



ENLARGED CITY SCHOOL DISTRICT OF

TROY

TODAY'S STUDENTS. TOMORROW'S LEADERS.

BOARD OF EDUCATION

475 First Street
Troy, NY 12180

BOARD OF EDUCATION MEETING

Minutes

Date of Meeting: April 22, 2014
Type of Meeting: **WORKSHOP MEETING**
Location: Troy High School - Library

I. MEETING CALLED TO ORDER

At 6:00 pm Mr. Jason Schofield, President, called the meeting to order with the Pledge of Allegiance.

II. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mrs. Ann Apicella
Mrs. Carol Harvin
Mr. Tom Mayo
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds
[vacancy created by resignation of M. Walsh]

Members Absent: Mr. Bill Strang, Vice President
Ms. Elizabeth Denio

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent
of Curriculum and Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathleen Cietek, District Treasurer
Ms. Kathy Ahearn, School Attorney

III. PRESENTATION OF HAKIMIAN PLAQUE

Superintendent John Carmello unveiled a bronze plaque in honor of the late Harry Hakimian, Class of 1946, who made a generous donation to Troy High School. Funds from the Hakimian Charitable Remainder Unitrust will be used to replace computer equipment in three THS computer labs. Mr. Carmello thanked the Hakimian family who attended the meeting and invited them to return when the labs were complete.

IV. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

No public comment.

NON-ACTION ITEMS

V. PRINCIPAL'S PRESENTATION - J. MARIANO

Mr. Joseph Mariano, THS Principal, gave a power point presentation highlighting programs and student achievement. The District's vision is to graduate 90% of all students. Troy High's vision is to make the high school a place where ALL students are inspired to achieve success and are supported to perform to the best of their ability. Mr. Mariano was pleased to report that student's advanced regents diplomas have increased by 3%. He is working to build goals which mirror the District's goals. ELA curriculum maps have been updated to align with the Common Core and teachers have been trained for new CC modules. There is a big push to use data for assessments. Monthly meetings are held to examine student data.

Mr. Mariano highlighted programs which he attributes to student success at THS: AIS; focus on co-teaching model in integrated classrooms; transitions program; Sponsor-A-Scholar; Sunset School and Alternative Learning Program. Several new initiatives to support students include: review classes; special education 15:1:1 taught by special ed teachers and content teachers; more stringent guidelines to drop classes; encouraging upper classman to exceed 22-credit minimum; and increased administrative presence in the classroom and hallways.

He is proud of THS's community partnerships. Exciting events include: Trade School Fair; Black History Day; Odyssey of the Mind; Robotics. Also teacher Kim Bruton was selected as NYS Master STEM teacher and there will be CPR training for students in PE classes. Mr. Mariano is looking forward to the P-Tech Grant, Technology and Security Capital Project upgrades and new distance learning classrooms.

Discussion: Mrs. Harvin asked how a teacher knows if a child needs extra help. Mr. Mariano said there are meetings with Guidance Counselors to monitor this. Mrs. Harvin said Troy is the best school district in the country.

Mrs. Wager-Rounds - If students are asked to increase their credits, do they have time to attend review classes? Mr. Mariano said our teachers work with students to provide support, regents are a priority.

VI. ATHLETICS, HEALTH AND SAFETY REPORT - P. REINISCH

Mr. Paul Reinisch, Director of Physical Education, Athletics, Health and Safety, gave a report on the curriculum. Health - There are 3-5 week units on mental health/emotional health, communication and stress. There is a big emphasis on anti-bullying. Physical Education - The Carol White grant provided for additional equipment. PE units include individual and team activities. PE assessment requires two individual/life activities and one team activity. We offer a variety to our students. Athletic Handbook - No updates since 2005. New handbook will include updates from Section II/NYSPHSSA, address social media issues and parent behavior. Also new rules for student transfers and athletics. He has reviewed expectations with coaches also.

Big 10 League - Troy has been a member of the Big 10 League since 1970's. Mr. Reinisch is recommending the District withdraw from Big 10 League effective immediately. He stated we cannot get a competitive schedule for our students. Amsterdam has already pulled out. A decision has to be made in the next three weeks.

Discussion - Mr. Tuttmann expressed concern that we are not doing enough to educate students regarding STDs and use of condoms. Mr. Reinisch said Planned Parenthood comes to THS. Mr. Carmello will have an administrator look into this.

Mrs. Harvin said we should teach students about hygiene. Students getting pregnant need to be addressed. She is glad Athletic Handbook will address parents issues as well. Mr. Reinisch said we try to communicate with parents so a situation does not fester.

