

REVISED

The Enlarged City School District of Troy, New York

BOARD OF EDUCATION

Board Meeting.....September 3, 2008
Location.....Doyle Middle School
Time.....6 or 6:30 pm Executive Session (if needed)
7:00 p.m.

A G E N D A – RESOLUTIONS

I. MEETING CALLED TO ORDER

II. ROLL CALL

III. EXECUTIVE SESSION

If an Executive Session is requested, a reason will be given at that time.

IV. MOVE TO PUBLIC SESSION

V. SUPERINTENDENT’S REPORTS

- 1. Superintendent’s Report (Oral)
- 2. Transfers (Addendum I)

VI. BOARD OF EDUCATION COMMITTEE REPORTS

- 1. Finance Committee
- 2. Policy & Planning Committee

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic they wish to address. Individuals should limit their comments to five minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however, individual Board Members and administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

VIII. SUPERINTENDENT’S RECOMMENDATIONS

A. Staff Matters – CERTIFIED/UNCERTIFIED (Reviewed by Dr. Rivers)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional personnel actions:

1. Instructional - Retirements/Resignations/Terminations

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
a. Carrie Molesky	.3 Reading	School 12	8/29/08	resignation
b. Stephanie Kieran	Reading	School 16 & 18	8/31/08	resignation
c. Stephanie Kieran	ELA/SS Field Leader	School 18	8/31/08	resignation
d. Kathleen Kieffer	Coordinator	District	9/19/08	resignation
e. Lisa Nardone	ELA	DMS	8/31/08	resignation
f. Dimas Rodriguez	Teaching Assistant	DMS	8/31/08	resignation
g. Amy Rudat	Literacy Coach	DMS	8/31/08	resignation
h. April Kilmer	.3 Elementary	School 2	8/31/08	resignation
i. Jason Jones	Athletic Trainer	District	8/13/08	Resignation

2. Appointments – Instructional - Probationary

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>PROBATIONARY PERIOD</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
a. Karen Roche (Replace K. Conroy resignation)	Remedial Reading	School 12	9/1/08 – 8/31/11	Reading K-12, Perm	\$39,003.00 (Step 3, Col E)
b. Holly Toteno	School Psychologist	School 12	9/1/08-6/30/09	School Psychologist,	\$41,075.00 (Step 5, Col K)

(Replace N. Chicoine)			(Jarema Credit)	Provisional	
c. Elizabeth Close	Home Economics	DMS	9/1/08-8/31/11	Family & Consumer Science	\$40,675 (Step 5, Col G)
(Replace T. Zema resignation)					
d. Jared Heiner	Assistant Principal	DMS	9/29/08-9/28/11	School Administrator/Supervisor, Provisional	\$93,488 (Step 1, Schedule B)

3. Appointments – Instructional - Temporary

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
a. Amy Rudat	.6 Literacy Coach	DMS	9/1/08 – 6/30/09	English, Perm	\$27,492.60 (Step 9, Col G)
b. Zakia Nizam	.3 Reading	School 12	9/1/08 – 6/30/09	Reading, Perm	\$12,363.30 (Step 6, Col E)
c. Kathleen Carey	.3 Elementary	School 2	9/1/08 – 6/30/09	Early Childhood B-2, Initial	\$11,019.60 (Step 1, Col A)
d. Aleecia Persaud	Building Substitute	School 14	9/4/08 – 6/30/09	Early Childhood B-2, Initial	\$100.00 per day
e. Colleen McGuirk	Building Substitute	School 16	9/4/08 – 6/30/09	Childhood Ed 1-6, Initial	\$100.00 per day
f. Robin Evers	Building Substitute	CHS	9/4/08 – 6/30/09	Childhood Ed 1-6, Initial	\$100.00 per day
g. Marc Deppe	Building Substitute	DMS	9/4/08 – 6/30/09	Gen Ed/Special Ed, Initial	\$100.00 per day
h. Bridget Wood	Building Substitute	DMS	9/4/08 – 6/30/09	Social Studies 7-12, Initial	\$100.00 per day
i. Christopher Stack	Building Substitute	THS	9/4/08 – 6/30/09	Uncertified	\$90.00 per day
j. Melissa Renna	.4 Elementary	School 12	9/1/08 – 6/30/09	PreK, K&1-6, Perm	\$15,601.00 (Step 3, Col E) prorated
k. Joseph Emma	Adult Education Director		2/1/09 – 6/30/09		\$4,000.00
l. Jessica Plumley	Athletic Trainer	District	9/4/08 – 6/30/08	Athletic Trainer	\$35.00/hour not to exceed 300 hours
m. Kathleen Wright	Athletic Trainer	District	9/4/08 – 6/30/08	Physical Therapist	\$35.00/hour not to exceed 200 hours

