

Board of Education

475 First Street Troy, New York 12180

> (518) 328-5070 boe@troycsd.org

Board of Education Minutes

Date of Meeting: May 16, 2018

Type of Meeting: **REGULAR MEETING**Location: Troy Middle School

I. Call to Order

At 5:32 pm Mr. Mayo, Vice President and Acting President, called the meeting to order.

A. ROLL CALL

Members Present: Mrs. Ann Apicella

Ms. Mary Marro-Giroux

Mr. Tom Mayo

Mrs. Elizabeth Poleto

Mr. Bill Strang

Mr. Michael Tuttman

Mrs. Anne Wager-Rounds

Members Absent: Mrs. Carol Harvin

Also Present: Mr. John Carmello, Superintendent of Schools

Mr. Adam Hotaling, Asst. Superintendent for Business

Ms. Kathy Ahearn, School Attorney

Also Absent: Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction

Mrs. Kristen Miaski, Director of Human Resources

A. EXECUTIVE SESSION

At 5:32 pm Mr. Mayo made a motion for Executive Session to discuss pending litigation. Invited in were Mr. Carmello, Mr. Hotaling and Ms. Ahearn.

B. PUBLIC SESSION

At 6:05 pm Mr. Mayo called the public meeting to order with the Pledge of Allegiance.

<u>Announcements:</u> Mr. Mayo announced Troy High School's performance of "Once On This Island" was nominated as "Best Musical" in Tier C. The winners will be announced on May 19 at the High School Musical Theatre Awards at Proctors.

School 2 Principal Natélegé Turner-Hassell was honored by Israel A.M.E. Church's "A Celebration of Women" and recognized as Powerful Women and Organizations Vital to the Capital District Community. In addition, she has been selected as one of CEO's "Champions of Community Action" and will be honored at the Community Action Luncheon in September.

Congratulations to School 2 who received REACH© Educational Solutions' DTSDE Award (Diagnostic Tool for School and District Effectiveness) for their efforts towards educational excellence.

C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

There was no public input.

I. Non-Action Items

A. CAPITAL PROJECT UPDATE - M. Fanning, Mosaic Associates

Mr. Michael Fanning of Mosaic Associates provided an update on the Infrastructure Upgrade Capital Project approved in May 2016. He stated that Phase 1 of this project has been mostly completed over last summer and throughout this school year. Phase 1 included work at all of our schools throughout the District.

Phase 2 of this project has been affected by the high demand in the construction market therefore making it difficult to find bidders for the Phase 2 contracts. Phase 2 includes three contracts: one for the work at the high school and middle school, another for the work at School 18 and a third for all of the other buildings. Mosaic went back out to bid for the high school and middle school work and have successfully awarded contracts for this work, which has commenced.

High demand for the construction work has led to the bids for the high school and middle school work to be higher than expected making it difficult to complete all the work originally intended. Due to this, Mr. Fanning recommends deferring the School 18 heating system work to a future project which would also include renovations to the school.

<u>Discussion:</u> Mr. Mayo asked when the School 18 work would begin if deferred from this project. Mr. Carmello stated that School 18 was slated for the majority of its work in Phase 2 of this current project, and proposed a new capital project vote for the Fall of 2018 for the School 18 work. He also said that the new project would need to also include the work on the THS roof and School 16. Mr. Hotaling stated he was disappointed that this current project could not accomplish everything we set out to do. Mr. Carmello stated that he agreed, however, with the current construction demand we cannot get the price we want or even any bidders on projects because they are too busy. Ms. Marro-Giroux also stated to the Board that the construction industry does fluctuate and reminded them that with the TMS project they received a "bang for their buck." Mr. Carmello stated that all of this needs to be discussed more in the future. Mr. Hotaling added that he would like to time future projects to coincide with the falling off of our debt service.

Minutes 5-16-18

II. Action Items

A. CANVASS OF THE VOTES

Mr. Mayo read the Canvass of the Votes and made a motion to approve Item 1(a)-(g).

Second: Mr. Strang

Discussion: Mr. Mayo thanked the voters for passing the budget. He

congratulated Mrs. Poleto on her re-election and gave a warm

welcome to Mrs. Fitch and Mr. Flowers.

Carried: 7-0

1. Budget Vote and Board Election

BE IT RESOLVED, that the following is a tabulation of votes cast, determination and results of the voting in the Annual Election and Budget Vote held in The Enlarged City School District of Troy, New York, on May 15, 2018.

