



ENLARGED CITY SCHOOL DISTRICT OF

TROY

TODAY'S STUDENTS. TOMORROW'S LEADERS.

Board of Education Minutes

Date of Meeting: April 5, 2016
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School
Time: **6:30 PM Regular Meeting**

I. Call to Order

At 6:30 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

II. ROLL CALL

Members Present Mr. Jason Schofield, President
Mr. Thomas Mayo, Vice President
Mrs. Ann Apicella
Mrs. Carol Harvin
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds

Members Absent: Elizabeth Denio
Mary Marro-Giroux
Bill Strang

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent for Curriculum and Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Mrs. Erin O'Grady-Parent, School Attorney

III. EXECUTIVE SESSION

None.

IV. DISTRICT NEWS

None.

V. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

THS Choir surprised Mr. Carmello with a special performance of "Happy Birthday".

II. Non-Action Items

A. Recognition of THS Boys Basketball Team - J. Schofield

Troy High's Boys Basketball Team was the Suburban Council Gray Division Champions, Class A Sectional Champions, Class A Regional Champions and Class A State Finalists. Team members attended the Board meeting and Mr. Schofield presented each student with a certificate of achievement.

B. 2016-17 Budget Draft 3 - J. Carmello

Mr. Carmello gave a presentation on Budget Draft 3. He reviewed Draft 1 at \$109,590,960 and Draft 2 at \$109,716,960. There was a \$1.3 million budget gap until State budget was passed. Our advocacy efforts have paid off. GEA was eliminated, although this does not help districts like Troy, but we did receive corresponding Foundation Aid with some restrictions. Foundation Aid is \$1,570,000; Community School Funding (rolled into Foundation Aid) \$277,420. Unfortunately Charter School transitional aid is less \$933,581 as we get less aid following year for having fewer students enrolled in charter schools. Charter School Supplemental was another reduction in the amount of \$122,234.

Health insurance rate are coming back down since Draft 2 was presented. State Aid was increased from Executive Budget to \$783,300. Additional BOCES aid is \$350,000. There will be a transfer to Capital line for \$3,500,000. Overall budget increase is 1.15% plus "transfer to Capital" line brings it to 4.39%. Tax levy proposed for Draft 3 is \$36,109,217. Tax levy increase 0%. Total budget \$112,909,509. Because Troy stayed within our tax cap again, taxpayers are eligible for the property tax rebate. "Smart" money will not be used for student devices at this time, instead it will come from the budget so we get 65% BOCES aid. Smart money will be used for other technology.

Mr. Carmello feels the proposed budget is both fiscally responsible and educationally sound with 0% tax increase and \$46,942 below our allowable tax cap. All programs and staff will be maintained. Additions to budget include 7 additional elementary sections to maintain class sizes; 1 monitor at School 2 (that is currently grant-funded); 2 laborers (from School Lunch Fund so budget neutral) and Principal's Assistant and Assistant Director of PPS (administrator retiring so budget neutral).

The Infrastructure Upgrade Capital Project will be voted on with the budget. Total amount is \$23.3 million for priority repairs determined in the Building Condition Surveys (roofs, heating systems, windows, lighting, playgrounds). There will be no tax increase from the Capital Project.

III. Action Items

A. Approval of Minutes

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

Mr. Schofield made a motion to approve the following minutes:

Second: Mr. Mayo

Carried: 6-0

1. March 2, 2016
2. March 16, 2016
3. March 23, 2016

B. Superintendent's Recommendations - Human Resources

Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Schofield made a motion to approve Items 1-7.

Second: Mr. Mayo

Mr. Schofield congratulated Ms. Kilgallon on her retirement after 30 years as School 18 principal.

Mr. Mayo thanked Ms. Kilgallon for all she has done for his children and all students who came through School 18.

Mrs. Wager-Rounds also thanked Ms. Kilgallon; her daughter attended School 18.

Mrs. Harvin said there is still time for Ms. Kilgallon to change her mind!

