

## MINUTES

Date of Meeting : June 7, 2007  
Location of Meeting : Doyle Middle School  
Time of Meeting : 7:00 p.m.  
Type of Meeting : Regular Board of Education

### I. MEETING CALLED TO ORDER

At approximately 6:00 p.m., Mr. Pollack, President, opened the meeting with the Pledge of Allegiance.

### II. ROLL CALL

#### Members Present

Mrs. Adams  
Mrs. Harvin  
Mr. Mayo (arrived 7 pm)  
Ms. O'Grady  
Ms. Phillips (arrived 6:45 pm)  
Mr. Pollack  
Mr. Schofield  
Mrs. Scully  
Mr. Smith

#### Members Absent

#### Also Present

Mr. Palmer	-	Superintendent
Mrs. Capobianco	-	Assistant Superintendent
Mrs. Keane	-	Assistant Superintendent
Mr. Ouimet	-	Assistant Superintendent
Mr. Atiba-Weza	-	Newly Appointed Superintendent
Ms. DeFiglio	-	Clerk of the Board
Mr. McCarthy	-	School Attorney

### III. EXECUTIVE SESSION

At approximately 6:00 p.m., Mr. Pollack made a motion to enter into Executive Session for the purpose of personnel/contractual matters. This was seconded by Mrs. Scully and the vote carried: 7-0.

### IV. MOVE TO PUBLIC SESSION

At approximately 6:30 p.m., the members of the Board of Education reconvened back into public session.

At this time the members of the Board of Education came out of Executive Session for a reception for the honor grads.

### V. SUPERINTENDENT'S REPORTS

1. Superintendent Oral Report
2. Presentation of the Honor Graduates

Mr. Carmello presented each of the honor grads to the Board along with the colleges that they will be attending.

3. *Presentation from the TTA (Mr. Cohen)*

Mr. Cohen presented the district with a check that the TTA received from a grant. This was for the teacher assistants to continue getting their college credits that were needed. The grant came from the AFL-CIO. These monies would cover one semester.

Mr. Pollack introduced Mr. Atiba-Weza, newly appointed Superintendent, to the public. At approximately 7:26 p.m., Mr. Pollack made a motion to enter into Executive Session for the purpose of contractual/personnel matters. This was seconded by Mrs. Scully and the vote carried: 9-0.

The members of the Board of Education reconvened back into public session at 8:25 p.m.

VI. BOARD OF EDUCATION COMMITTEE REPORTS

1. Finance Committee (Mr. Smith)

Mr. Smith gave an update on the finance meeting.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

**Seth Cohen – TTA President**

He questioned creating four new positions after the district had put together the budget and wondered how they fit into the budget. He questioned the Pre-First class and wondered what grade they would go to next.

VIII. BOARD OF EDUCATION MINUTES

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the following minutes:

- a. Regular Board of Education meeting held on April 4, 2007
- b. Board of Education Workshop meeting held on April 24, 2007

Motion: Mr. Pollack  
 Second: Mr. Schofield  
 VOTE : Carried: 9-0 (Note: Mrs. Harvin abstained from item b above)

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters – CERTIFIED/UNCERTIFIED (reviewed by C. Keane)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional personnel actions:

Items 1 through 13 were through a Consent Agenda.

Motion: Mr. Pollack  
 Second: Ms. O'Grady  
 VOTE : Carried: 9-0

1. Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
a. Colleen Syrett	School Psychologist	DMS	9/1/07 – 6/30/08	extend w/o pay
b. Michele Rose	Reading	School 12	5/30/07 – 6/30/07	extend w/o pay
c. Lynn Patanian	Grade 3	School 16	9/1/07 – 6/30/08	extend w/o pay
d. Darryl Daily	Teaching Assistant	DMS	5/23/07	w/o pay
e. Lakeisha Vincent	Kindergarten	School 12	5/31/07 – 6/30/07	extend w/o pay

2. Retirement/Resignation/Termination

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
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- a. Kenneth Mostert Spanish DMS 6/30/07 Resignation
- b. George Rafferty Teaching Assistant School 2/16 8/31/07 Resignation
- c. Vera Boomhower School Counselor DMS 8/31/07 Resignation

