



THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: January 18, 2012
Type of Meeting: REGULAR BOARD OF EDUCATION
Location: Carroll Hill School

MINUTES

I. MEETING CALLED TO ORDER

At 6:00 pm Mrs. Wager-Rounds called the meeting to order.

II. ROLL CALL

Members Present: Mrs. Anne Wager-Rounds, President
Ms. Mary Marro-Giroux, Vice President
Mrs. Ilene Clinton
Mrs. Carol Harvin
Mr. Tom Mayo
Mr. Bill Strang
Mr. Schofield
Mr. Michael Tuttman
Ms. Martha Walsh

Member Absent: None

Also Present: Dr. Brian Howard, Interim Superintendent
Mr. John Carmello, Assistant Superintendent for Curriculum & Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Ms. Kathy Culligan, Human Resources Director
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

At 6:00 pm, Mrs. Wager-Rounds made a motion to enter into Executive Session for the purpose of discussing pending litigation and a personnel matter. Mr. Carmello, Ms. O'Neill, Ms. Culligan and Ms. Ahearn were present for meeting.

IV. DISTRICT ANNOUNCEMENTS

Mrs. Wager-Rounds announced that Emma Willard students volunteered at School 16; Doyle Middle School students were awarded in Regional Future City Competition and Mrs. Abbott's class at School 18 did a special computer project about the United States.

Mrs. Rounds also reported that she and Ms. Marro-Giroux visited DMS Science class in response to students' letter recommending use of geothermal energy in the Capital Project. UW Marx and Mosaic also attended. They had an excellent discussion with Mrs. Boule's class.

V. SUPERINTENDENT'S REPORT - B. HOWARD

- Futures Education Presentation

Dr. Howard explained that the District is spending \$14 million on special education services. He would like to have an independent organization look at our program. Futures Education ("FE") gave a powerpoint presentation and stated they will review effectiveness to increase success in programs and create an approach for significant savings. FE has worked with over 200 school districts and found saving/"cost avoidance" in all. FE will conduct interviews with cross-section of staff, make site visits, analyze student eligibility and policy. They will prepare a proposal for the special education area based on qualitative and quantitative information. BOE gave permission to move forward with FE proposal.

- Proposal for Alternate Committee Structure

Dr. Howard made a recommendation for a new committee structure to allow for greater focus on education and increased efficiency. The new structure would involve a monthly workshop to include discussion of education and other issues in the District. First Wednesday meeting will be a voting meeting; second meeting will be solely workshop. Budget development will continue in workshop meetings. Workshop agendas will be posted.

- PS18 Parent Meeting

School 18 Principal Ms. Kilgallon, Mrs. Wager-Rounds and staff met with parents of students who reside in Martin Luther King neighborhood to discuss how to better serve students.

VI. PRINCIPAL'S REPORT - C. PARKER

- Carroll Hill School

Dr. Casey Parker, Principal, reported that Carroll Hill School has had tremendous academic success but due to changes in SED guidelines, CHS has been identified as a "school in need of improvement". SQR team will begin by meeting with staff on 1-19-12. Faculty and data committee discuss how to make students more successful. CHS has 140 new students and 17 new staff members since re-districting. Largest class size is 30-21 students. Board has approved additional support.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

No public input.

VIII. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

Mrs. Wager-Rounds made a motion to approve Items 1, 3-6 (excluding 2) as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 9-0

Mrs. Wager-Rounds made a motion to approve Item 2 (Assistant Principal).

Second: Mr. Mayo

Discussion: Mr. Schofield stated he hoped to stop and compare staffing patterns since there is a retirement for this position. Next year there will be a lot of changes due to APPR. He will vote no for this reason; he is not voting against the individual selected.

Ms. Marro-Giroux stated that under APPR we can borrow administrators so the entire District can benefit from this position.

Carried: 8-1 (No - Mr. Schofield)

A. Staff Matters - Unclassified (Reviewed by J. Carmello)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

NAME	TENURE AREA	% SERVICE	ASSIGNMENT	EFFECTIVE DATE(S)
Pamela DiMezza	Mathematics	40%	DMS	1/20/2012

2. Unclassified Employee - Probationary Appointments

NAME	TENURE AREA	% SERVICE	ASSIGN	PROB APPT START DATE	PROB APPT END DATE	CERT STATUS	SALARY RATE
Christina Farinacci	Assistant Principal	100%	THS	3/26/2012	3/25/2015	SBL, Initial	\$97,110 (Step 1)

3. Unclassified Employee - Temporary Appointments

NAME	TENURE AREA	% SERVICE	ASSIGN	EFFECTIVE DATE(S)	CERTIFICATION STATUS	SALARY RATE
a. Jennifer Cramer	Teaching Assistant	100%	School 16	1/19/12 - 6/30/12	Child Ed 1-6, Initial	\$24,750 (prorated) (Step 1)
b. Charles Seagle	ESOL	46%	Elementary	1/30/12 - 6/30/12	ESOL, Professional	\$22,540 (prorated) (S-4, Col K: \$49,000)
c. Melissa Sullivan	Teaching Assistant	50%	School 2	1/19/12 - 6/30/12	T-Assistant, Level I	\$12,375 (prorated) (S-1: \$24,750)

4. Unclassified Employee - 2011-12 Student Interns (Unpaid)

NAME	COLLEGE	AREA OF STUDY	SUPERVISOR	ASSIGNMENT
a. Rachel Cira	HVCC	Elementary	Therese Goyette	School 16
b. Chelsea Peterson	HVCC	Elementary	Therese Goyette	School 16
c. Andrew Guilz	SUNY Albany	Mathematics	Carol Bazan	DMS
d. Jen Simon	SUNY Albany	Mathematics	Carol Bazan	DMS
e. Dan Hepp	College of St. Rose	Business	Gary Purcell	THS

5. Unclassified Employee - 2011-12 Spring Musical

NAME	POSITION TITLE	SALARY RATE
Jonathan Drayton	Box Office / House Manager / PR	\$456.00

6. Unclassified Employees - 2011-12 Substitutes

ADMINISTRATORS (\$400.00/day)
Christina Farinacci

UNCERTIFIED TEACHER (\$90.00 / day)
Kelly Comley

B. Staff Matters - Unclassified (GREEN SHEET)

Mrs. Wager-Rounds made a motion to approve the following resolution (Brian Dunn - correction to probationary period).

Second: Ms. Marro-Giroux

Discussion: Mrs. Harvin asked for reason why length of probationary period was changed from 2 years to 3 years. Administrators have to be a 3-year probationary period.

Mrs. Harvin stated she was in favor of his appointment at Doyle Middle School and heard he is doing an excellent job.

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to correct the probationary appointment of Mr. Brian Dunn as Principal of Doyle Middle School from a two-year probationary appointment (2/1/10 to 1/31/12) to a three-year probationary appointment (2/1/10 to 1/31/13).

C. Staff Matters - Classified (Reviewed by K. Culligan)

Mrs. Wager-Rounds made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Termination

	NAME	POSITION TITLE	% SERVICE	ASSIGNMENT	EFFECTIVE DATE
a.	David Dupree	School Monitor	100%	DMS	10/15/2011

2. Classified Employee - 2011-12 Student Interns (Unpaid)

	NAME	COLLEGE	AREA OF STUDY	SUPERVISOR	ASSIGNMENT
a.	Brianna Markel	Russell Sage	Occupational Therapy	Holly Lockrow	CHS

IX. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (Reviewed by J. Carmello)

Mrs. Wager-Rounds made a motion to approve Items 1, 3-7 (excluding 2) as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

Mrs. Wager-Rounds made a motion to approve Item 2 (Questar BOCES contract).

Second: Mr. Mayo

Discussion: Mrs. Harvin stated she is not in favor of BOCES.

Carried: 8-1 (No - Mrs. Harvin)

1. Amendment to Contract (BOE 9-21-11) - Jim Wright

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Jim Wright for RtI professional development workshop from October 18, 2011 through June 30, 2012 in the amount of \$7,010.00 to be paid from Title II funds.

2. Contract - Questar III BOCES (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Questar III BOCES for supplemental education services ("SES") in ELA and math for DMS, CHS and PS2 students in the amount of \$120.00 per student in 2-5 student instructional groups to be paid from Title I funds.

3. Contract - Read and Succeed (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Read and Succeed for supplemental education services ("SES") in reading for DMS, CHS and PS2 students in the amount of \$79.00 per hour to be paid from Title I funds.

4. Contract - Smarties Tutoring Services (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Smarties Tutoring Services for supplemental education services ("SES") in reading and math for DMS, CHS and PS2 students in the amount of \$54.00 per student not to exceed \$1207.00.

5. Contract - Sylvan Learning Center (Addendum IV)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Sylvan Learning Center for supplemental education services ("SES") in reading and math for DMS, CHS and PS2 students in the amount of \$50.00 per hour for 3:1 ratio; \$40 per hour for 8:1 ratio to be paid from Title I funds.

6. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

<u>Initial Eligibility Determination Meeting</u>	<u>Program Review</u>	
993519	987662	995067
999354	990573	995392
999613	990638	995699
	991448	998062
	991878	998558
<u>Amendment Agreement No Meeting</u>	992375	999325
995089 Charter School	992624	
998160 Charter School		
998662		
997718 Charter School	<u>Reevaluation Transfer Student</u>	
999933	640627	1000525
	682905	1000526
<u>Initial Eligibility Determination Meeting</u>	992382	1000587
099611 Ineligible	998127	1000679
995219 Charter School	999800	1000752
999095 Ineligible	1000334	1000760
999194	1000469	1000771
999823 Charter School	1000470	
<u>Requested Review</u>		
992815 Charter School		
994439		
995087		
999059 Charter School		
1000494 Charter School		

7. Committee on Preschool Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following preschool students having the registration numbers as listed below in classes for students with special needs:

<u>Initial Eligibility Determination Meeting</u>	<u>Reevaluation Transfer Student</u>
999650	1000807
999720	1000852
999935	
1000516	<u>Requested Review</u>
1000724	999439
1000728	999777
1000748	1000727
1000749	1000734

X. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mrs. Wager-Rounds made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

1. Change Order - Merit Plumbing & Heating (Addendum V)

BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve Change Order PL-01 for Merit Plumbing & Heating LLC in the amount of a decrease of \$6,074.

2. Change Order - Sano Rubin Construction Co., Inc. (Addendum VI)

BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approve Change Order GC-01 for Sano-Rubin Construction Co., Inc. in the amount of a decrease of \$94,000.

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Abra Bentley	School 18 - 1st Grade field trip to The Egg	\$55.00
Mary McKeon	high school athletics in memory of Clem Zotto	\$20.00

XI. FACILITIES RESOLUTIONS (GREEN SHEET)

Mrs. Wager-Rounds made a motion to approve Item 1.

Second: Mr. Schofield

Carried: 9-0

1. School 18 Boiler - Approve Replacement

WHEREAS, the District has been advised by the District’s Architect, Mosaic, Inc., that one of two boilers in School 18 has broken down and cannot be repaired; and
WHEREAS, the sole remaining boiler was identified in the District’s most recent Building Conditions Survey as in need of replacement; and

WHEREAS, because of its age and condition, the sole remaining boiler cannot alone be relied upon to provide sufficient heat and hot water to the School building; and

WHEREAS, the District has been advised by the District’s Architect that, because of the age and condition of the remaining boiler, the added stress placed on the boiler due to the shut-down of the broken boiler has significantly increased the likelihood that the remaining boiler will also fail; and

WHEREAS, in the event the second boiler fails, School 18 will be without heat and hot water and will have to close until the boilers can be replaced; and

WHEREAS, because of its age and condition, the sole remaining boiler cannot be made compatible with any new boiler purchased to replace the broken boiler; and

WHEREAS, the District will submit proposed plans for the replacement of the boilers at School 18 to the New York State Education Department, Office of Facilities and Planning (“SED”) and has advised SED that replacement of the boilers must be undertaken immediately, on an emergency basis, in order to avoid any further damage to school property, to preserve the District’s property and to ensure the continued education of students and the safety of students and staff;

NOW, THEREFORE BE IT RESOLVED THAT the failure of a boiler at School 18 is hereby declared an emergency necessitating immediate replacement of both boilers.

Mrs. Wager-Rounds made a motion to approve Item 2.

Second: Mr. Mayo

Carried: 9-0

2. School 18 Boiler – SEQR Type II Actions

WHEREAS, the Board of Education of the Enlarged City School District of Troy has declared an emergency pursuant to law as a result of the failure of a boiler that is necessary for heat and hot water at School 18; and

WHEREAS, the District wishes to embark on a project to replace the boilers at School 18, including the emergency replacement of both boilers; and

WHEREAS, said project is subject to classification under the State Environmental Quality Review Act (“SEQR”); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, are classified as Type II Actions under the Department of Environmental SEQR Regulations (6 NYCRR section 617.5(c)(2)); and

WHEREAS, emergency actions that are immediately necessary on a limited or temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment are classified as Type II Actions under the SEQR Regulations (6 NYCRR section 617.5(c)(33); and

WHEREAS, the SEQR Regulations declare Type II Actions to have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board has examined all information related to the project to replace the boilers at School 18;

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby classifies the School 18 boiler replacement project as a Type II Action, which requires no further review under SEQR pursuant to Sections 617.59(c)(1) and 617.5(c)(2) of the SEQR Regulations;

BE IT FURTHER RESOLVED that the Board of Education shall hereby forward an official copy of this resolution together with any required request for approval of the above-described project to the New York State Education Department.

Mrs. Wager-Rounds made a motion to approve Item 3.

Second: Mr. Mayo

Carried: 9-0

3. Capital Project – Special Inspections

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board award the contract for Special Inspections for the DMS Reconstruction Project to Ryan Biggs and Evergreen/Dente based upon a full and thorough consideration of the proposals submitted and the professional knowledge, skill and judgment demonstrated by Ryan Biggs and Evergreen/Dente.

XII. FUTURE MEETINGS

Dr. Howard recommended a new meeting structure. BOE will continue with the usual business meeting on the first Wednesday of the month. However, the third Wednesday meeting will be replaced with a “workshop” meeting with an agenda focused on educational matters and discussion of any pertinent district issues for that month. The Board agreed to implement new structure.

New meeting structure will begin in February.

1. Board of Education Meetings

- (1) February 1, 2012 (PS 1) REGULAR MEETING
- (2) February 15, 2012 (DMS - at PS12) WORKSHOP MEETING

2. Committee Meetings

- (1) January 25, 2012 - Finance Committee at 6:00 pm (at PS1)
- (2) January 25, 2012 - Facilities Committee (following Finance)
- (3) January 25, 2012 - Transportation Committee (following Facilities)

XIII. ADJOURN

At 8:30 pm, Mrs. Wager-Rounds made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 9-0.

Respectfully submitted by,

Mary Beth Bruno
Clerk of the Board