WHEREAS, pursuant to law, the Election was duly called to be held on May 15, 2018, and was held on said date for the purpose of: (1) electing three board members; and (2) to adopt the 2018-19 budget.

WHEREAS, statements of the canvass of the votes of the respective election districts were prepared and signed by the inspector of election for said respective districts and have this day been delivered to District Clerk, now therefore be it

RESOLVED, by the Board of Education of the Enlarged City School District of Troy, New York, in the County of Rensselaer, State of New York, as follows:

- (a) It is hereby determined that said election was held in all respects in the manner prescribed by the Education Law in the State of New York.
- (b) This Board has this day met at its usual place of meeting at 6:00 p.m. in the evening on May 16, 2018, and has received from the District Clerk the results of the budget vote and Board election that have been tabulated herein on the attached spreadsheet.
- (c) The Board has this day canvassed the returns and hereby determining the number of votes cast for each candidate to be as follows:

Elizabeth Poleto	470
Stephanie Fitch	471
Matthew Flowers, Jr.	481

(d) The Board has this day canvassed the returns and hereby determining the number of votes cast for the 2018-19 School Budget to be as follows:

Yes	481
No	139

- (e) It is hereby determined that, Elizabeth Poleto is elected a three year term commencing July 1, 2018 through June 30, 2021.
- (f) It is hereby determined that, Stephanie Fitch is elected to a three year term commencing on July 1, 2018 through June 30, 2021.
- (g) It is hereby determined that, Matthew Flowers, Jr. is elected to a three year term commencing July 1, 2018 through June 30, 2021.

In evidence of the several determinations hereinabove made pursuant to Section 2610 of the Education Law of the State of New York, two copies of this resolution shall be signed by the members of the Board of Education.

B. Superintendent's Recommendations - Human Resources

Employee Transfer (For notification purposes only)

					<u>SALARY</u>	<u>EFFECTIVE</u>
<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	POSITION	<u>TO</u>	RATE	DATE
Gary Bobb	Monitor/	CHS	Monitor/	TMS	\$33,413	04/26/2018
	Elementary		Secondary		(prorated)	
James Morey	Maintenance	District	Maintenance	District	\$42,399	5/21/2018
	Nights		Days		(prorated)	
(D						

(Resigned - Pasquale Zucaro)

Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Mayo made a motion to approve Items 1-11 as a Consent Agenda.

Second: Mr. Strang

Carried: 7-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. <u>Unclassified Employee 2017-2018 Retirement</u>

<u>NAME</u>	TENURE AREA	% OF SERVICE	<u>ASSIGNMENT</u>	EFFECTIVE DATE
Treva Shaer	Elementary	100%	PS-16	06/30/2018
Patrick Martone	Special Education	100%	TMS	12/31/2018

2. <u>Unclassified Employee 2017-2018 Resignation</u>

<u>NAME</u>	TENURE AREA	% OF SERVICE	<u>ASSIGNMENT</u>	EFFECTIVE DATE
David Banker	Teaching Assistant	100%	CHS	06/30/2018
Christopher Caputo	Mathematics	100%	THS	06/30/2018

3. Unclassified Employee 2017-2018 Leave of Absence (Unpaid)

<u>NAME</u>	TENURE AREA	% OF SERVICE	<u>ASSIGNMENT</u>	EFFECTIVE DATE
Kathleen Zarou	Elementary	100%	PS-2	06/21/18-06/30/18

(amend Effective Date, 05/02/18 Agenda, page 2)