4. Appointments – Instructional – Regular Substitute

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
a. Dimas Rodriguez (Replace R. Russomanno retirement)	Spanish	THS	9/1/08 – 6/30/09	Uncertified	\$37,466.00 (Step 2, Col A)
b. Eileen Catlin (Replace teacher on leave)	Grade 2	School 18	9/1/08 – 6/30/09	Childhood Ed 1-6 Initial	\$37,866.00 (Step 2, Col C)
c. Nancy Greco (Replace C. Mueller LOA)	Reading	School 14	9/1/08 – 6/30/09	Childhood Ed/Literacy Initial	\$37,332.00 (Step 1, Col D)
d. April Kilmer (Replace C. Denio LOA)	Grade 1	School 2	9/1/08 – 6/30/09	Childhood Ed 1-6/ Literacy, Initial	\$38,203.00 (Step 3, Col A)

e. Jennifer Epstein Grade 1 School 12 9/1/08 – 6/30/09 PreK, K&1-6, Perm \$39,003.00 (Step 3, Col E)
 (Replace S. Massaro LOA)

5. Appointments – Instructional – Long-Term Substitute

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>CERTIFICATION</u>	<u>SALARY</u>
a. Lauren Cannon (Replace C. Degan LOA)	Grade 2	School 16	9/1/08 – 12/23/08	Childhood Ed 1-6, Initial	\$36,732.00 (Step 1, Col A)
b. Christina Manning (Replace L. Nicklaus LOA)	Kindergarten	School 12	9/1/08 – 12/23/08	PreK-6, Perm	\$37,532.00 (Step 1, Col E)
c. Rodney Stickles (Replace J. Safranko LOA)	Special Education	School 14	9/1/08 – 12/23/08	Students w/Dis 1-6 Initial	\$37,532.00 (Step 1, Col E)
d. Barbara Wood (Replace teacher on medical leave)	Grade 4	School 18	9/1/08 until further notice	N-6, Perm	\$37,532.00 (Step 1, Col E)

6. Appointments – Instructional – 2008-09 Interns

<u>NAME</u>	<u>COLLEGE</u>	<u>POSITION</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>
Caroline Boyajian	Union College	ELA	Daniel Hayes	THS	9/1/08 – 6/30/09
Catherine Carroll	Union College	Science	Michael Cassels	THS	9/1/08 – 6/30/09
William Glynn	Union College	Social Studies	Kathleen Sacks	THS	9/1/08 – 6/30/09
Darly LaCasse	Union College	Social Studies	Anthony Foster	THS	9/1/08 – 6/30/09
Sean Moriarty	Union College	Mathematics	Michele Szakmary	THS	9/1/08 – 6/30/09
Matthew Wentworth	Union College	ELA	Joanne Boyd	THS	9/1/08 – 6/30/09

7. Appointments – Instructional – August 2008 Wireless Generation Training on PALMS & Software for DIBELS
(\$100.00 stipend / Title IID Competitive Grant)

Stephanie Kieran

8. Appointments – Instructional – Summer 2008 Curriculum Writing

<u>NAME</u>	<u>SUBJECT</u>	<u>HOURS</u>
Carrie (Dillon) Beebe	PBIS	not to exceed 6 hours @\$24.95 per hour / Title I
Diane Hull	ESL	not to exceed 3 hours @\$24.95 per hour / Title III

JV Katelyn Waters \$1,401.00

12. Appointments – Instructional – 2008-09 Parent Outreach Coordinators

Janice DeFazio / Maureen Flemming (Co-Coordiators)	School 12	\$500.00 each
Patricia Weaver-Lipscomb	School 14	\$1,000.00
Tara Evans	DMS	\$1,000.00

13. Appointments – Instructional - 2008-09 Extended School Day Facilitators

Jean Shaver	District Elementary	\$8,000.00
Tyrone O’Meally	7-8	\$2,000.00
Amanda Arze	9-12	\$2,000.00

14. Appointments – Instructional – 2008-09 THS Afterschool (Monday-Thursday) Detention Program

<u>TEACHERS @\$24.95/hour for 1 hour each day</u>	<u>TEACHING ASSISTANT @\$22.00/hour for 1 hour each day</u>
Gary Purcell	Laurie Muscatello
Cynthia Sargent	Angela Ryan
Anne Weaver	

15. Appointments – Instructional – 2008-09 THS Afterschool (Saturday) Detention Program

<u>TEACHERS @\$24.95/hour for 1 hour each day</u>	<u>TEACHING ASSISTANT @\$22.00/hour for 1 hour each day</u>
Amanda Arze	Angela Ryan

16. Upon the recommendation of the Superintendent, the following are approved to work as substitutes in the District for the 2008-09 school year.

