



**BOARD OF EDUCATION
MINUTES**

Date of Meeting: October 16, 2013
Type of Meeting: WORKSHOP
Location: School 2

I. MEETING CALLED TO ORDER

At 5:30 pm Mr. Jason Schofield, President, called the meeting to order.

II. ROLL CALL

Members Present: Mr. Jason Schofield, President
Mr. Bill Strang, Vice President
Mrs. Ann Apicella
Ms. Elizabeth Denio
Mrs. Carol Harvin
Mr. Tom Mayo
Mr. Michael Tuttman
Mrs. Anne Wager-Rounds
Ms. Martha Walsh

Members Absent: None.

Also Present: Mr. John Carmello, Superintendent of Schools
Dr. Donna Watson, Assistant Superintendent (not present for Executive Session)
of Curriculum and Instruction
Ms. Mary O'Neill, Assistant Superintendent for Business
Mrs. Kristen Miaski, Director of Human Resources
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

At 5:30 pm, Mr. Schofield made a motion to move to Executive Session for the purpose of 3020-a disciplinary matter of a tenured employee. This was seconded by Mr. Strang and carried 9-0. Invited to attend were Mr. Carmello, Ms. O'Neill, Mrs. Miaski, Ms. Ahearn and Ms. Bruno.

IV. PUBLIC SESSION

At 6:00 pm Mr. Jason Schofield called the meeting to order with the Pledge of Allegiance.

V. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

Lorenzo Davis (PS2 Parent) - Teachers Mrs. Zakarka and Ms. Hennessey are doing an excellent job. School 2 teachers are the best. The principal needs money to make these improvements work. Students have problems here; child who hurt counselor should not be here. School 2 needs more black role models in building.

NON-ACTION ITEMS

VI. SUPERINTENDENT'S REPORT - J. CARMELLO

Mr. Carmello reported that State Education Commissioner John King, Jr. visited School 2. He met with administrators and reading coaches and observed 3 classrooms. It was a great day with positive feedback. We thank Dr. King for coming.

Mr. Carmello read a proclamation from Governor Cuomo in honor of School Board Recognition Week. He thanked the Board for their countless hours of time and dedication. Students from the elementary schools made special cards of appreciation.

Technology Capital Project - As follow-up from last Board meeting, Mr. Heiner has estimated the cost of necessary technology and security improvements to be \$8.4 million for a capital project referendum. This would be \$11 per year for \$100,000 assessed value. There is 45-day legal notice required for referendum. More specific details will be included in the Friday packet to BOE. There will be a special BOE meeting on October 21, 2013 to approve resolutions for Capital Project. Public vote would be December 10th or December 17th. New poll hours will be 7:00 am to 8:00 pm. Polling sites were discussed, including TMS as possible new polling location. Ms. Walsh is concerned about limited parking at TMS for public vote. Mrs. Rounds suggested having designated parking spaces for voters; perhaps PTAs can organize transportation other than district bus. Ms. Ahearn will look into providing transportation for public vote at TMS if that is a polling site. Ms. Harvin would like the polling sites to remain the same.

VII. SCHOOL 2 PRINCIPAL'S PRESENTATION - J. GOLDNER

Mr. Jason Goldner, new principal for School 2, made a powerpoint presentation. He stated it has been a challenging start to new school year with so many changes but things are slowly improving. We are building strong relationships and making strong learners. School 2 is on board with the Regents reform agenda and working on Goals 1 through 5. It is very important for these goals to have a school community and being responsive to parent culture. School 2 is implementing the Common Core in the classrooms. Grade level coaches are working closely with teachers. The School Improvement Grant has provided money for supplies, new books, and carpets for small group work. Every staff member participates in Rtl. Mr. Goldner stated that School 2 is the turnaround school with extended school day, Saturday activities, grade level coaches and school uniforms. There is a mental health counselor in the building to form healthy relationships, character education and healthy living. Translating effort into achievement is a process. He invited the Board to visit School 2.

