

Board of Education Minutes

Date of Meeting: February 15, 2017
Type of Meeting: **REGULAR MEETING**
Location: Carroll Hill School

I. Call to Order

At 5:30 pm Mr. Schofield, Board President, called the meeting to order.

A. ROLL CALL

Members Present: Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mrs. Elizabeth (Denio) Poletto
Mr. Jason Schofield
Mr. Michael Tuttman
Mr. Bill Strang
Mrs. Anne Wager-Rounds

Members Absent: Mrs. Ann Apicella

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Asst. Superintendent for Curriculum & Instruction
Mr. Adam Hotaling, Asst. Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

Citizens Advisory Com: Stephanie Fitch
Ken Hughes

CAC Absent: Mary Ellen Adams

B. EXECUTIVE SESSION

At 5:30 pm Mr. Schofield made a motion for Executive Session for pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

C. PUBLIC SESSION

At 6:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

Announcements - The New York State Education Department released the 2016 graduation rates last week. At 83 percent, Troy High School is up 7 percentage points from 2015. Troy High School is also 4 percentage points above the state-wide graduation rate, and 12.3 percentage points above the statewide average for urban-suburban high needs districts.

Nominating petitions are available for Board of Education election. Petitions are due to BOE Office by April 26th.

C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

There was no public comment.

II. Non-Action Items

A. CHS PRINCIPAL'S PRESENTATION

Mr. Roy Stiles, gave his first report as Carroll Hill School principal. (CHS was newly identified as a Priority School as of July 1, 2016.) Mr. Stiles described building goals and discussed NYS test results which show a slight increase. Areas of focus at CHS are school culture, DTSE review recommendations, grade level preparation, collaboration and push for increase in student attendance. CHS celebrates students with perfect attendance (approx. 130 students per month) and places importance on parent involvement. Mr. Stiles reported that discipline data has decreased by 39%. New programs at CHS include: Peer 1:1; after-school project based learning with focus on ELA and Math and food bank back pack program. Community outreach includes: coffee with the principal, SEFCU banking, MVP Health; Junior League of Troy gardening project and Sage volunteers.

Comments: Mr. Tuttmann said he is happy about parent outreach efforts. He asked how is efficacy at CHS. Mr. Stiles responded DFS and their new mindset are included in daily announcements. Mrs. Wager-Rounds stated she is glad there is a focus on attendance.

B. SUPERINTENDENT'S REPORT

1. Employee Transfer (for notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Fred Evans	Laborer	PS-16	Laborer	CHS	N/C	2/6/2017
<i>(Retired - V. Ashe III)</i>						

2. Policy Review

Mr. Carmello reviewed the following policies reviewed by the Policy Committee on February 1. NYSSBA recommendations were accepted by the Committee. Mr. Reinisch will attend the May 17 Board meeting to report on Student Wellness.

- a. 0100 Non-Discrimination and Equal Opportunity
- b. 5405 Student Wellness
- c. 8414.5 Alcohol and Drug Testing of Drivers
- d. 1110 Distribution of Non-District Materials
- e. 6830R Expense Reimbursement Regulation

III. Action Items

A. Superintendent's Recommendations - Human Resources

Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Schofield made a motion to approve Items 1 - 11 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mr. Mayo congratulated employees who will retire.

Mr. Schofield congratulated Mr. McShane for his tenure appointment.

