

## MINUTES

Date of Meeting : October 18, 2006  
Location of Meeting : Doyle Middle School  
Time of Meeting : 7:00 p.m.  
Type of Meeting : Board of Education Workshop

### I. MEETING CALLED TO ORDER

At approximately 6:00 p.m., Mr. Pollack, President, opened the meeting with the Pledge of Allegiance.

### II. ROLL CALL

#### Members Present

Mrs. Adams  
Mrs. Harvin (arrived approx 6:10 pm)  
Mr. Mayo  
Ms. O'Grady  
Ms. Phillips  
Mr. Pollack  
Mr. Schofield (arrived approx 6:45 pm)  
Mrs. Scully  
Mr. Smith (arrived approx 6:15 pm)

#### Members Absent

None

#### Also Present

Mr. Palmer - Superintendent  
Mrs. Capobianco - Assistant Superintendent  
Ms. DeFiglio - Clerk of the Board  
Mr. McCarthy - School Attorney

### III. EXECUTIVE SESSION

At approximately 6:02 p.m., Mr. Pollack made a motion to enter into Executive Session for the purpose of personnel and contractual matters. This was seconded by Mrs. Adams and the vote carried: 6-0. Mrs. Capobianco and Mr. McCarthy were invited into the Executive Session.

### IV. MOVE TO PUBLIC SESSION

At approximately 7:27 p.m., the members of the Board of Education reconvened back into public session.

### V. SUPERINTENDENT'S REPORTS

1. Superintendent Oral Report
2. School 18 Improvement Plan (Ms. Kilgallon)

Ms. Kilgallon presented School 18's improvement plan.

3. Carroll Hill School Improvement Plan (Mr. Parker)

Mr. Parker presented Carroll Hill's improvement plan.

#### VI. BOARD OF EDUCATION COMMITTEE REPORTS

1. Policy & Planning Committee (Mrs. Adams)

Mrs. Adams gave an update from the Policy & Planning meeting.

2. Facilities Committee (Mr. Mayo)

Mr. Mayo gave an update from the Facilities meeting and also mentioned that copies of his minutes were on the table for the public.

#### VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

##### **Seth Cohen – TTA President**

Mr. Cohen addressed the Facilities minutes and mentioned that the interior casework would be ready in 4-5 weeks and inquired if that included the sinks and cabinets in the science classrooms. He also addressed the move to School 1 and inquired if everyone one in the Zak House was removing and where in School 1. Mr. Palmer mentioned that there is still another meeting scheduled at School 1 to discuss the move. There is a chance that the first part would be the HR Office moving first and then the rest of the Zak House would move at a later date. Mr. Cohen also asked the Clerk if we could number the pages of the agenda, which would be rectified for the next meeting. He also pointed out that Margaret Gigilio is on the agenda for a Leave of Absence, which on has an effective date, and she is also on for reinstatement, which does not have an effective date and inquired what that date is. Mr. Palmer understood that she had the certificate as of this past Monday and he believed the effective date would be October 16 and Mr. McCarthy concurred with that date.

#### VIII. BOARD OF EDUCATION MINUTES

RESOLUTION: BE IT RESOLVED, that the Board of Education hereby approves the following minutes:

- a. Facilities Committee Meeting held on September 19, 2006

- b. Special Board of Education Meeting held on September 27, 2006

Motion: Mr. Pollack  
 Second: Mr. Mayo  
 VOTE : Carried: 9-0

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters- CERTIFIED/UNCERTIFIED

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following instructional personnel actions:

Items 1 through 10 were through a Consent Agenda.

**1. Leave of Absence – Instructional**

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE(S)</u>
a. Faye Carmichael	Music	Carroll Hill / S-12	October 10, 2006
b. Andrea Scheffel	Art	THS	October 10, 2006
<i>c. Margaret Gigilio</i>	<i>Music</i>	<i>Sch 18/CHS</i>	<i>October 10, 2006</i>

**2. Retirement/Resignation/Termination - Instructional**

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>EFFECT DATE(S)</u>	<u>REASON</u>
a. Lisa Szlamowicz	T. Assist/ Counselor	CHS / S-12 / S-14	Nov 3, 2006	Resignation
<i>b. Douglas Fraioli</i>	<i>T.Assistant/ Counselor</i>	<i>CHS/ Sch 12/Sch 14</i>	<i>Nov. 17, 2006</i>	<i>Resignation (received 10/178/06)</i>