<u>TEACHERS CERTIFIED (\$100.00 per day)</u>	
Kelly Blanchard	Childhood Ed
Kathleen Carey	Elementary Ed
Karen Dominguez	Childhood Ed
Christina Manning	PreK-6
William Paulus	ElemEd N-6
Rodney Stickles	Students w/Disabilities 1-6

TEACHERS UNCERTIFIED (\$90.00 per day)

Michele Durham Human Services
Marissa Elbi English
Lyndsey Marquit Social Studies
Christine McLaughlin Marketing

TEACHING ASSISTANTS (\$12.00 per hour)

Kate Mason
Kellie O'Brien
Emma Sanders

17. Abolish Position

Abolish the position of Executive Director, Alternative Education Programs

18. Create Position

Create the position of Executive Director of Guidance (9-12) and Alternative Education Programs

B. Staff Matters – CLASSIFIED/UNCLASSIFIED (Reviewed by P. Hopke)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following non-instructional personnel actions:

1. Non-Instructional – Retirement/Resignation/Termination

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
a. Michael Carucci	Messenger	District	8/19/08	retirement
b. Carol Hunt	Typist	School 12	10/3/08	rescind retirement

2. Appointments – Non-Instructional – Temporary

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY</u>
a. Marjorie Job	PT Clerk	School 12	9/1/08 – 6/30/09	\$12.36/hour max 15 hours/week

b. Paul Gordon PT Monitor School 14 9/1/08 – 6/30/09 \$17.77/hour max 15 hours/week

3. Appointments – Non-Instructional - 2008-09 Volunteers

Thomas Mooney THS
Bob Catalano School 12 Reading Buddies
Priscilla Fairbank School 12 Reading Buddies
Marlene Gebert School 12 Reading Buddies
Jutta Schubert School 12 Reading Buddies

4. Upon the recommendation of the Superintendent, the following are approved to work as substitutes in the District for the 2008-09 school year.

CLERK/TYPIST (\$11.00 per hour)

Marjorie Job

MONITOR / TEACHER AIDE (\$10.00 per hour)

Monica Staats

C. Superintendent’s Recommendations – PROGRAMS (reviewed by K. Handy)

1. Committee on Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education four three (43) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Eligibility Determination Meeting

451087 655405 990133 990374 990375 992771

Reevaluation Transfer Student

994865

Program Review

990566

Annual Review

058701 672149 840125 950187 986847 987113 987147

987269	987276	987297	987315	987410	987517	988191
988195	988632	988641	988642	988649	990224	991149
991330	991444	992108	992140	992512	993006	993088
993323	993919	994143	994260	990224	991149	991330

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

RESOLUTION:

BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education eight (8) students having the registration numbers as listed below in classes for students with special needs, and be it

Program Review

994393

Early Intervention Transition

556344 994355 994379 994729 995036 995046

Annual Review

994929

FURTHER RESOLVED, that these placements be approved.

3. New York State External High School Diploma Program

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the student with the registration number 6284 to receive the New York State External from the Troy School District effective September 3, 2008.

D. Superintendent’s Recommendations – BUSINESS FINANCE (reviewed by M. O’Neill)

1. Financial Reports

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- a. Club Accounts (Addendum II)

- b. Budget Transfers (Addendum III)
- c. Budget Status Report (Addendum IV)
- d. Treasurer's Report – **June and July** 2008 (Addendum V)

2. Arbitrage Rebate Compliance Services (Addendum VI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the services of Arbitrage Rebate Compliance Services per attached proposal.

3. Bid Award – Classroom Furniture (Addendum VII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award Bid for Classroom Furniture opened on Thursday, August 21, 2008, to the following companies:

Nickerson Corporation 1260 Scottsville Road Rochester, NY 14624	Item 1 for \$2,457.00
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Long's Electronics 2630 5 th Avenue Irondale, AL 35210	Item 5 and 7 for \$2,572.50
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School Specialty, Inc. One Paliotti Parkway	Items 2, 6, 10 and 12 for \$3,419.81
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ATD-American Co. 135 Greenwood Avenue Wyncote, PA 19095	Items 3, 8, 9 and 11 for \$15,141.54
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Quill Corporation 100 Schelter Road Lincolnshire, IL 60069	Item 1 for \$468.00
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For a total award of 12 items for an amount of \$24,058.85

4. Bid Award – Performing Arts Equipment (Addendum VIII)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award Bid for Performing Arts Equipment, opened on Thursday, August 21, 2008, to the following companies:

Nickerson Corporation
1260 Scottsville Road
Rochester, NY 14624

Items 5 and 6
for \$11,670.00

Wenger Corporation
555 Park Drive
Owatonna, MN 55060

Items 3 and 4
for \$2,019.72

Long's Electronics
2630 5th Avenue
Irondale, AL 35210

Item 13 for \$244.00

Parkway Music, LLC
1602 Route 9
Clifton Park, NY 12065

Items 11 and 18 for
for \$229.80

Cascio Interstate Music
13819 W. National Avenue
New Berlin, WI 53151

Items 12, 15, 16, 20,
22, 24, 28, 32, 33
for \$1,434.19

Washington Music Sales Center, Inc.
11151 Veirs Mill Road
Wheaton, MD 20902

Items 1, 9, 10, 17, 23
25, 26, 27, 29, 30, 31,
34 for \$4,478.25

For a total award of 29 items for a total amount of \$20,075.96

5. Bid Award – School Parking Lot Paving (Addendum IX)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award bid for School Parking Lot Paving, opened August 18, 2008, to:

Bob Talham, Inc.
71 Brunswick Road
Troy, NY 12180

In the amount of \$201,758.00 for the parking lots at Schools 2, 12, 16, CHS, DMS and THS

6. Change Order #0006 – Gross Electric (Addendum X)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order #00006 to supply all labor materials and equipment to install new Data/network equipment in boy's locker room as requested by the District for a cost of \$25,652.83. This Change Order provides for a new contract sum of \$1,053,886.48.

7. Change Order #00007 – Gross Electric (Addendum XI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order #00007 to do electrical work in various areas of Troy High School for a total cost of \$18,640.00. This Change Order provides for a new contract sum of \$1,072,526.48.

8. Change Order #00008 – Gross Electric (Addendum XII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Change Order #00008 for electrical work in various areas of Troy High School for a total cost of \$9,282.00. This Change Order provides for a new contract sum of \$1,081,808.48.

9. **Bid Award – Reconstruction at the Doyle Middle School – Partial Locker Replacements, Exterior Stairs Reconstruction and HVAC Upgrades**

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, award the bids for the Reconstruction at the Doyle Middle School to the following companies:

General Construction	Ganem Contracting Corporation	\$ 98,000.
	Ushers 9 Park Route 9	
	P.O. Box 1349	
	Clifton Park, N. Y. 12065	

HVAC Work

**Stants Combustion Assoc. Inc.
203 Old Loudon Road
Latham, N. Y. 12110**

\$ 42,110.

For a Total Building Cost of

\$140,110.

PART II

IX. BOARD OF EDUCATION RESOLUTION(S)

1. Policy Approval (Addendum XIII)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and the Policy Committee, hereby approves the following policies:

- a. No. 4321.1 Provision of Special Education Services in the Least Restrictive Environment
- b. No. 4321.2 School-Wide Pre-Referral Approaches and Interventions
- c. No. 4321.3 Allocation of Space for Special Education Programs
- d. No. 4321.4 Independent Educational Evaluations
- e. No. 4321.5 Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans
- f. No. 4321.6 Availability of Alternative Format Instructional Materials for Students with Disabilities
- g. No. 4321.7 Districtwide and Statewide Assessments of Students With Disabilities
- h. No. 4321.8 Impartial Hearing Officer Appointment and Compensation
- i. No. 4321.9 Declassification of Students With Disabilities
- j. No. 4321.10 Programs and Services for Parentally-Placed Nonpublic School Students With Disabilities
- k. No. 4321.11 Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Significant Disproportionality
- l. No. 4321.12 Use of Time Out Rooms, Physical Restraints and Aversives
- m. Integrated Pest Management Policy (IPM)

X. DISCUSSION OF FUTURE MEETINGS

September 17, 2008

Board of Education Meeting
6 or 6:30 p.m. (Executive Session if needed)

Doyle Middle School Media Center
7:00 P.M. Public Meeting

XI. MOTION TO ADJOURN

THE FOLLOWING ITEMS WERE PASSED AT THE AUGUST 27, 2008 SPECIAL BOARD OF EDUCATION MEETING:

1. James A. P. McCarthy, Esq. – Hearing Officer (reviewed by P. Hopke)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby agrees to compensate James A. P. McCarthy, Esq. in the amount of \$2,000.00 per month for his services as Hearing Officer pursuant to Section 3214 of the Education Law for the period September 1, 2008 through June 30, 2009. Said agreement is separate and apart from Mr. McCarthy's retainer agreement with the District.

2. Bid Award, Jeep Wrangler

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the Bid for a 2008 or newer Jeep Wrangler opened on July 23, 2008 to

Fucillo Chrysler/Jeep Dodge
4589 State Highway 30
Amsterdam, NY 12010

For a total bid award of \$24,385.00