



ENLARGED CITY SCHOOL DISTRICT OF
TROY

TODAY'S STUDENTS. TOMORROW'S LEADERS.

Board of Education Minutes

Date of Meeting: February 3, 2016
Type of Meeting: **REGULAR MEETING**
Location: Troy Middle School

I. Call to Order

A. EXECUTIVE SESSION

At 5:45 pm Mr. Schofield called the meeting to order.

II. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mr. Thomas Mayo, Vice President
Mrs. Ann Apicella
Ms. Elizabeth Denio
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Bill Strang
Mr. Michael Tuttmann
Mrs. Anne Wager-Rounds

Members Absent: None.

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent for Curriculum and Instruction
Mr. Adam Hotaling, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

Mr. Schofield made a motion at 5:45 pm to move to Executive Session regarding a pending litigation matter. Invited into Executive Session were Mr. Carmello, Dr. Watson, Mr. Hotaling, Ms. Miaski and Ms. Ahearn.

IV. PUBLIC SESSION AND DISTRICT NEWS

Mr. Schofield called the public session to order at 6:00 pm with the Pledge of Allegiance. He read announcements as follows: Special Vote on two propositions will be February 9th; Adult Education classes begin February 22nd; and Mr. Carmello recently joined other superintendents to meet with state legislators to discuss issues facing schools such as state aid funding, the property tax cap formula, teacher and principal evaluation systems and State Education Department capacity.

II. Non-Action Item

A. Superintendent's Report

Mr. Carmello presented NYSSA recognition awards to: Ann Apicella and Jason Schofield (Board Excellence) and Mary Marro-Giroux and Carol Harvin (Board Mastery Award).

Special Guest: NYS Assemblymember J. McDonald III

Mr. Carmello welcomed Assemblymember McDonald to Troy Schools and thanked him for his continuous support. Assemblymember McDonald stated he is happy to attend tonight's meeting and give the public an opportunity to talk about the budget. He represents three BOCES and education is a priority. He said Troy's perspective may not look good at this point and it appears to be \$600,000 less in operational funding but hopefully that will not be the final outcome. The Governor usually starts low; there is \$3 billion globally in education and this is a \$3 million increase from previous years.

Assemblymember McDonald would like to see issues resolved with SED regarding charter school tuition payments. He understands APPR has caused a lot of stress with teachers, parents and students. He hopes to get back to what is important and have fewer students opt-out of testing. This should be a great year for public education and alot more resources available.

Discussion - Mr. Carmello asked about the status of the Small City Successful School Act. Assemblymember McDonald said bill is secondary to foundation aid formula and he understands cities are struggling financially. The Governor has initiatives to overcome poverty; Troy and Albany are listed on Top 10 cities.

Mr. Schofield asked about Community Schools funding. Assemblymember McDonald explained it is to help struggling schools to provide wrap-around services and give students all the tools needed to help them succeed in their education, including parent support.

Ms. Marro-Giroux as about the education formula; it would be nice if the average person could understand it. Assemblymember McDonald agreed, the formula is 43 pages long and very few people understand it. Mrs. Wager-Rounds thanked him for being our representative and understanding our community. Mr. Tuttmann stated NYSSBA agrees that Foundation Aid is supposed to be the cost of education but it is not easy to fund it. Assemblymember McDonald concluded by saying that as our economy improves, there will be an opportunity to restore funding to education.

A. Approval of Minutes

Mr. Schofield made a motion to approve the following minutes.

Second: Mr. Mayo
Carried: 8-0-1 (Mrs. Harvin abstained)

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

1. January 6, 2016
2. January 13, 2016
3. January 20, 2016
4. January 25, 2016

B. Staff Matters - Unclassified (reviewed by D. Watson)

Mr. Schofield made a motion for Consent Agenda to approve Items 1-8.

Second: Mr. Mayo
Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence (without pay)

<u>NAME</u>	<u>TENURE AREA</u>	<u>SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
a. Carrie Dwyer	Elementary	100%	TMS	2/11/16 - 2/12/16 (2 days)
b. Ellie Crudo	Teaching Asst.	100%	TMS	2/24/16 - 2/29/16 (4 days)
c. Nancy Doran-Hite	Elementary	100%	PS 14	2/11/16 - 2/12/16 (2 days)
d. Kristie Laviolette	Special Ed.	100%	PS 2	2/11/16 - 2/12/16 (2 days)
e. Tammie Lockrow	Teaching Asst.	100%	PS 14	2/22/2016 (1 day)
f. Dorothy Pomykala	Math	100%	TMS	2/9/16-2/12/16 (4 days)

2. Unclassified Employee - Probationary Appointment

<u>NAME</u>	<u>TENURE AREA</u>	<u>%</u>	<u>ASSIGN</u>	<u>PROB APPT</u>	<u>PROB APPT CERT</u>	<u>SALARY</u>
	<u>POSITION TITLE</u>	<u>SERVICE</u>	<u>START DATE</u>	<u>END DATE</u>	<u>STATUS</u>	<u>RATE</u>
a. Nicole Zaager	Teaching Asst.	100%	PS-16	2/4/16	2/3/20	Child Ed \$24,750

* In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal must receive annual composite or overall APPR ratings of H or E in at least three of the four preceding years, and if the individual receives a rating of I in the final year of the probationary period, he or she will not be eligible for tenure at that time.

3. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATES</u>	<u>CERT. STATUS</u>	<u>SALARY RATE</u>
a. Tricia Koberger	Reading Teacher	100%	TMS (LOA B. Wilson)	1/25/2016 - 4/30/2016	Reading	\$46,500 S-2. Col. I) (prorated)
b. Emma Shemo	Special Ed-Gen (Consultant)	100%	PS16 (LOA S. Delaney)	2/22/16 - 6/30/16	Stud. w/ Dis. 1-6 init.	\$44,500 S-1. Col. E (prorated)

4. Unclassified Employee - Transfer

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATES</u>
a. Monica Blizzard	Building Substitute	100%	TMS	#####

5. Unclassified Employee - 2015-16 Professional Development

a. Special Education Program Review and Planning

Kyle DePaolo	\$31.00 / hour up to 4 hours max
Melanie O'Donnell	\$31.00 / hour up to 4 hours max
Kristin Roys	\$31.00 / hour up to 4 hours max
Tina Dzialo	\$31.00 / hour up to 2 hours max
Nicole Kirk	\$31.00 / hour up to 2 hours max
Meg Melsom	\$31.00 / hour up to 2 hours max
Kelly Scofield	\$31.00 / hour up to 2 hours max
Sue Tario	\$31.00 / hour up to 2 hours max
Amiee Todd	\$31.00 / hour up to 2 hours max

6. Unclassified Employee - 2015-16 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGN</u>
a. Sally Brown	College of St. Rose	Special Education	Rebecca Bednarczyk	PS16

7. Unclassified Employee - 2015-16 District AfterSchool Tutoring (McKenney/Vento)

<u>MENTEE</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>SALARY RATE</u>
a. Maria Giovannone	Elementary	\$31.00/hour up to 6 hrs/week max
b. Amy Mandel	Elementary	\$26.00/hour up to 6 hrs/week max

8. Unclassified Employee - 2015-16 Substitutes

<u>NAME</u>	<u>TEACHERS</u>	<u>TEACHING ASST</u>	<u>HOME TUTOR</u>
	<u>Certified / Uncertified</u>	<u>Certified / Uncertified</u>	<u>Certified / Uncertified</u>

	\$100 / day) / (\$90 / day)	(\$12.00 / hr)	(\$31.00 / hr)
DeAnn Springer			X
Muhammed Abdullah		X	
Cynthia Cooper		X	
Bettie Gourrier		X	
Robert Smith	X	X	X

Staff Matters - Classified (reviewed by K. Miaski)

Mr. Schofield made a motion for Consent Agenda to approve Items 1-9.

Second: Mr. Mayo

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Leave of Absence (without pay)

NAME	POSITION TITLE	% SERVICE	ASSIGNMENT	EFFECTIVE DATE
a. Bill Springer	School Monitor	100%	THS	2/11/16 - 2/12/16 (2 days)

2. Classified Employee - Permanent Serving Probationary Appointment

NAME	POSITION TITLE	% SERVICE	ASSIGN	PROB APPT START DATE	END DATE	SALARY RATE
a. Maxwell Carey	Laborer	100%	TMS	2/4/16	8/3/16	\$35,678 (prorated) (Grade 12B)

3. Classified Employee - Temporary Appointment

NAME	POSITION TITLE	% SERVICE	ASSIGN	EFFECTIVE DATE	SALARY RATE
a. Marge Davey	Executive Secretary	100%	TMS	1/25/16-2/12/16 (Sub for B. McGuirk)	\$14.00/hour

4. Classified Employee - Probationary Appointment

NAME	POSITION TITLE	% SERVICE	ASSGN	PROB. AAPT. START DATE	PROB APPT END DATE	SALARY RATE
a. Christine Sellick	Executive Secretary	100%	TMS	2/17/2016	8/17/2016	\$40,500 (M/C)

5. Classified Employee - Transfer

NAME	POSITION TITLE	% SERVICE	ASSIGN	EFFECTIVE DATE	SALARY RATE
Beverly McGuirk	Executive Secretary	100%	District HR	1/25/2016	\$44,000

6. Classified Employee - 2015-16 ScoreKeeper / TimeKeeper

<u>NAME</u>	<u>SALARY RATE</u>
Brock Renfrew	\$26.00 per game

7. Classified Employee - 2015-16 Substitutes

<u>NAME</u>	<u>CLERK</u> (\$11 / hr)	<u>NURSE</u> (\$14 / hr)	<u>MONITOR</u> (\$10 / hr)	<u>TEACHER AIDE</u> (\$10 / hr)	<u>MAINTENANCE</u> (\$11 / hr)
Sylvia Pompey			X		X
Cynthia Cooper			X		
John Mundell			X		