3. Appointments – Instructional – Probationary

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY</u>
a. Nicole Desrosiers	Mathematics	THS	9/1/07 – 8/31/10	\$38,866.00 (Step 2, Column K)
b. Charles Smith	Social Studies	DMS	9/1/07 – 8/31/10	\$38,132.00 (Step 1, Column K)
c. Michael Nirsberger	Mathematics	THS	9/1/07 – 8/31/09	\$37,532.00 (Step 1, Column E)
d. George Rafferty	Physical Education	DMS	9/1/07 – 8/31/10	\$39,403.00 (Step 3, Column I)
e. Danielle Weinheimer	Art	CHS/Sch 16	9/1/07 – 8/31/10	\$37,532.00 (Step 1, Column E)

4. Appointments - Instructional – Long Term Substitute

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECT DATE(S)</u>	<u>SALARY</u>
a. Kira Nielsen	Grade 1	School 14	6/13/07 – 6/30/07 Column E)	\$37,532.00 (Step 1, (LOA A. Fraser)

5. Appointments – Instructional – Summer School Principal

James Canfield	Alternative Program	CEO	\$5,500.00
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6. Appointments – Instructional – 2006-07 DMS Restructuring Team (2006-07 School Improvement & Choice Grant)

Dr. Terri Ward	\$2,000 for 4-1/2 days of facilitating
Kathleen Balint	\$24.95 per hour maximum of 3 hours per month
Sharon Balko	\$24.95 per hour maximum of 3 hours per month
Kellie Bonenfant	\$24.95 per hour maximum of 3 hours per month
Mark Calkins	\$24.95 per hour maximum of 3 hours per month
Hope DeBevoise	\$24.95 per hour maximum of 3 hours per month
Paul Dunleavy	\$24.95 per hour maximum of 3 hours per month
Barbara Martenis	\$24.95 per hour maximum of 3 hours per month
Lisa Nocella	\$24.95 per hour maximum of 3 hours per month
Beth Wilson	\$24.95 per hour maximum of 3 hours per month

7. Appointments – Instructional – 2006-07 DMS Professional Development (Title I)

Linda Hughs	\$800.00 per day for 8 days
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8. Appointments – Instructional – YA Book Discussion Group (Title I)

Anne McEnaney	\$24.95 per hour for 1 hour per month
Megan Murphy	\$24.95 per hour for 1 hour per month

9. Appointments – Instructional – THS Evening School Sunset Program (A2110.13R)

Daniel Hayes	Teacher	\$30.00
Deborah Harrison	Teacher	\$30.00

10. Appointments – Instructional – June 2007 Professional Development MS Word (Title IID)

INSTRUCTOR	\$30.00 per hour maximum of 16 hours	
Anne Betters		
TEACHERS	\$24.95 per hour maximum of 4 hours	
Monica Blizzard	Maureen Fleming	Colleen Keegan
Mary McManus	Wayne Brott	Michele Gladd
Stephanie Kieran	Marie Miklic	Janice DeFazio
Marc Guiliano	Tricia Koberger	Janet Morandi
Marion DeWitt	Rita Hotaling	Holly Lockrow
Christl Mueller	Sabina Dinardo	Patricia Iacobelli
Mary Mahoney	Emmalee Olszewski	Kandy Fairley
Ann Marie Jabour	Cara Maslowsky	Elizabeth Potenza
Dorothy Farmer	Dorleen Johnson	Patricia McCarthy-Schwartz
Amye Speirs	Alice Fay	
TEACHING ASSISTANTS	\$22.00 per hour maximum of 4 hours	
Michele Agars	MaryGrace Coonrad	Deborah Flexer
Kathryn Petit	Sandra Agars	Beverly DeCoigne
Nancy Hogan	Deborah Prince	Joyce Belokopitsky
Barbara Dietrich	AnnMarie Kahler	Patricia Rupp
Joan Bendetti	Kenneth Dillon	Heather Kilmer
Vincenza Sorriento	Marguerite Brock	Tammy Donnelly
Katy Loomis	Dawn Thompson	Cynthia Burke
Deborah Endres	Virginia Madore	Catherine Ingabbe

11. Appointments – Instructional – June 2007 Professional Development Video Conferencing/United Streaming/Power Point Title IID)

