



THE ENLARGED CITY SCHOOL DISTRICT OF TROY, NY

BOARD OF EDUCATION

Date of Meeting: February 16, 2011
Type of Meeting: BOARD OF EDUCATION
Location: School 18

MINUTES

I. MEETING CALLED TO ORDER

At 6:00 pm Mr. Mayo, President called the meeting to order with the Pledge of Allegiance.

II. ROLL CALL

Members Present: Mr. Tom Mayo, President
Mrs. Anne Wager-Rounds, Vice President
Mrs. Mary Ellen Adams
Mrs. Ilene Clinton
Mrs. Carol Harvin
Ms. Mary Marro-Giroux
Mr. Jason Schofield
Mr. Michael Tuttman
Mrs. Martha Walsh

Member Absent: None

Also Present: Dr. Fadhilika Atiba-Weza, Superintendent
Mrs. Lorraine Colistra, Interim Asst. Superintendent for Instruction & Curriculum
Ms. Mary O'Neill, Assistant Superintendent for Business
Ms. Kathleen Culligan, Human Resources Coordinator
Ms. Kathy Ahearn, School Attorney

III. EXECUTIVE SESSION

Mr. Mayo made a motion at 6:01 pm to move to Executive Session to discuss pending litigation. Ms. Ahearn also attended.

IV. MOVE TO PUBLIC SESSION

At 7:15 pm, Mr. Mayo made a motion to resume public session.

V. SUPERINTENDENT'S REPORT

- Dr. Atiba-Weza stated that the media has reported that school safety officers will be removed from DMS and THS. The officers will not be removed completely and a plan is being put in place. The safety of our children's environment is of the utmost importance. The Diversity Committee has existed for three years but attendance has dwindled over the past six months.
- Principal's Report - Cindy Kilgallon, School 18 Principal, talked about their community and students. School 18 is about building scholars and helping children become caring people through community service and making good choices.
- Building Condition Surveys Report - Michael Fanning of Mosaic Architects reported on the District's building condition surveys. These are SED mandated surveys conducted every 5 years. Waivers were granted for DMS and Zak House. Mr. Fanning reported that our buildings are safe and there is no immediate concerns. Repair figures are estimated and BOE will accept the surveys at the next Board meeting.

VI. BOARD OF EDUCATION COMMITTEE REPORTS

1. Policy and Planning Committee - Mrs. Adams reported on meeting of January 5, 2011. Policies reviewed were student dress code, interview committees harassment policies and school district records.
2. Education Committee - Ms. Marro-Giroux reported on meeting of January 19, 2011. Barb Davis reported on ELA curriculum (K-12).
3. Facilities Committee - Mrs. Wager-Rounds reported on meeting of January 24, 2011. Committee was given a report of snow removal and equipment update. Zak House carpet has been installed. Mosaic Associates made a presentation regarding the design of the Middle School.
4. Facilities Committee - Mrs. Wager-Rounds reported on the meeting of February 9, 2011. THS pool will operational by March 2nd. There was a break-in at THS but no damage. Work will begin on THS athletic fields in May and be completed by September classes. Teams will use other local fields during summer.
5. Finance Committee - no January meeting. Mr. Schofield reported on meeting of February 9, 2011. Internal auditors had no issues. Draft 1 of the 2011/12 budget was reviewed.

VII. PUBLIC INPUT ON AGENDA AND NON-AGENDA ITEMS

The Board of Education encourages public input at our Board meetings. Persons wishing to speak should identify themselves and the topic they wish to address. Individuals should limit their comments to five minutes in length. Verbal attacks on individual Board and/or staff members will not be tolerated at Board meetings. The Board will not respond to questions during our meeting, however, individual Board Members and Administration will answer your questions and/or concerns at the end of our meeting or during the appropriate committee meeting.

Mr. Mayo stated that no school has been targeted to be closed. The Board shares the concerns of the public.

