

Date of Meeting: March 21, 2018 *
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

MINUTES

* March 7, 2018 meeting cancelled
due to inclement weather

I. Call to Order

At 5:30 pm Mr. Schofield, Board President, called the meeting to order.

A. ROLL CALL

Members Present: Mrs. Ann Apicella
Mrs. Carol Harvin
Mr. Tom Mayo
Mrs. Elizabeth Poletto
Mr. Jason Schofield
Mr. Bill Strang
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds

Members Absent: Ms. Mary Marro-Giroux

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

Citizens Advisory Committee: Mrs. Mary Ellen Adams
Mrs. Stephanie Fitch
Mr. Ken Hughes

A. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield made a motion for Executive Session for discussion of pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Mrs. Miaski and Ms. Ahearn.

B. PUBLIC SESSION

At 6:10 pm Mr. Schofield called the regular meeting to order with the Pledge of Allegiance.

Mr. Schofield made the following announcements:

Thank you to approximately 300 individuals from various agencies, including our own staff, that participated in the active shooter drill at Troy High School on March 16; (2) the Troy High School Drama Club will present "Once On This Island" on March 23 and March 24; (3) the Troy High School Robotics Team, aka "Troybotics," competed at the 5th Annual New York Tech Valley Regional FIRST Robotics Competition March 15 – 18; (4) On March 10, ten teams from Troy competed in the Region 4 Odyssey of the Mind Tournament. School 18 took first place and Troy High School took second place. Both teams will advance to the state tournament in Binghamton on April 7; and (5) Nearly 200 students from our elementary schools and Troy Middle School performed with the Albany Symphony on March 10.

C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

There was no public comment.

II. Non-Action Items

A. THS Principal's Presentation - J. Mariano

Mr. Joseph Mariano, Jr., Troy High School principal, gave a power point presentation. He stated the District goal is to graduate 90% of students and THS is focused on college ready and regent exam preparation. Mr. Mariano is proud that Troy High School's graduation rate is at 86% which surpasses the state average overall and for subgroups. The attendance rate has increased since adding robocalls to parents as reminders for absences. Discipline data has also shown a steady decrease.

Mr. Mariano said there has also been an increase in Advanced Regents Diplomas from 22% to 36%. This is a result of additional programming and support. Honor graduates have increased from 50 in 2016; 60 in 2017 and 76 in 2018. Troy Riverfront P-Tech program continues to grow. 12th Grade students take 100% classes on HVCC campus; 11th Grade P-Tech students will make their schedules at HVCC in May for the fall 2018; 10th Grade P-Tech students will earn college credit for Drawing and Design for Production class. Multiple engineering and technology classes are offered through P-Tech Pathways. Distance Learning includes delivery of Intro to Computer Science and Italian I. THS receives seven other courses. He is very proud that Troy High recently won 2nd place in Odyssey of the Mind regionals and will advance to States; Mastermind team will advance from States to Nationals.

Discussion: Mrs. Wager-Rounds asked if Chinese was a big class; Mr. Mariano said there are four students. Mrs. Wager-Rounds said this is a great opportunity for our students. Mr. Carmello added the Chinese course is a result of a partnership with Clarkson University interns.

B. January Financial Report - S. Schweizer

Mrs. Samantha Schweizer, District Treasurer, reported that budget transfers were salary-related. School Lunch expenses are in line from last year. We are projecting a surplus for the General Fund next year and working on a plan to allocate to reserve or pay off debt. All accounts have been reconciled. There were no questions.

C. 2018-19 Budget Development - J. Carmello

Mr. Carmello gave a power point presentation of Budget Draft 3. The goal of the budget is to be fiscally responsible and educationally sound.

Mr. Carmello stated our final tax cap is 1.88% which is a slight change from Draft 1 mainly due to PILOTs and Capital Exclusion. This tax cap will only generate approximately \$682,334 in additional revenue. He said it will be difficult to go below the tax cap this year.

Draft 1 of 2018-19 budget was \$113,160,546 with a gap of \$2,351,670. Draft 2 is at \$112,094,215 with a gap of \$1,168,914 with savings from: (1) cafeteria fund will pay for five laborers; (2) teacher supply stipends reduced to \$100/teacher; (3) teacher retirement \$434,331; (4) prescription rate reduced from Draft 1; and (5) PILOT estimates. The gap is now at \$1.1 million.

Mr. Carmello said he will continue to review/analyze the budget and Cabinet will continue to meet with administrators. However, we are in a holding pattern until we have final State Aid numbers. He reviewed Senate and Assembly budget bills but the Executive budget remains inadequate and under the Foundation Aid formula we are still approximately \$13 million underfunded. Draft 3 will be presented on April 11.

Discussion - Mr. Tuttmann asked what will be the class sizes next year. Mr. Carmello replied the average class size is 21 with a soft cap of 25. He will bring the breakdown to the next meeting.

Mr. Schofield asked what will happen if the State budget is not approved on time. Mr. Carmello said we could adjust the budget calendar but we would have to make some tough decisions.

III. Action Items

A. Approval of Minutes

Mr. Schofield made a motion to approve the minutes.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. [February 14, 2018](#)
2. [February 28, 2018](#)

B. Superintendent's Recommendations - Human Resources

Employee Transfer (For notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Jessica Ruckert	Building Substitute	PS-2	Building Substitute	CHS	N/C	04/16/2018

Staff Matters - Unclassified

(reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-13 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee 2017-2018 Retirement

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Kenneth Dillon	Teaching Assistant	100%	THS	06/30/2018
Rhonda Hermance	Music	100%	PS2/PS-16	06/30/2018
Joann Woitkoski	Art	100%	PS-14	06/30/2018
Patricia Monahan	Reading	100%	PS-14	06/30/2018
Pamela Colozza	Speech	100%	CHS	06/30/2018
Mara Wager	Elementary	100%	TMS	06/30/2018
Mary Ann Ryan	Reading	100%	PS-18	06/30/2018

2. Unclassified Employee 2017-2018 Resignation

<u>NAME</u>	<u>TENURE AEA</u>	<u>% OF SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Christopher Davey	Physical Education	100%	PS-18	03/30/2018
Emily McCabe	Building Substitute	100%	PS-12/ALP	03/06/2018
Cynthia Veeder	Elementary	100%	PS-14	07/01/2018

3. Unclassified Employee 2017-2018 Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% OF SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Kristin Padula	Special Education	100%	TMS	3/22/18 & 3/23/18 (1 1/2 days)

4. Unclassified Employee 2017-2018 Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Baki Bozyel	Teaching Assistant	100%	PS-2	03/22/2018	03/21/2022	TA Level I	\$25,248 prorated Step 1

(Retired - Donna Forster)

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

5. Unclassified Employee 2017-2018 Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Kelsey Korzelius	Gr. 5 Teacher	CHS	03/14/2018	Child Ed 1-6, Initial Literacy B-6, Initial	\$43,354 prorated

(LTS -Colleen Denio)

Literacy 5-12, Initial (S-1, C-A)

Marissa Reimer School Social PS-2 03/26/2018-06/30/2018 Licensed MSW \$46,925 prorated (S-1, C-K)
(New Position - Funded through the Community Schools Grant)

Caterina Marra Building PS-2 04/16/2018-06/30/2018 Early Child Ed B-2, Initial \$125.00 per day
 Substitute Child Ed 1-6, Professional
(Transfer - Jessica Ruckert)

6. Unclassified Employee 2017-2018 21st Century After School Program

<u>NAME</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Danielle Douaihi	Teaching Assistant	\$26.00 per hr, up to 15 hr. per wk

7. Unclassified Employee 2017-2018 Elementary After School Programs

<u>NAME</u>	<u>TENURE AREA</u>	<u>POSITION</u>	<u>ASSIGN.</u>	<u>SALARY RATE</u>
Erika Koutelis	Elementary	Teacher	PS-2	\$32.00 per hr, up to 15 hr. per wk
Junie Pierre-Louis		TA	PS-14	\$26.00 per hr, up to 15 hr. per wk
Hailey Murphy	SPED	Teacher	PS-16	\$32.00 per hr, up to 15 hr. per wk
Chelsea Connolly	ESL	Teacher	PS-14	\$32.00 per hr, up to 15 hr per wk

8. Unclassified Employee 2017-2018 Spanish Interpreter

<u>NAME</u>	<u>SALARY RATE</u>
Loreley Noonan	\$32.00 per hour, up to 30 hours

9. Unclassified Employee 2017-2018 Student Interns/Student Teacher (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>EFFECTIVE DATE</u>	<u>SUPERVISOR</u>	<u>ASSIGN.</u>
Candace Sheil	St. Rose	Mathematics	3/8/18-5/31/18	Nancy Smith	THS

10. Unclassified Employee 2017-2018 Spring Sports

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Mark Impellizzeri	Volunteer JV Lacrosse	-----
Devin Robinson	Varsity Coach Boys Tennis	\$3,520.00

11. Unclassified Employee 2017-2018 Mentor-Mentees

<u>MENTEE</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>MENTOR</u>	<u>SALARY RATE</u>
Matthew Botta	Physical Education	PS-18	Lisa Hurteau	\$1,263 prorated

12. Unclassified Employee 2017-2018 Score Keeper / Clock Keeper

<u>NAME</u>	<u>SALARY RATE</u>
Ryan Meikle	\$26.00 per game

13. Unclassified Employee 2017-2018 Substitutes

NAME	Teacher			Teaching Assistant		Home Tutor
	Retired	Certified	Uncertified	Certified	Uncertified	
	\$150/day	\$125/day	\$115/day	\$12.00/hour		
Nicole Auriemma						X
Jaye Evangelista		X				
Savannah Mason			X		X	
Seung-Hae Park			X			
Scott Turrin		X				

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1-9 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee 2017-2018 Retirements

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Leroy Blowers, Sr.	LEA Coordinator	100%	District	06/30/2019
James O'Malley	Custodian-Nights	100%	PS-18	06/30/2019
Michael Terrault	Bldg. Maintenance	100%	District	06/30/2019
Donna Cannon	Typist	100%	PS-16	06/30/2019
Michael O'Malley	Custodian-Nights	100%	PS-18	06/30/2019
Donna Mace	Typist	100%	District	06/30/2019
Barbara Graber	Typist	100%	THS	06/30/2019
Paul Smulsky	Custodian-Nights	100%	TMS	06/30/2019
Michael Zeppieri	School Monitor	100%	PS-14	06/30/2019
Nina Merola	Teacher Aide	100%	PS-16	06/30/2019

2. Classified Employee 2017-2018 Resignation

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
I-Islam Martin	High Pressure Boiler Operator	100%	District	03/20/2018

3. Classified Employee 2017-2018 Termination

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Kevin Clifford	High Pressure Boiler Operator	100%	District	03/21/2018

4. Classified Employee 2017-2018 Probationary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>SALARY RATE</u>
Tricia Bliss	Attendance Aide	100%	THS	03/08/2018- 09/07/2018	\$28,548 prorated (S-3, Gr. 5)

Philip Lipscomb	District Messenger	100%	District	03/26/2018- 09/25/2018	\$39,409 prorated (S-1, Gr. 13A)
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(Transfer - Anthony Kempster)

Michelle Behrens	Physical Therapist	100%	District	03/22/2018- 11/21/2018	\$48,842 prorated (S-1, Gr.-20A)
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(Resignation - Laura Lilac)

(NYS Physical Therapy License)

Scott McCumber	Laborer	100%	PS-2	03/26/2018- 9/25/2018	\$37,078 prorated (S-1, Gr.-13)
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(Resignation - Maxwell Carey)

5. Classified Employee 2017-2018 Leave of Absence (Unpaid)

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Alicia Mariano	Secretary	100%	PS-12/ALP	04/01/2018-07/31/2018
Philip Lipscomb	District Messenger	100%	District	06/25/2018-06/28/2018
Michael Marro	Monitor	100%	PS-12/ALP	2/27, 2/28, 3/1, 3/5 & 3/6/18

6. Classified Employee 2017-2018 Elementary After School Program

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Karen Blanchfield	School Nurse	CHS	\$25.03 per hour, up to 15 hours per week

7. Classified Employee 2017-2018 21st Century After School Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
John Laviolette	Substitute Monitor	\$19.61 per hour, up to 15 hours per week