INSTRUCTOR	\$30.00 per hour maximum of 16 hours	
Tyrone O'Meally		
TEACHERS	\$24.95 per hour maximum of 4 hours	
Cynthia Ambavaram	Michele Gladd	Stephanie Kieran
Sarah O'Hearn	Catherine Ingabbe	Rebecca Bednarczyk
Marion Greenberg	Karen Lasky	Emmalee Olszewski
Tanika Wilcox	Wayne Brott	Marc Guiliano
Holly Lockrow	Elizabeth Potenza	Janice DeFazio
Rhonda Hermance	Mary Mahoney	Beth Renna
Sabina Dinardo	Rita Hotaling	Cara Maslowsky
Cynthia Sargent	Kandy Fairley	Patricia Iacobelli
Patricia McCarthy-Schwartz	Dorothy Farmer	AnnMarie Jabour
Marie Miklic	Nancy Serson	Alice Fay
Dorleen Johnson	Janet Morandi	Amye Speirs
Sherry Fleming	Colleen Keegan	Christl Mueller
Mary VanHoomissen		
TEACHING ASSISTANTS	\$22.00 per hour maximum of 4 hours	
Michele Agars	MaryGrace Coonrad	Deborah Endres
Virginia Madore	Sandra Agars	Diane D'Allaird
Deborah Flexer	Kathryn Petit	Joyce Belokopitsky
Beverly DeCoigne	Nancy Hogan	Deborah Prince
Joan Bendetti	Barbara Dietrich	AnnMarie Kahler
Patricia Rupp	Marguerite Brock	Kenneth Dillon
Heather Kilmer	Vincenza Sorriento	Cynthia Burke
Tammy Donnelly	Katy Loomis	Dawn Thompson

12. Appointments – Instructional – 2006-07 Substitutes

Eileen Blais      Non-Certified      Teaching Assistant



13. Appointments – Instructional – Administrator Internship

Name	Supervisor	Effective Date(s)
Dan Farley	Mary Capobianco Brian Dunn	6/6/07 – 12/01/07

Motion: Mr. Pollack  
 Second: Mr. Schofield  
 VOTE : Carried: 9-0

14. Create New Positions

Director of Professional Development & Teacher Evaluations  
 Pre-K Curriculum Leader  
 Pre-1<sup>st</sup> Grade Teacher  
 Elementary Literacy Coach

Motion: Mr. Pollack  
 Second: Second:

Discussion: **Ms. Phillips** asked for an explanation of the position being created. **Mr. Palmer** mentioned that the Director of Professional Development was included in the budget. Two positions were cut at School 14. The pre-first is a small section to give a lot of intensive support in lieu of retaining them. This was also part of the budget process. The curriculum leaders have been in place for the last year. The Literacy Coach is for School 12 as part of the need for improvement.

VOTE : Carried: 9-0

B. Staff Matters – CLASSIFIED/UNCLASSIFIED (Reviewed by C. Keane)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following non-instructional personnel actions:

Items 1 through 5 were through a Consent Agenda.

Motion: Mr. Pollack  
 Second: Ms. O'Grady  
 VOTE : Carried: 9-0

1. Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
a. Denise Walker	Typist	DMS	5/3/07 – 5/4/07	w/o pay
b. Louis Meunier	Network Sys Engineer	District	5/9/07 – 5/11/07	w/o pay
c. John Delgado	Personnel Clerk	HR	6/1/07 – 6/4/07	w/o pay

2. Retirements/Resignation/Termination

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
a. Mary Alice Diehl	School Monitor	School 14	5/21/07	Resignation

3. Appointments – Non-Instructional – Probationary

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY</u>
a. Paul Pettit	Coordinator of Safety & Security	District	6/7/07 – 12/6/07	





987113	987151	987186	987224	987276	987316	987449
987511	987575	987618	987654	987681	987733	987772
988123	988133	988186	988187	988256	988326	988360
988382	988392	988471	988505	988597	988631	988637
988699	988772	988898	989007	989024	989094	989125
989491	989698	989700	989711	989770	989793	989950
989964	990045	990097	990217	990237	990299	990358
990472	990481	990483	990484	990486	990487	990494
990503	990504	990506	990507	990508	990510	990552
990553	990561	990568	990569	990638	990793	990892
990912	990984	990992	991008	991083	991121	991124
991125	991132	991133	991135	991142	991157	991167
991169	991269	991275	991283	991393	991473	991704
991762	991879	991893	991898	991922	991923	991933
991942	991969	991979	991991	991992	992001	992008
992065	992108	992121	992196	992273	992314	992322
992411	992420	992452	992514	992515	992527	992557
992572	992575	992624	992673	992676	992733	992787
992804	992864	992883	992891	992913	992946	993002
993045	993118	993119	993139	993140	993156	993182
993259	993345					