- (1) Jennifer Boehm (School 18 parent) - we need to be a team, we are all from Troy.
- (2) Heather Fields (School 18 parent) - Feels fortunate to live in Troy and have children attend School 18.
- (3) Tim Dunham (School 18 alumnae/parent) - EUES Committee should consider academic performance and suspension statistics. School 18 is diverse and community supported past budgets.

- (4) Stacey Sadowski (School 14/THS parent) - School 14 has a lockdown procedure. A school closure is inevitable and we should be open-minded. Police officers are essential at THS and DMS.
- (5) Samayra Crooke (substitute teacher) - would like Human Resources to assist in getting hours needed for teacher certification.
- (6) Jennifer Navarette (School 18 parent) - school closings are occurring across the country; we should welcome diversity because every child deserves a chance.
- (7) Von Fronhofer (School 18 parent) - would like to know how District will benefit if a school is closed; when will parents know.
- (8) Bob Fitzgerald (Troy Policy Benevolent Association President) - police resource officers are at the discretion of Troy's Police Chief; article in newspaper was not accurate.
- (9) Zhalnming Du (School 18 parent) - we need to keep school system competitive; education should not be sacrificed.
- (10) Tricia Facto (School 18 parent) - parents pay the highest taxes so our children can attend School 18.
- (11) Ned Woodhouse (taxpayer) - suggested using local talent, interested in helping but mapping software still not available, energy budget should be looked at.

VIII. APPROVAL OF MINUTES

Mr. Mayo made motion to approve the following minutes:

Second: Mr. Schofield
 Carried: 8-0-1 (abstain - Mrs. Harvin 2/9 meetings)

BE IT RESOLVED, that the Board of Education, hereby approves the following minutes:

A. Board Meeting

- 1. Board of Education - January 5, 2011
- 2. Board of Education - January 19, 2011
- 3. Board of Education - January 24, 2011 (Special Meeting)

B. Committee Meetings

- 1. Policy and Planning Committee - January 5, 2011
- 2. Education Committee - January 19, 2011
- 3. Facilities Committee - January 24, 2011
- 4. Facilities Committee - February 9, 2011
- 5. Finance Committee - February 9, 2011

IX. SUPERINTENDENT'S RECOMMENDATIONS

A. Staff Matters - Unclassified

Mr. Mayo made a motion to act on Items A 1-6 as a consent agenda:

Second to consent: Mrs. Wager-Rounds
 Motion to carry: Mr. Mayo
 Second to carry: Mr. Schofield
 Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following unclassified personnel actions:

1. Unclassified Employee - Leave of Absence

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATES</u>	<u>REASON</u>
a. Heather Kilmer	Teaching Assistant	100%	THS	3/16/11 - 3/18/11	w/o pay
b. Michael Neumann	Mathematics	100%	DMS	5/4/2011-5/4/2011	w/o pay

2. Unclassified Employee - Regular Substitute Appointments

<u>NAME</u>	<u>TENURE AREA</u>	<u>% SERVICE</u>	<u>ASSIGN</u>	<u>EFFEC DATES</u>	<u>CERT STATUS</u>	<u>SALARY RATE</u>
a. M. Olsen-Isbester (K. Carhart/A.Arze)	Special Education	100%	DMS	1/28/11 - until further notice	Special Ed, Permanent	\$46,000 (S-1, Col K)
b. Nancy Greco (Sabbatical D. Cadman)	Elementary	100%	School 18	2/3/11 - 6/30/11	Childhood Ed 1-6, Initial	\$45,500 (S-2, Col E)
c. Scott Smith (M. Murphy)	Elementary	100%	School 12	2/3/11 - until further notice	Childhood Ed 1-6, Initial	\$42,500 (S-1, Col A)

