



BOARD OF EDUCATION
Minutes

Date of Meeting: January 21, 2015
Type of Meeting: **WORKSHOP MEETING**
Location: School 18

I. MEETING CALLED TO ORDER

At 5:30 pm Mr. Schofield called the meeting to order.

II. ROLL CALL

Members Present: Mrs. Ann Apicella
Ms. Elizabeth Denio
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Tom Mayo
Mr. Jason Schofield
Mr. Bill Strang
Mr. Michael Tuttman
Mrs. Anne Wager-Rounds

Members Absent: None.

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent
of Curriculum and Instruction
Mr. Terry Blanchfield, Interim Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources (Executive Session only)
Ms. Kathy Ahearn, School Attorney

Citizens Advisory Committee: Mr. David Heyward Absent: Mary Ellen Adams
Mr. Ken Hughes
Mr. Tom Meyer

III. EXECUTIVE SESSION

Mr. Schofield made a motion at 5:30 pm to move to Executive Session regarding pending litigation. Invited in were Mr. Carmello, Dr. Watson, Mr. Blanchfield, Mrs. Miaski and Ms. Ahearn.

IV. PUBLIC SESSION

At 6:00 pm Mr. Schofield called the meeting to order with the Pledge of Allegiance.

V. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

None.

NON-ACTION ITEMS

VI. SCHOOL 18 PRINCIPAL'S PRESENTATION - C. KILGALLON

Cindy Kilgallon, Principal of School 18, presented the story of School 18 with a theme of "Hopes and Dreams". School 18 has 330 students; building goals are based on District goal for 20% achievement in ELA and Math. She was disappointed with the State scores this summer which show only 25% proficiency. They have demonstrated changes to make improvement by changing old strategies. Ms. Kilgallon would like students to find joy in learning and asked key questions: "What if?", "Why not?" and "Could it be?".

School 18 has shifted to be self-directed learners. The Efficacy Challenge - we do not want students to be educated by the opinions of others. The school has adopted a "Work Hard - Get Smart" initiative and we will learn from mistakes to make a change.

VII. 2015-16 BUDGET DEVELOPMENT PRESENTATION - J. CARMELLO

DRAFT 1. Mr. Carmello reviewed the District's goals and mission statement. Troy was recently recognized for increased graduation rate 71% to 81%. This is a great accomplishment and we want to continue this success. He discussed growth in ELA and Math scores in all grades except the Middle School. Mr. Dunn is working to improvement scores.

The budget goal for 2015-16 is to develop a budget that will allow us to continue the improvements we have made while being fiscally responsible to our taxpayers. The current budget is \$106,788,864. The proposed draft to be reviewed tonight is \$112,959,916. This is a rollover from the current budget with built-in increases. He has received requests from Administrators on needs for their buildings. The Board and CAC will be given a copy of these requests in Friday's report. Summary of requests: 23.5 teachers (includes staff needed from State mandates); 6 teaching assistants, 2.5 CSEA members. Mr. Carmello reminded the Board that 18% of staff have been cut over the years. Mr. Mariano is looking for increased Math support for students not in honors classes.

All three Union contracts are expiring. Health insurance benefits are anticipated to increase by 8% (will know better in late February/March). Retirement rates are expected to decrease: TRS from 17.53% to a range of 13.0% to 13.5% for 2015-16; ERS proposed rate decrease from 20.1% of salary to 18.2% for 2015-16. BOCES services anticipate to be 3% increase based on estimate of last three years.

Charter School tuition remains at \$15,986 per student. 2014-15 budget was \$12,198,578. We budgeted for 708 students but as of November invoice were billed for 631 students. For 2015-16 we are budgeting for 705 students. Troy Prep expects to open a 4th grade (approximately 60 students) so we have budgeted for 12% increase. There is supplemental tuition that State will reimburse us but we don't know when we will get this credit.

Mr. Carmello discussed the tax levy cap. In 2014-15 Troy was \$211,000 below the allowable tax cap. Tax cap for 2015-16 has not been determined but he hopes to know by Draft 2.