**3. Appointments – Instructional - Probationary**

<u>NAME</u>	<u>POSITION TNR AREA</u>	<u>ASSIGN.</u>	<u>EFFECT DATE(S)</u>	<u>CERT STATUS</u>	<u>SALARY CODE</u>
a. Catherine Ingalsbe	Reading	Sacred Heart	9/1/06-6/30/07	ElemEd Permanent	\$24.95/hr (Title I)
	(3 hrs/day; 3 days/wk)			Masters/Reading	

- b. Cynthia Ambavaram Elem Ed School 2 9/1/05–8/31/08  
**CORRECTION** Reading School 2 9/1/05 – 8/31/08
- c. Vivian Solis-Fagan Foreign Lang THS 9/1/05 – 8/31/08  
**CORRECTION** Social Studies WKDMS 9/1/05 – 8/31/08

**4. Appointments – Instructional – Professional Development - Science Curriculum Writing**

August 2006 @ 3 hours per day \$24.95 per hour  
 Lynn Mayack

**5. Appointments – Instructional – 2005-06 Graduation DVD**

August 2006 (@15 hours total) \$24.95 per hour  
 Greg Hansen

**6. Appointments – Instructional – DMS 2006-07 Master Schedule**

August 2006 (@4 days) \$24.95 per hour  
 Edmund Loatman

**7. Appointments – Instructional – Summer CSE Meetings/Special Ed Teacher**

Summer 2006 (@15 hours total)  
 \$24.95 per hour (State Focus Review Grant)  
 Rita Cao-Garcia

**8. Appointments – Instructional – Summer CSE Meetings**

Summer 2006 (@1 ¼ hours each)  
 \$24.95 per hour (State Focus Review Grant)

Gayle Allen MaryKay Hanrahan Holly Lockrow  
 Sue Delaney Jennifer Langlois Maryanne Marshall

**9. Appointments = Instructional – Schedule & Book Distribution**

August 2006 (@2 days – 3.5 hours/day) \$24.95 per hour  
 Beth Renna Linda Marschilok

**10. Appointments – Instructional – Universal Pre-K Professional Development**

October 5 and October 30, 2006 (2 hours / day)  
 \$22.00 per hour Universal Pre-K Grant  
 (F07M2510)

Diane D’Allaird Rose Mawad Lynn Rouleau

Motion: Mr. Pollack  
 Second: Mrs. Adams

Discussion: **Mrs. Adams** requested that Mrs. Keane do exit interviews for the ones that are resigning.

VOTE : Carried: 9-0

Items 11 through 20 were through a Consent Agenda.

Motion: Mr. Pollack  
Second: Mr. Schofield  
VOTE : Carried: 9-0

**11. Appointments – Instructional – DMS Clubs**

National Junior Honor Society - Melissa Gardner **add Paul Dunleavy** - \$ 624.00  
shared

**12. Appointments – Instructional – THS Musicals**

Fall Play Properties - Margaret Giglio - \$ 370.50

**13. Appointments – Coaching – Sports**

Varsity CHEERLEADING Coach - Judi Byrnes - \$1,625.00

**14. Appointments – Instructional – 2006-07 Weight Room Supervisor**

Susan Doyle - 1<sup>st</sup> Quarter only - \$2,172.00  
Jack Burger - 2<sup>nd</sup> Quarter only - \$2,172.00

**15. Appointments – Instructional – 21<sup>st</sup> Century Grant Assistant Program Director  
(posting closes 10/16/06)**

October 2006 – June 2007

*Posting closed 10/16/06*

*Tyrone O'Meally* - \$22,000.00 (F07R2020.15)

**16. Appointments – Instructional – Extended School Day Program Facilitators  
(posting closes 10/16/06)**

October 2006 – June 2007

*Posting closed 10/16/06*

7-8 - *Hope DeBevoise* - \$2,000.00  
9-12 - *Vernon Payne* - \$2,000.00

**17. Appointments – Instructional – School 12 Extended School Day Program**

October 2006 – June 2007 (@ 1.5 hours per day)

Teachers – (\$30.00 per hour)

Rebecca Bednarczyk

Christine McGurn

Carolyn Krutka

Elizabeth O'Connor

Katy Loomis

**18. Appointments – Instructional – School 16 Extended School Day Program**

October 2006 – June 2007 (@1.5 hours per day)

Teachers – (\$30.00 per hour)

Kari Brown

Dawn Bulmer

Stephanie Kieran

Therese Goyette

Emmalee Olszewski

Amye Speirs

Rebecca Arellano

Rita Hotaling

Kathy Giacchetta

Gail Nizinkirck

Staci Lansley

Judith Wright

Kerri Carhart

Courtney Degnan

Jennifer Langlois

Fran Hyde

MaryAnn Schiermeyer

**19. Appointments – Instructional – CHS Extended School Day Program**

October 2006 – June 2007 (@1.5 hours per day)

