

## Board of Education Minutes

Date of Meeting: April 4, 2017  
Type of Meeting: **REGULAR MEETING**  
Location: Troy Middle School

### I. Call to Order

At 6:00 pm Mr. Schofield, Board President, called the meeting to order.

#### A. ROLL CALL

Members Present: Mrs. Carol Harvin  
Ms. Mary Marro-Giroux  
Mr. Tom Mayo  
Mrs. Elizabeth Poletto  
Mr. Jason Schofield  
Mr. Bill Strang  
Mr. Michael Tuttmann  
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Ann Apicella

Also Present: Mr. John Carmello, Superintendent of Schools  
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction  
Mr. Adam Hotaling, Asst. Superintendent for Business  
Mrs. Kristen Miaski, Director of Human Resources  
Ms. Kathy Ahearn, School Attorney  
Mrs. Sarah Conyers, District Treasurer

#### B. EXECUTIVE SESSION

At 6:00 pm Mr. Schofield made a motion for Executive Session for pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

#### B. PUBLIC SESSION

At 6:30 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

Mr. Schofield read the following announcements:

(1) Because of our snow days, we must amend the school calendar. Therefore, Friday May 26 and Friday, June 9 are now half days; (2) School 18, TMS and THS Odyssey of the Mind teams will advance to the state tournament in Binghamton on April 8; and (3) THS Drama Club will perform "The Boyfriend" at the Veterans Memorial Auditorium at 7:30 p.m. on Friday, April 7 and Saturday, April 8.

### C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

Rachel Riemann (TMS Parent) - Her son has had a great experience at the Middle School and she understands there are good opportunities at Troy High. However, her son would do better in a smaller setting such as offered at Tech Valley High School. Her son would be better engaged in a small school setting. She said an engaged student becomes an engaged adult and citizen. She would like the Board to send more than one student to Tech Valley HS.

## II. Non-Action Items

### A. Treasurer's Report

February 2017 Financials. Mrs. Conyers, District Treasurer, reported that budget transfers are mainly salary-related. The auditor reviewed 355 claims totalling \$5.2 million. In the general fund, our 2017-18 budget is essentially flat so we cannot add on any additional fund balance. Currently we are projecting a surplus of \$575,667.00 In the school lunch fund, projections for expenditures were reduced slightly due to actual costs of the serving lines were a lower price.

Discussion: Ms. Marro-Giroux said if our school lunch fund is going well, can we ask to improve the quality of food. Mr. Hotaling said there is a food service bid and we have asked for better food.

### B. Budget Status

Mr. Carmello reported that the State budget has not passed yet so we in a holding pattern. This is hard for school districts who are trying to put together their budget. Under consideration is the charter school "unfreeze" which helps most district but not Troy. It does not look like we are getting an "unfreeze". We are keeping a close watch on section numbers in the elementary schools. Prescription drugs may provide some savings. We are talking with the Mayor regarding SRO positions. The Mayor said each position is \$100,000 each. Mr. Tuttmann asked if the contingency budget is still 0%. Yes, tax levy is 2.5% cap.

### III. Action Items

#### A. Approval of Minutes

Mr. Schofield made a motion to approve the minutes.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. [Board Meeting - March 1, 2017](#)
2. [Board Meeting - March 22, 2017](#)
3. [Board Meeting - March 27, 2017](#)

#### B. Superintendent's Recommendations - Human Resources

1. Employee Transfer (for notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Maxwell Carey	Laborer Split Shift	TMS	Laborer Nights	THS	\$37,076 pro-rated	4/5/2017
<i>(Resigned - S. McCumber)</i>						
Michael Dunn	Laborer Nights	PS-14	Laborer Split Shift	TMS	\$37,115 pro-rated	4/5/2017
<i>(Transfer - M. Carey)</i>						

#### Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-13 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>POSITION/TENURE AREA</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Kristen Roys	Special Education	PS-18	3/31/2017

2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Nicole Kirk	Special Ed.	100%	PS-16	3/21/17 - 3/24/17

*(amend Effective Date, 3/01/17 BOE Agenda, page 2)*

Christina Kole	Mathematics	100%	District	04/13/2017
Kathleen Marthy	Special Education	100%	PS-14	05/05/2017
<b>(amend Effective Date, 3/22/17 BOE Agenda, page 2)</b>				
Elizabeth Renfrew	Teaching Assistant	100%	CHS	4/4/2017 - 6/30/17
Elizabeth Tamburello	Social Work	100%	TMS	4/7/17 - 6/30/17
Patricia Weaver-Lipscomb	Elementary	100%	PS-14	4/28/2017

3. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Tiffany Gilberti	Special Education	100%	PS-18	4/24/2017	4/23/2021	SWD 1-6, Initial; Child Ed 1-6, Initial	\$47,470 pro-rated (S2, C-K)
<b>(Transfer - C. Caroppoli)</b>							
Matthew Sindoni	Mathematics	100%	PS-12 ALP	4/24/2017	4/23/2021	Mathematics 7-12, Prof.	\$44,945 pro-rated (S-1, C-E)
<b>(Retired - C. Bazan)</b>							
Brittany Vilardi	Teaching Assistant	100%	CHS	4/5/2017	4/4/2021	TA Level I	\$24,998 pro-rated Level 1

\*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

4. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT. STATUS</u>	<u>SALARY RATE</u>
Cheryl Bianconi	Building Substitute	100%	CHS	04/06/17 - 6/30/2017	N, K, 1-6, Permanent; Reading, Permanent	\$100/day
Amy Gettig	Speech Therapist	20%	PS-14	03/17/2017 - 06/30/2017	Speech and Language Dis., Initial	\$44,945 pro-rated (S-1, C-F)
<b>(amend Salary Rate, BOE Agenda 03/22/17, page 2)</b>						
Sarah Jabour	Elementary, Grade 1	100%	PS-18	04/03/2017 - 6/30/2017	Child Ed 1-6, Initial	\$42,925 (pro-rated) (S-1, C-A)
<b>(LOA - S. Foust)</b>						
Tricia Koberger	SPED Teacher	100%	TMS	04/03/17 - 5/15/2017	Elementary, Permanent Reading, Perm. SPED, Permanent	\$46,965 pro-rated (S-2, C-I)
<b>(amend Effective Date, BOE Agenda 03/22/17, page 2)</b>						
Emily McCabe	Building Substitute	100%	PS-12/ALP	4/5/2017 - 6/30/17	School Counselor, Professional	\$100/day
<b>(Transfer - S. Peterson)</b>						
Breanne McCrank	Building Substitute	100%	TMS	3/31/2017 - 6/30/17	Physical Ed., Professional	\$100/day

**(Transfer - J. Key)**

Elizabeth Renfrew Elementary Grade 4 100% CHS 4/4/2017 - 6/30/2017 Child Ed 1-6, Initial \$44,945 pro-rated (S-1, C-E)  
**(LOA - M. Brunell)**

Miriam Vargas Media Spec. Library 100% District 03/31/2017 - 6/9/2017 Spanish 7-12, Initial \$100/day  
**(LOA - M. Barnes)**

5. Unclassified Employee - Extra Assignments 2016-2017

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Matthew Sindoni	Mathematics PS-12 6th period	\$6,060 pro-rated

6. Unclassified Employee - Spring Regents Prep - THS

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Laura Arnold	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per week
Matthew Chopkosky	Social Studies	\$32.00 per hour; 1 hour per day, up to 3 days per week
Taylor Colello	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per week
Justin Haviland	Science	\$32.00 per hour; 1 hour per day, up to 3 days per week
Eleni Karanassiu	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per week
Michael Nlrsberger	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per week
Ashley Shultis	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per week
Nancy Smith	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per week
Michelle Szakmary	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per week
Caitlin Ziobrowski	Social Studies	\$32.00 per hour; 1 hour per day, up to 3 days per week

7. Unclassified Employee - 2016-2017 Parent Engagement/Outreach

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
<b><u>CHS</u></b>		
Jeanette August	Teaching Assistant	\$26.00 per hour, up to 20 hours
Theresa Bellerose	Elementary	\$32.00 per hour, up to 20 hours
Carol Capitula	Elementary	\$32.00 per hour, up to 20 hours
Tina Dzialo	Special Education	\$32.00 per hour, up to 20 hours
Kara Zimmerman	Elementary	\$32.00 per hour, up to 20 hours

<b><u>TMS</u></b>		
Amber Vogel	Elementary	\$32.00 per hour, up to 10 hours

8. Unclassified Employee 2016-2017 Student Interns (Unpaid)

<u>NAME</u>	<u>SCHOOL</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
Courtney Wheeler	Utica College	Physical Therapy	[9/5/17-11/24/17] Michelle Gladd	PS-2

9. Unclassified Employee 2016-2017 Curriculum Writing

<u>NAME</u>	<u>Tenure Area</u>	<u>SALARY RATE</u>
Christopher Stack	Physical Education	General Fund \$32.00 per hour, up to 30 hours

10. Unclassified Employees 2016-2017 Efficacy Training - TMS

<u>NAME</u>	<u>Tenure Area</u>	<u>SALARY RATE</u>
Jake DiVeronica	Social Studies	\$32.00 per hour, up to 10 hours

11. Unclassified Employees 2016-2017 My Brother's Keeper Program - PS-12/ALP

<u>NAME</u>	<u>Tenure Area</u>	<u>SALARY RATE</u>
Thomas Dansereau	Psychologist	\$32.00 per hour, up to 3 hours per week
Mark Millington	Social Studies	\$32.00 per hour, up to 3 hours per week
Mark Walsh	Special Education	\$32.00 per hour, up to 3 hours per week

**(amend Salary Rate, BOE Agenda 3/01/17, page 3)**

12. Unclassified Employee 2016-2017 After School Program PS-2

<u>NAME</u>	<u>POSITION</u>	<u>SALARY RATE</u>
Nicole St. Onge	Teaching Assistant	\$26.00 per hour

13. Unclassified Employees 2016-2017 Substitutes

<u>NAME</u>	<u>TEACHERS</u>		<u>TEACHING ASSISTANT</u>		<u>HOME TUTOR</u>	
	<u>Certified</u>	<u>Uncertified</u>	<u>Certified</u>	<u>Uncertified</u>	<u>Certified</u>	<u>Uncertified</u>
	\$100/day	\$90/day	\$12.00/hour		\$32.00/hour	
Padraic Bailey	X					
Jessica Churan			X			
Eric Graber	X					
Lauren LeRoux				X		
Colleen Monington		X				
Matthew Sindoni					X	
Nicole St. Onge		X	X			

**Staff Matters - Classified**

(reviewed by K. Miaski)

**Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - 2016-2017 Probationary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
Jack Reinhard	Laborer	100%	PS-14	4/5/17	\$36,530 pro-rated (S-1, Gr. 13)

**(Transfer - M. Dunn)**

2. Classified Employee 2016-2017 My Brother's Keeper Program ~ PS-12

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
Debra Rivet	School Nurse	\$25.15 per hour, up to 2 1/2 hours per week

3. Classified Employee 2016-2017 Substitutes

				LUNCH	TEACHER		
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	CLERK	NURSE	MONITOR	AIDE	AIDE	MAINT.	LABORER
NAME	\$11/hr	\$25/hr	\$12/hr	\$10/hr	\$10/hr	\$12/hr	\$11/hr
Iyaun Wright							X

4. Classified Employee - 2016-2017 Volunteers

**PS-18**

Alicia Wasula

**PS-14**

Heather Hamelin

Taylor Hoffman

**PS-14**

David Baecker

David Bunce

Rachel Mossey

William Spencer Musser

Lynne Roblin

**TMS**

Jennifer Balogh Volz

Colleen Bisceglia

Elizabeth Flanigan

Janet Hamlet

Camron Hathaway

Edwin Hathaway

Rachel Riemann Akera

Van Fronhofer II

**C. Superintendent's Recommendations - Programs**

**(D. Watson)**

**Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

1. Paul Volponi, Author

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an agreement with Paul Volponi for author presentations at Troy Middle School on May 30 and May 31, 2017 at a cost of \$1,900 to be paid from Title I funds.

Paul Volponi

2. Out of State Conferences

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state conferences:

a. Closing the Achievement Gap: Strategies for Excellence with Equity

Cambridge, Massachusetts

Date

July 10-14, 2017

Staff

Ashley Greene

Erika Koutelis

Ann Marie Jabour

Gabrielle Panganiban

Emily Taylor

Catherine Tedesco

Kathleen Zarou

Ayesha Umer

Paid By

School Improvement Grant

Title I

b. Family Engagement in Education: Creating Effective Home & School Partnerships for Student Success

Cambridge, Massachusetts

Date

July 24-26, 2017

Staff

Candace Dobbs Miller  
Stephanie Stinney

Paid By

School Improvement  
Grant

3. Out of State Field Trips

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state field trips:

a. Boston Science Museum and The Freedom Trail

Boston, Massachusetts

Date

June 12, 2017

Students

School 18 Grade 5

Paid By

Student Fundraising  
PTA Contribution

b. Massachusetts Museum of Contemporary Art

North Adams, Massachusetts

Date

April 13, 2017

Students

THS Art Club  
Grades 10-12

Paid By

THS Art Club

4. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2016-17 classes for students with special needs.