Next steps. We will analyze and prioritize all new requests from Administrators and explore new ways to reduce costs without impacting student programs. There is a potential for big savings with a purchasing cooperative. A retirement incentive will be put forth for eligible employees. We will analyze the Governor's executive budget and examine revenues.

Mr. Schofield asked about the \$1.1 million increase for Central Data Processing line. Mr. Blanchfield responded that there was a staffing shift for IT from District to NERIC resulting in increase.

Ms. Marro-Giroux asked if BOCES costs increase, will the District receive more aid? Mr. Carmello responded that we would receive more aid but there is a lag.

Mr. Strang referred to Draft 1 and asked why expenses are \$1.3 million higher in encumbrances which increases the budget. Mr. Carmello said we have encumbered money that was not spent so we carry it over into the next year and there may be an outstanding purchase orders. This will happen every year and the auditors review this annually.

Mr. Schofield stated that \$8.9 million has been assigned as revenue. Will we use \$1.6 of \$8.9 million from the Treasurer's report? Mr. Blanchfield replied this is an early forecast. We usually don't spend it but it is a balancing act so we maintain 4% for unanticipated expenses.

Maisto v. State of New York - Mr. Tuttmann provided background to this lawsuit which is supported by NYS Association of Small City School Districts. NYS constitution mandates that all children be entitled to a "sound basic education"; however, eight small city school districts do not receive equitable funding. Trial starts today and we have a strong case against the State. There is a resolution of support on tonight's agenda.

VIII. TREASURER'S REPORT - K. CIETEK

December Financials - Ms. Kathleen Cietek reported on December 2014 financials. The majority of December budget transfers were due to employee building transfers. The internal claims auditor reviewed 287 payments totaling approximately \$4.3 million. We anticipate using \$1.6 million of the General Fund balance. This could change if revenue comes in higher and expenses come in lower. In the School Lunch, Ms. Cietek stated that she anticipates using \$520,000 of the fund balance This could change when the bid for THS serving line is awarded. Special Aid has 13 grants approved and 3 grants are still under review. The Treasurer's Report - all accounts have been reconciled.

IX. POLICY REVIEW

Policies were reviewed by the Committee at December 23rd meeting. Mr. Carmello asked that we table policy 8334 until final changes have been made.

A. For revision:

- 4526 Computer Use in Instruction
- 4526R Computer Use in Instruction Regulation
- 6000 Fiscal Management Goals
- 6130 Budget Adoption
- 6135 Contingency Budget
- 6410 Authorized Signatures
- 6650 Internal Claims Auditor
- 6660 Independent Auditor
- 6670 Petty Cash/Petty Cash Accounts
- 6700 Purchasing
- 6710 Purchasing Authority
- 6740 Purchasing Procedures

6741	Contracting for Professional Services	NEW replaces 7340
6800	Payroll Procedures	
6900	Disposal of District Property	
8334	<i>District Credit Cards</i>	<i>NEW replaces 6750</i> <u>TABLED</u>

B. For abolishment:

6112	Determination of Budget Priorities	procedural
6750	District Credit Cards	replaced by 8334
7340	Selection of Architect or Engineer	replaced by 6741

ACTION ITEMS

X. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

A. Staff Matters - Unclassified (Reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

Mr. Schofield made a motion to approve Items 1-7 as a Consent Agenda.