Mrs. Harvin asked about the student suspension rates. There are other methods of discipline and all students should get another chance.

VIII. TREASURER'S REPORT - M. O'NEILL

September Financials - Ms. O'Neill stated there is nothing unusual to report in the September financial report. There were no questions.

IX. POLICY REVIEW - J. CARMELLO

Mr. Carmello stated the committee reviewed these policies and accepted NYSSBA's recommendations for updates. These policies will be approved at November 6th meeting. Mr. Tuttmann stated that Troy is fortunate to preserve our visual arts and theatre programs.

1. Recommended for Revision:

- 1741 Relations with "Home Schools"
- 4000 Student Learning Objectives and Instructional Goals
- 4770 Graduation Requirements
- 4771 Early Graduation
- 5300.30 Prohibited by Student Conduct
- 5300.65 Visitors Policy
- 5300.70 Public Conduct on School Property

2. Recommended for Abolishment:

- 9640 Outside Employment
- 0330 Evaluation of Professional Staff (merge into new 9420)
- 0340 Evaluation of Support Staff (merged into new 9420.1)

ACTION ITEMS

X. SUPERINTENDENT'S RECOMMENDATIONS - HUMAN RESOURCES

Mr. Schofield made a motion to approve Items 1 through 12 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

A. Staff Matters - Unclassified (reviewed by D. Watson)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
a.	Samuel Aronowitz	Teaching Assistant	100%	PS-2	12/16/13 - 12/20/13	w/o pay
b.	Margaret Gianfagna	Teaching Assistant	100%	THS	10/23/13 - 11/8/13	w/o pay

2. Unclassified Employee - Retirement

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFECTIVE DATE</u>
a.	Margaret Gianfagna	Teaching Assistant	100%	THS	1/1/14

3. Unclassified Employee - Probationary Appointment

	<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT START DATE</u>	<u>PROB APPT END DATE</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a.	Shana DeFazio (Retire P.Smith)	Teaching Assistant	100%	THS	10/17/13	10/16/16	ELA 7-12, Initial	\$24,750 (Step 1)

4. Unclassified Employee - Temporary Appointment

<u>NAME</u>	<u>TENURE AREA/ POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATES</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. Casey Offringa (LOA M.Emma)	Teaching Assistant	100%	PS-18	10/21/13 - 6/30/14	Childhood Ed 1-6, Initial	\$24,750 (Step 1)

5. Unclassified Employee - 2013-14 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Stephanie Carty	College of St. Rose	Mathematics	Eleni Karanassiu	THS

6. Unclassified Employees - Mentor / Mentee Appointments

<u>MENTEE</u>	<u>TENURE AREA</u>	<u>MENTOR</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
a. Linda Cepiel	Elementary	Judi Gawinski	PS-2	\$1,250

7. Unclassified Employee - 2013-14 Extra Assignments

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>SALARY RATE</u>
a. Alicia Cariello	Foreign Language	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
b. Jennifer DeMarco	Mathematics	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
c. David Cudzillo	Music	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
d. Patrick Haggerty	Physical Education	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
e. Lisa Hurteau	Physical Education	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
f. Michael Hurteau	Physical Education	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
g. Celine Casey	Remedial Reading	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
h. Caroline Lee	Science	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
i. Tanya Delamater	Special Education	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
j. David Laiacona	Technology	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 9/16/13)
k. Kianté Jones	Social Studies	TMS 6th period	\$6,000.00 (prorated 9/5/13 - 10/1/13)
l. Tyrone O'Meally	Social Studies	TMS 6th period	\$6,000.00 (prorated 10/2/13 - 6/30/14)
m. Gary Mongiardo	Physical Education	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 10/7/13)
n. Casey LeCuyer	Special Education	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 10/7/13)
o. Ronda Lyons	Special Education	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 10/7/13)
p. Katie Rossetini	Special Education	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 10/7/13)
q. Mark Walsh	Special Education	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 10/7/13)
r. Sheryl Schoonmaker	English	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 6/30/14)
s. Sheryl Schoonmaker	English	PS-12 4th prep	\$1,366.00 (prorated 9/9/13 - 6/30/14)
t. Carol Bazan	Mathematics	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 6/30/14)
u. Carol Bazan	Mathematics	PS-12 4th prep	\$1,366.00 (prorated 9/9/13 - 6/30/14)
v. Justin Birk	Science	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 6/30/14)
w. Holly Kingstrom	Social Studies	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 6/30/14)
x. Holly Kingstrom	Social Studies	PS-12 4th prep	\$1,366.00 (prorated 9/9/13 - 6/30/14)
y. Cara Parker	Special Education	PS-12 6th period	\$6,000.00 (prorated 9/9/13 - 6/30/14)