8. 2015-16 Volunteers

<u>21st Century Program</u>	<u>THS</u>
Lauren Bartlet	Jennifer Balogh
Xavier Skeeter	
Al Jefri Bin Nazri	

9. Classified Employee 2015-16 Ticket Takers

<u>NAME</u>	<u>SALARY RATE</u>
Patricia Smith	\$9.00 per hour as needed
Glenn Westfall	\$9.00 per hour as needed

C. Superintendent's Recommendations - Programs (reviewed by D. Watson)

Mr. Schofield made a motion for Consent Agenda to approve Items 1-3.

Second: Mr. Mayo
Carried: 9-0

1. Contract - The Efficacy Institute (CL)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with The Efficacy Institute for professional development services for Curriculum Leaders from January 1, 2016 - August 31, 2016 at a cost of \$21,600 to be paid from Title I funds.

[The Efficacy Institute: Click this Link](#)

2. Contract - The Efficacy Institute (PK)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with The Efficacy Institute for professional development services for Pre-K Staff from January 1, 2016 - August 31, 2016 at a cost of \$16,200 to be paid from Title I funds.

[The Efficacy Institute: Click this Link](#)

3. Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education students having the registration numbers as listed in 2015-16 classes for students with special needs.

[Special Education Placement: Click this Link](#)

D. Superintendent's Recommendations - Business Finance

(reviewed by A. Hotaling)

Mr. Schofield made a motion for Consent Agenda to approve Items 1-5.

Second: Mr. Mayo
Carried: 9-0

1. Financial Reports

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the December 2015 financial report.

[Financial Report: Click this Link](#)

2. Establish Checking Account for Dinner Progra (21st Century)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes establishing a new checking account with First Niagara Bank for a Dinner Program.

3. Bid Award - Cafeteria Equipment

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby awards the bid for Cafeteria Serving Line Equipment to the following lowest most responsible bidder:

Douglas Equipment (Benmar Inc., local subcontractor) 301 North Street, Bluefield, WV	Total Bid: <u>\$152,592.00</u>
School 14	\$53,430.00
School 16	\$25,328.00
School 18	\$25,328.00
Carroll Hill School	\$48,506.00

4. Surplus - Textbooks

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following textbooks, which have been deemed no longer of educational value, to be surplussed:

(50) Sociology Ed. 2004 ISBN 020544444x Troy High School

5. National Cooperatives

WHEREAS, Section 103 of the General Municipal Law permits the Enlarged City School District of Troy to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States of America or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made
WHEREAS, the Enlarged City School District of Troy, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in the U.S. Communities Cooperative Purchasing Alliance, the National Intergovernmental Purchasing Alliance Company, and the National Joint Powers Alliance (the "Cooperatives") for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and
WHEREAS, the Enlarged City School District of Troy has reviewed the benefits of participating in the Cooperatives and based on this review has concluded that participation in the Cooperatives could result in savings and/or provide the best value to the Enlarged City School District of Troy;
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby authorizes the Enlarged City School District of Troy to participate in the Cooperatives and authorizes the Board President or Superintendent to execute any and all necessary documents to effectuate participation in the Cooperatives.

E. Special Vote on Propositions

Mr. Schofield made a motion to approve Item 1.

Second: Mr. Mayo

Discussion: Mrs. Harvin would like to increase rate for election inspectors.

Carried: 9-0

1. Appointment of Election Inspector (BOE 1-6-16)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the District Clerk, hereby appoint the following individual as Election Inspector to be paid \$10 for attendance at an Orientation Meeting and \$9.00 per hour for services for the Special Vote on February 9, 2016.

John Defranceseo

F. Board Resolutions - Settlements

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Mayo

Carried: 9-0

1. Settlement - Rensselaer County DOH

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the Stipulation Agreement between the District and the Rensselaer County Department of Health and authorizes the Board President to execute the Agreement on the Board's behalf.

2. Settlement - Employee Matter

RESOLVED, that the Board of Education of the Enlarged City School District of Troy hereby approves the Settlement and Release Agreement between the District and the employee identified on Confidential Schedule "A", and authorizes the President of the Board of Education to execute the Agreement on behalf of the Board.

G. Future Meetings

1. February 9, 2016 - SPECIAL VOTE (Polling Hours 7 am - 8 pm)
2. February 10, 2016 at 6:00 pm (TMS) - Special Meeting to Canvass Votes
3. February 24, 2016 at 6:00 pm (School 2) - Budget Draft 2

Discussion: Mrs. Wager-Rounds said she attended several basketball games and was amazed by the school spirit and good behavior of our students. Mr. Mariano should be proud.

IV. Adjourn

At 7:10 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Mayo and carried 9-0.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk

