

MINUTES

Date of Meeting : July 5, 2006
Location of Meeting : Doyle Middle School
Time of Meeting : 7:00 p.m.
Type of Meeting : Reorganizational Meeting

I. MEETING CALLED TO ORDER

At approximately 7:03 p.m., Mr. Pollack opened the meeting with the Pledge of Allegiance.

II. ROLL CALL

Members Present

Mrs. Adams
Mrs. Harvin
Mr. Mayo
Mr. Pollack
Mr. Schofield
Mrs. Scully
Mr. Smith (Arrived approx 7:07 pm)

Members Absent

Ms. O'Grady (Out of Town)
Ms. Phillips (Medical)

Also Present

Mr. Palmer	-	Superintendent
Mrs. Capobianco	-	Assistant Superintendent
Mrs. Keane	-	Assistant Superintendent
Ms. DeFiglio	-	Clerk of the Board
Mr. McCarthy	-	School Attorney

At approximately 7:04 p.m., Mr. Pollack made a motion to enter into Executive Session for the purpose of a tenure recommendation. This was seconded by Mrs. Adams and the vote carried: 6-0. Mrs. Keane, Mr. McCarthy and Ms. Martin were invited into the Executive Session.

At approximately 7:14 p.m., the members of the Board of Education reconvened back into public session.

III. NEW BOARD MEMBERS INTRODUCED

Re-elected Members of the Board of Education Patricia O'Grady, Michael Pollack and Jason Schofield were welcomed back.

IV. ELECTION OF BOARD OF EDUCATION PRESIDENT - Fiscal 2006-2007 (Education Law 2504, 2563)

Mrs. Harvin nominated Mr. Schofield

Second: Mrs. Adams

VOTE : Defeated: 3-4 (No: Mr. Mayo, Mr. Pollack, Mrs. Scully, Mr. Smith)

Mr. Smith nominated Mr. Pollack

Mrs. Harvin offered to nominate Mr. Pollack as the temporary President. This was seconded by Mr. Smith and the vote carried: 7-0.

V. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED BOARD OF EDUCATION PRESIDENT 2006-2007 (Public Officer's Law 5, 10, 30)

VI. ELECTION OF BOARD OF EDUCATION VICE PRESIDENT - Fiscal 2006-2007 (Education Law 2504, 2563)

Mr. Pollack nominated Mrs. Scully

Second: Mr. Smith

Vote : Defeated: 4-3 (No: Mrs. Adams, Mrs. Harvin, Mr. Schofield)

Mrs. Adams inquired if she an individual was nominated for Vice Present and when the vote comes back for the President, is the individual that is Vice President precluded from being nominated for President when the vote comes back and Mr. McCarthy stated no.

Mrs. Adams nominated Mr. Schofield

Second: Mrs. Harvin

Vote : Defeated: 3-4 (No: Mr. Mayo, Mr. Pollack, Mrs. Scully, Mr. Smith)

VII. OATH OF OFFICE ADMINISTERED TO NEWLY ELECTED BOARD OF EDUCATION VICE PRESIDENT 2006-2007 (Public Officer's Law 5, 10, 30)

Such oath will be administered by the President of the Board of Education.

VIII. PUBLIC INPUT ON EDUCATIONAL NON-AGENDA AND AGENDA ITEMS

IX. APPOINTMENT OF PARLIAMENTARIAN

RESOLUTION: BE IT RESOLVED, that the Board of Education appoint Board Member Carol Harvin to serve as Board Parliamentarian for fiscal 2006-2007.

Motion: Mr. Pollack

Second: Mr. Schofield

VOTE : Carried: 7-0

X. FOIL APPEALS OFFICER

RESOLUTION: BE IT RESOLVED, that the Board of Education appoint Board Member Patricia O'Grady as Appeals Officer for Freedom of Information Requests (such appointment being allowed by Paragraph [a] of Subdivision 4 of Section 89 of the Public Officers Law).

Motion: Mr. Pollack

XI. BOARD OF EDUCATION APPOINTMENTS

- a. Clerk to the Board of Education (Education Law 2503, Commissioner's Regulation 170.2)

RESOLUTION: BE IT RESOLVED, that the Board of Education, appoints Eva DeFiglio to serve as Clerk to the Board of Education for fiscal 2006-2007.

