

## Board of Education Agenda

Date of Meeting: Tuesday, April 25, 2017  
Type of Meeting: **REGULAR MEETING**  
Location: School 12  
Time: **5:30 PM Executive Session**  
**6:00 PM Regular Meeting**

### I. Call to Order

#### A. EXECUTIVE SESSION

#### B. PUBLIC SESSION

Pledge of Allegiance

Announcements

#### C. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS NON-ACTION ITEMS

The Board of Education recognizes that it serves the residents of the Enlarged School District of Troy, NY, and so we encourage public attendance at our meetings and we also welcome your comments. Please limit your comments to no more than five minutes, so that everyone who wants to speak has an equal chance to do so. If you are unable to finish your remarks during the 5-minute time frame, you can supplement them by submitting a written statement to the Board Clerk. The Board regrets that, because of time constraints, it cannot respond during the public comment period to questions raised. We know that all speakers will display the courtesy and respect in their remarks that is emblematic of our Troy community, and we appreciate your input.

### II. Non-Action Items

#### A. ALTERNATIVE LEARNING PROGRAM PRINCIPAL'S PRESENTATION - J. CANFIELD

## B. POLICY REVIEW - J. CARMELLO

1. Investments 6240 (no changes)
2. Investments Regulation 6240R
3. Student Health Services Regulation 5420R

## III. Action Items

### A. QUESTAR RESOLUTIONS

#### 1. Questar III - Board of Cooperative Educational Services

BE IT RESOLVED that the Board of Education of the Enlarged City School District of Troy hereby casts its votes for the following candidates to fill (4) vacancies on the Rensselaer, Columbia, Greene Counties Board of Cooperative Educational services:

- a. RESOLVED: that the Board of Education casts its vote for the election of Mr. Joseph Garland, Coxsackie, NY (District of Residence: Coxsackie-Athens Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- b. RESOLVED: that the Board of Education casts its vote for the election of Mr. John C. Hill, Valley Falls, NY (District of Residence: Hoosic Valley Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- c. RESOLVED: that the Board of Education casts its vote for the election of Mrs. Marilyn Noonan, Catskill, NY (District of Residence: Catskill Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.
- d. RESOLVED: that the Board of Education casts its vote for the election of Mrs. Mary Dowd Daly, Hudson, NY (District of Residence: Hudson City School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2017 through June 30, 2020.

#### 2. Questar III BOCES Tentative Administrative Budget 2017-18

RESOLVED: that the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2017-18 tentative Administrative budget document in the amount of \$6,102,375.

**B. Superintendent's Recommendations - Human Resources**

1. Employee Transfer (for notification purposes only)

<u>NAME</u>	<u>POSITION</u>	<u>FROM</u>	<u>POSITION</u>	<u>TO</u>	<u>SALARY RATE</u>	<u>EFFECTIVE DATE</u>
Cheryl Bianconi	Building Substitute	CHS	Building Substitute	PS-14	\$100/day	4/25/2017

**[LOA - P. Monahan]**

**Staff Matters - Unclassified**

(reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Elizabeth Craig	ESL	100%	TMS	6/30/2017

2. Unclassified Employee - Leave of Absence (Unpaid)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
Stephanie Cahill	Special Education	100%	PS-18	4/28/2017
Christopher Caputo	Mathematics	100%	THS	9/1/2017-6/30/2018
Bridget Glasser	Social Studies	100%	THS	9/1/2017-6/30/2018
Julie McPhail	Building Substitute	100%	PS-18	4/13/2017 & 4/24/2018
Kristen Obermayer	Music	100%	THS/TMS	9/1/2017-6/30/2018
Kristen Philpotts	Special Education	100%	PS-16	4/24/2017

3. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
Katie Dobbins	Building Sub	CHS	4/27/2017 - 6/30/2017	Child Ed 1-6, Initial	\$100/day
Lindsey Lewis	Elementary Grade 3	CHS	4/26/2017 - 6/30/2017	Child Ed 1-6, Initial; SWD 1-6, Initial Literacy B-6, Initial	\$44,945 prorated (S-1, C-G)

**(LOA S. Himes)**

4. Unclassified Employee 2016-2017 My Brother's Keeper Program PS-12

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Peter Scofield	Science Mentor	\$32.00 per hour, up to 3 hours per week

5. Unclassified Employee 2016-2017 Student Intern (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
Dallas Dubois	Russell Sage	Occ. Therapy 9/11/17-12/8/17	Jessica Maloney	PS-2
McKenna George	Russell Sage	Occ. Therapy 9/11/17-12/8/17	Holly Lockrow	CHS

