

MINUTES

Date of Meeting : April 4, 2007
Location of Meeting : Doyle Middle School
Time of Meeting : 7:00 p.m.
Type of Meeting : Regular Board of Education

I. MEETING CALLED TO ORDER

At approximately 6:00 p.m., Mr. Pollack, President, opened the meeting with the Pledge of Allegiance.

II. ROLL CALL

<u>Members Present</u>	<u>Members Absent</u>
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Mrs. Adams	None
Mrs. Harvin (arrived approx 6:45 pm)	
Mr. Mayo	
Ms. O'Grady	
Ms. Phillips (arrived approx 6:25 pm)	
Mr. Pollack	
Mr. Schofield	
Mrs. Scully	
Mr. Smith	

Also Present

Mr. Palmer	-	Superintendent
Mrs. Capobianco	-	Assistant Superintendent
Mrs. Keane	-	Assistant Superintendent
Mr. Ouimet	-	Assistant Superintendent
Ms. DeFiglio	-	Clerk of the Board
Mr. McCarthy	-	School Attorney

III. EXECUTIVE SESSION

At approximately 6:03 p.m., Mr. Pollack made a motion to enter into Executive Session for the purpose of personnel/contractual matters. This was seconded by Mrs. Scully and the vote carried: 7-0. Mr. McCarthy, Mr. Ouimet, Mrs. Keane and Mrs. Capobianco were invited into the Executive Session.

IV. MOVE TO PUBLIC SESSION

At approximately 7:30 p.m., the members of the Board of Education reconvened back into public session.

V. SUPERINTENDENT'S REPORTS

1. Superintendent Oral Report
2. Employee ID Badges (Mr. Pettit)

Mr. Pettit gave an update to the Board on the employee ID badge system.

3. Pre-Bid Information – Physical Education & Athletics Materials & Supplies (Addendum I)
4. Pre-Bid Information – Custodial Supplies (Addendum II)
5. Pre-Bid Information – Refuse Removal (Addendum III)
6. Tax Letter (Addendum V)
7. Tax Letters to the City and County (Addendum VI)

VI. BOARD OF EDUCATION COMMITTEE REPORTS

1. Education Committee (Ms. O’Grady)

Mrs. Capobianco gave a report on the Education meeting. Ms. Phillips inquired if Mrs. Capobianco included the Technology portion of the meeting and she stated that she did not. Ms. Phillips requested that when she writes the minutes that she includes the portion on Technology that Antoine Harrison gave and also the report from Ann Betters.

2. Finance Committee (Mr. Smith)

Mr. Smith gave a report on the Finance meeting.

3. Facilities Committee (Mr. Mayo)

Mr. Mayo gave a report on the Facilities meeting.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Brian Larson

He mentioned he has driven a school bus for 28 years and was a lawyer. He mentioned that Laidlaw’s drivers are caring people.

Seth Cohen – TTA President

He inquired as to where the district was in the hiring of a new superintendent. He recalled when he asked last month that the community involvement was going to come towards the end. In the past several days he has had numerous phones calls wanting to know if he’s heard anything. It’s almost a little embarrassing that I work in the district and I have to say I don’t know.

VIII. SUPERINTENDENT’S RECOMMENDATIONS

A. Staff Matters – CERTIFIED/UNCERTIFIED (reviewed by C. Keane)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional personnel actions:

Items 1 through 12 were through a Consent Agenda.

Motion: Mr. Pollack
 Second: Mr. Smith
 VOTE : Carried: 9-0

1. Leave of Absence

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATE(S)</u>
a.Christine Dauphinais	School Counselor Assistant	School 2/School 18	4/16/07–6/30/07

2. Retirement/Resignation/Termination

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>	<u>REASON</u>
Regina Winkler	ELA	DMS	4/16/07	Resignation

3. Appointments – Instructional – Weight Room Supervisor

Jeffrey Sitterly 4th Quarter \$2,172.00

4. Appointments – Instructional – 4-Square Writing Method (20 teachers max) – 2 hour workshop @\$24.95 / hour (Title I funds)

Melissa Gardner	Linda Lupian	Beth Wilson	Theresa Zema
MaryJo Heenahan	Elizabeth Retell	Regina Winkler	