8. Unclassified Employee - 2013-14 21st Century Program

<u>NAME</u>	<u>POSITION TITLE</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Sara Colaneri	Teacher	up to 10 hrs / week	\$31.00 / hour
b. Brad Hupfl	Teacher	up to 10 hrs / week	\$31.00 / hour

9. Unclassified Employee - Oct & Nov 2013 PSAT/PLAN Proctors @ \$33.00 / hour up to 4 hours each

Cassandra Gronlund	Matthew Loatman	Harry Peterson
Daniel Hayes	Ryan Meikle	Deborah Rivet
Maureen Hughes	Joseph Padalino	Laura Tedesco
Edmund Loatman		

10. Unclassified Employee - 2013-14 TMS AfterSchool Detention Program

<u>NAME</u>	<u>TENURE AREA</u>	<u>SALARY RATE</u>
a. Stephany Bremer	Special Education	\$30.00 / hour @ 4 hrs / week
b. Jennifer DeMarco	Mathematics	\$30.00 / hour @ 4 hrs / week
c. Tyrone O'Meally	Social Studies	\$30.00 / hour @ 4 hrs / week

11. Unclassified Employees - 2013-14 Substitutes

<u>NAME</u>	<u>CERTIFIED</u>	<u>UNCERTIFIED</u>	<u>TEACHING ASST</u>		<u>HOME TUTOR</u>	
	<u>(\$100.00 / day)</u>	<u>(\$90.00 / day)</u>	<u>Certified</u>	<u>Uncertified</u>	<u>Certified</u>	<u>Uncertified</u>
			<u>\$12.00 / hour)</u>		<u>(\$31.00 / hour)</u>	
Matthew Alvey	X					
Alicia Chan	X					
Frenita Combs-Sams	X					
Katherine Koberger	X					
Vincent Laviano	X				X	
Christine Lorensen			X			
Ashley McWilliams	X					
Dawn Napolitano	X					
Jason Rickey	X					
Katie Rossettini					X	
Emily Sellman	X					

12. Create Positions

Elementary Building Instructional Substitutes (2)

B. Staff Matters - Classified (Reviewed by K. Miaski)

Mr. Schofield made a motion to approve Items 1 through 9 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Permanent Serving Probationary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>PROB APPT</u>	<u>PROB PERIOD</u>	<u>SALARY RATE</u>
				<u>START DATE</u>	<u>EXPIRE DATE</u>	
a. Spencer Murphy (Resign R.Henry)	Maintenance	100%	District	11/4/13	5/5/14	\$41,970 (S-1, Gr 17N)

2. Classified Employee - Provisional Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>SALARY RATE</u>
a. Nancy Knight (Retire M.Hernick)	Executive Secretary	100%	Business Office	10/21/13	\$44,000 (M/C)

