



Board of Education Minutes

Date of Meeting: October 19, 2016
Type of Meeting: **REGULAR MEETING**
Location: School 14

I. Call to Order

A. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield called the meeting to order.

A. ROLL CALL

Members Present: Mrs. Ann Apicella
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mr. Jason Schofield
Mr. Bill Strang
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds

Members Absent: Ms. Elizabeth Denio

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

B. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield made a motion to move to Executive Session for pending litigation. This was seconded by Mr. Mayo and carried 8-0. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Mrs. Miaski and Ms. Ahearn.

C. PUBLIC SESSION

At 6:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance. School 14 English as a Second Language (ESL) students led the Pledge.

D. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Mr. Chris Sohn (School 14 and TMS parent) - He has concerns about the crosswalk on Tibbits Avenue. He has spoken to Police and Mr. Hotaling to make it more safe. Crossing guard has been moved to Orchard and Tibbits intersection. School 14 staff has been re-directing parents away from old crosswalk near gate but pavement is still painted as crosswalk. There have been a few close calls but fortunately no one has gotten hurt. Please consider closing the gate to prevent children from dashing out. Would like District to communicate new crossing instructions to parents until situation is resolved.

Mrs. Wager-Rounds responded that the Board and District Offices are aware of this. District knows we need to remove the old crosswalk but our hands are tied beyond the School 14 gate so they are waiting on the City and Police. Mr. Tuttmann suggested a temporary barrier to block the old crosswalk. Mr. Hotaling said our students' safety is of the utmost importance. It is a difficult situation because closing the gates could cause some other issues.

II. Non-Action Items

A. SUPERINTENDENT'S REPORT - J . CARMELLO

Mr. Carmello stated next week is School Board Recognition Week. We truly appreciate our Board who is so supportive. Mr. Carmello gave each Board member a Troy shirt on behalf of cabinet members.

1. Employee Transfer (for notifications purposes only)

<u>NAME</u>	<u>TENURE AREA/</u>	<u>TENURE</u>	<u>AREA/</u>	<u>POSITION</u>	<u>TO</u>
	<u>POSITION TITLE</u>	<u>FROM</u>	<u>POSITION</u>	<u>TITLE</u>	
Nancy Naples	SPED Teaching Assistant	TMS	Teaching Assistant		TMS

B. SCHOOL 14 PRINCIPAL'S PRESENTATION - K. CLOUTIER

Mrs. Karen Cloutier, School 14 principal, gave a powerpoint presentation. School 14 is the largest elementary school with almost 600 students and 71 students with disabilities and 49 English language learners. There was significant growth in ELA by 14% increase and 13% increase in Math. Also improvements in Science and disciplinary referrals. Factors contributing to academic and behavior success include student data folders, afterschool training, weekly morning programs, strong PBIS, Peaceful Days, character education lessons and connections with families.

Mr. Tuttman added that his daughters attended School 14 and the school runs great.

C. FINANCIAL REPORT - S. CONYERS

Mrs. Sarah Conyers, District Treasurer, reported on the following financials:

1. June 2016 - there was an error on page 12 but it did not impact the fund balance. Salary/benefits originally expensed out of the general fund were transferred to special aid for summer school handicapped.
2. September 2016 - Transfers are mostly salary-related. BOCES budget transfers made for aligning correct coding with Questar bill. 504 claims were reviewed totaling \$2.45 million. Revenues are up compared to last year due to Ark Charter dissolution check of \$301,000. State Aid is down because aid was not received yet but we will get the same money. Expenditures are down for employee benefits \$250,000 because of timing of workers comp payments (paid in full in August, this year was paid in two installments) Debit Service - interest on \$8.4 million ban came due July 1. School lunch - breakfast/lunch/snack claims were up 20% from this time last year. Reimbursement increased by a few cents. There are 12 grants approved and 3 under review. Key Bank transition effective October 1 so future reports will no longer have First Niagara on reconciliations. All accounts were reconciled.

D. POLICY REVIEW

Mr. Carmello reported on the policies reviewed by the Policy Committee on September 20. Most changes are routine; however, 6830 Regulation will be revised stating that employees must submit receipts for reimbursement within 90 days of travel. 8630 Regulation has been revised so that employees will adhere to the same policy for use of technology equipment when information is accessed from home. Ms. Marro-Giroux asked about 4325, stating parents should be notified of intervention services "prior to" instead of "upon" commencement of services. Mr. Carmello will look into this.

