

## MINUTES

Date of Meeting : December 5, 2007  
Location of Meeting : Doyle Middle School  
Time of Meeting : 7:00 p.m.  
Type of Meeting : Regular Board of Education

### I. MEETING CALLED TO ORDER

At 6:30 p.m., Mr. Schofield, President, opened the meeting with the Pledge of Allegiance.

### II. ROLL CALL

#### Members Present

Mrs. Adams (arrived approx 6:41 pm)  
Mrs. Harvin (arrived approx 6:31 pm)  
Mr. Mayo  
Ms. O'Grady  
Mr. Schofield  
Mrs. Scully  
Mrs. Wager-Rounds

#### Members Absent

Mrs. Clinton (Illness)  
Mr. Pollack (Personal)

#### Also Present

Mr. Atiba-Weza - Superintendent  
Mrs. Capobianco - Assistant Superintendent  
Mrs. O'Neill - Business Manager  
Ms. DeFiglio - Clerk of the Board  
Mr. McCarthy - School Attorney

### III. EXECUTIVE SESSION

At approximately 6:31 p.m., Mr. Schofield made a motion to enter into Executive Session for a contractual and a personnel matter. This was seconded by Mrs. Scully and the vote carried: 5-0. Mr. McCarthy, Mrs. Capobianco and Mrs. O'Neill were invited into the Executive Session.

### IV. MOVE TO PUBLIC SESSION

At approximately 7:10 p.m., the members of the Board of Education reconvened back into public session.

### V. SUPERINTENDENT'S REPORTS

#### 1. Superintendent Oral Report

Mr. Atiba-Weza mentioned that he attended the district's annual Spelling Bee and it was outstanding. Mrs. Capobianco mentioned that in the Kids Biz Program that Schools 12 and 14 achieved in increasing their learning level. Mr. Atiba-Weza also apologized to the public that the Executive Session took a bit longer.

### VI. BOARD OF EDUCATION COMMITTEE REPORTS

#### 1. Finance Committee (Mrs. Scully)

Mrs. Scully gave a report on the finance meeting.

#### 2. Education Committee (Ms. O'Grady/Mrs. Clinton)

Mrs. Capobianco gave a report on the education meeting.

#### 3. Policy & Planning Committee (Mrs. Adams)

Mrs. Adams gave a report on the policy meeting.

VI. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

There was no public input at this time.

VII. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters – CERTIFIED/UNCERTIFIED (reviewed by C. Keane)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional personnel actions:

Items 1 through 14 were through a Consent Agenda.

Motion: Mr. Schofield  
 Second: Mr. Mayo  
 VOTE : Carried: 7-0

1. Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
Elizabeth Pollock	Special Education	School 2	12/17/07 – 3/31/08	extend w/o pay

2. Appointments – Instructional –

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>
a.Peter Hopke	Director of Management Services		12/17/07 (change of start date)
b. Jenelle Morelli	Teacher Asst.	School 14	5/3/07-5/4/10 \$23,000.00, Step 3

3. Appointments – Instructional – Temporary

<u>NAME</u>	<u>POSITION</u>	<u>ASSGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY</u>
a.Dimas Rodriguez (R.Russomanno)	Spanish teacher	THS	12/10/07 not to exceed 40 days	\$36,732.00 (Step 1, Col A)

4. Appointments – Instructional - Long Term Substitutes

<u>NAME</u>	<u>POSITION</u>	<u>ASSGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY</u>
a.Jonathan Younkin (S.. Dube)	Grade 6	School 12	11/2/07 – until further notice	\$37,732.00 (Step 1, Column G)
b. Ann Masterson (LOA E. Pollock)	Special Education	School 2	12/15/07 – 3/31/08	\$47,631.00 (Step 12, Column D)
c. Eileen Catlin (C. Denio)	Grade 1	School 2	12/10/07 – until further notice	\$37,132.00 (Step 1, Column C)

5. Appointments – Instructional - Curriculum work for DMS Restructuring (July – December 2007)  
 Not to exceed 20 hours each @ \$24.95 School Improvement & Choice Grant

Karen Altman	Jeffrey Carminati	Sherry Fleming
Jennifer Rice	Kathleen Balint	Hope DeBevoise
Melissa Gardner	Monique Serafin	Kellee Bonenfant
Jennifer DeMarco	Vanessa Kavanaugh	Nancy Smith
Celine Boule	Paul Dunleavy	William Leight
Christopher Sullivan	Jamie Bowen	Sergio Espinal
Barbara Martenis	Beth Wilson	Alicia Cariello

Daniel Farley Tyrone O'Meally

6. Appointments – Instructional – 2007-08 6<sup>th</sup> Period Assignment

Nina Montepagani ESL \$5,200.00

7. Appointments – Instructional – Professional Development

Megan Collins	DI Workshop	4 hours @\$30.00 per hour
Chad Davey	DI Workshop	4 hours @\$30.00 per hour
Stanley Harper	4 Square	4 hours @\$30.00 per hour
Cynthia Sargent	DI Workshop	4 hours @\$30.00 per hour