Mrs. Wager-Rounds likes the idea of a procedure for parents in the handbook.

VII. TREASURER'S REPORT - K. CIETEK

March Financials - Ms. Cietek, District Treasurer, stated the monthly financial report was sent to BOE members in the Friday packet. There were no questions.

VIII. POLICY REVIEW - J. CARMELLO

Mr. Carmello said the following policies were reviewed by the Committee on March 25th and reviewed by legal counsel. They will be approved at May business meeting.

Discussion - Mr. Tuttmann asked about Policy 4321 and if District offers a census of special education. Mr. Carmello responded yes, it is done by Kathy Burns for IEPs.

Mr. Tuttmann asked about Policy 5420 and that we allow for religious and medical exemptions of immunization; however, should we require immunizations? Ms. Ahearn indicated that parents must make an application in writing with explanation for request. Mr. Reinisch said we get very few requests across the District.

1. Recommended for Revision:

- 1530 Smoking and Other Tobacco
- 4321 Programs for Student w/ Disabilities
- 4321.3 Allocation of Space for Special Ed Programs
- 4321.8 Impartial Hearing Officer Appointment

5300.3 Prohibited Student Conduct
5300.7 Public Conduct on School Property
5420 Student Health Services
9250.2 Family and Medical Leave

2. Recommended for Abolishment

5312.3 Smoking (included in 1530)

ACTION ITEMS

IX. QUESTAR III RESOLUTIONS

Component districts are required to vote annually on the Questar budget and Board.

Mr. Schofield make a motion to approve items 1 and 2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 5-0-1 (Mrs. Harvin abstained)

1. Questar III - Board of Cooperative Educational Services

BE IT RESOLVED THAT the Board of Education of the Enlarged City School District of Troy hereby casts its votes for the following candidates to fill (4) vacancies on the Rensselaer, Columbia, Greene Counties Board of Cooperative Educational services:

- (a) RESOLVED: that the Board of Education casts its vote for the election of Mr. John Hill, Valley Falls, NY (District of Residence: Hoosick Valley Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2014 through June 30, 2017.
- (b) RESOLVED: that the Board of Education casts its vote for the election of Mrs. Marilyn Noonan, Catskill, NY (District of Residence: Catskill Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2014 through June 30, 2017.
- (c) RESOLVED: that the Board of Education casts its vote for the election of Mr. James Keegan, Claverack, NY (District of Residence: Hudson City School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2014 through June 30, 2017.
- (d) RESOLVED: that the Board of Education casts its vote for the election of Mr. Joseph Garland, Coxsackie, NY (District of Residence: Coxsackie-Athens Central School District) to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2014 through June 30, 2017.

2. Questar III BOCES Tentative Administrative Budget 2014-15

RESOLVED: that the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2014-15 tentative Administrative budget document in the amount of \$5,570,122.

XI. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (Reviewed by D. Watson)

Mr. Schofield make a motion to approve items 1 through 5 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 6-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence (Sabbatical)

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a.	Christl Mueller	Reading	100%	PS-14	9/1/14 - 1/31/15
b.	Timothy O'Neil	Special Ed-General	100%	THS	2/1/15 - 6/30/15

2. Unclassified Employee - Temporary Appointment

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>	<u>CERTIFICATION STATUS</u>	<u>SALARY RATE</u>
a.	Jamie Blake (LOA D. St. Louis)	Physical Education	100%	PS-16 / TMS	4/5/14 - 6/30/14	Physical Ed, Initial	\$42,500 (prorated) (S-1, Col A)
b.	Tina Dzialo (R. Large)	Special Ed- General	100%	CHS	4/10/14 - 6/30/14	Special Ed, Permanent	\$44,500 (prorated) (S-1, Col E)

3. Unclassified Employee - 2013-14 TMS Parent Engagement Activities (Title I)

	<u>NAME</u>	<u>TENURE AREA</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a.	Helena Bohl	English	8 hours	\$31.00 / hour
b.	Hope Debevoise	English	8 hours	\$31.00 / hour
c.	Tanya Kane	Reading	8 hours	\$31.00 / hour
d.	Nancy Serson	Media Specialist	8 hours	\$31.00 / hour
e.	Donna Anderson	ESOL	6 hours	\$31.00 / hour
f.	Jeanne Berard	Home Economics	6 hours	\$31.00 / hour
g.	Antoinette Costa	English	6 hours	\$31.00 / hour
h.	Nancy Naples	Teaching Assistant	6 hours	\$26.00 / hour
i.	Anna Schwartz	Visual Arts	6 hours	\$31.00 / hour
j.	Lisa Serafini-Alonzi	Foreign Language	6 hours	\$31.00 / hour