1. 2120.1 Candidates and Campaigning
2. 4325 Academic Intervention Services
3. 5100 Student Attendance
4. 5152 Admission of Non-Resident Students
5. 6830R Expense Reimbursement Regulation
6. 8140 Transportation
7. 8630 R Computer Data Resources and Data Management Regulation

III. Action Items

A. SUPERINTENDENT'S REPORT - HUMAN RESOURCES

Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1 - 17 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Lindsay Bonesteel	Mathematics	100%	THS	10/7/2016
Christopher Caroppoli	Teaching Assistant	100%	PS-18	10/19/2016
Esma Simohamed	21st Century Program Director	100%	TMS	10/31/2016

2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Lisa DiTroia	School Counselor	100%	CHS	10/21/16-11/30/16
Stephanie Valenti	Teaching Assistant	100%	THS	10/4/16-6/30/17

3. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APP START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Christopher Caroppoli	Special Education	100%	PS-18	10/20/16	10/19/2020	SWD 1-6, Initial; Child Ed 1-6, Initial	\$42,925 pro-rated (S-1, C-A)
Carol Ruff	SPED Teaching Assistant <i>(resign c. Gentile)</i>	100%	TMS	10/31/16	10/30/2020	N,K 1-6, Permanent; English 7-12, Permanent; Reading, Permanent	\$26,108 pro-rated S-3

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

4. Unclassified Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
Vicki Buchanan	Teaching Assistant	40% <i>(replacing S. Parrow)</i>	PS-18	10/20/16-6/30/17	\$24,998 pro-rated Level 1
Esma Simohamed	Student Counselor	100%	PS-2	11/1/16-6/30/17	\$50,000 pro-rated
Nicole Tiaiji	Arabic Interpreter	100%	District	10/20/16-6/30/17	\$32.00/hour, up to \$12,000

5. Unclassified Employee 2016-2017 Spring Sports

Sean Geisel Varsity Softball Head Coach \$5,272 stipend

6. Unclassified Employee - Adult/Continuing Education Teachers

<u>NAME</u>	<u>AREA</u>	<u>EFFECTIVE DATE</u>	<u>SALARY RATE</u>
Brianna Driscoll	Mathematics	Fall 2016	\$30.00 / hour
Gaynor Hartigan	GED	Fall 2016	\$30.00 / hour
Stephanie Moshier	Biology	Fall 2016	\$30.00 / hour
David Price	Driver Ed	Fall 2016	\$30.00 / hour + Fees
Peter Scofield	Chemistry	Fall 2016	\$30.00 / hour
Ben VonEitzen	Chemistry	Fall 2016	\$30.00 / hour

7. Unclassified Employee 21st Century Work - November through June

Esma Simohamed Up to 50 hours \$32.00 / hour 21st Century

8. Unclassified Employee 2016-2017 THS Programs

Fall Play

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Justin Relf	Properties	\$460.50 stipend

9. Unclassified Employee 2016-2017 TMS Programs

PBIS Coordinators

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Kelly Deskewicz	Reading	\$2,000 stipend
Carrier Dwyer	Elementary	\$2,000 stipend
Melissa Gardner	English Language Arts	\$2,000 stipend
Andrea Murray	School Psychologist	\$2,000 stipend

10. Unclassified Employee - Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
Jeffrey Barnes	Clarkson	ELA	Daniel Hayes	THS
Hannah Bentley	Russell Sage	Elementary	Siovan Foust	PS-18
Emily Everard	Russell Sage	Elementary	Mary Abbott	PS-18
Sara Lant	Russell Sage	Elementary	Shannon Haegele	PS-18
Julie McPhail	Niagara	Elementary	Genevieve Stinson	PS-18
Madison Pastoriza	Russell Sage	Elementary	Amy Patricelli	PS-18
Courtney Rolnick	Russell Sage	Elementary	Cara Salvi	PS-18
Megan Vanacore	Russell Sage	Elementary	Jason Boemio	PS-18
Olivia Williams	Russell Sage	Elementary	Deanna Clark	PS-18
Courtney Horan	St. Rose	Psychology	Holly Toteno	