3. Unclassified Employee - 2010-11 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>POSITION TITLE</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Christine Abelseth	College of St. Rose	ELA	Hope DeBevoise	DMS
b. Megan Balcom	College of St. Rose	ELA	Hope DeBevoise	DMS
c. Richard Callan	College of St. Rose	ELA	Hope DeBevoise	DMS
d. Kelly Cotter	College of St. Rose	ELA	Hope DeBevoise	DMS
e. Jennifer Demerse	College of St. Rose	ELA	Hope DeBevoise	DMS
f. Maria DiJohn	College of St. Rose	ELA	Hope DeBevoise	DMS
g. Michelle Dinardo	College of St. Rose	ELA	Hope DeBevoise	DMS
h. Breanna Douglas	College of St. Rose	ELA	Hope DeBevoise	DMS
i. Michelle Healy	College of St. Rose	ELA	Hope DeBevoise	DMS
j. Nicholas Johnson	College of St. Rose	ELA	Hope DeBevoise	DMS
k. Chelsea Jones	College of St. Rose	ELA	Hope DeBevoise	DMS
l. Rachel Knight	College of St. Rose	ELA	Hope DeBevoise	DMS
m. Kimberly LaTorre	College of St. Rose	ELA	Hope DeBevoise	DMS
n. Tiereney Lloyd	College of St. Rose	ELA	Hope DeBevoise	DMS
o. Derek Michaels	College of St. Rose	ELA	Hope DeBevoise	DMS
p. Kelly Osborne	College of St. Rose	ELA	Hope DeBevoise	DMS
q. Sophia Paljevic	College of St. Rose	ELA	Hope DeBevoise	DMS
r. Emily Perez	College of St. Rose	ELA	Hope DeBevoise	DMS
s. Meghan Scannell	College of St. Rose	ELA	Hope DeBevoise	DMS

t. Dorothy Sommer	College of St. Rose	ELA	Hope DeBevoise	DMS
u. Tara TenEyck	College of St. Rose	ELA	Hope DeBevoise	DMS
v. Heather Thibdeau	College of St. Rose	ELA	Hope DeBevoise	DMS
w. Amy Voerke	College of St. Rose	ELA	Hope DeBevoise	DMS
x. Lauren Wager	College of St. Rose	ELA	Hope DeBevoise	DMS
y. Elisa Wright	College of St. Rose	ELA	Hope DeBevoise	DMS
z. Shannon Davis	Sage College	ELA	Jessica Murray	THS
aa. Eileen Mathena	Sage College	ELA	Jeanine Wisniewski	THS
bb. Jocelyn Sgambati	SUNY Oneonta	ELA	Joanne Boyd	THS
cc. Jessica Agar	RussellSage	Elementary	Linda Martin	School 2
dd. Katherine Bafumo	RussellSage	Elementary	Linda Martin	School 2
ee. Amanda Bills	RussellSage	Elementary	Elizabeth Dowd	School 2
ff. Tory Bogado	RussellSage	Elementary	Linda Martin	School 2
gg. Angelina Doten	RussellSage	Elementary	Linda Martin	School 2
hh. Amanda Hillman	RussellSage	Elementary	Lyn Walsh	School 2
ii. Krystan Linneer	RussellSage	Elementary	Catherine Tedesco	School 2
jj. Caitlin Mosher	RussellSage	Elementary	Linda Martin	School 2
kk. Kelsey Wilson	RussellSage	Elementary	Linda Martin	School 2
ll. Christine Christian	Sage College	Elementary	Deniece Clancy	School 12
mm. Kara Haggerty	College of St. Rose	Elementary	Elizabeth O'Connor	School 12
nn. Rachel Helinski	College of St. Rose	Elementary	Scott Thompson	School 12
oo. Sarah Hunter	Sage College	Elementary	Thomas Carroll	School 12
pp. Rosemarie Thomas	Sage College	Elementary	Elizabeth O'Connor	School 12
qq. Jes Walker	Sage College	Elementary	Sarah Dube	School 12
rr. Sarah Arnold	HVCC	Elementary	Ellen Kelley	School 14
ss. Briana Diskin	College of St. Rose	Elementary	William Wendelken	School 14
tt. Danielle Fontaine	HVCC	Elementary	Peggy Clancy	School 14
uu. Kristen Frank	HVCC	Elementary	P. Weaver-Lipscomb	School 14
vv. Jessica LaFountain	HVCC	Elementary	Siobhan Kelly	School 14
ww. Michelle Mayer	HVCC	Elementary	P. Weaver-Lipscomb	School 14
xx. Alexandria Rockefeller	HVCC	Elementary	Jill Romano	School 14
yy. Karen Knobel	HVCC	Elementary	Therese Goyette	School 16
zz. Andrea Sericolo	College of St. Rose	Elementary	MA Schiermeyer	School 16
aaa. Justine Allen	HVCC	Elementary	Dawn Bulmer	CHS
bbb. Gabrielle Calsolaro	RussellSage	Elementary	Margaret Mulligan	CHS
ccc. Jennifer Regitano	Sage College	Elementary	Casey Parker	CHS
ddd. Brian Rogers	Sage College	Elementary	Amy Patricelli	CHS
eee. Nicole Turoski	Sage College	Elementary	Margaret Mulligan	CHS
fff. Phaelyn Williams	Sage College	Elementary	Casey Parker	CHS
ggg. Karen Delarede	College of St. Rose	Mathematics	Jennifer DeMarco	DMS
hhh. Melissa Muscato	Sage College	School Counselor	James Canfield	DMS
iii. Mark Armstrong	Sage College	Social Studies	Richard Steinbach	THS
jjj. Crystal Estrada	Sage College	Special Education	Roberta Large	School 12
kkk. Jodi Speir	Grand Canyon Univ	Special Education	Tara Evans	DMS