Second: Mr. Strang

Carried: 8-0-1 (Mrs. Wager-Rounds abstained from Item 4)

1. Unclassified Employee - Resignation

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Nicholas Foglia	Building Substitute	100%	THS	1/7/15

2. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA / POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Brittany Hecker (L.Danaher)	Elementary	100%	PS-18	12/23/14 - 1/6/15	Childhood Ed, Initial	\$44,500 (prorated) (S-1, Col E)

3. Unclassified Employee - Tenure Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>TENURE DATE</u>	<u>CERTIFICATION</u>
a. Heather Scarano	Special Ed- General	100%	THS	2/1/15	Special Education, Permanent

4. Unclassified Employee - 2014-15 Spring Musical

<u>NAME</u>	<u>POSITION TITLE</u>	<u>SALARY RATE</u>
a. Rhonda Hermance	Director	\$2,736.00
b. Lori McAllister	Musical Director	\$1,824.00
c. Erin Mack	Vocal Director	\$1,824.00
d. Erin Mack	Accompanist	\$760.00
e. Anna Fedak	Choreographer	\$912.00
f. Virginia Madore	Costumes	\$1,368.00
g. Deborah Sheerer	Make-Up	\$456.00
h. Charles Mossey	Lighting Design	\$912.00
i. Gabriella Rounds	Properties	\$608.00
j. Donald Poutre	Set Construction / Stage Manager	\$1,824.00
k. Mark Calkins	Set Decoration / Graphic Art	\$1,216.00
l. Mark Calkins	Sound Design	\$608.00
m. Jason Boemio	Box Office / House Manager / PR	\$228.00
n. Tara Higgins-Pascucci	(Shared)	\$228.00

5. Unclassified Employees - 2014-15 TMS Teacher-Student Mentors

<u>NAME</u>	<u>TENURE AREA / PROGRAM TITLE</u>	<u>SALARY RATE</u>
a. Nicole Case	English	\$2,250.00
b. Joseph Coleman	Mathematics	\$2,250.00
c. Gregory Davis	Social Studies	\$2,250.00
d. Tanya Delamater	Special Ed-General	\$2,250.00
e. Jennifer DeMarco	Mathematics	\$2,250.00
f. Paul Dunleavy	Science	\$2,250.00
g. Carrie Dwyer	Elementary	\$2,250.00
h. Courtney Goodman	Elementary	\$2,250.00
i. Christopher Karle	English	\$1,125.00
j. P.J. Martone	Special Ed-General	\$1,125.00
k. Amy Patricelli	Elementary	\$2,250.00
l. Brock Renfrew	Social Studies	\$2,250.00
m. Andrianna Walraven	Special Ed-General	\$2,250.00

6. Unclassified Employee - 2014-15 District AfterSchool Tutoring (McKinneyVento)

<u>NAME</u>	<u>TENURE AREA / CERTIFICATION</u>	<u>ASSIGN</u> (assigned bldgs may vary and hours as needed)	<u>SALARY RATE</u>
a. Kelly Phelan	Teacher (PK - 6, Perm)	Elementary	\$31.00 / hour up to 6 hrs / week max

7. Unclassified Employees - 2014-15 Substitutes

<u>NAME</u>	<u>ADMIN</u> (\$400 / day)	<u>TEACHERS</u>		<u>TEACHING ASST</u>		<u>HOME TUTOR</u>	
		<u>Certified</u> (\$100 / day)	<u>Uncertified</u> (\$90 / day)	<u>Certified</u> (\$12.00 / hour)	<u>Uncertified</u> (\$12.00 / hour)	<u>Certified</u> (\$31.00 / hour)	<u>Uncert</u> (\$31.00 / hour)
Tijana Markovic			X		X		
Rosa Pardee			X				
April Sibert					X		

B. Staff Matters - Classified (Reviewed by K. Miaski)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 9-0

1. Classified Employee - Resignation

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>
a. Sarah Conyers	Deputy Treasurer	100%	District	2/27/15

2. Classified Employee - 2014-15 Substitutes

<u>NAME</u>	<u>CLERK</u> (\$11 / hr)	<u>NURSE</u> (\$14 / hr)	<u>MONITOR</u> (\$10 / hr)	<u>TEACHER AIDE</u> (\$10 / hr)	<u>BOILERMAN</u> (\$11 / hr)
Cassondre Kronaugh			X		
Lawrence O'Bryan					X
Raymond Premo					X

3. 2014-15 Volunteers

CHS Danielle Freeman

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.

