

THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY
BOARD OF EDUCATION

Meeting Minutes

Date of Meeting: September 16, 2009
Location of Meeting: Doyle Middle School
Time of Meeting: 6:00 pm – Executive Session
7:00 pm – Public Meeting

I. **MEETING CALLED TO ORDER**

At 6:00 pm, Mr. Mayo opened the meeting with the Pledge of Allegiance.

II. **ROLL CALL**

Members Present: Mr. Mayo, President
Mrs. Adams (arrived at 7:20 pm)
Mrs. Clinton
Mrs. Marro-Giroux
Mr. Schofield
Mrs. Scully

Members Absent: Mrs. Harvin
Mrs. Walsh
Mrs. Wager-Rounds

Also Present: Mr. Atiba-Weza, Superintendent
Mr. Hopke, Director of Management Services
Mrs. O'Neill, School Business Administrator
Ms. Culligan, Human Resources Coordinator
Mr. McCarthy, School Attorney

III. **EXECUTIVE SESSION**

At approximately 6:05 pm Mr. Mayo made a motion to enter into Executive Session for the purpose of discussing personnel matters. This was seconded by Mr. Schofield and the vote carried: 5 – 0.

IV. **MOVE TO PUBLIC SESSION**

At 7:10 pm, Mr. Mayo made a motion to enter into Public Session for the General Meeting. This was seconded by Mr. Schofield and the vote carried: 5 – 0.

V. SUPERINTENDENT'S REPORTS

Mr. Atiba-Weza reported on the following items:

1. School visits by Superintendent and successful 2009/10 opening day.
2. Significant facilities work at School 14 building, School 16 side walk dug up by the City of Troy, and the new cross walk installed in front of Troy High School.
3. Next Facilities Committee meeting will be held at School 14 on September 23rd.
4. Acknowledged Stella Ritter's resignation and appreciation for her years of service.
5. School 18 executed a safety drill today due to an attempted hijacking on Hoosick Street.

VI. COMMITTEE REPORT

- Education Committee – Mary Marro-Giroux, Chair, reported on September 2nd meeting. Mrs. Giroux reported on Field Trip regulations, Girls' Summit for DMS students scheduled for October 20th, referral form revisions, and accountability status report. The next Education Committee meeting will be held on October 7th.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Stella Ritter spoke regarding her resignation after ten years of employment. Mrs. Stellar thanked the District staff and wished the District continued success.

VIII. SUPERINTENDENT'S RECOMMENDATIONS

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following staff matters:

A. Staff Matters - Unclassified

Items 1 through 17 were acted on as a Consent Agenda:

Motion to Consent: Mr. Mayo
Second to Consent: Mr. Schofield
Carried: 5 - 0

Mr. Schofield requested that Items 6(b) and Item 14 (a) and (e) be tabled until more Board members were present. Request denied.

Motion to approve Items 1 through 17 (minus 6(b) and Item 14 (a) and (e)):

Motion to Carry: Mr. Mayo
Second: Mrs. Marro-Giroux
Carried: 5 - 0

Motion to approve Items 6(b) and 14(a) and (e):

Motion to Carry: Mr. Mayo
 Second: Mr. Schofield

Mr. Schofield requested a poll vote for Items 6(b) and 14(a) and (e) with the results as follows:

Yes: Mrs. Clinton
 Mrs. Harvin
 Mr. Mayo
 Mrs. Morrow-Giroux

No: Mr. Schofield

MOTION DEFEATED: 4 – 1 (with (4) absences)

1. Unclassified Employee - Retirements/Resignations/Terminations

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATES</u>	<u>REASON</u>
a. Stella Ritter	Reading	100%	School 12	10/2/2009	resignation
b. Stella Ritter	Odyssey of the Mind Facilitator		District	10/2/2009	resignation

2. Unclassified Employee - Leave of Absence

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATES</u>	<u>REASON</u>
a. Ann Apicella	Teaching Assistant	100%	School 12	10/7/09 - 10/9/09	w/o pay