6. Unclassified Employee 2016-2017 CHS After School Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Courtney DeMarsh	Elementary	\$32.00/hour, up to 3 hours per week
Lindsey Lewis	Elementary	\$32.00/hour, up to 3 hours per week
Kimberly O'Neil	Teaching Assistant	\$26.00/hour, up to 3 hours per week
Mary Zakarka	Elementary	\$32.00/hour, up to 3 hours per week

7. Unclassified Employee 2016-2017 21st Century After School Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
Julie Loughlin	Science	Teacher	\$32.00 per hour, up to 15 hours per week
Breanne McCrank	Building Substitute	Teacher	\$32.00 per hour, up to 15 hours per week

8. Unclassified Employee - Spring Regents Prep - ALP

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
Kristine Ellis	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Mark Millington	Social Studies	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Cara Parker	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Peter Scofield	Science	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Matthew Sindoni	Mathematics	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Michael Spruck	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Trevor Taylor	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.
Mark Walsh	Special Education	\$32.00 per hour; 1 hour per day, up to 3 days per wk.

9. Unclassified Employees 2016-2017 Substitutes

<u>NAME</u>	<u>TEACHERS</u>		<u>TEACHING ASSISTANT</u>		<u>HOME TUTOR</u>	
	Certified	Uncertified	Certified	Uncertified	Certified	Uncertified
	\$100/day	\$90/day	\$12.00/hour		\$32.00/hour	
Alexandria Brannigan	X					
Shannon Grier		X	X			
Samantha Harrienger		X		X		
Darci Krieder-Love		X				
Emily Miller		X		X		
Kimberly Printup	X					
Kevin W. Walsh		X				

**Staff Matters - Classified** (reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>
Sarah Conyers	Treasurer	100%	District	5/5/2017

2. Classified Employee Leave of Absence [Unpaid]

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE</u>
Amanda Burnett	School Monitor	100%	PS-14	5/24/17 - 1/2 day
Amanda Burnett	School Monitor	100%	PS-14	5/25/17
Amanda Burnett	School Monitor	100%	PS-14	5/26/17 - 1/2 day

3. Classified Employee 2016-2017 Substitutes

<u>NAME</u>	<u>CLERK</u>	<u>NURSE</u>	<u>MONITOR</u>	<u>LUNCH AIDE</u>	<u>TEACHER AIDE</u>	<u>MAINT.</u>	<u>LABORER</u>
	\$11/hr	\$25/hr	\$12/hr	\$10/hr	\$10/hr	\$12/hr	\$11/hr
Aaron Legg			X			X	X
Patricia Smith			X				
Aaron Virginio							X

4. Classified Employee 2016-2017 Volunteers

<u>PS-16</u>	<u>PS-16</u>	<u>PS-16</u>	<u>TMS</u>
David Baecker	Taylor Hoffman	Lynne Roblin	Matthew Chamberlain
Alisa Brewer	Rachel Mossey	Ashley Simoncavage	Alicia McNall
David Bunce	William Spencer Musser	Brittany Stark	
Holly Gregg	Harleen Nijjar	Danielle Yeager	
Heather Hamelin	Margaret Restifo		

**C. Superintendent's Recommendations - Programs (D. Watson)**

1. 2017-18 Student Attendance Calendar

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2017-18 Student Attendance Calendar for student attendance for the Troy City School District.

Student Attendance Calendar

2. Contract - Kathleen Cassidy

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Kathleen Cassidy, speech pathologist, for the period of April 25-June 30, 2017 for early developmental screenings for incoming 3-year students at a cost of \$3,500 to be paid from Early PK grant.

Kathleen Cassidy

3. Contract - Cornell Cooperative Extension

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Cornell Cooperative Extension for afterschool enrichment programs at School 2 for the period of April 25 - June 20, 2017 at a cost of \$300.00 to be paid from Title I grant.

[Cornell Cooperative Extension](#)

4. Contract - Glen Martin Research Associates, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Glen Martin Research Associates, Inc. for the period of April 25 - June 30, 2017 to conduct evaluation services of students in the P-Tech Program at a cost of \$24,340.00 to be paid from P-Tech grant.

[Glen Martin Research Associates Inc.](#)

5. Contract - Penguin Random House

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Penguin Random House for the "Social Media Awareness" presentation by Nancy Jo Sales on May 31, 2017 at TMS at a cost of \$6,000.00 plus travel expenses up to \$750.00 to be paid from General Funds.

[Penguin Random House](#)

6. Contract - R.E.A.D. America, LLC

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with R.E.A.D. America, LLC for district learning plan and coaching services for the period of April 1 - June 30, 2017 for 10 visits at \$1,899 each. Total cost of \$18,990.00 to be paid from Pre-K funds.