[Special Education Placements](#)

**D. Superintendent's Recommendations - Business Finance (A. Hotaling)**

**Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.**

**Second: Mr. Mayo**

**Discussion: Mr. Schofield noted that 1 p.m. is the new time for THS graduation.**

**Carried: 8-0**

1. Hudson Valley Community College (use of facilities)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an agreement with Hudson Valley Community College for use of facilities for Troy High School Graduation on **Sunday, June 25, 2017 at 1:00 pm** in the amount of \$2,810.00 to be paid from the General Funds.

[Hudson Valley Community College](#)



2. 2016-17 Health Services Contracts (receivable)

BE IT RESOLVED, that the Board of Education, upon the recommendation of Superintendent, approve the following Health Services Contracts to be billed for reimbursement for health services for non-district students who attend private and parochial schools within the Troy City School District.

<u>School District</u>	<u>Students</u>	<u>Invoiced Amount</u>
City School District of Albany	5	\$3,217.40
Averill Park Central School District	17	\$10,939.16
Berlin Central School District	3	\$1,930.44
Brunswick-Brittonkill Central School District	6	\$3,860.88
Cobleskill-Richmondville Central School	1	\$643.48
Cohoes City School District	15	\$9,652.20
Coxsackie-Athens Central School District	1	\$643.48
East Greenbush Central School District	7	\$4,504.36
Guilderland Central School District	1	\$643.48
Hoosick Valley Central School District	1	\$643.48
Lansingburgh Central School District	51	\$32,817.26
Menands Union Free School District	1	\$643.48
Mohonasen Central School District	2	\$1,286.96
North Colonie Central School District	10	\$6,434.80
North Greenbush Common School District	1	\$643.48
Rensselaer City School District	4	\$2,573.92
Saratoga Springs City School District	1	\$643.48
Schenectady City School District	4	\$2,573.92
Shenendehowa Central Schools	4	\$2,573.92
South Colonie Central Schools	3	\$1,930.44
Waterford-Halfmoon Union Free School District	5	\$3,217.40
Watervliet City School District	16	\$10,295.68
Wynantskill Union Free School District	<u>1</u>	<u>\$643.48</u>
TOTAL	160	\$102,956.58

3. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
School 14 PTA	Kindergarten field trip	\$216.74
TMS PTO	8th Grade field trip	\$703.92
TMS PTO	Special Ed field trip	\$67.73

## IV. Budget Vote, Capital Reserve Proposition and BOE Election

**Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.**

**Second: Mr. Mayo**

**Carried: 8-0**

### 1. Board of Registration

BE IT RESOLVED, that Joyce Forner and Rhea Goerold be appointed for a term of one year to serve on the Board of Registration for the purpose of preparing a register of each school election district for the Budget Vote, Capital Reserve Proposition and BOE Election on May 16, 2017. Remuneration shall be \$60 each.

### 2. Registration Day

BE IT RESOLVED, that Tuesday, May 2, 2017 from 12 noon to 4:00 pm be designated as Registration Day for the Budget Vote, Capital Reserve Proposition and BOE Election to be held on May 16, 2017, and be it

FURTHER RESOLVED, the Registration Day will be held at School 12 located at 475 First Street, Troy, New York.

### 3. Polling Locations

BE IT RESOLVED, that the Board of Education hereby approves the following sites as polling locations for the Budget Vote, Capital Reserve Proposition and BOE Election on May 16, 2017:

Carroll Hill	School 12	School 16
School 2	School 14	School 18

Polling hours shall be 7:30 am to 8:00 pm at each polling site.

### 4. Appointment of Election Inspectors

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby approves the following individuals as Election Inspectors, to be paid \$10.00 per hour for inspector services on May 16, 2017.

Shirley Adams	Sandy Delameter	Louise Liberty	Barbara Romano
Richard Boland	Ellen Fogarty	Patricia Minehan	Alice Santandera
Flora Carr	Sandy Krough	Patricia Nelson	Mary Smulsky
Michelle Cerulli	Mary Glover	Catherine Robinson	Kathy Tremblay
Marge Clancy	Rose Gonzales	Bonnie Roe	Tina West

## E. Future Meetings

1. April 12, 2017 at 6:00 pm (TMS)
2. April 25, 2017 at 6:00 pm (School 12)

Discussion: Ms. Marro-Giroux said she would like the Board informed that the Technology Committee is working on a technology plan for May; they are considering a password policy because staff can be on multiple devices at one time making it susceptible to someone else using equipment.

Mr. Tuttmann asked for a retirement update in the Music Department. Mrs. Miaski said there is only one retirement and that position has been posted.

## V. Adjourn

At 6:55 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno  
Board Clerk

**We Can.**  
**We Will.**   
**End of Story**