonderful presentation and decorations.

XIII. ADJOURN

At 6:30 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 9-0.

Respectfully submitted by,

Mary Beth Bruno
Board Clerk