3. Unclassified Employee - Recalls

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATES</u>	<u>CERTIF</u>	<u>SALARY</u>
a. John Hillis (611 Grant)	General Special Education	100%	School 2	9/1/09	Special Ed. Permanent	\$50,250 (S-9, Col E)

4. Unclassified Employee - Probationary Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>PROB. APPT. START DATE</u>	<u>PROB. APPT. END DATE</u>	<u>STATUS CERTIFICATION</u>
a. Kenneth Kelly (correction of probation appointment end date BOE Agenda 9/2/09, page 3)	Music	100%	9/1/09	8/31/12	Music

5. Unclassified Employee - Regular Substitute Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATES</u>	<u>CERTIFIC STATUS</u>	<u>SALARY RATE</u>
a. Cara Salvi (Recall for P. Flannery)	Reading	100%	School 14	9/01/09 – Until further notice	Literacy B-6 Conditional Provisional	\$54,175 (S-12, Col E)

6. Unclassified Employee - Temporary Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECT DATES</u>	<u>CERTIF STATUS</u>	<u>SALARY RATE</u>
a. Karen Bechdol	Curriculum Leader ELA K-12	100%	District	9/1/09 - 6/30/10	English Permanent	\$53,500 + \$1,754 (S-11, Col G + Stipend)
(correction add professional development days to BOE Agenda 7/1/09, page 2) (plus 5 professional days @ \$150 per day)						
b. Barbara Davis-Dickman (RECALL)	English	50%	School 1 Suspension Program	9/01/09- 6/30/09	English Initial	\$22,937.50 (\$45,875 prorated)
ITEM 6(b) MOTION DEFEATED						
c. Aimee Domenico	Spanish	40%	DMS	9/17/09 - 6/30/10	uncertified	\$18,150 (S-4 Col E) \$43,375 prorated
d. Kellie O'Brien (LOA M.Emma)	Teaching Assistant	100%	CHS	9/17/09 - 12/31/09	TA Level 1 Pending	\$24,500 (Step 2)
e. Nancy Smith	Curriculum Leader Math K-8		District	9/1/09 - 6/30/10	Math, Perm	\$1,754 (Stipend) + .4 release time
f. Mary Grace Tompkins	Curriculum Leader Math 9-12		District	9/1/09 - 6/30/10	Math, Perm	\$1,754 (Stipend) + .4 release time
g. Jason Mutford	Mathematics K-8 Curr. Leader fill-in)	40%	DMS	9/1/09 - 6/30/10	Math, Perm	\$20,200 (S-10 Col E) \$50,500 prorated
h. Christina Scharnott	Parent Outreach Coordinator		CHS	9/1/09 - 6/30/10		\$1,000 (stipend)

7. Unclassified Employee - Tenure Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>TENURE EFFECTIVE DATE</u>	<u>CERTIF STATUS</u>
a. Christina Kole	Mathematics	100%	10/6/2009	Mathematics 7-12, Initial
b. Joseph Mariano	Assistant Principal, High School	100%	10/5/2009	SDA, Permanent

8. Unclassified Employee - 2009-2010 Student Interns

<u>NAME</u>	<u>COLLEGE</u>	<u>POSITION</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Jon Evans	HVCC	Grade 1	Bonnie O'Connor	School 14
Victoria Jones	New Paltz	Grade 4	Dana Cadman	School 18
Nicole MacNary	HVCC	Kindergarten	Patricia Weaver-Lipscomb	School 14
Carolyn Perrotta	HVCC	Kindergarten	Ellen Kelley	School 14
Timitra Rose	College of St. Rose	Administration	Karen Cloutier	School 14

9. Unclassified Employee - 2009 Summer CSE Meetings

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Janice DeFazio	Pre-Kindergarten	\$56.00 @ 6 additional hrs. (see BOE Agenda 7/1/09, p. 3)

10. Unclassified Employee - 2009 Summer Workshops

a. What Now? Tools (August 26, 2009)

(\$29.00 per hour up to 2 1/2 hours for each)