[R.E.A.D. America, LLC](#)

7. Contract - Top Form Inc. (2017-18)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Top Form Inc. for athletic training services for the period of August 14, 2017 - June 1, 2018 at a cost of \$38,500 to be paid from General Funds.

Top Form Inc.

8. MOU - Whitney M. Young, Jr. Health Center, Inc.

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Memorandum of Understanding with Whitney M. Young Jr. Health Center, Inc. for "Seal a Smile" oral health program for the 2016-17 school year at Schools 2, 14, 16, 18, CHS and TMS at no cost to the District.

Whitney M. Young Jr. Health Center

9. License Agreement - MyDoc Productions, LLC

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a licensing agreement with MyDoc Productions LLC for the screening of "ScreenAgers" film on May 17, 2017 and June 9, 2017 at TMS and THS at a cost of \$650.00 to be paid from Title I grant.

MyDoc Productions, LLC

10. Out of State Conference

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves attendance at the following out of state conference:

Conference Name

International Literacy Association 2017 (Orlando, Florida)

<u>Date</u>	<u>Staff</u>	<u>Amount</u>	<u>Paid By</u>
July 15 - 17, 2017	Mary Abbott Shannon Haegele	\$3,563.00	Title IIA
	Sara Gold Sara Dube		
	Kari Testo Virginia DonVito-MacPhee		
	Deanna Clark		

**D. Superintendent's Recommendations - Business Finance**

**(A. Hotaling)**

1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the February 2017 financial report.

February Financial Reports

2. Benetech Inc. (benefits administrator)

a. Amendment to Plan Management Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an amendment to a Plan Management Agreement dated November 14, 2014 with Benetech Inc. for the purpose of Affordable Care Act (ACA) reporting for the period of October 1, 2017 to December 31, 2017 at a cost of \$1,137.50 per month to be paid from General Funds; and

BE IT FURTHER RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Plan Management Agreement with Benetech Inc. for Flexible Spending Account (FSA) Administration for the period of July 1, 2017 to June 30, 2018 at a cost in accordance with Appendix B to be paid from General Fund.

Benetech Plan Management Agreement

b. Business Associate Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a Business Associate Agreement with Benetech Inc. to protect the security, confidentiality, and integrity of health information for the period covered by the adopted Plan Management Agreement.

Business Associate Agreement

3. Surplus

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby determines the following items that are damaged or no longer needed for educational purposes:



- a. School 2 Music Equipment (to be sold on ebay)  
Everett SN 202201 piano  
Musicoder organ
- b. Middle School Books (to be recycled)  
(31) Earth Science Books  
ISBN 0-130-23815-5 (published 15+ years ago)

4. Infrastructure Upgrade Capital Project - Change Order

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following change order:

<u>Contractor</u>	<u>C/O #</u>	<u>Original Amount</u>	<u>Increase</u>
<u>Duncan &amp; Cahill</u>	CG-05	\$234,805.00	\$1,775.92

5. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donation:

<u>Donor</u>	<u>Purpose/Items</u>	<u>Amount</u>
School 14 PTA	2nd Grade field trip	\$298.00
School 14 PTA	4th Grade field trip	\$135.45
School 16 PTA	field trips	\$80.00
School 18 PTA	field trips	\$1,072.11
Troy Middle School	7th Grade field trip	\$1,191.96

## IV. Board Resolution

1. MOA - Troy Teachers Association (prescription benefits)

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education of the Enlarged City School District of Troy hereby approves a Memorandum of Agreement with the Troy Teachers Association concerning prescription drug benefits of Association members and authorizes the Superintendent of Schools to execute the written Memorandum of Agreement.

2. Settlement and Release Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves the settlement and release agreement between the District and the employee identified on confidential schedule "A", and authorizes the President of the Board to execute the settlement and release agreement on behalf of the District.

## V. Adjourn

1. Future Meetings

- a. May 3, 2017 at 6:30 p.m. (TMS)
- b. May 17, 2017 at 6:00 p.m. (TMS)

2. Vote Dates

- a. Voter Registration Day - May 2 at 12 - 4 pm (PS12)
- b. Budget Presentations
  - May 8 - School 2 (4 pm)
  - May 10 - CHS/School 14 (6 pm)
  - May 10 - School 16/18 (7 pm)
- c. Town Hall Meeting
  - May 9 - Budget Presentation at TMS (6:30 pm)
- d. Budget Vote and Board Election
  - May 16 - Voting Hours 7:30 am - 8 pm

**We Can.**  
**We Will.**  
**End of Story**