Teachers – (\$30.00 per hour)

Karen Lasky

Hillary Watts

Angela Sauter

Susan Warner

**20. Appointments – Instructional – THS ‘Strategies for Success’ Extended School Day Program**

October 2006 – June 2007 (@1.5 hours per day)

Teachers – (\$30.00 per hour)

Laura Arnold

Marc Phillips

Honorah Donovan

John Tambroni

Christina Mumford

Francine Cotoia

Cindy Sargent

Amanda Hoffman

Charles Bitley

Tara Polmateer

Stacey Fisher

Mary Grace Tompkins

Motion: Mr. Pollack

Second: Mr. Schofield

Discussion: **Mrs. Scully** asked Mrs. Capobianco to clarify for them the Extended School Day amounts and Mrs. Capobianco mentioned that she does not have the exact amounts but that it's \$2,800 per school. The money is split evening amongst the schools and is not based on need.

VOTE : Carried: 9-0

Items 21 through 31 were through a Consent Agenda.

Motion: Mr. Pollack

Second: Mrs. Scully

VOTE : Carried: 9-0

**21. Appointments – Instructional – THS After School Detention Program**

October 2006 – June 2007 (@3 hours each on Saturday)

Teachers – (\$30.00 per hour)      T-Assistants – (\$22.00 per hour)

Linda Connell                      Curtis Nobles  
Amanda Hoffman  
Anne Weaver  
Joyce Williams  
Jeanine Wisniewski

**22. Appointments – Instructional – 2006-07 Substitute Teachers**

Mary Elizabeth Carkner	Pending	Childhood Education
Richard Chapman	Provisional	Music Education
Margaret Giglio	Non-Certified	Music Education
Helen Krause	Certified	Elementary Education, 7-12
Math, 7-12 Social Studies		
Mary Mahoney	Non-Certified	English Literature
Robert Mazzaferro	Non-Certified	Public Administration
Jessica Meliosky	Non-Certified	Secondary Science
Lisa Murray	Provisional	Childhood Education 1-6
William Paulus (Retiree)	Permanent	Elementary N-6
Eileen Reynolds	Permanent	TEACHING ASSISTANT
Jennifer Ruchar	Non-Certified	TEACHING ASSISTANT
Michael Tavani	Certified	Physical Education
David Verleger	Provisional	School Psychologist
Samuel Zimmerman	Non-Certified	Secondary Math

**23. Appointments – Instructional – Reduction in Hours**

Margaret A. Ginther      Full Time 100% (5 days) change to Part Time 40% (2 day)

**24. Appointments – Instructional – Substitute Teachers change in salary for  
2006-07 school year only**

Salary	\$110.00	Salary	\$105.00
Certified –	Roland Blanchet	Non-Certified	Michael Baker
	Grant Campbell		Diane Caird
	Claire Davis		Rosemary Fagan
	<i>Richard Sleeper</i>		Joseph Fleszar
			Dorothy Hasslinger
			Ronald Ishkanian
			Jens Lobb
			Arthur Pelton
			Patricia Real
			Ernest Rugenstein

**25. Appointments – Instructional – 21<sup>st</sup> Century Teachers**      **Mary Capobianco**  
(\$30/hr)      **interviews done on Friday, 10/13/06**

<b>Kristen Briggs</b>	<b>Kali Connelly</b>	<b>Joanne Jaworski</b>
<b>Katy Loomis</b>	<b>Meghan Murphy</b>	<b>Diana Woodward</b>

**26. Appointments – Instructional – School 18 Extended School Day Program**  
**October 2006 – June 2007 @1.5 hours per day**

**Teachers – (\$30.00 per hour)**      **Principal confirmed list on**  
**Kathleen Conlon**      **Friday, 10/13/06**  
**Janice Hayward**  
**Michelle McBain**

**26. Appointments – Instructional – DMS Extended School Day Program**  
**October 2006 – June 2007 @1.5 hours per day**

**Teachers – (\$30.00 per hour)**      **Principal provided list on**  
**Kathleen Balint**      **Anne McEnaney**      **Wednesday, 10/18/06**  
**Hope DeBevoise**      **Elizabeth Retell**  
**Melissa Gardner**      **Cheryl Schoonmaker**  
**Cheryl Ann Kresky**      **Vivian Solis-Fagan**  
**William Leight**      **Deborah Spence**