Carried: 8-0

1. Unclassified Employee - Retirement

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Celine Boule	Science	100%	TMS	06/30/2017
Ann Capobianco	School Counselor	100%	TMS	06/30/2017
Marygerard Connelly	Elementary	100%	PS-16	10/06/2017
Paul Dunleavy	Science	100%	TMS	06/30/2017
Erin Mack	Music	100%	THS	06/30/2017
Duane Nichols	Physical Education	100%	PS-2	06/30/2017
Debra Reardon	Teaching Assistant	100%	THS	6/30/2017
Beth A. Wilson	Reading	100%	TMS	6/30/2017

2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Sam Aronowitz	Teaching Assistant	100%	PS-2	02/17/2017
Sam Aronowitz	Teaching Assistant	100%	PS-2	02/27/2017-06/30/17
Nancy Doran-Hite	Elementary	100%	PS-14	02/16/17 & 02/17/17
Amanda Rodriguez	Reading	100%	PS-2	02/17/2017

3. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Elizabeth Carcich	School Social Worker	100%	CHS	3/13/2017	3/12/2021	LMSW License School Couns. Cert. Pending	\$47,470 pro-rated (S-2, C-K)

(New position funded by Title I)

Danielle LaFlore	School Social Worker	100%	THS/ TMS	3/8/2017	3/7/2021	LCSW, School Couns., Permanent	\$51,182 pro-rated (S-7, C-G)
Jennalee Ritacco	Special Education	100%	CHS	2/27/2017	2/26/2021	SPED 1-6, Initial Child Ed 1-6, Initial	\$44,945 pro-rated (S-2, C-C)
(Transfer - K. Zimmerman)							
Susan Sendzicki	Teaching Assistant	100%	PS-16	2/27/2017	2/26/2021	TA Level I	\$24,998 pro-rated S-1
(Resign - A. Winans)							

*In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

4. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Samuel Aronowitz	Student Support Specialist	PS-2	02/27/2017- 6/30/2017	Child Ed 1-6, Initial Ext.	\$40,000 pro-rated
(Resign - Melvin Rivers)					
Kelsey Korzelius	Elementary Grade 4	CHS	2/13/2017 - 6/30/2017	Child Ed 1-6, Initial	\$42,925 pro-rated (S-1, C-A)
(LOA - M. O'Brien) (amend salary rate, BOE Agenda 02/01/17, page 3)					
Lindsey Lewis	Building Substitute	CHS	2/08/17-6/30/17	Child Ed 1-6, Initial	\$100/day
Elizabeth Pollock	Summer School Elementary Principal	PS-14	07/2017-08/2017	SDL, Professional SPED, Permanent Elementary N-6, Permanent	\$4,500/Stipend
Tyrone O'Meally	Summer School Secondary Principal	TMS	07/2017-08/2017	SDL, Initial Social Studies, Professional	\$5,500/Stipend

5. Unclassified Employee - Tenure Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>TENURE DATE</u>	<u>CERTIFICATION</u>
Ian McShane	Assistant Principal	100%	THS	2/23/2017	SBL, Initial

6. Unclassified Employee 2016-2017 Efficacy Training Day (For students over February break)

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Deborah DeDeo	Special Education	\$32.00 per hour, up to 10 hours
Kelly Deskewicz	Reading	\$32.00 per hour, up to 10 hours
Deb Sheerer-Friedman	Music	\$32.00 per hour, up to 10 hours

7. Unclassified Employee 2016-2017 McKinney-Vento Tutor

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Paul Groff		PS-18	\$32.00/hour, up to 8 hours per week

8. Unclassified Employee 2016-2017 THS Regents Prep

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Michael Boland	Social Studies	\$32.00 per hour, up to 3 hours per week

9. Unclassified Employee 2016-2017 Student Intern (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
Ashley Castellana	Saint Rose	Elementary	Shannon Haegele	PS-18

10. Unclassified Employee 2016-2017 PS-2 PROMISE Events

Staff and faculty to work during the 2016-2017 PROMISE Events (after school and Saturdays) for up to 10 hours each at \$32.00 per hour for teachers and \$26.00 per hour for Teaching Assistants.