Second: Ms. Marro-Giroux

Carried: 9-0

1. Approval of 2014-15 LAP (CHS) (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District, upon the recommendation of the Superintendent, hereby approves the Local Assistance Plan for Carroll Hill School in accordance with all federal and State Education Department requirements pertaining to the self assessment, accountability and expected student performance achievements.

2. Approval of 2014-15 LAP (School 14) (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District, upon the recommendation of the Superintendent, hereby approves the Local Assistance Plan for School 14 in accordance with all federal and State Education Department requirements pertaining to the self assessment, accountability and expected student performance achievements.

3. Contract - Hillcrest Educational Centers, Inc. (Addendum III)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, upon the recommendation of the Superintendent, hereby approves a contract with Hillcrest Educational Centers, Inc. for (1) student from November 13, 2014 through June 30, 2015 in the amount of \$67,607.00 for 10 months (per 1 student) to be paid from Special Education funds. Additional Social Services Maintenance costs shall be \$3,226.50 for 10 months (per 1 student).

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by T. Blanchfield)

Mr. Schofield made a motion to approve Items 1 and 2 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. 2014-15 Health Services Rates

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approve the 2014-15 Health Services Rate for students attending private and parochial schools at \$631.76 per student.

2. Donations

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Walmart	School 14	\$300.00
Digital X-Press	School 16	2 pallets of paper (\$3000 value)

XIII. BOARD RESOLUTION

Mr. Schofield made a motion to approve Items 1-3 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Resolution of Support - Maisto et al. v. State of New York

WHEREAS, the New State Court of Appeals by its June 26, 2012 decision in Maisto et al. v. State of New York (formerly captioned Hussein v. State of New York) has found that the plaintiff parents from the small city school district involved in the case have stated valid claims of violations under the New York State Constitution, Article XI, Section 1 which mandates that the State provide all children with the opportunity of a sound basic education, and

WHEREAS, the New York State Court of Appeals has further found that the State's motion to dismiss the case was properly denied in the lower courts and that the claims asserted by the parent plaintiffs should be heard at trial, and

WHEREAS, the complaint in the case requests relief in the form of increases in education funding sufficient to provide a sound basic education,

WHEREAS, the case highlights the lack of sufficient education funding in a small city school districts and in all demographical similar districts throughout the state, and

WHEREAS, the State has failed and continues to fail to address under funding of those New York State school districts that most need financial assistances in meeting the constitutional standard of sound basic education,

NOW THEREFORE, we resolve and state that the Enlarged City School District of Troy supports the New York State Association of Small City School Districts and the plaintiff parents in the Maisto case.

2. MOA with Troy Teachers Association (stipend)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves a Memorandum of Agreement with the Troy Teachers Association (TTA) concerning a one-time stipend payment for the 2014-15 school year only, and authorizes the Superintendent of Schools to execute the written Memorandum of Agreement.

3. Settlement with Troy Teachers Association (grievance)

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Enlarged City School District of Troy hereby approves the Settlement and Release Agreement in the matter of the grievance brought by the Troy Teachers Association on behalf of Barbara Martenis, and authorizes the President of the Board to execute the Agreement on behalf of the District.

XIV. FUTURE MEETINGS

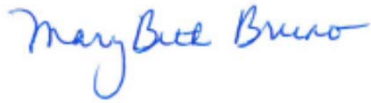
1. January 26, 2015 at 6 pm (TMS) *Exec. Session only*
2. February 4, 2015 at 7 pm (TMS)
3. February 25, 2015 at 6 pm (CHS)

XV. MOVE TO EXECUTIVE SESSION

At 7:15 pm Mr. Schofield made a motion to adjourn the Public Session and move to Executive Session regarding a student disciplinary matter. This was seconded by Mr. Strang and carried 9-0. Invited in were Mr. Carmello and Ms. Ahearn.

Executive Session was adjourned at 7:45 pm.

Respectfully submitted by,



Mary Beth Bruno
Board Clerk