Motion: Mr. Pollack
Second: Mr. Smith

Discussion: Mrs. Adams thanked her for all her work. Mrs. Harvin commended her for a job well done. Mr. Schofield also thanked her for her assistance.

VOTE : Carried: 7-0

- b. Oath of Office Administered to the Clerk to the Board of Education 2006-2007

Mr. Pollack administered the Oath of Office to Ms. DeFiglio.

- c. Internal Claims Auditor (Education Law 2526; Commissioner's Regulation 170.2)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, extend the appointment of Mr. William Bayba as Internal Claims Auditor.

Motion: Mr. Pollack
Second: Mrs. Adams
VOTE : Carried: 7-0

- d. Tax Collector (Education Law 2506; Commissioner's Regulation 170.2)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint Ms. Giovona Driscoll as Tax Collector and also as the individual who will continue to assume the duties of Tax Collector for the fiscal July 1, 2006 through June 30, 2007.

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 7-0

- e. School District Treasurer (Education Law 2503; Commissioner's Regulation 170.2)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint Ms. Marv O'Neill to

f. Administration of Oath to each of the Appointed Officers (Public Officer's Law 5, 10, 30)

The Clerk of the Board of Education will administer the Oath to the Tax Collector, School District Treasurer and Internal Claims Auditor.

g. District's Title IX Compliance Officer

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint Susan Doyle as the District's Title IX Compliance Officer for the school years 2006-2007. Remuneration shall be \$550 for the year.

Motion: Mr. Pollack
Second: Mrs. Adams
VOTE : Carried: 7-0

h. #504 Compliance Officer

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint Kelly Handy as the #504 Compliance Officer, effective July 1, 2006 through June 30, 2007.

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 7-0

i. District School Medical Officers (Commissioner's Regulations 136.2)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon recommendation of the Superintendent, appoint Dr. Racela at \$18,920 per year; Dr. O'Bryan at \$14,080 per year; and Riverview Pediatrics at \$14,080 per year as the School District Medical Officers for the 2006-2007 school year.

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 7-0

j. Central Treasurer, Extracurricular Classroom Activity Accounts (Education Law 2503)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint Ms. Dorothy Taylor as Central Treasurers, Extracurricular Classroom Activities Accounts, for the period July 1, 2006 through June 30, 2007.

Motion: Mr. Pollack

XII. BOARD OF EDUCATION DESIGNATIONS 2006-2007

- a. The Official Bank Depository - All Funds (Education Law 2130; Commissioner's Regulation 170.2)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, designate the following banks as depositories of school district funds for the 2006-2007 school year:

First Niagara Bank

Trust & Agency Fund – Checking
Payroll – Checking
General Fund – Checking
General Fund – Money Market
Special Aid Fund – Checking
Capital Fund – Checking
School Lunch Fund – Checking
Bookstore Fund – Checking
Student Activities Fund - Checking
Tax Account – Money Market

Motion: Mr. Pollack
Second: Mrs. Adams
VOTE : Carried: 7-0

- b. Regular Monthly Meetings (Education Law 2504)

RESOLUTION: BE IT RESOLVED, that the Board of Education will meet the first Wednesday of each month at 7:00 p.m., effective August 2006, and be it

FURTHER RESOLVED, that the Board of Education will also meet the third Wednesday of each month for a Board Workshop of each month at 7 p.m., effective July 2006, and be it

FURTHER RESOLVED, that if such meeting is canceled, the alternative date is to be the Tuesday following the first Wednesday of the month.

Motion: Mr. Pollack
Second: Mr. Smith

Discussion: Mr. Pollack offered an amendment to reflect the Board Workshop which will be the third Wednesday of every month.

Motion: Mr. Pollack

VOTE : Carried: 7-0

c. Official Newspaper (Education Law 2004)

RESOLUTION: BE IT RESOLVED, that the Board of Education, designate The Record as the Troy City School District's official newspaper for the 2006-2007 fiscal year.

Motion: Mr. Pollack
Second: Mrs. Adams
VOTE : Carried: 7-0

XIII. BOARD OF EDUCATION AUTHORIZATIONS 2004-2005

Items a through f were through a Consent Agenda.