Carried: 6-0

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Natelegé Turner-Hassell	Rtl Coordinator	100%	District	4/5/2016

2. Unclassified Employee - Retirement

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Cynthia Kilgallon	Administration/ Special Assignment	100%	PS-18	6/30/2016

3. Unclassified Employee - Leave of Absence (without pay)

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Christopher Gentile	Teaching Asst.	100%	TMS	4/22/2016
b. Lyndsey Lutz	Elementary	100%	PS2	3/15/2016 - 5/13/2016
c. Caitlin Ziobrowski	Social Studies	100%	THS	3/31/2016 - 6/30/2016

(amend start date from 3/16/16 agenda, page 2)

4. Unclassified Employee - 2015-16 Temporary Appointment

<u>NAME</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATES</u>	<u>CERT. STATUS</u>	<u>SALARY RATE</u>
Lisa Barbarino	ESOL (LOA - E. Craig)	100%	TMS	05/02/2016 - 6/30/2016		\$54,150 (pro-rated) S-11, Col. E

5. Unclassified Employee - 2015-16 PS2 After School Program [Session 3]

<u>NAME</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>SALARY RATE</u>
Marilyn Barton	Special Education/Elementary	\$1,833 (stipend)
Queen Daniels	Teaching Assistant	\$12/hr.

6. Unclassified Employee - 2015-16 Professional Development

CHS School Improvement Overtime March 2016 - June 2016

Theresa Bellerose	\$31.00/hour up to 25 hours	Title I SIG 1003a
Carol Capitula	\$31.00/hour up to 25 hours	Title I SIG 1003a
Jennifer Kristel	\$31.00/hour up to 25 hours	Title I SIG 1003a
Emmalee Olszewski	\$31.00/hour up to 25 hours	Title I SIG 1003a
Patty Rogers	\$31.00/hour up to 25 hours	Title I SIG 1003a
Deb St. Onge	\$31.00/hour up to 25 hours	Title I SIG 1003a
Aimee Todd	\$31.00/hour up to 25 hours	Title I SIG 1003a
Samantha Townsend	\$31.00/hour up to 25 hours	Title I SIG 1003a
Mary Zakarka	\$31.00/hour up to 25 hours	Title I SIG 1003a
Kara Zimmerman	\$31.00/hour up to 25 hours	Title I SIG 1003a

7. Unclassified Employee - 2015-16 Substitutes

<u>NAME</u>	<u>TEACHERS</u>		<u>TEACHING ASST</u>	<u>HOME TUTOR</u>
	<u>Certified / Uncertified</u>		<u>Certified / Uncertified</u>	<u>Certified / Uncertified</u>
	(\$130 / day) / (\$90 / day)		(\$12.00 / hr)	(\$31.00 / hr)
Emily Armstrong				X
Joshua Key	X			
Holly Kingstrom				X
Jason Kritz	X			
Joe Mooney				X
Sean Sardi				X
Michael Spruck				X
Queen Daniels			X	

Staff Matters - Classified (Reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Mr. Schofield made a motion to approve Items 1-6 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mr. Schofield wished Ms. Cietek the best in her new position.

Carried: 6-0

1. Classified Employee - Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Kathleen Cietek	District Treasurer	100%	District	4/8/2016

2. Classified Employee - Retirement

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Marsha Briggs	School Registered Nurse	100%	CHS	6/30/2016

3. Classified Employee - Leave of Absence [without pay]

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
Casey Garmley	Building Maintenance	100%	District	4/20/2016 - 10/20/2016

4. Classified Employee 2015-16 - Temporary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>	<u>SALARY RATE</u>
Melissa Miller	Secretary	50%	District/ Athletics	4/6/2016 - 6/30/2016	\$16,086 [pro-rated] Gr 9, Step 1
	(resigned - C. Wachtel)				

5 Classified Employee - 2015-16 Substitutes

<u>NAME</u>	<u>CLERK</u>	<u>NURSE</u>	<u>MONITOR</u>	<u>TEACHER AIDE</u>	<u>MAINTENANCE</u>
	<u>(\$11/hr)</u>	<u>(\$14 / hr)</u>	<u>(\$10 / hr)</u>	<u>(\$10 / hr)</u>	<u>(\$11 / hr)</u>
Annette Kuykendall					X

6 2015-16 Volunteers

<u>TMS</u>	<u>PS-14</u>
Toni Divine	Jenifer Youngblood

C. Superintendent's Recommendations - Programs (Reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-4 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mr. Tuttmann asked for a clarification regarding the School Calendar. Mr. Carmello confirmed the first professional development session will be on September 1 which is before Labor Day. The first day of school is Wednesday, September 6.

Carried: 6-0

1. 2016-17 School Calendar

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2016-2017 School Calendar for student attendance for the Enlarged City School District of Troy.

