

Board of Education

475 First Street Troy, New York 12180 (518) 328-5070 boe@troycsd.org

# Board of Education Minutes

Date of Meeting: Tuesday, April 25, 2017
Type of Meeting: **REGULAR MEETING** 

Location: School 12

## I. Call to Order

At 5:30 pm Mr. Schofield, Board President, called the meeting to order.

## A. ROLL CALL

Members Present: Mrs. Ann Apicella

Mrs. Carol Harvin

Ms. Mary Marro-Giroux

Mr. Tom Mayo

Mrs. Elizabeth Poleto Mr. Jason Schofield Mr. Michael Tuttman

Mr. Bill Strang

Mrs. Anne Wager-Rounds

Members Absent: None.

Also Present: Mr. John Carmello, Superintendent of Schools

Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction

Mr. Adam Hotaling, Asst. Superintendent for Business Mrs. Kristen Miaski, Director of Human Resources

Ms. Kathy Ahearn, School Attorney

## **B. EXECUTIVE SESSION**

At 5:30 pm Mr. Schofield made a motion for Executive Session for pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

#### C. PUBLIC SESSION

At 6:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

#### D. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS.

Rachel Riemann (TMS Parent) - Mrs. Riemann spoke at April 4th meeting regarding Tech Valley HS. Since then she has researched the P-Tech Program and spoke with Dr. Watson. P-Tech program is very successful and traits are carried into the classroom. However, her son is interested in law and geography so this is not a good fit for him. She asks the Board again to consider sending a second student to Tech Valley High School.

## II. Non-Action Items

#### A. ALTERNATIVE LEARNING PROGRAM PRINCIPAL'S PRESENTATION

Mr. James Canfield, Principal of the Alternative Learning Program gave a presentation regarding the program at School 12. Their motto is "Every Mind. Every Heart". Data shows more students are in good standing. 73% of 81 ALP students are in good standing; 45% of high school students are passing the regents exams. Also utilizing the APEX program which is a digital curriculum that offers 19 courses. There has been tremendous improvements in discipline data with 70% decrease in police calls since 2013. Superintendent Hearings were at 21 in 2014-15; 11 in 2015-16 and this year at 19.

New at ALP. Mr. Canfield thanked the Board for school uniforms which bring discipline and relaxes the school environment. Mr. Newman, Principal Assistant, stated they now have a process for making up missed classwork and students are becoming academically successful. Mr. Newman leads "My Brother's Keeper" program which is funded by NYS grant. Twelve young men have been identified and there are 5 mentors from ALP. Goal is to increase attendance and decrease suspensions. Troy CSD is a leader in the state in this program. ALP has a food pantry for students on the weekend organized by the Girls' Group. Student Council was formed to give students a voice; debates held and officers elected. ALP has a basketball team that won a tournament. Students are going on fields such as Washington DC and learning about the world outside of Troy.

Student Presentations. Five graduating seniors gave inspirational statements about their personal or academic challenges and how ALP program has changed their life. A video interview showed another student who is homeless but comes to school everyday by taxi and maintains a job in the evenings. Mr. Canfield said the jprogram has switched to a proactive approach: identify, evaluate, inventention and referral. He concluded by thanking the Board and administration for their support of ALP.

#### B. POLICY REVIEW - J. CARMELLO

Mr. Carmello reviewed minor changes to the following policies reviewed by the Committee on April 4th. Mr. Tuttman raised a question about Student Health Services policy and if it is necessary to have a physician's signature to take non-prescription medication at school. Ms. Ahearn will look into this.

- 1. Investments 6240 (no changes)
- 2. Investments Regulation 6240R
- 3. Student Health Services Regulation 5420R

## III. Action Items

## A. QUESTAR RESOLUTIONS

Mr. Schofield made a motion to approve Items 1 - 2 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mr. Schofield stated Board members received information

regarding the Questar candidates and their administrative

budget last week.

Carried: 9-0

## 1. Questar III - Board of Cooperative Educational Services

BE IT RESOLVED that the Board of Education of the Enlarged City School District of Troy hereby casts its votes for the following candidates to fill (4) vacancies on the Rensselaer, Columbia, Greene Counties Board of Cooperative Educational services:

- a. RESOLVED: that the Board of Education casts its vote for the election of Mr. Joseph Garland, Coxsackie, NY (District of Residence: Coxsackie-Athens Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- b. RESOLVED: that the Board of Education casts its vote for the election of Mr. John C. Hill, Valley Falls, NY (District of Residence: Hoosic Valley Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- c. RESOLVED: that the Board of Education casts its vote for the election of Mrs. Marilyn Noonan, Catskill, NY (District of Residence: Catskill Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.

- d. RESOLVED: that the Board of Education casts its vote for the election of Mrs. Mary Dowd Daly, Hudson, NY (District of Residence: Hudson City School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- e. RESOLVED: that the Board of Education casts its vote for the election of Mrs. Mary Dowd Daly, Hudson, NY (District of Residence: Hudson City School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.

## 2. Questar III BOCES Tentative Administrative Budget 2017-18

RESOLVED: that the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2017-18 tentative Administrative budget document in the amount of \$6,102,375.

## B. Superintendent's Recommendations - Human Resources

1. Employee Transfer (for notification purposes only)

					<u>SALARY</u>	<b>EFFECTIVE</b>
<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>RATE</u>	<u>DATE</u>
Cheryl Bianconi	Building Substitute	CHS	Building Substitute	PS-14	\$100/day	4/25/2017

[LOA - P. Monahan]

Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1 - 9 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

#### 1. Unclassified Employee - Resignation

<u>NAME</u>	TENURE AREA	% SERVICE	<u>ASSIGN</u>	EFFECTIVE DATE
Elizabeth Craig	ESL	100%	TMS	6/30/2017

#### 2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	TENURE AREA	% SERVICE	<u>ASSIGN</u>	EFFECTIVE DATE
Stephanie Cahill	Special Education	100%	PS-18	4/28/2017
Christopher Caputo	Mathematics	100%	THS	9/1/2017-6/30/2018
Bridget Glasser	Social Studies	100%	THS	9/1/2017-6/30/2018

 Julie McPhail
 Building Substitute
 100%
 PS-18
 4/13/2017 & 4/24/2018

 Kristen Obermayer
 Music
 100%
 THS/TMS
 9/1/2017-6/30/2018

 Kristen Philpotts
 Special Education
 100%
 PS-16
 4/24/2017

Unclassified Employee - Temporary Appointment

**POSITION** NAME **ASSIGN EFFECTIVE CERT STATUS** SALARY RATE Katie Dobbins **Building Sub** CHS 4/27/2017 -Child Ed 1-6, \$100/day [Transfer - C. Bianconi] 6/30/2017 Initial CHS Lindsey Lewis Elementary 4/26/2017 -Child Ed 1-6, Initial; \$44,945 Grade 3 6/30/2017 SWD 1-6. Initial prorated (LOA S. Himes) Literacy B-6, Initial (S-1, C-G)

#### 4. Unclassified Employee 2016-2017 My Brother's Keeper Program PS-12

NAME TENURE AREA SALARY RATE

Peter Scofield Science Mentor \$32.00 per hour, up to 3 hours per week

## 5. <u>Unclassified Employee 2016-2017 Student Intern (Unpaid)</u>

COLLEGE AREA OF STUDY **SUPERVISOR** <u>ASSIGN</u> NAME **Dallas Dubois** Russell Sage 9/11/17-12/8/17 Jessica Maloney PS-2 Occ. Therapy McKenna George Russell Sage 9/11/17-12/8/17 Holly Lockrow CHS Occ. Therapy

## 6. Unclassified Employee 2016-2017 CHS After School Program

NAMETENURE AREASALARY RATECourtney DeMarshElementary\$32.00/hour, up to 3 hours per weekLindsey LewisElementary\$32.00/hour, up to 3 hours per weekKimberly O'NeilTeaching Assistant\$26.00/hour, up to 3 hours per weekMary ZakarkaElementary\$32.00/hour, up to 3 hours per week

## 7. <u>Unclassified Employee 2016-2017 21st Century After School Program</u>

<u>NAME</u> <u>TENURE AREA</u> <u>ASSIGNMENT</u> <u>SALARY RATE</u>

Julie Loughlin Science Teacher \$32.00 per hour, up to 15 hours per week
Breanne McCrank Building Substitute Teacher \$32.00 per hour, up to 15 hours per week

## 8. <u>Unclassified Employee - Spring Regents Prep - ALP</u>

<u>NAME</u>	<u>TENURE AREA</u>	SALARY RATE
Kristine Ellis	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Mark Millington	Social Studies	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Cara Parker	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Peter Scofield	Science	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Matthew Sindoni	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Michael Spruck	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Trevor Taylor	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Mark Walsh	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.

#### 9. Unclassified Employees 2016-2017 Substitutes

	TEAC	<u>TEACHERS</u>		TEACHING ASSISTANT		HOME TUTOR	
	Certified	Uncertified	Certified	Uncertified	Certified	Uncertified	
NAME	\$100/day	\$90/day	\$12.0	0/hour	\$32.00	)/hour	
Alexandria Brannigan	Х						
Shannon Grier		Х	Χ				
Samantha Harrienger		Х		Х			
Darci Krieder-Love		Х					
Emily Miller		Х		Х			
Kimberly Printup	Х						
Kevin W. Walsh		Х					

Staff Matters - Classified (reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1 - 4 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

## 1. Classified Employee Resignation

<u>NAME</u>	POSITION TITLE	% SERVICE	<u>ASSIGN</u>	<u>EFFECTIVE</u>
Sarah Conyers	Treasurer	100%	District	5/5/2017

## 2. Classified Employee Leave of Absence [Unpaid]

<u>NAME</u>	POSITION TITLE	% SERVICE	<u>ASSIGN</u>	<b>EFFECTIVE</b>
Amanda Burnett	School Monitor	100%	PS-14	5/24/17 - 1/2 day
Amanda Burnett	School Monitor	100%	PS-14	5/25/17
Amanda Burnett	School Monitor	100%	PS-14	5/26/17 - 1/2 day

## 3. Classified Employee 2016-2017 Substitutes

				LUNCH	TEACHER		
	CLERK	NURSE	MONITOR	AIDE	AIDE	MAINT.	LABORER
NAME	\$11/hr	\$25/hr	\$12/hr	\$10/hr	\$10/hr	\$12/hr	\$11/hr
Aaron Legg			Χ			Χ	Х
Patricia Smith			Χ				
Aaron Virginio							Χ

#### 4. Classified Employee 2016-2017 Volunteers

<u>PS-16</u>	<u>PS-16</u>	<u>PS-16</u>	<u>TIVIS</u>
David Baecker	Taylor Hoffman	Lynne Roblin	Matthew Chamberlain

Alisa Brewer Rachel Mossey Ashley Simoncavage Alicia McNall

David Bunce William Spencer Musser Brittany Stark

Holly Gregg Harleen Nijjar Danielle Yeager

Heather Hamelin Margaret Restifo

## C. Superintendent's Recommendations - Programs (D. Watson)

Mr. Schofield made a motion to approve Items 1 - 10 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mr. Tuttman asked if the District could close on Yom Kippur

instead of Rosh Hashanah. Mr. Carmello stated he consulted with the TTA president who preferred Rosh

Hashanah off.

Carried: 9-0

## 1. 2017-18 Student Attendance Calendar

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2017-18 Student Attendance Calendar for student attendance for the Troy City School District.

#### Student Attendance Calendar

## 2. Contract - Kathleen Cassidy

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Kathleen Cassidy, speech pathologist, for the period of April 25-June 30, 2017 for early developmental screenings for incoming 3-year students at a cost of \$3,500 to be paid from Early PK grant.

#### Kathleen Cassidy

## 3. Contract - Cornell Cooperative Extension

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Cornell Cooperative Extension for afterschool enrichment programs at School 2 for the period of April 25 - June 20, 2017 at a cost of \$300.00 to be paid from Title I grant.

## Cornell Cooperative Extension

## 4. Contract - Glen Martin Research Associates, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Glen Martin Research Associates, Inc. for the period of April 25 - June 30, 2017 to conduct evaluation services of students in the P-Tech Program at a cost of \$24,340.00 to be paid from P-Tech grant.

## Glen Martin Research Associates Inc.

## 5. Contract - Penguin Random House

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Penguin Random House for the "Social Media Awareness" presentation by Nancy Jo Sales on May 31, 2017 at TMS at a cost of \$6,000.00 plus travel expenses up to \$750.00 to be paid from General Funds.

## Penguin Random House

## 6. Contract - R.E.A.D. America, LLC

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with R.E.A.D. America, LLC for district learning plan and coaching services for the period of April 1 - June 30, 2017 for 10 visits at \$1,899 each. Total cost of \$18,990.00 to be paid from Pre-K funds.

## R.E.A.D. America, LLC

## 7. Contract - Top Form Inc. (2017-18)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Top Form Inc. for athletic training services for the period of August 14, 2017 - June 30, 2018 at a cost of \$38,500 to be paid from General Funds.