4.	Unclassified	I Employee 2	2017-2018 Pro	bationary App	ointment			
		TENURE	<u>%</u>		PROB APPT	PROB APPT	CERT	
	NAME	AREA	SERVICE	ASSIGN	START DATE	END DATE	STATUS	SALARY RATE
	Veronica	ELS	100%	PS-18/	09/26/2017	09/25/2020	ESOL, Prof;	\$49,169
	Branca			TMS			Spanish	(S-5, C-E)
	(amend Pro	ob. Appt. En	d Date, 08/29)/17 Agenda, p	page 6)		7-12, Prof.	prorated
								•
	Michael	Teaching	100%	THS	05/21/2018	05/20/2022	School	\$26,369
	Long	Assistant					Counselor	(Step 3)
	(Resigned	- Jeremy Ro	ckmacher)				Provisional	prorated
5.	Unclassified	I Employee 2	2017-2018 Te	mporary Appoi	ntment			
	<u>NAME</u>	<u>POSIT</u>	<u>ION</u>	ASSIGN.	EFFECTIVE	CERT STATUS		SALARY RATE
	Shannon	Kinder	garten	PS-2	05/18/2018-	Early Child Ed B-	2;	\$45,904
	Parker	Teach	er		06/30/2018	Child Ed 1-6; SW	D B-2;	(S-1, C-G)
	(LTS - Kath	leen Zarou)				SWD 1-6; Initial		prorated
6.	Unclassified	I Employee 2	2017-2018 Pa	rent Involveme	ent/Summer Readi	na		
0.	NAME	i Employee z	TENURE AI		MAX HOURS	<u>ng</u>		SALARY RATE
	Diane Allen		Reading	<u> </u>	Up to 12 hours	Title I		\$32.00 per hour
	Judi Gawins	ski	Reading		Up to 12 hours	Title I		\$32.00 per hour
	Linda Stumb	oaugh	Reading		Up to 12 hours	Title I		\$32.00 per hour
7.		I Employee 2		-	School Program			
	NAME		TENURE A			SSIGN. MAX HO		SALARY RATE
	Mary Franci	s Jaromin	Psychologis	t Teac	ther PS	S-2 Up to 15	hours	\$32.00 per hour
8.	Unclassified	l Employee 2	2017-2018 Sp	ring Regents F	<u>Prep</u>			
	<u>NAME</u>		TENURE A	<u>REA</u>	MAX HOURS			SALARY RATE
	Kevin Noon		English			day, 3 days per we		\$32.00 per hour
	Laura Arnole		Mathematic			day, 3 days per we		\$32.00 per hour
	Taylor Colel		Mathematic		•	day, 3 days per we		\$32.00 per hour
	Eleni Karan		Mathematic		-	day, 3 days per we		\$32.00 per hour
	Ashley Shul		Mathematic			day, 3 days per we		\$32.00 per hour
	Nancy Smith		Mathematic			day, 3 days per we		\$32.00 per hour
	Michelle Sza	akmary	Mathematic Science	5		day, 3 days per we		\$32.00 per hour
	Kim Bruton Emily Ciuk		Science			day, 3 days per weday, 3 days per wed		\$32.00 per hour \$32.00 per hour
	Rebecca Sp	aracin	Science			day, 3 days per we		\$32.00 per hour
	Benjamin Vo		Science			day, 3 days per we		\$32.00 per hour
	Christina Bu		Social Studi	es		day, 3 days per we		\$32.00 per hour
	Matthew Ch	-	Social Studi			day, 3 days per we		\$32.00 per hour
	Kathleen Fu		Social Studi			day, 3 days per we		\$32.00 per hour
	David Kenn		Social Studi			day, 3 days per we		\$32.00 per hour
	Karen Loatn	-	Social Studi	es		day, 3 days per we		\$32.00 per hour
	Caitlin Ziobr	owski	Social Studi	es	Up to 1 hour per	day, 3 days per we	ek	\$32.00 per hour
9.	Unclassified	l Employee 2	2018-2019 Dis	strict Mini-Gran	ts			
٥.	NAME		MINI GRAN		<u></u>		MAX HRS	SALARY RATE
	Colleen Syre	ett		- est Buddies Cl	lub		25	\$32.00/hour
	Kileen Vayo			est Buddies Cl			25	\$32.00/hour
	Michelle Bar				ources for Classro	om Instruction	30	\$32.00/hour
	Sabina Dina	ardo			ources for Classro		30	\$32.00/hour
	Pat Cohen				ources for Classro		30	\$26.00/hour
	Michael Spr	uck		Careers Class			35	\$32.00/hour
	Mary France	es Jaromin	Social & Em	otional Learnii	ng Resource Libra	ry	8	\$32.00/hour
	Jennifer Wh	ite	Social & Em	notional Learnii	ng Resource Libra	ry	8	\$32.00/hour
	Jeffrey Carn	ninati			ation & Developm		3	\$32.00/hour
	Nicola Casa		7th Crada C	haraata NAimut	tes 5-1 6-122	ont	2	¢22 00/hour Page