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education thirty-five (35) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Eligibility Determination Meeting

556030

Program Review

556073

Early Intervention Transition

555907      555910      556058

Annual Review

555786	555807	555821	555882	555900	555909	555935
555937	555971	555989	555990	555997	556005	556006
556007	556009	556022	556022	556027	556034	556042
556048	556051	556055	556070	556081	556082	556094
556095	556106					

FURTHER RESOLVED, that these placements be approved.

3. Conference Approval

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following conference:

DMS Administrative Team (3 individuals) to attend the "Model Schools Conference" from June 30 – July 3, 2007  
In Washington, D.C. at a cost of approximately \$1,700 per person (School Improvement and Choice Grant)

Motion: Mr. Pollack  
Second: Mr. Schofield  
VOTE : Carried: 9-0

4. New York State External High School Diploma Program

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the individuals with the numbers 5056 and 5263 to receive the New York State External High School Diploma, effective June 8, 2007.

5. DMS and THS Youth Advisory Committee for Nutrition (Addendum III)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the formation of the DMS and THS Youth Advisory Committee for Nutrition as per the constitution in Addendum III. Club Advisors for the 2007-2008 school year will be Ani Mooney for THS and Sherry Fleming for DMS.

6. Program Evaluator

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the payment for Conomarra Communications as Program Evaluator for the following three grants. Total payment shall be \$11,000:

21 <sup>st</sup> Century Grant	\$5,000
Title IID Competitive Grant	\$3,000
Title IID Non-Competitive	\$3,000

Motion: Mr. Pollack  
Second: Mr. Schofield

Discussion: **Mrs. Adams** inquired about the word nutrition in item 5 and the Clerk will check to see if that word should be there.

VOTE : Carried: 9-0

D. Superintendent's Recommendations – BUSINESS FINANCE (reviewed by M. Ouimet)

Item 1 through 7 with the exception of item 6 were through a Consent Agenda.

Motion: Mr. Pollack  
Second: Mrs. Scully  
VOTE : Carried: 9-0

1. Financial Reports

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- a. Budget Transfers (Addendum I)
- b. Student Club Accounts (Addendum V)
- c. Cash Flow Statement (Addendum VI)
- d. Budget Status Report (Addendum VII)
- e. Treasurer's Report – April 2007 (Addendum VIII)



2. Participation in NYSMEC (Addendum IX)

RESOLUTION:

WHEREAS, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other,

WHEREAS, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the City of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district;

WHEREAS, The Enlarged City School District of Troy is a "municipal corporation" as defined above;

WHEREAS, this Board has reviewed the Municipal Cooperation Agreement for Energy Purchasing Services dated the 6<sup>th</sup> day of June 2007, among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC"), and wishes for this municipal corporation to become a Participant therein upon the terms of the Agreement and further wishes to authorize participation as a natural gas consumer for the term ending April 30, 2012 for all natural gas participants; and April 30, 2010 for all electric participants.

NOW THEREFORE, BE IT RESOLVED, that the Board hereby determines that it is in the interests of the Enlarged City School District of Troy (hereinafter "Participant") to participate in the NYSMEC, authorizes and directs the Superintendent of Schools to sign the Agreement on its behalf and further authorizes its officers and employees to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution; and

BE IT FURTHER RESOLVED that the Participant agrees to participate in the municipal cooperative bids for the purchase and delivery of natural gas pursuant to the Agreement for the term ending April 30, 2012 for all natural gas participants; and April 30, 2010 for all electric participants; and

BE IT FURTHER RESOLVED that the Participant authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids and to award contracts for the purchase and delivery of natural gas and/or electricity on behalf of the Participant, in accordance with such bid specification, to the lowest responsible bidder as is determined by the Administrative Participant or to reject any or all such bids; and

BE IT FURTHER RESOLVED, that the Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

BE IT FURTHER RESOLVED that the officers and employees of Participant are authorized to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

3. EYP -Additional Service Request #17 – THS – Summer Work 2007 (Addendum II)

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve Additional Service Request #17 from EYP for Troy High School Summer Work 2007. EYP will provide additional site observation during the construction of the Summer Work 2007 project.