8. Appointments – Instructional - Extended School Day Program

<u>School 14</u>	Sarah O'Hearn	Substitute Teacher	
<u>School 16</u>	Sean Carter	Teacher	\$30.00 per hour
	Treva Shaer	Substitute Teacher	
<u>CHS</u>	Stephanie Dash	Teacher	\$30.00 per hour
<u>DMS</u>	Hope DeBevoise	Teacher	\$30.00 per hour
	Tara Evans	Teacher	\$30.00 per hour
	Daniel Farley	Teacher	\$30.00 per hour
	Michael Neumann	Teacher	\$30.00 per hour
	Tyrone O'Meally	Teacher	\$30.00 per hour
	Beth Wilson	Teacher	\$30.00 per hour
<u>ALL Elementary</u>	Marie Miklic	Substitute Teacher	

9. Appointments – Instructional – Interpreter

Joyce Beauregard for student for college prep exams and review classes @\$24.95 per hour not to exceed 18 hours

10. Appointments – Instructional – THS Extended School Day / Regents Prep (December 2007-January 2008 & May-June 2008) (Extended School Day Grant - \$30/hour)

Karen Bechdol	English
Seth Cohen	Earth Science
Donna Ehmann	Foreign Language
Jon Getbehead	Science
Marion Greenberg	Foreign Language
Justin Haviland	Biology
Eleni Karanassiu	Mathematics
Sara Mitchell	English
Christina Mumford	Social Studies
Concetta Pasqua	Foreign Language
Anthony Rieth	Global History/US History
Emilia Sasso	Foreign Language
Laura Tedesco	Earth Science
MaryGrace Tompkins	Mathematics

11. Appointments – Instructional – Spring Musical

Barbara Davis-Dickman	Director	\$2,223.00
Lori McAllister	Musical Director	\$1,482.00
Erin Mack	Vocal Director	\$1,482.00
Erin Mack	Accompanist	\$ 617.50
Jacquelyn Dignum	Choreographer	\$ 741.00
Donald Poutre	Stage Manager	\$1,482.00
Donald Poutre	Set Design	\$ 988.00

12. Appointments – Instructional - Volunteer Practicum

<u>NAME</u>	<u>SUPERVISOR</u>	<u>SUBJECT</u>	<u>ASSGNMT</u>	<u>EFFECTIVE DATE(S)</u>
Katelyn McKenna	Ann Capobianco	School Counselor	DMS	12/1/07 – 6/20/08

13. Approval of 2007-08 Substitutes

TEACHER CERTIFIED (\$100.00 per day)

Lonnie Avery	Physical Education
Kira (Nielsen) Merrills	Elementary Education
Jennifer Miles	Childhood Education
Meredith Sorensen	Secondary English/ESL
Christine Zacher	English/Reading/Health

TEACHER NON-CERTIFIED (\$90.00 per day)

Mary Patricia Beidl	Political Science
Eric Biehler	Public Communications/Physical Education
Samayra Crooke	Agronomy Engineer/Horticulture
Temnit Donnelly	AA Studies/Childhood Education
Brandon Mace	Movement & Sports Medicine
Iris Ponce DeLeon	Social Welfare

TEACHING ASSISTANT (\$12.00 per hour)

Schlane Canaday  
 Marie Robitaille

HOME TUTORS (\$24.95 per hour)

Barbara Bennett	Guy DiFranzo	Lynese Sheares
Isaiah Bennett	Margaret LeRoux	

14. Instructional - Tenure

Robin Krumanocker                      Teacher Assistant                      Effective 9/1/07

Motion:        Mr. Schofield  
 Second:        Mr. Mayo  
 VOTE :         Carried: 7-0

B. Staff Matters – CLASSIFIED/UNCLASSIFIED (Reviewed by C. Keane)

RESOLUTION:        BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following non-instructional personnel actions:

Items 1 through 6 were through a Consent Agenda.

Motion:        Mr. Schofield  
 Second:        Mr. Mayo  
 VOTE :         Carried: 7-0

1. Resignation

Giovona Driscoll                      Tax Collector                      Business Office                      effective 1/2/08

2. Appointments – Non-Instructional – Probationary

<u>NAME</u>	<u>POSITION</u>	<u>ASSGNMT</u>	<u>EFFECTIVE DATE(S)</u>	<u>SALARY</u>
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1. Committee on Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education fifty (50) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Eligibility Determination Meeting  
 555770

Program Review

111000	377189	507750	555860	987315	988639	989697
989950	991165	991275	991688	992276	992314	992514
992796	993840					

Reevaluation Transfer Student

034726	245495	426600	640627	642920	650201	796951
986246	986453					
988029	989962	992273	992483	992850	992851	992852
993627	993695	993823	993859	993890	993896	993916
993927	993932	993977	993988	994019	994041	994048
994071	994075	994104				

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education eighteen (18) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Eligibility Determination Meeting

556182	556183	556192	556197	556200	556203	55621
556238	556239					

Program Review

556114	556130	556159	556163	556164	556170	556172
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Early Intervention Transition

551649

Annual Review

556107

FURTHER RESOLVED, that these placements be approved.