5. Appointments – Instructional – LEGO Robotics - August 2006-June 2007 @\$24.95 / hour (Title IID Grant)

Marc Phillips

6. Appointments – Instructional – 21st Century Program

Lois Batsios Certified Teacher Assistant \$22.00 per hour

7. Appointment – Instructional – 2006-07 Teacher Interns

<u>INTERN</u>	<u>SCHOOL</u>	<u>TEACHER</u>	<u>SUBJECT</u>	<u>ASSIGN</u>	<u>EFFECT</u>
Brianna Rentz	College of St. Rose	Karen Chenes	Social Studies	DMS	3/20/07, 3/22/07, 3/27/07

8. Appointments – Instructional – 2006-07 Home Tutors

Deborah Harrison Certified

9. Appointments – Instructional – 2006-07 Substitute Teachers

Joseph Petry	Non-Certified	Music K-12
Marianne Scott	Non-Certified	Teaching Assistant

10. Appointments – Instructional – Temporary

<u>NAME</u>	<u>POSITION</u>	<u>ASSGNMT</u>	<u>EFFECT DATE(S)</u>	<u>SALARY</u>
Terence Bouchard	Teacher Assistant	Phys Education	4/5/07-6/30/07 \$22.00 per hr @ 4 hrs/day 5 days/week	

11. AMEND 3/7/07 Agenda - (page 4) Parent Outreach Facilitator (Title I Grant)

Deborah Spence and Jean Winkler	DMS	\$ 500.00 each
Change to Deborah Spence only	DMS	\$1,000.00

12. 4-Square Writing Method – April 2, 2007 (Professional Development) – 3 hrs at \$24.95 per hr each

Chad Davey Stanley Harper

Motion: Mr. Pollack
Second: Mrs. Harvin
VOTE : Carried: 9-0

B. Staff Matters – CLASSIFIED/UNCLASSIFIED (Reviewed by C. Keane)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following non-instructional personnel actions:

Items 1 through 4 were through a Consent Agenda.

Motion: Mr. Pollack
Second: Ms. O’Grady
VOTE : Carried: 9-0

1. Leave of Absence

a. M. Gina Adamo – Senior Account Clerk

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the superintendent, hereby grants an unpaid leave of absence to M. Gina Adamo, for the period August 1, 2007 through July 31, 2009. Further, the Board accepts her irrevocable letter of resignation for purposes of retirement effective no later than July 31, 2009.

2. Appointments – Non-Instructional – Permanent

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>
Mary Alice Diehl	Typist	School 14	4/5/2007 (completed probationary period)

3. Appointments – Non-Instructional – Extended School Day

Maureen Coffey	Substitute Monitor	\$10.00 per hour @ 1.5 hours per day
Shaunte Strickland	Substitute Monitor	\$10.00 per hour @ 1.5 hours per day

4. Appointments – Non-Instructional – 2006-07 Substitutes

Matthew Kownack	Educational Support Personnel/Maintenance Helper
Hugh Samiof	Educational Support Personnel/Maintenance Helper

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 9-0

C. Superintendent’s Recommendations – PROGRAMS (reviewed by K. Handy)

Items 1 through 3 were through a Consent Agenda.

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 9-0

1. Committee on Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education forty (40) students having the registration numbers as listed below in classes for students with special needs, and be it

Program Review

594955 991084 991935 992821 993002 993093

Initial Eligibility Determination Meeting

287090

Reevaluation Transfer Student

938448 989491 989838 992452 993175 993246 993259
993265

Annual Review

108770 240124 555884 563897 655846 682905 987269
989926 991156 991184 991447 991663 991722 991773
992147 992490 992547 992637 992640 992822 992986
993004 993050 993061 993181

FURTHER RESOLVED, that these placements be approved.

2. Committee on Pre-School Special Education Placements

RESOLUTION: BE IT RESOLVED, that the Committee on Pre-School Special Education has submitted to the Board of Education thirteen (13) students having the registration numbers as listed below in classes for students with special needs, and be it

Initial Eligibility Determination Meeting

556025 556028 556048 556051 556067 556073 556081

Program Review

555895 555971 555985

Early Intervention Transition

556071 556093

Reevaluation Transfer Student

556106

FURTHER RESOLVED, that these placements be approved.