11. Unclassified Employees 2016-2017 Substitutes

<u>NAME</u>	<u>TEACHERS</u>		<u>TEACHING ASSISTANT</u>		<u>HOME TUTOR</u>	
	Certified	Uncertified	Certified	Uncertified	Certified	Uncertified
	\$100/day	\$90/day	\$12.00/hour		\$32.00/hour	
William Hughes				X		
Ruth McGlew					X	

Staff Matters - Classified (reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Mr. Schofield made a motion to approve Items 1 - 4 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. Classified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>
Wendy Benoit	School Nurse	100%	PS-14	2/17/17 1/2 day

2. Classified Employee - Probationary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>SALARY RATE</u>
James Morey	Maintenance	100%	District	2/27/2017-	\$42,390 pro-rated
<u>WITHDRAWN</u>	(Resigned - Spencer Murphy)			8/26/2017	(S-1, Gr. 17N)
Jeanine	Laborer	100%	PS-16	2/16/2017-	\$36,530 pro-rated
Russell	(Transfer - F. Evans)			8/15/2017	(S-1, Gr. 13)

3. Classified Employee - 2016-17 Substitutes

<u>NAME</u>	<u>CLERK</u>	<u>NURSE</u>	<u>MONITOR</u>	<u>LUNCH AIDE</u>	<u>TEACHER AIDE</u>	<u>MAINT.</u>	<u>CUSTODIAN</u>
	\$11/hr	\$14/hr	\$10/hr	\$10/hr	\$10/hr	\$12/hr	\$11/hr
Jermaine Lewis						X	X

4. Classified Employee 2016-2017 Volunteers

<u>PS-2</u>	<u>TMS</u>	<u>PS-14 Power Lunch Reading Mentors</u>		
Nicole Labate	Meg Brown	Liz Brownell	Oliver Kaija	Julie Sterling
Caroline Testa	<u>CHS</u>	Katia Davies	James Kelly	Harry Walsh
<u>PS-12</u>	Isreal Copeland	Claudia Gagnon	Ed Knight	Ben Wooten
Ashley Bellinger	Donna DeMaria	Taylor Hoffman	Sarah Montgomery	
<u>PS-14</u>	Mackenzie Mafri	Parker Jean	Kady Muzenberger	
Diamond Cohen	Victoria Obashoro			

B. Superintendent's Recommendations - Programs (D. Watson)

Mr. Schofield made a motion to approve Item 1 as a Consent Agenda.

Second: Mr. Mayo

Carried: 8-0

1. Out of State Field Trip

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state field trip:

<u>Field Trip</u>	<u>Date</u>	<u>Paid By</u>
THS Grades 10-12 Puerto Rico	February 19 -25, 2018	Student Funds

C. Superintendent's Recommendations - Business Finance (A. Hotaling)

Mr. Schofield made a motion to approve Items 1 - 5 as a Consent Agenda.

Second: Mr. Mayo

Discussion: With regard to the surplus of bathroom fixtures, Mr. Tuttmann said he was glad we are cleaning out the closets.

Carried: 8-0

1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the December 2016 financial report.

<u>December 2016</u>

2. Infrastructure Upgrade Capital Project - Change Orders

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change orders:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Increase</u>
<u>DLC Electric LLC</u>	EC-01	\$49,450.00	\$2,152.32
<u>DLC Electric LLC</u>	EC-02	\$49,450.00	\$23,350.00

3. Surplus

a. Computer Equipment (amendment to inventory list BOE 2-01-17)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the inventory list of computer equipment from all elementary schools and THS for surplus and recycled by e-Lots:

Smart LCD Monitor Serial # K012FW15D0045

<u>Computer Equipment Inventory</u>

b. Radio Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the inventory list of radio equipment for surplus and posted on e-bay for sale:

<u>Radio Equipment Inventory</u>

c. Kitchen Supplies

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following kitchen supplies listed below for surplus and posted on e-bay for sale:

<u>Item</u>	<u>Model</u>	<u>Quantity</u>
Kitchen Trays	10146CW416	720
Plastic Bowls	SB80174	1008
Adjustable Tray and Dish Cart	214TDC30	1

d. Bathroom Fixtures

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following bathroom fixtures listed below for surplus and posted on e-bay for sale:

<u>Item</u>	<u>Quantity</u>
Metal Double Roll Tissue Fixtures	15
Metal Single Roll Tissue Fixtures	124

4. Bid Award - Serving Lines

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby award the bids for Serving Lines at School 2 and School 12 opened on February 7, 2017 to the following lowest responsible bidder:

<u>Vendor</u>	<u># of items</u>	<u>Total Cost</u>
Douglas Equipment West Virginia (local rep used)	<u>Awarded</u> 2	\$48,221.54

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose/Items</u>	<u>Amount</u>
Exxon Mobil	THS Math and Science Program	\$500.00
Proctor's Theatre	TMS field trip	\$135.46
School 14 PTA	School 14 field trip	\$67.73

V. Board Resolution

Mr. Schofield made a motion to approve Item 1.

Second: Mr. Mayo

Carried: 8-0

1. Settlement and Release

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves the settlement and release agreement between the District and the employee identified on confidential schedule "A", and authorizes the President of the Board to execute the settlement and release agreement on behalf of the District.

VI. Budget Presentation

2017-18 Budget - Draft 1

Mr. Carmello presented Draft 1 of the 2017-18 school budget. Troy's mission is always at the forefront; we are a district on the rise and proud of our accomplishments. Our graduation rate is at 83 percent, up 7 percent from the year before, and Troy is higher than the state-wide average rate of 79 percent.

Tax Cap. The tax cap is set at 2 percent; however, this year the consumer price index (CPI) is 1.26% so our tax cap is actually .45 percent. This is mainly due to our PILOTs and will only generate approximately \$160,000 in additional revenue. We desperately need a corresponding increase in State Aid in order to balance our budget.

State Aid. Mr. Carmello referred to the Governor's proposed budget which shows \$1 million in foundation aid. This amount is misleading. Our proposed increase in total State Aid, without building aid, is less than \$400,000, which represents only an .8 percent increase. This is much less than recommended and requested by the Board of Regents. Troy is underfunded while other districts are getting more than the formula. We hope the Governor eliminates the formula. Ms. Marro-Giroux expressed concern about less aid since Troy's budget already has a gap.

Advocacy efforts have begun. Mr. Carmello and Mr. Hotaling had early visits with Assemblyman McDonald and Senator Breslin. The District will do a letter campaign and flyer.

Draft 1. Last year's budget was \$112,909,508 (\$109,409,509 was operational). Draft 1 for 2017-18 is \$113,587,468 which represents 3.82% increase over current budget. Increase in costs includes salary steps, added positions from last year to meet mandate, BOCES 3% increase, additional Special Ed classroom at TMS to meet IEPs, tuition and new transportation contract. Shortfall in Draft 1 is \$2,597,042.

Discussion: Mr. Schofield asked if there is reserve in Worker's Comp. Mr. Carmello said yes and there is also a possible charter school tuition freeze which would help our budget. Transportation will be increased to \$700,000 but we will get 80 percent back. School Resource Officers (SROs) will be in the budget as Tier 2 pending Mayor's agreement. Retirement rates have decreased and are already in Draft 1. Mr. Tuttmann commended Mr. Carmello on early outreach to our Legislators and he feels we should mobilize the public. Mrs. Wager-Rounds said she thinks the taxpayers understand the weight on our shoulders; this is a basic budget and our hands are tied.

VII. Adjourn

Future Meetings:

- a. March 1, 2017 at 6:30 pm (TMS)
- b. March 15, 2017 at 6:00 pm (THS)

Discussion:

Mrs. Wager-Rounds thanked Mario Loccisano, Transportation Coordinator, for taking 3:00 am runs during recent snow storms. She also thanked Erin Clary, Communications Specialist, for Facebook posts and newsletter.

Mrs. Harvin stated she will be reading at Troy Middle School tomorrow for "World Read Abroad".

At 7:05 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 8-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

We Can.
We Will. 
End of Story