3. Classified Employee - 2013-14 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>AREA OF STUDY</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. John Grogan	Maria College	Physical Therapy	Michelle Gladd	CHS
b. Eve Huska	Maria College	Physical Therapy	Michelle Gladd	CHS
c. Chelsea Atanasio	Maria College	Occupational Therapy	Holly Lockrow	CHS
d. Laura Donnaruma	Maria College	Occupational Therapy	Holly Lockrow	CHS
e. Rebecca Doty	Maria College	Occupational Therapy	Holly Lockrow	CHS
f. Holly Goves	Maria College	Occupational Therapy	Holly Lockrow	CHS
g. Melissa Lachanski	Maria College	Occupational Therapy	Holly Lockrow	CHS
h. Sharon Lambertson	Maria College	Occupational Therapy	Holly Lockrow	CHS
i. Trevlyn Lyte	Maria College	Occupational Therapy	Holly Lockrow	CHS
j. Katherine Maher	Maria College	Occupational Therapy	Holly Lockrow	CHS

k. KathyAnn Marrow	Maria College	Occupational Therapy	Holly Lockrow	CHS
l. Rakeya Melton	Maria College	Occupational Therapy	Holly Lockrow	CHS
m. Tiffany Nixon	Maria College	Occupational Therapy	Holly Lockrow	CHS
n. Kathryn Nowosielski	Maria College	Occupational Therapy	Holly Lockrow	CHS
o. Meaghan Osborne	Maria College	Occupational Therapy	Holly Lockrow	CHS
p. Sarah Roberts	Maria College	Occupational Therapy	Holly Lockrow	CHS
q. Brigid Sheridan	Maria College	Occupational Therapy	Holly Lockrow	CHS
r. Jeffery Silmsner	Maria College	Occupational Therapy	Holly Lockrow	CHS
s. Blake Smith	Maria College	Occupational Therapy	Holly Lockrow	CHS

4. Classified Employee - 2013-14 Lunch Aides

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>MAX HOURS</u>	<u>SALARY RATE</u>
a. Kari Williams	PS-2	15 hours max	\$10.00 / hour

7. Classified Employee - 2013-14 Substitutes

<u>NAME</u>	<u>CLERK</u> <u>(\$11 / hr)</u>	<u>NURSE</u> <u>(\$14 / hr)</u>	<u>MONITOR</u> <u>(\$10 / hr)</u>	<u>TEACHER AIDE</u> <u>(\$10 / hr)</u>	<u>MAINT WORKER</u> <u>(\$11 / hr)</u>
Zachary Bye			X		
Cindy Ebere			X	X	
Brian Houle			X		X
Bruce Riggins, Jr			X		
Bryan Sullivan					X
Melissa Sullivan	X				
Kari Williams			X	X	

8. 2013-14 Volunteers

<u>PS-2</u>	<u>PS-18</u>	<u>TMS</u>
Anne Distin	Tricia Pendergast Shauna Sibincich	Coleen Kern

TMS / THS - RPI Students for America Reads, Counts, Tutor Time

James Adler	Rachel Godusky	Sonia Kumar	Arianna Schneider
Andy Arias	Andrew Gray	Seraphim Le	Kristen Shaughnessy
Matt Bechtel	Briana Griffin	Marcus Lewis	Nicolas Sirano
Aidan Beckley	Joshua Gyamfi	Sidlalk Malaki	Renae Strum
Kaori Bigler	Zachary Hayes	Emily McCann	Ashley Suchy
Danielle Chan	Elizabeth Hilliard	Tad Meissner	Joey Trayah
Cole Chavez	Smantha Holton	Emily Miller	Sylvia Vo
Gabriella Ciavardoni	Matthew Johnson	Nicholas Papas	JiaLing Wang
Jacqueline Doll	Kevin Kendall	Christine Pennisi	Kenneth Wexler
Amanda Domangola	Geo Kersey	Juan Poma	John Yannou
Hannah Drew-Moyer	Brian King	ZeQin Qiu	Natalie Yap
Daniel Ermisch	Emily Konick		

TMS / THS - RPI Science Technology Entry Program (STEP)

Melysa Acevedo	Tristan Hardy	Eric Igberaese	John Yannou
Thomas Carter	Elizabeth Hilliard	Valerie Theodore	

9. Classified Employee - Transfers (for notification purposes only)

<u>NAME</u>	<u>POSITION TITLE</u>	<u>ASSIGN</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>
Richard Hunt	Maintenance	PM to AM	10/17/13	\$45,118 to \$43,804

XI. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS (reviewed by D. Watson)

Mr. Schofield made a motion to approve Items 1 through 3 as a Consent Agenda.