# Top Form Inc.

## 8. MOU - Whitney M. Young, Jr. Health Center, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Memorandum of Understanding with Whitney M. Young Jr. Health Center, Inc. for "Seal a Smile" oral health program for the 2016-17 school year at Schools 2, 14, 16, 18, CHS and TMS at no cost to the District.

## Whitney M. Young Jr. Health Center

#### 9. License Agreement - MyDoc Productions, LLC

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a licensing agreement with MyDoc Productions LLC for the screening of "ScreenAgers" film on May 17, 2017 and June 9, 2017 at TMS and THS at a cost of \$650.00 to be paid from Title I grant.

## MyDoc Productions, LLC

## 10. Out of State Conference

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state conference:

## Conference Name

International Literacy Association 2017 (Orlando, Florida)

<u>Date</u>	<u>S</u>	<u>Staff</u>	<u>Amount</u>	Paid By
July 15 - 17, 2017	Mary Abbott	Shannon Haegele	\$3,563.00	Title IIA
	Sara Gold	Sara Dube		
	Kari Testo	Virginia DonVito-Mac	Phee	
	Deanna Clark			

## D. Superintendent's Recommendations - Business Finance

(A. Hotaling)

Mr. Schofield made a motion to approve Items 1 - 5 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

#### 1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the February 2017 financial report.

## February Financial Reports

#### 2. Benetech Inc. (benefits administrator)

## a. Amendment to Plan Management Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an amendment to a Plan Management Agreement dated November 14, 2014 with Benetech Inc. for the purpose of Affordable Care Act (ACA) reporting for the period of October 1, 2017 to December 31, 2017 at a cost of \$1,137.50 per month to be paid from General Funds; and

BE IT FURTHER RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Plan Management Agreement with Benetech Inc. for Flexible Spending Account (FSA) Administration for the period of July 1, 2017 to June 30, 2018 at a cost in accordance with Appendix B to be paid from General Fund.

#### Benetech Plan Management Agreement

#### b. Business Associate Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Business Associate Agreement with Benetech Inc. to protect the security, confidentiality, and integrity of health information for the period covered by the adopted Plan Management Agreement.

#### **Business Associate Agreement**

## 3. Surplus

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby determines the following items that are damaged or no longer needed for educational purposes:

a. School 2 Music Equipment (to be sold on ebay)

Everett SN 202201 piano Musicoder organ

b. Middle School Books (to be recycled)

(31) Earth Science Books ISBN 0-130-23815-5 (published 15+ years ago)

## 4. Infrastructure Upgrade Capital Project - Change Order

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change order:

<u>Contractor</u>	<u>C/O #</u>	Original Amount	<u>Increase</u>
Duncan & Cahill	CG-05	\$234,805.00	\$1,775.92

## 5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	Purpose/Items	<u>Amount</u>
School 14 PTA	2nd Grade field trip	\$298.00
School 14 PTA	4th Grade field trip	\$135.45
School 16 PTA	field trips	\$80.00
School 18 PTA	field trips	\$1,072.11
Troy Middle School	7th Grade field trip	\$1,191.96

## IV. Board Resolution

Mr. Schofield made a motion to approve Items 1 - 2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

## 1. MOA - Troy Teachers Association (prescription benefits)

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Enlarged City School District of Troy hereby approves a Memorandum of Agreement with the Troy Teachers Association concerning prescription drug benefits of Association members and authorizes the Superintendent of Schools to execute the written Memorandum of Agreement.

## 2. Settlement and Release Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves the settlement and release agreement between the District and the employee identified on confidential schedule "A", and authorizes the President of the Board to execute the settlement and release agreement on behalf of the District.

# V. Adjourn

## 1. Future Meetings

- a. May 3, 2017 at 6:30 p.m. (TMS)
- b. May 17, 2017 at 6:00 p.m. (TMS)

## 2. Vote Dates

- a. Voter Registration Day May 2 at 12 4 pm (PS12)
- b. Budget Presentations

May 8 - School 2 (4 pm)

May 10 - CHS/School 14 (6 pm)

May 10 - School 16/18 (7 pm)

c. Town Hall Meeting

May 9 - Budget Presentation at TMS (6:30 pm)

d. Budget Vote and Board Election

May 16 - Voting Hours 7:30 am - 8 pm

At 7:10 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 9-0.

Respectfully submitted by,

May But Brico

Mary Beth Bruno

**Board Clerk** 

We Can.
We Will.
End of Story