[2016-17 School Calendar - Click Here](#)

2. Contract - Christopher Brown (SAT Prep)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Christopher Brown for SAT prep classes from April 19, 2016 through June 1, 2016 at Troy High School not to exceed \$5,850 to be paid from the general fund.

[Christopher Brown - Click Here](#)

3. Contract - Rose & Greene Consulting LLC (PK)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Rose & Greene Consulting for Pre-K staff to design district assessment framework and strategy from April 1, 2016 through June 30, 2016 in the amount of \$2500 to be paid from the UPK funds.

[Rose & Greene Consulting - Click Here](#)

4. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2015-16 classes for students with special needs.

[Special Education Placements - Click Here](#)

D. Superintendent's Recommendations - Business Finance (Reviewed by A. Hotaling)

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 6-0

1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the February 2016 financial report.

[February Financial Report - Click Here](#)

2. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose/Items</u>	<u>Amount</u>
School 16 PTA	field trips	\$5,400.00
School 16 PTA	field trip (Grade 5)	\$1,329.89

E. Board Resolutions

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Mayo

Discussion: Mrs. Harvin thanked Mr. Carmello for his hard work on preparing the budget. He is the best superintendent in New York State.

Mr. Schofield thanked the Citizens Advisory Committee (CAC) for their assistance in developing the school budget. He hopes they will come back next year.

Carried: 6-0

1. Budget/BOE Election/Infrastructure Upgrade Capital Project Vote

a. Adopt 2016-2017 Budget

BE IT RESOLVED, that the statement of expenditures of the Enlarged City School District of Troy, New York for the 2016-2017 school year showing a proposed budget of \$112,909,509 is hereby adopted; and

BE IT FURTHER RESOLVED that the budget proposition to be put before voters on May 17, 2016 shall read as follows:

RESOLVED, that the proposed budget of expenditures of the Enlarged City School District of Troy, New York for the 2016-2017 school year in the amount of \$112,909,509 and for the purposes shown in the statement of estimated expenditures adopted by the Board of Education be and the same hereby is approved and the amount thereof shall be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from state aid and other sources as provided by the law.

b. Board of Registration

BE IT RESOLVED, that Joyce Forner and Flora Carr be appointed for a term of one year to serve on the Board of Registration for the purpose of preparing a register of each school election district for the Annual Budget Vote, BOE Election and Capital Project Vote on May 17, 2016. Remuneration shall be \$50 each.

c. Registration Day

BE IT RESOLVED, that Tuesday, May 3, 2016 from 12 noon to 4:00 pm be designated as Registration Day for the Annual Budget Vote, BOE Election and Capital Project Vote to be held on May 17, 2016, and be it

FURTHER RESOLVED, the Registration Day will be held at School 2 located at 470 Tenth Street, Troy, New York.

d. Polling Locations

BE IT RESOLVED, that the Board of Education hereby approves the following sites as polling locations for the Annual Budget Vote, BOE Election and Capital Project Vote on May 17, 2016:

Carroll Hill	School 12	School 16
School 2	School 14	School 18

Polling hours shall be 7:00 am to 8:00 pm at each polling site.

d. Appointment of Election Inspectors

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby approves the following individuals as Election Inspectors, to be paid \$9.00 per hour for inspector services on May 17, 2016.

Richard Boland	Sandy Delameter	Patricia Nelson	Kathy Tremblay
Rosemary Burns	Sandy Krough	Caroline Martin	Alice Santandera
Flora Carr	Mary Glover	Patricia Minehan	Mary Smulsky
Michelle Cerulli	Michael Gregg	Catherine Robinson	Tina West
John DeFrancesco	Louise Liberty	Bonnie Roe	

2. TTA Stipulation of Settlement Agreement

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves a Stipulation of Settlement with respect to the settlement of a grievance filed by Troy Teachers Association (AAA No. 01-15-0005-6577) and hereby authorizes the President of the Board of Education to execute the written Settlement Agreement.

F. Future Meetings

1. April 19, 2016 at 6:00 pm (THS) Questar Vote
2. May 4, 2016 at 6:30 PM (TMS)
3. May 18, 2016 at 6:00 pm (School 12)

IV. Adjourn

At 7:20 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 6-0.

Executive Session concluded at 8:05 pm.

Respectfully submitted by,

Mary Beth Bruno
Board Clerk

