

An Equal Opportunity / Affirmative Action Employer  
**PROFESSIONAL EMPLOYMENT OPPORTUNITY**

**DATE OF POSTING:** **May 22, 2020**

**POSITION:** Facilitator - Teacher Mentor Program

**ASSIGNMENT:** District

**RESPONSIBILITIES:**

- \* Provide an orientation program for new teachers prior to the start of the school year
- \* Hold weekly/monthly 1-hour classroom observations and provide feedback
- \* Hold weekly/monthly conferences with new teachers to discuss job performance
- \* Attend monthly meetings of new teachers professional support team
- \* Complete and retain a log of all activities between the mentor and new teacher, including but not limited to observations, conferences and support team meetings
- \* Any other responsibilities as deemed necessary by the Superintendent and Assistant Superintendent

**EFFECTIVE DATE:** July 1, 2020 – June 30, 2021

**REQUIREMENTS:** Valid New York State Certification Required

**SALARY:** \$9,500.00 stipend

**CLOSING DATE:** **June 1, 2020**

Please e-mail a letter of interest along with a list of four (4) references to:  
[humanresources@troycsd.org](mailto:humanresources@troycsd.org)

In accordance with SAVE Legislation  
fingerprint supported criminal background check required for selected applicant.

The Troy City School District does not discriminate on the basis of age, race, color, national origin, sex, disability or marital status in employment or any of the educational programs and activities that it offers or operates. We seek and encourage an ethnically and culturally diverse pool of candidates to seek employment with the District when job openings occur.