4. Unclassified Employees - 2010-11 Mentors (General Funds)

<u>MENTEE</u>	<u>TENURE AREA</u>	<u>ASSIGNMENT</u>	<u>MENTOR</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>
a. Jaimy Johnson	Elementary	School 12	Elizabeth O'Connor	Feb - June 2011	\$1,250.00 (prorated)

5. Unclassified Employees - 2010-11 6th Period Assignment

<u>NAME</u>	<u>TENURE AREA</u>	<u>ASSIGN</u>	<u>PROGRAM</u>	<u>EFFEC DATE</u>	<u>SALARY RATE</u>
a. Rita Cao-Garcia	Special Education	School 1	Community Based Art Class	Feb - June 2011	\$6,000.00 (prorated) (\$30.00 / class x 3 classes / wk)

6. Unclassified Employees - 2010-11 Substitutes

TEACHER CERTIFIED (\$100.00 / day)

Renee Patti Childhood Ed 1-6

TEACHER UNCERTIFIED (\$90.00 / day)

Carolyn Cassidy Blanchet Social Work

TEACHING ASSISTANT (\$12.00 / hour)

Anne Marie Horowitz

Igdaliah Israel

Kathleen Kemenash

Zakkiyya Pressley

B. Staff Matters - Classified

Mr. Mayo made a motion to act on Items B 1-5 as a consent agenda:

Second to consent: Mrs. Wager-Rounds
 Motion to carry: Mr. Mayo
 Second to carry: Mr. Schofield
 Carried: 9-0

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, NY, hereby accepts the recommendation of the Superintendent to approve the following classified personnel actions:

1. Classified Employee - Leave of Absence

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE DATE</u>	<u>REASON</u>
a. Erik Carucci	Sr. Custodian	100%	School 12	2/3/11 - 6/30/11	w/o pay

2. Classified Employee - Temporary Appointment

<u>NAME</u>	<u>POSITION TITLE</u>	<u>% SERVICE</u>	<u>ASSIGNMENT</u>	<u>APPT EFFEC DATE</u>	<u>SALARY RATE</u>
a. Erik Carucci (LOA J. Maloney)	Interim PM Custodial Supervisor	100%	District	2/3/11 - 6/30/11	\$47,345 (S-2, Gr 19A)