4. Unclassified Employee - 2013-14 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>EFFEC DATES</u>	<u>SALARY RATE</u>
a. Rhonda Hermance	Music 4th prep	TMS	9/1/13 - 6/30/14	\$3,230.00

5. Unclassified Employee - 2013-14 Substitutes

<u>NAME</u>	<u>ADMINISTRATION (\$400 / day)</u>
a. Kenneth Neuman	X

<u>NAME</u>	<u>TEACHER</u>		<u>TEACHING ASST</u>		<u>HOME TUTOR</u>	
	<u>Certified (\$100 / day)</u>	<u>Uncertified (\$90 / day)</u>	<u>Certified (\$12 / hour)</u>	<u>Uncertified (\$12 / hour)</u>	<u>Certified (\$31 / hour)</u>	<u>Uncertified (\$31 / hour)</u>
a. Arianna Braden			X			
b. Kenneth Neuman	X					
c. James Seymour					X	

B. Staff Matters - Classified (Reviewed by K. Miaski)

Mr. Schofield make a motion to approve items 1 through 4 as a Consent Agenda.

Second: Mrs. Harvin

Carried: 6-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTDATE</u>
a. Darleen Killeen	Registration Clerk	100%	District	4/23/14

2. Classified Employee - 2013-14 Scorekeepers / Timekeepers

<u>NAME</u>	<u>SALARY RATE</u>
a. William Whitty	\$26.00 / game

3. Classified Employee - 2013-14 Substitutes

<u>NAME</u>	<u>CLERK (\$11 / hr)</u>	<u>NURSE (\$14 / hr)</u>	<u>MONITOR (\$10 / hr)</u>	<u>TEACHER AIDE (\$10 / hr)</u>	<u>MAINTENANCE (\$11 / hr)</u>
Marcus Cooper					X
Tina Curley			X	X	
Stephen Sontheimer					X

4. 2013-14 Volunteers

<u>PS-2</u>	<u>PS-16</u>
Lasondra Bradley	Michelle Clifford
	Lauren Squadere

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

Mr. Schofield make a motion to approve items 1 through 4 as a Consent Agenda.

Second: Mrs. Harvin

Carried: 6-0

1. Collaboration Agreement - Capital District Beginnings (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a collaboration agreement with Capital District Beginnings for special education services for Summer 2013 and September 2013 through June 2014.

2. Contract - Linda Carr (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Linda Carr for professional development services at Troy Middle School from April 22, 2014 through June 25, 2014 in the amount of \$7500 to be paid from School Improvement 1003a funds.

3. Contract - Jane Keyes (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Jane Keyes for technology professional development services at Troy Middle School from April 2014 through June 2014 in the amount of \$9000 to be paid from Learning Technology Grant funds.

4. Out of State Field Trip

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following out of state field trip:

<u>Destination</u>	<u>Class/Teacher</u>	<u>Date of Trip</u>	<u>Paid By</u>
Massachusetts Museum of Contemporary Art Williamstown, MA	Art Club/Jeff Burger	April 24, 2014	Art Club funds

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mr. Schofield make a motion to approve items 1 through 6 as a Consent Agenda.

Second: Mrs. Harvin

Carried: 6-0

1. Contract - CELT Corporation

(Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with CELT Corporation for district technology consulting services from April 1, 2014 through June 30, 2014 in the amount of \$6,000 to be paid from the Technology budget.

2. 2013-14 Health Service Contracts (reimbursement of services)

(Addendum V)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Service Contracts to be billed for reimbursement for health services for non-district students who attend private and parochial schools within the Troy City School District.

<u>School</u>	<u>Students</u>	<u>Invoiced Amount</u>
Albany City School District	6	\$3,730.38
Averill Park School District	19	\$11,812.87
Berlin Central School District	5	\$3,108.65
Bethlehem Central School District	2	\$1,243.46
Brunswick Central School District	1	\$621.73
Cobleskill-Richmondville School District	1	\$621.73
Cohoes City School District	2	\$1,243.46
East Greenbush Central School District	2	\$1,243.46
Green Island Union Free School District	5	\$3,108.65
Lansingburgh School District	101	\$62,794.73
Mechanicville City School District	2	\$1,243.46
Menands School District	3	\$1,865.19
North Colonie Central School District	4	\$2,486.92
Rensselaer City School District	2	\$1,243.46
Saugerties Central School District	1	\$621.73
Schenectady City School District	1	\$621.73
Shenendehowa Central School District	4	\$2,486.92
Voorheesville Central School District	2	\$1,243.46
Waterford-Halfmoon Union Free School District	4	\$2,486.92
Watervliet City School District	7	\$4,352.11
Wynantskill Union Free School District	1	\$621.73

3. Change Orders

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following change orders:

<u>Vendor</u>	<u>Order Number</u>	<u>Original Amount</u>	<u>Increase/Decrease</u>
Schenectady Hardware	EC-16	\$4,393,500	\$1,457
Schenectady Hardware	EC-17	\$4,393,500	\$90
Barber Marketing, Inc.	TC-03	\$889,500	(\$5,673)
Sano-Rubin Construction Co., Inc.	GC-56	\$23,470,000	\$12,600

<u>Vendor</u>	<u>Order Number</u>	<u>Amount</u>	<u>Increase/Decrease</u>
Sano-Rubin Construction Co., Inc.	GC-57	\$23,470,000	\$27,488
Sano-Rubin Construction Co., Inc.	GC-58	\$23,470,000	\$22,512
Sano-Rubin Construction Co., Inc.	GC-59	\$23,470,000	\$40,000
Sano-Rubin Construction Co., Inc.	GC-60	\$23,470,000	\$70,000
Sano-Rubin Construction Co., Inc.	GC-61	\$23,470,000	(\$962)
M. Sullivan Construction, Inc.	SC-02	\$163,000	\$18,659
M. Sullivan Construction, Inc.	SC-03	\$163,000	\$4,508
M. Sullivan Construction, Inc.	SC-04	\$163,000	\$5,447
M. Sullivan Construction, Inc.	SC-05	\$163,000	\$2,000
DiGesare Mechanical, Inc.	HC-04	\$8,024,800	(\$62,850)
Mazone Plumbing and Heating, Inc.	PC-22	\$1,587,219	\$2,408
Schenectady Hardware	EC-18	\$4,393,500	\$8,667

4. Final Payments

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following final payments:

<u>Vendor</u>	<u>Order Number</u>	<u>Amount</u>	<u>Payment</u>
BMI Supply	TC-18	\$889,500	\$8785.37
U.W. Marx	37	\$1,839,000	\$25,130.33
DiGesare Mechanical, Inc.	HVAC-28	\$8,024,800	\$80,106.00
Danair Inc.	AA-7	\$237,000	\$27,592.30
Mosaic Associates	APN1015/1	\$41,747,593	\$25,860
Mosaic Associates	APN1015/4	\$190,308	\$1,775
Sano-Rubin Construction	APN 1015/1	\$23,470,000	\$216,225
M. Sullivan Construction	5	\$163,000	\$38,598.70
Mazone Plumbing	PL-27	\$1,587,219	\$15,738
Schenectady Hardware	EC-27	\$4,393,500	\$63,083

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Benetech	Math competition	\$100.00
Carroll Hill - Susan Himes	Indian Ladder Farms	\$172.50
Carroll Hill PTO	Albany Institute of History & Art	\$250.00
Hannaford Helps	ALP at School 12	\$36.00
SEFCU	School 16 field trips	\$1297.50

6. Bid Award - External Auditor

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby awards the bid for External Auditor to Cusack & Company for school years 2013 through 2018.

XIV. DISCUSSION

Mrs. Wager-Rounds thanked Bob VanAuken, Clerk of the Works for the Middle School Capital Project. Today was Mr. VanAuken's last day and he did the District a great service.

Mrs. Harvin asked that Mr. Reinisch survey students to see sports they are interested in.

XV. FUTURE MEETINGS

1. April 22, 2014 at 6 pm (THS)
2. May 7, 2014 at 7 pm (TMS)
3. May 21, 2014 at 5 pm (TMS)

XVI. IMPORTANT DATES

1. Personal Registration Day - May 6th (School 12 at Noon - 4 pm)
2. Budget Hearing - May 7th (TMS at 7 pm)
3. Meet the Candidates Night - May 14th (TMS Troy Rm. at 6 pm)
4. Budget Vote and Election - May 20th (Poll Hours 7 am - 8 pm)

XVII. MOVE TO EXECUTIVE SESSION

At 7:40 pm Mr. Schofield made a motion to move to Executive Session for a contractual matter. Mr. Carmello was invited to attend.

XVIII. ADJOURN

The Executive Session was adjourned at 8:45 pm.

Respectfully submitted by,

Mary Beth Bruno
Board Clerk