3. New York State External High School Diploma Program

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the students with the registration numbers 2168 and 4464 to receive the New York State External High School Diploma from the Troy School District, effective April 5, 2007.

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 9-0

D. Superintendent's Recommendations – BUSINESS FINANCE (reviewed by M. Ouimet)

1. Financial Reports

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

a. Student Activities Account (Addendum IV)

- b. Budget Transfers (Addendum VII)
- c. Cash Flow Statement (Addendum VIII)
- d. Budget Status Report (Addendum IX)
- e. Treasurer's Report – February 2007 (Addendum X)

Motion: Mr. Pollack
Second: Mr. Schofield

Discussion: **Ms. Phillips** inquired if this included all the clubs or only the clubs that raised funds and Mr. Ouimet explained that these are the clubs that do fund raising for the funds. He also pointed out that the clubs have to be authorized to do fund raising.

VOTE : Carried: 9-0

2. Bid Award (RFP) for Daily Transportation – Durham School Services (Addendum XI)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the RFP for daily transportation for the 2007-2008 school year to Durham School Services, 1431 Opus Place, Downers Grove, IL, as per the terms and conditions in Addendum XI.

Motion: Mr. Pollack
Second: Mr. Smith

Discussion: **Mrs. Harvin** was not in favor of this recommendation and she inquired how the RFP was evaluated. She also inquired if the company was willing to relocate. Mr. Ouimet stated that they would set up a base in the area. Mr. Palmer mentioned that they hired an independent consultant, Frank Nizer, to help with putting together the RFP and to evaluate it. The Board was provided a report with his findings. The point system favored Durham. The committee was made up of an individual from the Albany School District, Mr. Nizer, Jen Sawyer and Paul Apicella. **Ms. Phillips** mentioned that a month ago Mrs. Adams requested a copy of the RFP and the Board never received the RFP and inquired why. Mr. Palmer felt that everything the Board asked that they were provided with. Mr. Palmer stated that he was not in any possession of a document requesting a copy of an RFP and requested that if anyone was in possession of one that they produce it. He has never denied this Board a request. **Mrs. Adams** pointed out that it was a verbal request. Mr. Ouimet mentioned that they did reference checks on the company and that references on the drivers would come later. He also pointed out that it would be to their best interest to be as close as possible to Troy. **Ms. Phillips** mentioned that quality is the number 1 thing and they worked hard over the last year to get Laidlaw to deliver the services and they worked on it. She was concerned that we would have to start from scratch with a new company. She also mentioned that sometimes after a company comes on they realize that they underbid and inquired if there was anything to protect us from that. Mr. Palmer mentioned that it was a one year contract. The difference between the two bidders was almost \$800,000. He also mentioned that they transportation contracts need to be approved by State Ed. **Mrs. Scully** thanked those involved in the RFP and that Mr. Ouimet did a great job in analyzing them. This is a price that is affordable to the taxpayer. **Mr. Schofield** shared Ms. Phillips concerns. **Mrs. Adams** will support the resolution but she does have some of the same concerns as Ms. Phillips has. A Roll Call vote was requested and resulted as follows:

<u>YES</u>	<u>NO</u>	<u>ABSTAINED</u>
Mr. Mayo	Mrs. Harvin	Ms. Phillips

Ms. O'Grady
Mrs. Scully
Mr. Smith
Mrs. Adams
Mr. Pollack

Mr. Schofield

VOTE: Carried: 6-2-1

3. 2007-2008 Budget Resolution

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, adopt the budget for the 2007-2008 school year in the amount of \$88,343,645 and the District to levy taxes to fund such budget.

Motion: Mr. Pollack
Second: Mrs. Harvin

Discussion: Mr. Ouimet briefly reviewed the proposed budget. The increase for Brunswick will be 4.65 and for Troy 0.84. **Ms. Phillips** inquired where the Magnet School money fits into this and Mr. Palmer mentioned that the legislators have not made a decision about our Magnet School money but they do have a fairly large enough of money. There are many priorities competing for this money. We applied for \$4M but these monies cannot be used for lowering the tax rate.