7th Grade Character Meinutation 4 10 1 % lopment

Nicole Case

\$32.00/hour Page 5

Sarah Fullmer	7th Grade Character Education & Development	3	\$32.00/hour
Diana Nystrom	7th Grade Character Education & Development	3	\$32.00/hour
Jamie Bowen	Academic Vocabulary Picture Glossary for Algebra I	20	\$32.00/hour
Barbara Martenis	Academic Vocabulary Picture Glossary for Algebra I	20	\$32.00/hour
Nicole MacNeil	Academic Vocabulary Picture Glossary for Algebra I	20	\$32.00/hour
Jennifer DeMarco	6 Week Achievement Academy	20	\$32.00/hour
Sabina Dinardo	6 Week Achievement Academy	20	\$32.00/hour
Summer Logrippo	6 Week Achievement Academy	20	\$32.00/hour
Erin Peeney	6 Week Achievement Academy	20	\$32.00/hour
Kara Zimmerman	6 Week Achievement Academy	20	\$32.00/hour
Jason Boemio	Summer Musical Production	61	\$32.00/hour
Tara Higgins-Pascucci	Summer Musical Production	61	\$32.00/hour
Elizabeth Hinkson	Summer Musical Production	61	\$32.00/hour
Elizabeth Carcich	Bringing Mindfulness & Self-Regulation Skills to the	10	\$32.00/hour
	Classroom through Peace Corners		
Abigail Hillary	Bringing Mindfulness & Self-Regulation Skills to the	10	\$32.00/hour
	Classroom through Peace Corners		
Alexandria Phillips	Bringing Mindfulness & Self-Regulation Skills to the	10	\$32.00/hour
	Classroom through Peace Corners		

10. <u>Unclassified Employee 2017-2018 Technology Curriculum</u>

NAMEMAX HOURSSALARY RATEAmy FraserUp to 15 hours\$32.00 per hourGeneral Fund

11. <u>Unclassified Employee 2017-2018 Substitutes</u>

	Teacher			Teaching	Home	
	Retired	Certified	Uncertified	Certified	Uncertified	Tutor
NAME	\$150/day	\$125/day	\$115/day	\$12.00)/hour	\$32/hour
Sharon Bowen					Х	
Charlene Caruso						Χ
Jessica Cottone			X			
Adrianna MacPhee			Х			
AnnaLisa MacPhee			X			
Joshua Monk						Х
Symone Reid						Х
Dennis Shields			X			
Eliza Stewart					X	

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Mayo made a motion to approve Items 1-5 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2017-0218 Probationary Appointment

<u>NAME</u> **POSITION TITLE** % SERVICE ASSIGN. **EFFECTIVE DATE** SALARY RATE Stephen Maintenance-Nights 100% District 5/21/2018 \$43,026 Warner prorated (Transfer - James Morey) Gr-17N, Step 1)

2. Classified Employee - 2017-2018 Resignation

NAME POSITION TITLE Minutes Victoria ASSIGNMENT EFFECTIVE DATE Page 6

Jack Reinhard	Laborer	100%	PS-14	05/15/2018
Brandon Bradshaw	Laborer	100%	PS-12	04/30/2018
Stephen Warner	High Pressure Boiler Op.	100%	District	5/20/2018

3. Classified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	EFFECTIVE DATES	MAX HOURS	SALARY RATE
Giovanna	Book Loan Supervisor/	07/01/2018-	N/A	\$8,500.00 stipend
Driscoll	Central Treasurer	06/30/2019		
Mary Lee	Book Loan	05/29/2018-	Up to 35 hours	\$13.00 per hour
Nichols	Assistant	09/28/2018	per week	
Patricia	Book Loan	07/02/2018-	Up to 35 hours	\$13.00 per hour
Cook	Assistant	08/31/2018	per week	•

4. Classified Employee - 2017-18 Substitutes

		SEC/		LUNCH	TEACHER		BOILER		
	CLERK	TYPIST	MONITOR	AIDE	AIDE	NURSE	OPER.	MAINT.	LABORER
NAME	\$11/hr	\$15/hr	\$15/hr	\$1	10.40/hr	\$25/hr	\$19/hr	\$16/hr	\$15/hr
Susan Buckley	Х	Х							
Karen Harrington			X						
Jason Thompson			X						

5. Classified Employee 2017-2018 Volunteers

PS-14 CHS

Nicholas Quinones Jean C. Maloney

C. Superintendent's Recommendations - Programs (reviewed by D. Watson)

Mr. Mayo made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Contract - The Children's Museum at Saratoga

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with The Children's Museum at Saratoga for parent outreach at Carroll Hill School on May 31, 2018 at a cost of \$550.00 to be paid from Title I funds.