<u>NAME</u>	<u>POSITION TITLE</u>
Carolyn Krutka	Reading
Mary Zakarka	Elementary

b. 2009 Summer Response to Intervention (Rtl) Plan Development

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>	(Early Intervention Funds from 611 Grant)
Gayle Allen	Speech Therapist	\$440.00	per diem rate for additional 2 days
Maitri Blednick	School Psychologist	\$448.00	(see BOE Agenda 7/15/09, p. 2)
Cynthia Sargent	Science	\$379.00	
Holly Toteno	School Psychologist	\$240.00	
Amy Khuzwayo	School Psychologist	\$244.00	per diem rate for additional 1 day
Beth Wilson	ELA / AIS	\$260.00	(see BOE Agenda 7/15/09, p. 2)

11. Unclassified Employee - Adult & Continuing Education - Fall Semester

<u>NAME</u>	<u>CLASS</u>	<u>SALARY RATE</u>
Diane Hull	ESL	\$30.00 per hour
Gaynor Hartigan	GED	\$30.00 per hour

12. Unclassified Employee - 2009-10 Fall Sport Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Jessica Plumley	Athletic Trainer	\$35.00 per hour up to 150 hours
Charles Smith	Volunteer Football Assist. Coach	(correction add to max. hrs. to BOE Agenda 8/5/09, p. 5)
Nicholas Voland	Modified Girls Soccer Coach	\$3,066.00

13. Unclassified Employee - 2009-10 THS Club Appointments

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Amy Jones	Jr./Sr. Class Co-Advisor	\$3,507.00
Lisa Merritt	Jr./Sr. Class Co-Advisor	\$3,507.00
	(correction change salary BOE Agenda 8/5/09, p. 6)	

14. Unclassified Employee - 2009-10 Fall Play

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Barbara Davis-Dickman	Director	\$1,734.00 MOTION DEFEATED
Mark Calkins	Set Construction/Stage Manager	\$1,300.50
Charles Mossey	Lighting/Electrical	\$578.00
Virginia Madore	Costumes	\$433.50
Barbara Davis-Dickman	Properties	\$433.50 MOTION DEFEATED

15. Unclassified Employee - 2009-2010 THS Detention Program (paid from Extended School Day)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Amanda Arze	Facilitator	\$2,000.00 (stipend)
Gary Purcell	Teacher	\$29/hr for 1 hr. each day
Marguerite Brock	Teaching Assistant	\$25/hr for 1 hr. each day
Carol Brown	Teaching Assistant	\$25/hr for 1 hr. each day
Angela Ryan	Teaching Assistant	\$25/hr for 1 hr. each day

16. Unclassified Employee - 2009-10 THS Evening School 'Sunset Program' (Monday-Thursday)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE *</u>
Ronald Sousa	Director	\$30.00 per hour @ 4 hours per day
Charles Riccio	School Counselor	\$30.00 per hour @ 3 hours per day
Vernon Payne	School Counselor	\$30.00 per hour @3 hours per day
Justin Birk	Science	\$30.00 per hour @3 hours per day
Nicole Desrosiers	Mathematics	\$30.00 per hour @3 hours per day
Linda McHenry	Special Education	\$30.00 per hour @3 hours per day
Jessica Murray	English	\$30.00 per hour @3 hours per day

Anthony Rieth	Social Studies	\$30.00 per hour @3 hours per day
Richard Steinbach	Social Studies	\$30.00 per hour @3 hours per day

* Time split between counselors up to 3 hours per day total

17. Unclassified Employee - 2009-10 Substitutes

TEACHERS UNCERTIFIED (\$105.00 per day)

David Walker Political Science

TEACHERS CERTIFIED (\$100.00 per day)

Megan Crupi Childhood Ed Christine Perry Business

David Laiacona Math/Science/Technology Susan Wronowski

TEACHERS UNCERTIFIED (\$90.00 per day)

Carolyn Blanchet Social Work Jacquelyn Giacone Business

Rebecca Ciraulo English/Elem Ed Deborah Thomas School Counselor

Jennifer Shook English

TEACHING ASSISTANT (\$12.00 per hour)