**27. Appointments – Instructional – 2006-07 Mentor Pairing Program**

**\$1,250.00 per teacher mentor**      **Mary Capobianco**  
**(Mentor Program Grant)**      **List approved 10/16/06**

**THS Mentors**

**Jody Boyd**  
**Rhonda Hermance**  
**Charlie Riccio**  
**Linda Seymour**

**DMS Mentors**

**Patti Bayly**  
**Paul Dunleavy**  
**Anne McEnaney**  
**Christina Mumford**  
**MaryBeth Reardon**  
**Nancy Smith**  
**Julie Yund**

**Elementary Mentors**

**Maitri Blednick**  
**Susan Clermont**  
**Nina Montepagani**  
**Gail Nizinkirck**

**Mentee**

**Cassandra Gronlund**  
**Barbara Davis**  
**Immaculine Jolivert**  
**Joette Curiano**

**Mentee**

**Maya Hayes**  
**Melissa Gardner**  
**William Leight**  
**Karen Chenes**  
**Nicole LePage**  
**Diane DiClementi**  
**Elizabeth Retell**

**Mentee**

**Holly Toteno**  
**Danielle White**  
**Gary Bloomingdale**  
**Kari Brown**

**Subject**

**AIS / ELA / SS**  
**Theatre**  
**School Counselor**  
**Home & Careers**

**Subject**

**School Psychologist**  
**ELA**  
**ELA**  
**Social Studies**  
**Health**  
**Mathematics**  
**Special Education**

**Subject**

**School Psychologist**  
**Physical Education**  
**ESL**  
**Elementary**



**28. Appointments – Instructional – Coverage for Faye Carmichael LOA**

*(\$27.00 per class)*

**Lonnie Palmer**

**Agreement approved 10/16/06**

**John Vatalaro**  
**CHS**

**Monday/Thursday**

**7:50 – 8:20 (1 period)**

**Lori McAllister**

**Monday**

**11:40 – 12:20 (1 period)**

**CHS**

**Tuesday/Wednesday**

**1:15 – 1:50 (1 period)**

**Sch 12**

**Jason Boemio**

**Friday**

**12:40 – 1:50 (2 periods)**

**Sch 12**

**29. Appointments – Instructional – 2006-07 Substitute Teachers**

**Celeste Keane**

**Phone call returned on**

**Monday, 10/16/06**

**Cassi Suen**

**Certified**

**Art Education**

**(for Andrea Scheffel LOA)**

**30. Appointments – Instructional – Reinstatement from LOA**

**Celeste Keane**

**Margaret Giglio**

**Music**

**Certification Issued effective 9/1/06**

**Appointment effective October 16, 2006**

**31. CORRECTION**

**PERSONNEL  
ADD**

**POSITION**

**START**

**END**

**CHANGE /**

**Christina Kole**

**Secondary Math AIS 9/1/2006**

**8/31/2009**

**10/5/2006 –  
10/6/2009**

Motion:

Mr. Pollack

Second:

Mr. Schofield

Discussion: **Mrs. Adams** inquired about the effective date for #30 and Mr. Palmer stated that it is October 16, 2006 and Mrs. Adams requested that the effective date be included.

VOTE :

Carried: 9-0

**B. Staff Matters – CLASSIFIED/UNCLASSIFIED**

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following non-instructional personnel actions:

Items 1 through 7 were through a Consent Agenda.

Motion:

Mr. Pollack

Second:

Mrs. Scully

VOTE :

Carried: 9-0



**7. Appointments – Non-Instructional – 21<sup>st</sup> Century Program Staff**

**Mary Capobianco  
interviews done on Friday,  
10/13/06**

October 2006 – June 2007 @2.5 hours per day

*Nurse (per hourly rate)*  
*Ani Mooney*  
*Michele McClenaghan*

*Monitor (per hourly rate)*  
*Al Prater*  
*Jason Kimball*  
*Altis McCleary*

Motion: Mr. Pollack  
Second: Mrs. Scully

Discussion: **Mrs. Adams** again requested that an exit interview be done on those resigning.

VOTE : Carried: 9-0

C. Superintendent's Recommendations – BUSINESS

1. Core BTS, Inc. – Systems Network Engineering Staff Augmentation Agreement (Addendum I)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the agreement with Core BTS, Inc. for systems network engineering staff for the period of time from July 1, 2006 through December 31, 2006 and said cost for this agreement shall be \$60,000.

Motion: Mr. Pollack  
Second: Mr. Schofield

Discussion: **Ms. Phillips** wanted the community to be aware that the Board had a lengthy discussion on this contract and that there is currently no one to fill this role she would be in favor of this contract for a short term. She also felt that this position should be filled by the end of the year.