3. Conference Approval (Addendum VIII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following individual to attend a conference:

- a. Laura Stukenberg conference titled "Mean Girls" to be held in Springfield, Mass. On January 17 Cost: \$129.00

Motion: Mr. Schofield  
 Second: Mrs. Harvin  
 VOTE : Carried: 7-0

D. Superintendent's Recommendations – BUSINESS FINANCE (reviewed by M. O'Neill)

Items 1 through 6 were through a Consent Agenda.

Motion: Mr. Schofield  
Second: Mrs. Harvin  
VOTE : Carried: 7-0

1. Financial Reports

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- a. Budget Transfers (Addendum I)
- b. Student Club Accounts (Addendum II)
- c. Budget Status Report (Addendum III)
- d. Treasurer's Report – October 2007 (Addendum IV)

2. Preconstruction Work for Summer 2008 Capital Projects

RESOLUTION: BE IT RESOLVED, Pursuant to Article 13.3.1 and Article 10.6 of the Contract between Turner Construction company and the Enlarged City School District of Troy, made as of the twelfth day of June, 2006, the following is an acknowledgement of additional Construction Management services for preconstruction planning and estimating in preparation for the Summer 2008 capital project. The cost of this service will be an all inclusive cost hourly rates and as follows:

Estimator	\$85	per hour
Project Executive	\$120	per hour

The cost of services shall not exceed \$10,000 without prior written notice by the Enlarged City School District of Troy.

3. Rensselaer-Columbia-Greene Group Health Insurance Trust (Addendum V)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the proposed amendments to Trust Agreement of the Rensselaer-Columbia-Greene Health Insurance Trust, as proposed by the Trustees on November 2, 2007, and authorizes and directs the Superintendent of Schools to execute the Trust Agreement, as amended, on behalf of the district, and it is further

RESOLVED, that the District Clerk shall immediately present a copy of this resolution to the Chairperson of the Rensselaer-Columbia-Greene Health Insurance Trust.

4. 2008-2009 Budget Calendar (Addendum VI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby adopts the 2008-2009 Budget Calendar as it appears in Addendum VI.

5. Twelve Month Compensation (Addendum VII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, that due to changes in IRS Regulations, if a school employee wishes to spread their salary over a twelve (12) month period versus the school year (September to June), the following requirements must be agreed to:

- a. The teacher (or other employee) give a written (or electronic) election to the school district that notifies the school district that the employee wants to spread out the compensation.
- b. The election must be made before the beginning of the school year (before the first day of school in September).
- c. The elect must be irrevocable, so that it cannot be changed after work begins.
- d. The elect must state that the employee will receive his/her pay over twelve months, by means of 20 or 24 paychecks, starting with the beginning of the school year.

6. Payment Approval

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves payment in the amount of \$120.00 to Caroline Boardman for reimbursement of expenses incurred for internet services pursuant to her tasks as Public Information Officer.

Motion: Mr. Schofield  
Second: Mr. Mayo  
VOTE : Carried: 7-0

PART II

IX. DISCUSSION OF FUTURE MEETINGS

December 5, 2007 Regular Board of Education Meeting  
Doyle Middle School Media Center  
6 or 6:30 p.m. Executive Session (if needed)  
7:00 p.m. Public Meeting

Education Committee Meeting  
Doyle Middle School Media Center  
Following the Board Meeting

December 19, 2007 Special Board of Education Meeting for the Policy Committee  
Doyle Middle School Media Center  
7:00 p.m.

Finance Committee Meeting  
Doyle Middle School Media Center  
Following the Policy Meeting

January 2, 2008 Regular Board of Education Meeting  
Doyle Middle School Media Center  
6 or 6:30 p.m. Executive Session (if needed)  
7 pm Public Meeting

Mr. Atiba-Weza thanked Mr. Haessig for stepping in and helping the district out when we needed him and welcomed Mrs. O'Neill. Mrs. Wager-Rounds thanked the THS Jazz Band for an excellent performance at the Victorian Stroll, as well as the teachers that worked along with the students.

X. MOTION TO ADJOURN

At approximately 7:32 p.m., Mr. Schofield made a motion to adjourn the public meeting. This was seconded by Mr. Mayo and the vote carried: 7-0.

Respectfully submitted,  
Eva DeFiglio  
Clerk of the Board