11. Unclassified Employee - Student Observation Hours (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>ASSIGNMENT</u>
Victoria Hallett	St. Rose	Elementary	PS-18
Marissa Napolitano	St. Rose	Elementary	PS-18

Jenna Rivet	St. Rose	Elementary	PS-18
Megan Vanacore	St. Rose	Elementary	PS-18

12. Unclassified Employee 2016-2017 Afterschool Programs

<u>NAME</u>	<u>TENURE AREA/</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
<u>CHS</u>			
Maria Barrera	Elementary	Teacher	\$32.00/ hour
Theresa Bellerose	Elementary	Teacher	\$32.00/ hour
Carol Capitula	Elementary	Teacher	\$32.00/ hour
Tina Dzialo	Special Education	Teacher	\$32.00/ hour
Jennifer Kristel	Elementary	Substitute Teacher	\$32.00/ hour
Rose Mawad	Teaching Assistant	Teaching Assistant	\$26.00 / hour
Emmalee Olszewski	Elementary	Teacher	\$32.00/ hour
Katelyn Waters	Teaching Assistant	Teaching Assistant	\$26.00 / hour
Courtney Winner	Elementary	Teacher	\$32.00/ hour
Leah Zepeda	Elementary	Teacher	\$32.00/ hour
Karalina Zimmerman	Special Education	Teacher	\$32.00/ hour
<u>PS-14 Detention</u>			
Tony Fruscio	Physical Education		\$32.00/ hour
Thomas Hayes	Physical Education		\$32.00/ hour
Lauren Reynolds	School Counselor		\$32.00/ hour
<u>PS-18</u>			
Christopher Caroppoli	Special Education	Substitute Teacher	\$32.00/ hour
Deanna Clark	Elementary	Substitute Teacher	\$32.00/ hour
Janell Dessingue	Elementary	Substitute Teacher	\$32.00/ hour
Sara Gold	Elementary	Teacher	\$32.00/ hour
Shannon Haegele	Elementary	Substitute Teacher	\$32.00/ hour
Sarah Jabour	Elementary	Teacher	\$32.00/ hour
Courtney Mills	Elementary	Teacher	\$32.00/ hour
Genevieve Stinson	Elementary	Teacher	\$32.00/ hour

13. Unclassified Employee - 2016-17 TMS Parent Engagement

<u>NAME</u>	<u>TENURE AREA/</u>	<u>SALARY RATE</u>	
	<u>POSITION TITLE</u>		
<u>CHS</u>			
Kyle DePaolo	Elementary	\$32.00/hour, up to 3 hours	Title I
Tina Dzialo	Special Education	\$32.00/hour, up to 3 hours	Title I
Maurice Friend		\$20.49/hour, up to 3 hours	Title I
Stephanie Moryl	Social Work	\$32.00/hour, up to 3 hours	Title I
Elizabeth Renfrew	Teaching Assistant	\$26.00/hour, up to 3 hours	Title I
Angela Ryan	Teaching Assistant	\$26.00/hour, up to 3 hours	Title I
Katelyn Waters	Teaching Assistant	\$26.00/hour, up to 3 hours	Title I
Karalina Zimmerman	Special Education	\$32.00/hour, up to 3 hours	Title I

14. Unclassified Employee - TMS Program - Convergence Committee

<u>NAME</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>SALARY RATE</u>	
Elizabeth Tamburello	Social Worker	\$32.00/hour, up to 14 hours	Title I

15. Unclassified Employee - Summer 2016 PD

Layne Woodard	Physical Education	\$32.00/hour, up to 5 hours	Title I
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16. Unclassified Employee - 2016-2017 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>SALARY RATE</u>
James Hoffman	Science	THS 6th period .50	\$3,030

17. Unclassified Employee 2016-2017 Substitutes

<u>NAME</u>	<u>TEACHERS</u>		<u>TEACHING ASSISTANT</u>		<u>HOME TUTOR</u>	
	Certified	Uncertified	Certified	Uncertified	Certified	Uncertified
	\$100/day	\$90/day	\$12.00/hour		\$32.00/hour	
Lydia Cappadonia					X	
Jake DiVeronica					X	
Admon Faustin	X					
Trudy Hamner		X				X
Anne Marie Murray				X		

Staff Matters - Classified

(reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1 - 3 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% OF SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Molly Nesel	Clerk	50%	PS-12	10/5/2016

2. Classified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Amy McElrath	Nurse	100%	TMS	9/14/16-TBD

3. Classified Employee 2016-2017 Volunteers

<u>PS-12</u>	<u>PS-16</u>
Kelly Bromley	Lynette Crews

PS-12

Jillian Guerra
Alexis Lima
Ivy Spas

PS-16

Katherine Fousek
Sharde Johnson
Laura Ryder
Subhadra Reddy

PS-14

Kelly Bromley
Therese Goyette
Jillian Guerra
Alexis Lima
Devin Siracuse
Ivy Spas

PS-18

Victoria Hallett

C. Superintendent's Recommendations - Programs (D. Watson)

Mr. Schofield made a motion to approve Items 1 - 6 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mr. Tuttmann would like more information on the Samaritan Hospital contract and will email his questions to the Superintendent.

Carried: 8-0

1. Contract - Berkshire Union Free School (summer 2016)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Berkshire Union Free School for special education services for (3) students from July 1, 2016 through August 31, 2016 at a tuition rate of \$29,119.20 to be paid from Special Education funds.

Berkshire Union Free (summer)

2. Contract - Berkshire Union Free School (2016-17)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Berkshire Union Free School for special education services for (3) students from September 1, 2016 through June 30, 2017 at a tuition rate of \$145,596.00 for 10-month period to be paid from Special Education funds.

Berkshire Union Free (2016-17)

3. Contract - Capital District Beginnings

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Capital District Beginnings for special education services for (1) student from September 1, 2016 through June 30, 2017 for at a rate of \$50 per half hour (5 hours per week) and \$60 per half hour (20 hours per week) for assisted technology services to be paid from Special Education funds.

Capital District Beginnings

4. Contract - Samaritan Hospital Sexual Assault & Crime Victims Assistance Program

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Samaritan Hospital Sexual Assault & Crime Victims Assistance Program for 2016-17 school year for on-site student counseling services and training of district homeless specialists staff at THS and TMS at a cost of \$5,700 to be paid from McKinney Vento grant.

Samaritan Hospital

5. Contract - St. Anne Institute

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with St. Anne Institute for 2016-17 school year for professional training of district staff to develop a trauma-sensitive approach to addressing needs of homeless students at a cost \$500 per half day; \$1000 per day to be paid from McKinney Vento grant.

St. Anne Institute

6. Out of State Conference

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state conference:

<u>Conference</u>	<u>Attendees</u>	<u>Paid By</u>
National Initiative for Cybersecurity in Education (NICE) Kansas City, MO October 31 - November 2, 2016	Amy Fraser	No cost to District

Mr. Schofield made a motion to approve Items 1 - 4 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 8-0

1. 2015-16 Audit

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the 2015-16 external audit from Cusack and Company.

Audit

2. Proposal - HMB Consultants

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the proposal from HMB Consultants for bid specification preparation services for the 2017-18 Child Nutrition Project in the amount of \$12,500 to be paid from the Food Service Fund.

HMB Consultants

3. Surplus

a. 1999 Dodge Truck

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, surplus the following vehicle which is deemed no longer viable for District purposes and will be sold on eBay.

1999 Dodge 250 Truck (red) VIN # 3B7KF26ZXXM570796

b. Computer Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, surplus the following computer equipment which can no longer be used for educational purposes and will be recycled on e-Lots.

258 items which include computers, printers, smartboard, cart and camcorder.

c. Riding Lawn Mowers

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, surplus the (2) John Deere riding lawn mowers which are deemed no longer viable for District purposes and will be sold on eBay or recycled for parts.

(2) John Deere GT235 Riding Mowers, 18hp (approximately 20 years old)

VIN numbers:

MOG235A019596

MOG235C060168

4. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
School 14 PTA	Kindergarten field trip	\$162.52

E. Future Meetings

1. November 2, 2016 at 6:30 PM (TMS)
2. November 16 at 6:00 pm (School 16)

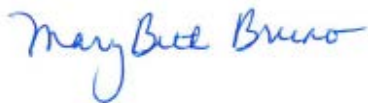
Other Meetings:

- a. NYSSBA Convention - October 27-29, 2016 (Buffalo)

IV. Adjourn

At 6:45 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

We Can.
We Will.
End of Story