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 7-0

a. Chief School Officer to Certify Payrolls (Education Law 2523; Commissioner's Regulation 170.2)

RESOLUTION: BE IT RESOLVED, that the Board of Education, authorize the Chief School officer to certify payrolls.

b. Attendance at Conferences, Conventions, and Workshops, etc. (Municipal Law 77-b)

RESOLUTION: BE IT RESOLVED, that the Board of Education, authorize the Superintendent to approve staff attendance at conferences, conventions, workshops, etc., during the fiscal 2006-2007.

c. Authorization to Establish Petty Cash Funds (Education Law 1709-39; Commissioner's Regulation 170.3)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, establish for the 2006-2007 school year, petty cash in the amount of \$75.00 each as follows:

The Custodian of each of the \$75 Petty Cash Funds shall be:

Linda Martin - Principal, School #2
Joseph Emma - Principal, School #12
Kathleen Slezak - Principal, School #14
Jeanna Kukulka - Principal, School #16
Cynthia Kilgallon - Principal, School #18

d. Designation of Authorized Signatures of Checks (Education Law 2523)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the signature of the Business Manager – John Duffy and the Treasurer – Mary O’Neill as authorization for checks, and be it

FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve checks to be signed with the facsimile signature of the Business Administrator and/or the Treasurer as reproduced on the check signer.

e. Authorization for the Treasurer to Invest Funds (Education Law 2503)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorize the Treasurer to invest funds as they become available into Certificates of Deposit, Time Deposit Accounts, Treasury Bills and Repurchase Agreements on Treasury bills with New York State Banks in accordance with legal provisions, and

Be it FURTHER RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, request that the Treasurer report such investments at the next regular Board meeting following the investment action.

f. Chief School Officer to Make Transfer of Funds (Education Law 2523)

RESOLUTION: BE IT RESOLVED, that the Board of Education authorize the Chief School Officer to approve Budget Transfers of less than \$10,000.00 within major budget categories and that all transfers be reported to the Board on a monthly basis.

Motion: Mr. Pollack
Second: Mr. Schofield
VOTE : Carried: 7-0

XIV. BONDING OF PERSONNEL

District Treasurer; Tax Collector; Central Treasurer

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, provide with the bonding for the following positions in the amounts stated:

All employees covered by a \$200,000 blanket bond:
Superintendent of Schools

XV. BOARD OF EDUCATION RE-ADOPTION OF ALL POLICIES AND CODE OF ETHICS IN EFFECT 2006-2007 YEAR (Education Law 2503)

RESOLUTION: BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, adopt the policies and Code of Ethics as they appear in the Board of Education's Policy Manual, July 5, 2006.

Motion: Mr. Pollack
 Second: Mr. Schofield
 VOTE : Carried: 7-0

XVI. BOARD OF EDUCATION COMMITTEES 2006-2007

<u>Committee</u>	<u>Chairperson</u>	<u>Members</u>
Athletics	Jason Schofield	
Transportation	Carol Harvin	
Facilities Technology Sub Com	Mr. Mayo Mrs. Scully	
Finance	Mr. Smith	
Education Committee Tech Sub Com	Patricia O'Grady Ms. Phillips	
Policy & Planning	Mary Ellen Adams	

Note: Mrs. Adams requested that since Ms. Phillips has done technology, requested that on the education end that Ms. Phillips chair Technology. It was mentioned that it would be a sub-committee under Education. After discussion, it was also mentioned that we would need a Technology Sub Committee under Facilities and Mrs. Scully offered to chair that portion of it.

BE IT RESOLVED, that the Board of Education hereby appoints the following Board of Education members to serve as liaisons between the Board of Education and the various school buildings as listed below:

School #2	-	Mary Ellen Adams	School #18	-	Patricia O'Grady
School #12	-	Carol Harvin	Carroll Hill	-	Archiah Phillips
School #14	-	Tom Mayo	Doyle Middle-		Edward Smith
School #16	-	Jason Schofield	Troy High	-	Stephanie Scully

Mr. McCarthy pointed out that under State Education Law it is his obligation to advise them that they are to elect a President in the first week of July. Since that is not possible, they should hold a meeting as soon as possible. With this, Mr. Pollack inquired who would be available next week for a meeting and mentioned that the clerk will firm this meeting up.

XVII. MOTION TO ADJOURN REORGANIZATIONAL MEETING

At approximately 7:42 p.m., Mr. Pollack made a motion to adjourn the Reorganizational meeting. This was seconded by Mrs. Adams and the vote carried: 7-0.

Respectfully submitted,

Eva DeFiglio
Clerk of the Board