8. Classified Employee 2017-2018 Substitutes

	CLERK \$11/hr	SEC/ TYPIST \$15/hr	MONITOR \$15/hr	LUNCH AIDE \$10/hr	TEACHER AIDE \$10/hr	NURSE \$25/hr	BOILER OPER. \$19/hr	MAINT. \$16/hr	LABORER \$15/hr
James Davis									X
Michael Hennessy				X					
Patti Mott	X	X							
Jason Pounds			X						X

9. Classified Employee 2017-2018 Volunteers

<u>PS-2</u>	<u>PS-18</u>	<u>CHS</u>	<u>TMS</u>	<u>PS-12</u>	<u>PS-12 (ESASP)</u>
Julie Zacher	Jessica Hill	Sarah Pando	Rafiah Frazier	Jennifer Sleeper	William Montesano

C. Superintendent's Recommendations - Programs

(D. Watson)

Mr. Schofield made a motion to approve Items 1-6 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. Contract - Davia Collington

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Davia Collington for "The Happy Family" workshop series at School 2 from March 8, 2018 through April 19, 2018 at a cost of \$150.00 to be paid from the Title I Grant.

Davia Collington

2. Contract - Lansingburgh Central School District

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Lansingburgh Central School District for special education services of one (1) student from September 6, 2017 through June 30, 2018 at a cost of \$28,085.45 per student for a 10-month period to be paid from Special Education funds.

[Lansingburgh Central School District](#)

3. Contract - NYSUT Education and Training Trust

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with NYSUT Education and Learning Trust for (2) district professional development sessions on March 16, 2018 at TMS at a cost of \$3,000.00 to be paid from the Title I Grant.

[NYSUT Education and Training Trust](#)

4. Contract - Roy Dobbs dba Young Men of Purpose LLC

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Roy Dobbs dba Young Men of Purpose LLC for ALP professional development from March 1, 2018 through August 31, 2018 at a cost not to exceed \$8,000 to be paid from My Brother's Keeper Grant.

[Roy Dobbs dba Young Men of Purpose](#)

5. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2017-18 classes for students with special needs.

[Special Education Placements](#)

6. Out of State Conferences

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state conferences:

Conferences:

a. Project Based Learning Conference

Boston, MA

April 12-13, 2018

Cost: \$415 pp

Paid By:

21st Century Funds

Attendees:

Amanda Hooker

Elizabeth Renfrew

b. Harvard: Family Engagement in Education

Cambridge, MA

July 23-26, 2018

Cost: \$2500 pp

Paid By:

Title I and Title II Funds

Attendees:

Karen Cloutier

Melissa Norton

Nancy Doran-Hite

Rhonda VanDeWal

Lauren Reynolds

Maxine Brisport

Catherine Culkin-Boice

Queen Daniels

Lexi Phillips

Elizabeth Carcich

Casey Parker

D. Superintendent's Recommendations - Business Finance

(A. Hotaling)

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. De- Standardized of Purchase (vacuum cleaners) (rescind BOE 7-7-04)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the de-standardization of purchasing upright vacuum cleaners and automatic floor scrubbers from Power-Flite Commercial Care brand for District-wide custodial use.

Such de-standardization will allow for the District to test other brands with updated technology and improved efficiency.

2. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>	(amend
TMS Students	6th Grade field trip	\$460.00	BOE 2-28-18)
Troy Booster Club	Odyssey of the Mind (t-shirts)	\$300.00	

3. January Financials

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the January Financial report.

January Financials

4. Change Orders - Infrastructure Upgrade Capital Project

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Decreased Amount</u>
<u>Titan Roofing Inc.</u>	GC2-02	\$1,098,000.00	(-) \$33,408.00

IV. Board Resolution

Mr. Schofield made a motion to approve Item 1.

Second: Mr. Mayo

Carried: 8-0

1. TTA Settlement Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves a Settlement Agreement concerning the subject employee identified on confidential schedule "A", and authorizes the President of the Board of Education to execute the written Settlement Agreement.

V. Future Meetings

Wednesday, April 11, 2018 at 6:30 p.m. (TMS)

Tuesday, April 17, 2018 at 6:00 p.m. (School 12)

VI. Adjourn

At 7:05 pm Mr. Schofield made a motion to adjourn. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

**We Can.
We Will.
End of Story**