VOTE : Carried: 9-0

2. Core BTS, Inc. – Technology Implementation Support Agreement (Addendum II)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the agreement with Core BTS, Inc. for technology implementation support for the period of time from July 1, 2006 through December 31, 2006 and said cost for this agreement shall not exceed \$69,000.

Motion: Mr. Pollack  
Second: Mrs. Scully

Discussion: **Ms. Phillips** mentioned that she does not feel that the contract should not be extended past the original agreement. She is against the extension. She requested that a Roll Call be taken and it resulted as follows:

YES

NO

Mrs. Harvin  
Ms. O'Grady  
Mrs. Scully  
Mr. Smith  
Mr. Pollack

Mrs. Adams  
Mr. Mayo  
Ms. Phillips  
Mr. Schofield

VOTE : Carried: 5-4

3. Bid Award – Laidlaw Education Services (Monitors)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the bid for School Bus monitors, aides and attendants to Laidlaw Educational Services for a daily rate of \$84.00 per monitor based upon 27 monitors. The rate to add additional monitors is \$84.00 per monitor and to reduce the number is \$42.00 as needed.

Motion: Mr. Pollack  
Second: Mr. Mayo  
VOTE : Carried: 9-0

PART II

X. BOARD OF EDUCATION RESOLUTIONS

1. Peter Haessig – Interim Business Manager

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby appoints

Peter Haessig as the Interim Business Manager, effective October 19, 2006 and until such time as a search is completed for a permanent Business Manager. Mr. Haessig shall be remunerated at the prorated annual salary of \$115,000.

Motion: Mr. Pollack  
Second: Mrs. Adams

Discussion: **Mrs. Harvin** mentioned that she is not in favor of any interim positions. **Mrs. Adams** will be voting and in favor of this and welcomed Mr. Haessig to the district. **Mr. Schofield** mentioned that given Mr. Haessig's remark that it's easier working with a budget that you've put together, he cannot vote in favor of this. **Mr. Pollack** welcomed Mr. Haessig to the district. **Ms. Phillips** was set to support the appointment until she had the same statement and questioned why we couldn't ask Mr. Matthews to come back for a few months.

VOTE : Carried: 6-3 (No: Mrs. Harvin,  
Ms. Phillips, Mr. Schofield)

2. Jennifer Sawyer – Transportation Liaison

RESOLUTION:

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves a three year employment contract with Jennifer Sawyer as Transportation Liaison effective October 19, 2006. Ms. Sawyer's salary for the period October 19, 2006 through October 18, 2007 shall be \$45,000. The salary for the remaining 2 years shall be negotiated and agreed to by both the Board of Education and the Transportation Liaison.

Motion: Mr. Pollack  
Second: Mr. Mayo

Discussion: **Ms. Phillips** felt that Ms. Sawyer was doing a good job, one that she was hired to do. However, a 10% increase for one individual is unfair for the others in the district that are working hard.

VOTE : Carried: 6-3 (No: Ms. Phillips,  
Mrs. Adams, Mrs. Harvin)

XI. DISCUSSION OF FUTURE MEETINGS

- October 17, 2006**                    **Diversity Committee Meeting**  
**Doyle Middle School Media Center**  
**6:00 p.m.**
- October 18, 2006**                    **Board of Education Workshop Meeting**  
**Doyle Middle School Media Center**  
**7:00 p.m.**
- Education Committee Meeting**  
**Doyle Middle School Media Center**  
**Following the Workshop Meeting**
- 1) 2006 Testing Data**  
**2) Summer Prof. Development evaluation –**  
**ESL Report**  
**3) Special Education Goals 2006-07**  
**4) Future Professional Development**
- October 24, 2006**                    **Athletic Committee Meeting**  
**Doyle Middle School Media Center**  
**7:00 p.m.**
- Transportation Committee Meeting**  
**Doyle Middle School Media Center**  
**Following Athletic Meeting**
- November 1, 2006**                    **Regular Board of Education Meeting**  
**Doyle Middle School Media Center**  
**7:00 p.m. Public Meeting**
- Policy & Planning Committee Meeting**  
**Doyle Middle School Media Center**  
**Following the Regular Meeting**

XII.    Motion to Adjourn

At approximate 8:15 p.m., Mr. Pollack made a motion to adjourn the public meeting. This was seconded by Mrs. Scully and the vote carried: 9-0.

Respectfully submitted,

Eva DeFiglio  
Clerk of the Board