Second: Mr. Strang

Carried: 9-0

1. Contract - Oak Hill School (Addendum I)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Oak Hill School for instructional services from September 1, 2013 to June 30, 2014 at tuition rate of \$28,350.00 (10-months) per student to be paid from Special Education funds.

2. Contract - Rensselaer County Chapter ARC, Inc. (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Rensselaer County Chapter ARC, Inc. for job coaching and work experience training for THS and ALP students from September 1, 2013 to June 30, 2014 at tuition rate of \$106,596.67 (10-months) to be paid from Special Education funds.

3. Approval of Field Trips

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following out of state/country field trips:

Destination	Class/Teacher	Date of Trip
Music in the Parks Agawen, MA	Jason Boemio School 18 students	May 16, 2014
Historical Sites/Tours Quebec City, Canada	Diane Hull THS French class	March 20, 2014

XII. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE (reviewed by M. O'Neill)

Mr. Schofield made a motion to approve Items 1 through 5 as a Consent Agenda.

Second: Mr. Strang

Discussion: Congratulations to the Business Office on an outstanding audit.

Carried: 9-0

1. 2012-13 Audit (Addendum III)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the 2012-13 external audit from Cusack and Company.

2. 2014-15 Budget Calendar (Addendum IV)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the attached 2014-15 Budget Calendar for purpose of developing the school budget.

3. Intermunicipal Agreement - Transportation Coordinator (Addendum V)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve an Intermunicipal Agreement with Lansingburgh Central School District for shared services of the Coordinator of Transportation for term October 1, 2013 to June 30, 2015 (60% Troy/40% Lansingburgh).

4. Retainer Agreement - Labor Cost Management

(Addendum VI)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a retainer agreement with Labor Cost Management for worker compensation services from July 1, 2013 to June 30, 2014 at a cost of \$1700 per year to be paid from the general funds.

5. Donation

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts the following donations:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Elizabeth Willson	THS - Cheshire Trail	\$212.00
DMS PTO	Lake George trip (bus)	\$375.00

XIII. BOARD RESOLUTIONS

Mr. Schofield made a motion to approve Items 1 through 3 as a Consent Agenda.

Second: Mr. Strang

Discussion: Mrs. Harvin asked if the Homeless Liaison is a volunteer position. No, this person is already employed as Registration Clerk.

Carried: 9-0

1. Appointment of Tax Collector (amend BOE 7-2-13)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint Nancy Knight as Tax Collector for 2013-14 school year.

2. Appointment of Homeless Liaison (amend BOE 7-2-13)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, appoint Rosemary Fagan as Homeless Liaison for 2013-14 school year.

3. Troy Administrators Association (TAA) Agreement

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY hereby authorizes the Board President to execute an agreement with Troy Administrators Association and the Superintendent of Schools dated June 6, 2012 effective July 1, 2010 to June 30, 2015.

Mr. Schofield read the following resolution added to the agenda.

Second: Mr. Strang

Carried: 9-0

4. Disciplinary Matter [green sheet]

WHEREAS the Superintendent of Schools has preferred charges against the employee named in Executive Session pursuant to Section 3020-a of the New York State Education Law; and

WHEREAS, the Board of Education has determined, by a vote of a majority of all the members of the Board, that probable cause exists for the charges preferred against said employee by the Superintendent of Schools;

BE IT RESOLVED that the employee named in Executive Session is hereby suspended with pay pending a hearing on the charges and the final determination thereof.

XIV. FUTURE MEETINGS

1. November 6, 2013 at 7 pm (TMS)
2. November 20, 2013 at 6 pm (CHS)
3. December 4, 2013 at 7 pm (TMS)

XV. ADJOURN

At 7:10 pm Mr. Schofield made a motion to adjourn the meeting. This was seconded by Mr. Strang and carried 9-0.

Respectfully submitted by,

Mary Beth Bruno
Board Clerk