Rebecca Ciraulo Megan Crupi Janine Groff

Charles Cooper Jacquelyn Giacone Melissa Sullivan

HOME TUTOR (\$29.00 per hour)

Kristine Bennett Industrial Relations

Carolyn Blanchet Social Work

Natalia Multunas Business Administration

TRANSFERS

<u>NAME</u>	<u>POSITION</u>	<u>POSITION</u>	<u>TO</u>
Deborah LaMontagne	Career Pathways	Home & Careers	DMS
Patricia Loughman	Special Education	Special Education	DMS

B. Staff Matters - Classified

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Items 1-4 were acted on as a Consent Agenda:

Motion to Consent:	Mr. Mayo		
Second to Consent:	Mrs. Marro-Giroux	Carried:	6 - 0
Motion to Carry:	Mr. Mayo		
Second to Carry:	Mrs. Marro-Giroux	Carried:	6 - 0

1. Classified Employee – Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>SALARY</u>
a. Ronald Coonrad	Custodian PM	100%	School 12	9/17/09 - 8/31/10	w/o pay

2. Classified Employee - Provisional Appointments

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECT. DATES</u>	<u>SALARY</u>
a. Ronald Coonrad (Retire Richard Coonrad)	<i>Sr. Custodian</i>	100%	School 12	9/17/2009	\$41,631 Step 9, Gr. 14)

3. Classified Employee - Adult & Continuing Education - Fall Semester

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Catherine Farrell	Data Entry/Machine Operator	\$14.23 per hour up to 10 hrs. per week

4. Classified Employee - 2009-10 THS Evening School 'Sunset Program' (Monday-Thursday)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>	<u>REASON</u>
Karen Dale	School Monitor	\$17.77 per hour @ 3 hours per day	w/o pay

TRANSFERS

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>
Linda Bronk	Teacher Aide	School 19	Teacher Aide	School 2
Gail Geraci	Teacher Aide	School 18	Teacher Aide	DMS
Nina Merola	Teacher Aide	School 14	Teacher Aide	CHS
Dawn Purcell	Teacher Aide	School 2	Teacher Aide	School 18

IX. SUPERINTENDENT'S RECOMMENDATIONS – PROGRAMS

Items 1 and 2 were acted on as a Consent Agenda:

Motion to Consent: Mr. Mayo
 Second to Consent: Mr. Schofield Carried: 6 - 0

Motion to Carry: Mr. Mayo
 Second to Carry: Mr. Schofield Carried: 6 - 0

1. Work Study Program Agreement with Rensselaer Polytechnic Institute

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the agreement between Rensselaer Polytechnic Institute and The Enlarged City School District of Troy, NY for the purpose of providing work to eligible students for the Federal Work Study Program at RPI in the Tutor Time Program, America Reads Program and America Counts Program. This will be at no cost to the Troy City School District.

2. Special Education Summer Contracts

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following contracts for education (Addendum I):

Questar III	37 students	\$138,750
Center for Disability Services	7 students	\$45,000
Crossroads Center for Children	1 students	\$7,000
Devereux Foundation	1 student	\$12,2000
Northeast Parent & Child	2 students	\$12,200
Parsons Child & Family Center	5 students	\$30,000
St. Anne Institute	2 students	\$9,800
St. Catherine's Ctr. For Children (includes 1:1 aide)	5 students	\$30,800
St. Colman's Home, Inc. (includes 1:1 aide)	1 student	\$7,000
UCP of Utica	1 student	\$8,100
Vanderhyden Hall	2 students	\$8,200
Wildwood School	6 students	\$43,000

BE IT FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following contracts for services:

AccuCare Home Health Services	LPN in transport	\$5,600
Childhood Education Associates	TVI services (vision)	\$720
Barbara J. Collins, O.T.R., M.S.	Occupational Therapy	\$1,320
Community Health Care	LPN in transport	\$8,000
Kids Care	OT/PT	\$600
Nurse Connection Staffing, Inc.	LPN in transport	\$9,000
Service Connections	TVI services (vision)	\$700