3. Classified Employee - 2010-11 Student Interns (Unpaid)

<u>NAME</u>	<u>COLLEGE</u>	<u>POSITION TITLE</u>	<u>SUPERVISOR</u>	<u>ASSIGNMENT</u>
a. Suzanne Probst	Utica College	Physical Therapist	Michelle Gladd	Elementary

4. Classified Employee - 2010-11 Substitutes

TEACHER AIDE (\$10.00 per hour)

Zakkiyya Pressley

SCHOOL MONITOR (\$10.00 per hour)

Zakkiyya Pressley

TYPIST/CLERK (\$11.00 per hour)

Igdaliah Israel

MAINTENANCE HELPER (\$11.00 per hour)

Andrew Fennelly

5. Classified Employee - 2010-11 Volunteers

SCHOOL 2

Nicole Thomas

SCHOOL 14

Susan Rogan

X. SUPERINTENDENT'S RECOMMENDATIONS - PROGRAMS

Mr. Mayo made a motion to act on Items 1-7 as a consent agenda:

Second to consent: Mrs. Wager-Rounds
Motion to carry: Mr. Mayo
Second to carry: Ms. Marro-Giroux
Carried: 9-0

1. Contract - Farmer Minor & Daisy, LLC, Consultant (Addendum I)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves a contract with Farmer Minor & Daisy, LLC for (2) "Pig Out on Reading" presentations at School 16 on March 31, 2011 in the amount of \$500.00 to be paid from School 16's Arts in Education funds.

2. Out-of-State Conference - "Handwriting Without Tears"

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve teachers Holly Lockrow and Trish Johnston to attend "Handwriting Without Tears" workshop in Hartford, Connecticut on February 26, 2011 at a cost of \$285 per person to be paid from 611 Grant funds (correction to 1/19/11 agenda).

3. Out-of-State Conference - "STEM Fellows K-12 Education Projects"

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve teacher Cindy Sargent to attend "Graduate STEM Fellows in K-12 Education Projects Annual Conference held in Washington, DC from Friday, March 11 - Sunday, March 13, 2011 to be paid from STEM grant (including substitute teacher).

4. Out-of-State Field Trip - Cape Cod Museum of Natural History

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve out-of-state field trip for 1st grade and special education classes from Carroll Hill School to attend Cape Cod Museum of Natural History in Brewster, Massachusetts on June 17, 2011. Trip will be paid by families and fundraising.

5. Contract - Vanderheyden Hall, Inc. (Addendum II)

BE IT RESOLVED, that the Board of Education of the Enlarged City School District of Troy, hereby accepts the recommendation of the Superintendent to approve a contract with Vanderheyden Hall, Inc. for special education services for one student from September 10, 2010 to June 30, 2011 at the Commissioner's approved rate of \$13.78 per hour to be paid from special education funds.

6. Committee on Special Education Placements

BE IT RESOLVED, that the Committee on Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for students with special needs:

<u>Amendment Agreement (no mtg.)</u>	<u>Reevaluation of Transfer Student</u>	<u>Program Review</u>
995476	989150	987315
995862	990249	991149
988423	990494	992400
154955	999201	992647
990558	999550	992771
991979	999562	993088
995072	999591	993106
995775	994952	997792
999409	999393	998462
	00991165	999509
<u>Initial Eligibility Determination</u>	<u>Requested Review Transfer Student</u>	
988121	994008	
992106	994009	
993548	995146	<u>Annual Review</u>
993971	998109	660950
995150	999497	
999292 Ineligible		
999544		
990944	<u>Requested Review</u>	
991740	995615	
993308		

7. Committee on Preschool Special Education Placements

BE IT RESOLVED, that the Committee on Preschool Special Education has submitted to the Board of Education the following students having the registration numbers as listed below in classes for preschool students with special needs:

<u>Initial Eligibility Determination</u>	<u>Requested Review</u>	<u>Annual Review</u>
998717	995704	995763
998815 Ineligible	995766	998160
998869	997726	998521
999045	998367	
999172	998392	<u>Early Intervention</u>
999353	998530	999421
999386	998564	999491
999416 Ineligible	998614	999420
999418	998666	999441
999437	998819	999469
999451	998831	999470
999537 Ineligible	999529	999471
998062	995878	999472
998310	996002	999474

998596		998384	999480
998662		998502	999492
998686	Ineligible	998543	
998743	Ineligible	998302	
998744		998429	
999026		998551	
999041			
999045		<u>Requested Review CPSE to CSE</u>	
999350	Ineligible	995005	
999362		995037	
999481			
999510		<u>Requested Review Transfer Student</u>	
999521		998304	
		999380	

XI. SUPERINTENDENT'S RECOMMENDATIONS - BUSINESS FINANCE

Mr. Mayo made a motion to act on Items 1-3 as a consent agenda:

Second to consent:	Mr. Schofield
Motion to carry:	Mr. Mayo
Second to carry:	Mrs. Wager-Rounds
Carried:	9-0

1. Financial Reports (Addendum III)

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the following financial reports:

- (a) Budget Transfers (December 2010)
- (b) Internal Claims Auditor Report (December 2010)
- (c) Treasurer's Report (December 2010)
- (d) Budget Status Reports (ending December 2010)
- (e) Student Activity Fund (December)

2. Resolution for Reporting Standard Work Day for Appointed Officers

BE IT RESOLVED, that the Enlarged City School District of Troy hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Name</u>	<u>Title</u>	<u>Standard Work Day</u>	<u>Participates in Employer's Time Keeping System</u>	<u>Days/Month</u>	<u>Term</u>
Kathleen Cietek	Treasurer	7 hr.	Yes	20-22	12/14/10-6/30/11

3. Donation - Bryant & Stratton Student Fund

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby accepts a donation from Bryant & Stratton Student Fund for transportation on February 4, 2011 in the amount of \$53.10.

XII. BOARD RESOLUTION

Mr. Mayo made a motion to carry the following resolution:

1. Extension to Employment Contract - Board Clerk

BE IT RESOLVED that upon the recommendation of the Superintendent, the Board of Education of the Enlarged City School District of Troy shall approve a contract extension with Mary Beth Bruno as Board Clerk, effective August 6, 2010 through June 30, 2013.

Second: Ms. Marro-Giroux

Discussion: Mr. Schofield stated Mrs. Bruno is doing an outstanding job. There is an item in the contract which he does not like.

Carried: 7-1-1 (Mrs. Harvin no, Mrs. Adams recused herself)

XIII. FUTURE MEETINGS

1. Board of Education Meetings

- (a) March 2, 2011 - 7:00 pm (DMS)
- (b) March 16, 2011 - 7:00 pm (Carroll Hill)

2. Committee Meetings

- (a) Education Committee - February 16, 2011 - following BOE (School 18)
- (b) Policy and Planning Committee - February 16 - following Education Com. (Sch 18)
- (c) Policy and Planning Committee - March 2, 2011 - following BOE (DMS)
- (d) Finance Committee - March 9, 2011 - 6:00 pm (DMS)
- (e) Finance Committee - March 23, 2011 - 6:30 pm (DMS)
- (f) Facilities Committee - March 23, 2011 - following Finance (DMS)

3. Non-BOE Committee Reports

Diversity Committee - Mrs. Harvin reported on January 25th meeting. There were excellent discussions regarding culture and meaning of diversity.

XIV. MOTION TO ADJOURN

Mr. Mayo made a motion to adjourn the meeting at 8:45 pm.

Respectfully submitted,

Mary Beth Bruno
Clerk of the Board