4. Surplus Equipment

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, declare as surplus all furnishings removed from the Troy High School Summer '07 renovations. These items are out dated and no longer necessary for educational use or in need of extensive repair

5. Bid Award – Refuse Removal for 2007-2008 (Addendum IV)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the Bid for Refuse Removal for the 2007-2008 school year to Waste Management of NY, LLC, 100 Ransier Drive, West Seneca, NY 14224 for a total of \$70,143.38 for the trash removal and as needed roll-off dumpsters at a per ton charge of \$72.00 and a per haul charge of \$155.00 and no charge for the monthly rental.

6. Lease Agreement for the Zak House

RESOLUTION: RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes the lease of the premises located at 1728 Tibbits Avenue, Troy, New York, (otherwise known as the Zak House) to RPI for a period of five years at the monthly rate of \$2500.00 per month. The lease shall contain an option of first refusal giving RPI the chance to purchase the same should the property ever be sold by the District and such other terms and conditions as agreed to by the parties.

Motion: Mr. Pollack  
Second: Mr. Schofield

Discussion: **Mrs. Harvin** is not in favor of RPI leasing the above property.

VOTE : Carried: 8-1 (No: Mrs. Harvin)

7. Acceptance of Check from the TTA

RESOLUTION: **BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts a check in the amount of \$5,525.00 from the Troy Teachers Association, which they received as a grant from the AFL-CIO Workforce Development Project.**

Motion: Mr. Pollack  
Second: Mrs. Adams  
VOTE : Carried: 9-0

PART II

X. BOARD OF EDUCATION RESOLUTIONS

1. Amendment to Employment Agreement – Eva DeFiglio

RESOLUTION: RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes an amendment to the employment agreement of Board Clerk Eva DeFiglio to include the \$5000 stipend she is paid for her work on the school election, in her base salary effective July 1, 2007 and through the balance of her contract which runs through June 30, 2010.

Motion: Mr. Pollack  
Second: Mr. Schofield



Discussion: Ms. Phillips mentioned that information that is sent to the polling sites during the election should be triple checked so that there is not an incident as there was at Carroll Hill this year. She also expressed her disagreement with the School 18 registration being merged and the Clerk not notifying the Board of this. She mentioned that the Clerk works for the entire board and not the board president.

VOTE : Carried: 8-1 (No: Ms. Phillips)

2. Extend Employment Agreement – James A.P. McCarthy

RESOLUTION: RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes the extension of the employment agreement with the School District attorney, James A.P. McCarthy, through June 30, 2009 with no increase in compensation paid by the District.

Motion: Mr. Pollack  
Second: Mr. Schofield

Motion to Amend to change ending date to 2009: Mr. Pollack  
Second: Mrs. Adams  
VOTE : Carried: 9-0

VOTE : Carried: 9-0

XI. DISCUSSION OF FUTURE MEETINGS

June 6, 2007 Regular Board of Education Meeting  
Doyle Middle School Media Center  
6 or 6:30 p.m. Executive Session  
7:00 p.m. Public Meeting

Policy Committee Meeting  
Doyle Middle School Media Center  
Following the Board Meeting

June 20, 2007 Board of Education Workshop  
Doyle Middle School Media Center  
6 or 6:30 p.m. Executive Session  
7:00 p.m. Public Meeting

Education Committee Meeting  
Doyle Middle School Media Center  
Following the Board Workshop Meeting

June 24, 2007 Troy High School Graduation

June 27, 2007 Finance Committee Meeting  
Doyle Middle School Media Center  
7:00 p.m.

XI. MOTION TO ADJOURN

At approximately 9:00 p.m., Mr. Pollack made a motion to adjourn the public meeting. This was seconded by Mrs. Scully and the vote carried: 9-0.

Respectfully submitted,

Eva DeFiglio  
Clerk of the Board