The Children's Museum at Saratoga

2. Out of State Conference/Field Trip

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves the following out of state conference and field trip:

Conference:	Attendees:	Cost/Paid By:
Native Knowledge 360	Charles Smith	National Museum of
Washington, DC	Minutes 5-16-18	the American Indian

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July 9-12, 2018

Field Trip: Attendees: Cost/Paid By:

Museum of Science TMS Grade 7 funded by mini-grant

Boston, MA May 24, 2018

D. Superintendent's Recommendations - Business Finance

(reviewed by A. Hotaling)

Mr. Mayo made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the March 2018 financial report.

March Financials

2. 2017-18 Health Services Contracts (payable)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the following Health Services contracts to be payable for reimbursement of health services for District students who attend private and parochial schools outside the Troy City School District.

		Number of	Invoiced
School District	Cost per Pupil	<u>Students</u>	<u>Amount</u>
City School District of Albany	\$771.53	115.42	\$89,049.99
Averill Park Central School District	\$620.21	8	\$4,961.68
Bethlehem Central School District	\$807.00	3	\$2,421.00
East Greenbush Central Schools	\$680.93	3	\$2,042.79
Lansingburgh Central School District	\$524.77	58.33	\$30,609.83
North Colonie Central School District	\$648.00	31	\$20,088.00
North Greenbush Common School District	\$255.90	28	\$7,165.20
Rensselaer City School District	\$532.09	10	\$5,320.90
South Colonie Central Schools	\$719.78	7	\$5,038.46
Waterford-Halfmoon Union Free School District	\$784.32	4	\$3,137.28
Wynantskill Union Free School District	\$380.00	21	\$7,980.00

TOTAL: \$177,815.14

3. Change Orders - Infrastructure Upgrade Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	Original Amount	<u>Increase</u>
DCL Electric	EC-07	\$49,450.00	\$19,443.00

4. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	Purpose/Items	<u>Amount</u>
Kathleen Leiser	School 14 Fifth Grade field trip	\$50.00
School 14 PTA	School 14 fifth Grade field trip	\$1104.00
TMS PTO	Special Education busses	\$155.00
TMS PTO	Special Education busses	\$2,498.44

E. Board Resolution

Mr. Mayo made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mrs. Wager-Rounds

Carried: 7-0

1. <u>CSEA MOA</u> (Maintenance Mechanic)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves a Memorandum of Agreement with CSEA to approve an amendment to the CSEA bargaining agreement for the period of July 1, 2013 through June 30, 2019 for the creation of job title "Maintenance Mechanic" effective April 1, 2018.

2. Retention/Destruction of 2017 Vote Ballots

a. Cast Ballots

WHEREAS, on May 16, 2017 the Troy City School District conducted its Annual Budget Vote, Election and Capital Project Proposition;

WHEREAS, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and Election; and

WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one year from the date of the Annual Budget Vote and Election; and

WHEREAS, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 16, 2017 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Troy City School District hereby orders the destruction of all cast ballots resulting from the May 16, 2017 Annual Budget Vote and Election.

b. Unused, Defective, Void and/or Spoiled Ballots

WHEREAS, on May 16, 2017 the Troy City School District conducted its Annual Budget Vote, Election and Capital Project Proposition:

WHEREAS, the District Clerk is currently in possession of the unused, defective, void and/or spoiled ballots resulting from such Annual Budget Vote and Election; and

WHEREAS. Education Law Section 2034(6) provides for the destruction of such unused. defective, void and/or spoiled ballots when a period of six (6) months has elapsed from the date of the Annual Budget Vote and Election; and

WHEREAS, at least six (6) months has elapsed from the date of the Annual Budget Vote and Election held on May 16, 2017 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Troy City School District hereby orders the destruction of all unused, defective, void and/or spoiled ballots resulting from the May 16, 2017 Annual Budget Vote and Election.

F. Future Meetings

- 1. June 6, 2018 at 7 pm (TMS) Honor Student Reception 6 pm
- 2. June 20, 2018 at 7 pm (TMS) Retirees Reception 6:30 pm

Summer Schedule (6 pm at TMS)

- 1. Monday, July 2 Re-Organization Meeting
- 2 Wednesday, July 25
- 3. Wednesday, August 8
- 4. Wednesday, August 29

III. Move to Executive Session

At 6:28 pm Mr. Mayo a motion to adjourn the public meeting and re-convene Executive Session for the purpose of pending litigation. Invited in were Mr. Carmello, Mr. Hotaling and Ms. Ahearn. This was seconded by Mr. Strang and carried 7-0.

IV. Adjourn

Executive Session was adjourned at 7:00 pm.

Respectfully submitted by,

Meresa Kanip

Theresa Kaniff Acting District Clerk

End of Story