VOTE : Carried: 8-1 (No: Mrs. Harvin)

4. Cooperative Bid for the Acquisition of Duplicating Supplies

RESOLUTION: BE IT RESOLVED, that the Board of Education upon the recommendation of the Superintendent, authorize the Enlarged City School District of Troy to participate in a Cooperative Bid for the Acquisition of Duplicating Supplies. The Burnt Hills-Ballston Lake Central Schools will coordinate this effort.

WHEREAS, It is the plan of a number of school districts in New York State, to bid jointly on Duplicating Supplies AND...

WHEREAS, The Enlarged City School District of Troy is desirous of participating with Burnt Hills-Ballston Lake, Scotia-Glenville, Niskayuna, Mohonasen, Schalmont, Ballston Spa and Bethlehem Schools, in New York State in the joint bidding of the Duplicating Supplies mentioned above as authorized by General Municipal Law, Section 119-0, THEREFORE, BE IT RESOLVED, that the Enlarged City School District of Troy hereby appoints Burnt Hills-Ballston Lake Central Schools to act as bidding agent AND....

BE IT FURTHER RESOLVED, that the Enlarged City School District of Troy authorizes Burnt Hills-Ballston Lake Central Schools to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned bid, AND...

BE IT FURTHER RESOLVED, that the Enlarged City School of Troy agrees: (1) to abide by majority decisions of the participating school districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the bidding agent; (3) that after award of contract it will conduct all negotiations directly with the successful bidder.

(b) Recommend adoption of the following resolution which will authorize this school district to participate in the joint agreement for Duplicating Supplies. The Burnt Hills-Ballston Lake Central School District will coordinate this cooperative effort.

WHEREAS, it is the plan of a number of school districts in New York State to agree jointly to award the Duplicating Supplies Bid, and

WHEREAS, the Enlarged City School District of Troy is desirous of participating with other school districts in New York State in the joint agreement of the products mentioned above as authorized by General Municipal Law, Section 119-0 and,

BE IT RESOLVED, that the Enlarged City School District of Troy hereby authorizes Burnt Hills-Ballston Lake Central School District to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned products, and

BE IT FURTHER RESOLVED, that the Enlarged City School District of Troy agrees to assume its equitable share of the costs of the agreement, and

BE IT FURTHER RESOLVED, that the Enlarged City School District of Troy agrees: (1) to abide by majority decisions of the participating districts on quality standards; (2) it will negotiate contracts according to the recommendations; (3) that after contract agreement it will conduct all negotiations directly with the vendor.

Motion: Mr. Pollack
Second: Mrs. Adams
VOTE : Carried: 9-0

PART II

X. BOARD OF EDUCATION RESOLUTION

1. Policy No. 2410 – Formulation, Adoption, Amendment of Policies (Addendum XII)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent and the Policy Committee, hereby adopts revised policy No. 2410 – Formulation, Adoption, Amendment of Policies as it appears in Addendum XII.

Motion: Mr. Pollack
Second: Mrs. Adams
VOTE : Carried: 9-0

2. Suspension of Policy

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby suspends Policy No. 2300 – School Board Meetings for the week of April 9, 2007.

Motion: Mr. Pollack
Second: Mr. Mayo
VOTE : Carried: 9-0

X. DISCUSSION OF FUTURE MEETINGS

April 4, 2007 Regular Board of Education Meeting
Doyle Middle School Media Center
6:00 or 6:30 p.m. Executive Session (if needed)
7:00 p.m. Public Meeting

Adoption of the 2007-2008 Budget

Policy & Planning Committee Meeting
Doyle Middle School Media Center
Following the Regular Meeting

April 23, 2007 BOE Retreat
Joseph Bruno Center
5-8 p.m.

April 24, 2007 Board of Education Workshop Meeting
Doyle Middle School Media Center
6:00 or 6:30 p.m. Executive Session (if needed)
7:00 p.m. Public Meeting

Finance Committee Meeting
Doyle Middle School Media Center
Following the Workshop Meeting

XI. MOTION TO ADJOURN

At approximately 8:35 p.m., Mr. Pollack made a motion to adjourn the public meeting.
This was seconded by Mrs. Scully and the vote carried: 9-0.

Respectfully submitted,

Eva DeFiglio
Clerk of the Board