X. SUPERINTENDENT'S RECOMMENDATIONS – BUSINESS FINANCE

Items 1 through 6 were acted on as a Consent Agenda:

Motion to Consent: Mr. Mayo
 Second to Consent: Mr. Schofield Carried: 6 - 0

Motion to Carry: Mr. Mayo
Second to Carry: Mr. Schofield Carried: 6 - 0

1. Agreement with Troy Boys' and Girls' Club

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes the District to enter into an agreement with the Boys' and Girls' Club for the purpose of providing School #1 students with a location for physical education classes.

2. Bid Award – Lumber and Building Supplies

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the Bid for Lumber and Building Supplies for the Carpentry Shop for the 2009-10 school year, opened on September 2, 2009, to the following companies:

Curtis Lumber Co., Inc. 9 items for an amount of \$4,191.28
885 Route 67
Ballston Spa, NY 12020

Collins Lumber Corp. 15 items for an amount of \$1,855.74
2742 6th Avenue
Troy, NY 12180

Lowe's #177 2 items for an amount of \$432.20
800 Loudon Road
Latham, NY 12110

For a total bid award of 26 items for a total amount of \$6,479.22.

3. Bid Award - Music Supplies

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the Bid for Music Supplies from the bid opened on Thursday, September 3, 2009 to the following companies:

Southwest Strings 14 items for \$142.20
1721 S. Cherrybell Strav
Tuscon, AZ 85713

Sam Ash Quickship Corp. 147 items for \$6,139.41
7726 Cheri Court
Tampa, FL 33634

Washington Music Center
11151 Veirs Mill Road
Wheaton, MD 20902

36 items for \$6,807.40

Music Products, Inc.
502 W. Wrightwood Ave.
Elmhurst, IL 60126

10 items for \$175.20

Peripole-Bergerault, Inc.
P.O. Box 12909
Salem, OR 97309

9 items for \$253.05

For a total award of 216 items for a total amount of \$13,517.26.

4. Contracts for After School Programs

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorizes the District to enter into an agreement for After School Programs for a fee of \$3,000 per building.

Hope 7 After School Program at Carroll Hill
YMCA After School Program at PS 12, PS 14, PS 16 and PS 18

5. Tutorial Contract with Four Winds

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a tutorial contract with Four Winds at a rate of \$28.00 per hour. Secondary students are eligible for 10 hours of instruction per week and elementary students are eligible for 5 hours of instruction per week (Addendum II).

6. Agreement with Uncle Sam Swim Team

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the agreement with the Uncle Sam Swim Team for use of the DMS/THS swimming pools at a cost of \$3,000 (Addendum III).

7. Appointment of Hearing Officer

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves James A.P. McCarthy, Esq., to conduct the Education Law Section 3214 Superintendent's Hearings for the 2009-10 school year at the monthly rate of \$1,750 from September 2009 through June 30, 2010.

Motion to Carry: Mr. Mayo
Second to Carry: Mr. Schofield Carried: 6 - 0

PART II

XI. DISCUSSION OF FUTURE MEETINGS

Mr. Mayo stated the upcoming meeting schedule as follows:

- Policy and Planning Committee - September 16, 2009 following Board Mtg. (DMS)
- Executive Session - September 21, 2009 at 6:30 pm (DMS)
- Finance Committee - September 23, 2009 at 6:30 pm (DMS)
- Facilities Committee - September 23, 2009 following Finance Mtg. (DMS)
- Transportation Committee - September 24, 2009 at 6:00 pm (DMS)
- Board of Education - October 7, 2009 at 7:00 pm (DMS)
- Education Committee - October 7, 2009 following Board Mtg. (DMS)

XII. Motion to Adjourn

At approximately 7:35 pm, Mr. Mayo made a motion to adjourn the public meeting. This was seconded by Mr. Schofield and the vote carried: 6 – 0.

Respectfully submitted,

Mary Beth Bruno
Clerk of the Board